

On Tuesday, April 5, 2022, the Professional Services Committee met at the Aviation Authority South Terminal C Site Logistics Complex, Conference Rooms Alpha/Bravo/Echo, 11344 Terminal C Service Road, Orlando International Airport, Orlando, FL 32824. Chairman Ruohomaki called the meeting to order at 9:58 a.m. Chairman Ruohomaki read the Lobbyist Disclosure, the Appeals Statement, and the COVID-19 Announcement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Professional Services Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Davin Ruohomaki, Chairman
Gary Hunt, Vice Chairman
Marie Dennis, Director of Finance
Scott Shedek, Director of Construction

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Bob DeBaere, GOAA Airport Operations
David Benouaich, Anser Advisory
Tara Ciaglia, Recording Secretary

MINUTES

1. The following minutes were presented for consideration:

CONSIDERATION OF MEETING MINUTES OF MARCH 8, 2022 (VARIOUS ITEMS)

A. Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to approve the PSC Minutes from the meeting held on March 8, 2022, as presented.

REQUEST FOR RECOMMENDATION OF APPROVAL TO THE CHIEF EXECUTIVE OFFICER OF AN ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE RESOURCE MANAGEMENT SYSTEM (RMS) WITH VEOVO, INC. FOR THE DEVELOPMENT AND IMPLEMENTATION OF THE FINALIZED RMS AND REPORTING SOLUTIONS BASED ON THE DESIGN DOCUMENT FOR THE SOUTH TERMINAL COMPLEX INTEGRATION WITH THE W-00375, RESOURCE MANAGEMENT SYSTEM, AT THE ORLANDO INTERNATIONAL AIRPORT.

2. [Agenda Item No. 3] [A handout was presented, which included a revised Memorandum and Supporting Documentation.] Mr. DeBaere presented the memorandum, dated April 5, 2022. Discussion ensued.

Upon motion of Mr. Hunt, second by Ms. Dennis, vote carried to recommend to the Chief Executive Officer approval of an Addendum to the Professional Services Agreement for the Resource Management System (RMS) with Veovo, Inc. for the Development and Implementation of the Finalized RMS and Reporting Solutions based on the Design Document for the South Terminal Complex integration with the W-00375, Resource Management, for the total lump sum fee amount of \$96,800.00, with funding from previously approved Capital Expenditure Funds.

REQUEST FOR RECOMMENDATION OF APPROVAL TO THE AVIATION AUTHORITY BOARD OF AN ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE RESOURCE MANAGEMENT SYSTEM (RMS) WITH VEOVO, INC. FOR THE BUILD AND IMPLEMENTATION OF THE FINAL DESIGN SOLUTION FOR THE SOUTH TERMINAL COMPLEX INTEGRATION IN THE AVIATION AUTHORITY'S RESOURCE MANAGEMENT SYSTEM FOR W-00375, RESOURCE MANAGEMENT SYSTEM, AT THE ORLANDO INTERNATIONAL AIRPORT.

3. [Agenda Item No. 2] [A handout was presented, which included a revised Memorandum and Supporting Documentation.] Mr. DeBaere presented the memorandum, dated April 5, 2022. Discussion ensued.

Upon motion of Mr. Shedek, second by Ms. Dennis, vote carried to recommend approval to the Aviation Authority Board of an Addendum to the Professional Services Agreement for the Resource Management System (RMS) with Veovo, Inc. for the Build and Implementation of the Final Design Solution for the South Terminal Complex integration in the Aviation Authority's Resource Management System for W-00375, Resource Management System, for the total

amount of \$346,880.00, including the lump sum fee amount of \$231,680.00, and the not-to-exceed fee amount of \$115,200.00 with funding from previously approved Capital Expenditure Funds.

ADJOURNMENT

4. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned at 10:03 a.m.

Davin D.
Ruohomaki

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Ruohomaki
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Davin D. Ruohomaki, Chairman
Professional Services Committee
Senior Director of Engineering and Construction