

On **TUESDAY, NOVEMBER 1, 2022**, the **PROFESSIONAL SERVICES COMMITTEE** met at the Orlando International Airport in Carl T. Langford Board Room, One Jeff Fuqua Blvd., Orlando, FL 32827. Chairman Shedek called the meeting to order at 9:30 a.m. Chairman Shedek read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Professional Services Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Scott Shedek, Chairman  
Gary Hunt, Director of Maintenance  
Marie Dennis, Director of Finance

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)  
Debbie McKeown, GOAA Project Controls  
Ian Brooks, GOAA Information Technology  
Tara Ciaglia, Recording Secretary  
Fransheska Brown, Transcribing Secretary

## **MINUTES**

1. The following minutes were presented for consideration:

### **CONSIDERATION OF MEETING MINUTES OF OCTOBER 4, 2022 (VARIOUS ITEMS)**

A. Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve the PSC Minutes from the meeting held on October 4, 2022 as presented.

### **CONSIDERATION OF MEETING MINUTES OF OCTOBER 4, 2022 (W-00450 SELECTIONS)**

B. Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve the PSC Minutes from the meeting held on October 4, 2022 as presented.

### **CONSIDERATION OF MEETING MINUTES OF OCTOBER 11, 2022 (W-00447 SHORTLISTING)**

C. Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve the PSC Minutes from the meeting held on October 11, 2022, as presented.

### **REQUEST FOR RECOMMENDATION OF APPROVAL TO THE AVIATION AUTHORITY BOARD OF AN AMENDMENT TO ADDENDUM NO. 7 TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH ADVANCED I.T. CONCEPTS, INC. FOR ADDITIONAL FY 2023 AVIATION AUTHORITY ENTERPRISE APPLICATIONS ON-CALL SUPPORT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

2. Mr. Brooks presented the memorandum. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend approval to the Aviation Authority Board of an Amendment to Addendum No. 7 to the Information Technology Consulting Services Agreement with Advanced I.T. Concepts, Inc. for additional FY 2023 Aviation Authority enterprise applications on-call support services, for the total not-to-exceed fee of \$85,000.00, with funding from previously approved Operations and Maintenance Funds.

### **REQUEST FOR RECOMMENDATION OF APPROVAL TO THE AVIATION AUTHORITY BOARD OF AN AMENDMENT TO ADDENDUM NO. 8 TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH ADVANCED I.T. CONCEPTS, INC. FOR ADDITIONAL FY 2023 AVIATION AUTHORITY ONSITE WEBSITE MAINTENANCE SUPPORT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

3. Mr. Brooks presented the memorandum. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to recommend approval to the Aviation Authority Board of an Amendment to Addendum No. 8 to the Information Technology Consulting Services Agreement with

Advanced I.T. Concepts, Inc. for additional FY 2023 Aviation Authority Onsite Website Maintenance Support Services, for the total not-to-exceed fee amount of \$133,316.96, with funding from previously approved Operations and Maintenance Funds.

**REQUEST FOR RECOMMENDATION OF APPROVAL TO THE CHIEF EXECUTIVE OFFICER OF AN ADDENDUM TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH FAITH GROUP CONSULTING, LLC FOR FY 2023 ON-CALL MAXIMO SUPPORT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.**

4. Mr. Brooks presented the memorandum. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Hunt, vote carried to recommend approval to the Chief Executive Officer of an Addendum to the Information Technology Consulting Services Agreement with Faith Group Consulting, LLC for FY 2023 On-Call Maximo Support Services, for the total not-to-exceed fee amount of \$25,000.00, with funding from previously approved Operations and Maintenance Funds.

**INFORMATION ITEMS**

5. The following item was presented for information only:

- A. Revised Office of Small Business Development Memorandum for the request for Recommendation of Approval to the Aviation Authority Board of an Addendum to the Information Technology Consulting Services Agreement with Advanced I.T. Concepts, Inc. for FY 2023 Aviation Authority Onsite Website Maintenance Support Services at the Orlando International Airport. [From Professional Services Committee on October 4, 2022, Item No. 6]

**ADJOURNMENT**

6. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 9:37 a.m.

**SCOTT SHEDEK**

Digitally signed by SCOTT SHEDEK  
DN: C=US, E=SCOTT.SHEDEK@GOAA.ORG,  
O=GREATER ORLANDO AVIATION  
AUTHORITY, CN=SCOTT SHEDEK  
Reason: I am approving this document  
Date: 2022.11.30 11:24:12-05'00'

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Scott Shedek, Chairman  
Professional Services Committee  
Interim Senior Director of Engineering and Construction