

On **THURSDAY, FEBRUARY 23, 2023**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Vice Chair Griffin called the meeting to order at 12:44 p.m. Vice Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee (PC) members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Vice Chair
Scott Shedek, GOAA Interim Senior Vice President of Capital Programs
Marie Dennis, GOAA Vice President of Finance
Pete Pelletier, GOAA Vice President of Information Technology

Also participating:

Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Debbie McKeown, GOAA Project Controls
Andy Kaser, AECOM Technical Services, Inc.
Dwight Pullen, AECOM Technical Services, Inc.
Clint Martin, AECOM Technical Services, Inc.
Yasmin Moreno, CERM Corporate Environmental Risk Management
Sam Graham, JMATT Construction Services, LLC
Jason Clemen, Atkins North America, Inc.
Darin Lawson, Atkins North America, Inc.
Lori Treviranus, KEITH Engineering
Ken Zagers, BASE Consulting
Sandeep Singh, Avcon, Inc.
Craig Sucich, Avcon, Inc.
Jim Kriss, Avcon, Inc.
Mark Goodacre, Avcon, Inc.
Doug Saunders, C&S Companies
Matt Wenham, C&S Companies
Lori Steiner, C&S Companies
Jonathan Thigpen, Kimley Horn and Associates, Inc.
John Martin, Kimley Horn and Associates, Inc.
Brian Ashby, Kimley Horn and Associates, Inc.
Sherry Manor, L&S Diversified
Dave Schmidgall, Mead & Hunt, Inc.
Brad Blaze, Mead & Hunt, Inc.
Tammy Dobbyn, Recording Secretary

CONSIDERATION OF PROPOSERS SHORTLISTED FOR W-00467, CONTINUING CIVIL ENGINEERING SERVICES CONSULTANTS, AT THE ORLANDO INTERNATIONAL AIRPORT.

1. Pursuant to the actions of the PC at its meeting on February 16, 2023, the six shortlisted firms listed below (*in alphabetical order*) were interviewed for further consideration for the subject services:

- **AECOM Technical Services, Inc.**
- **Atkins North America, Inc.**
- **Avcon, Inc.**
- **C&S Companies**
- **Kimley Horn and Associates, Inc.**
- **Mead & Hunt, Inc.**

ANNOUNCEMENT

Pursuant to Florida Statute 286.0113 (2)(b)1, the portion of the PC meeting, when presentations and interviews are being conducted, will be exempt from public meeting requirements and will be recorded.

Vice Chair Griffin reviewed the interview schedule and closed the opening portion of the PC meeting.

[The PC recessed at 12:50 p.m., and reconvened at 12:51 p.m.]

The closed session for AECOM Technical Services, Inc. was conducted and recorded.

AECOM Technical Services, Inc. (AECOM): AECOM provided a copy of their presentation, which is on file with the Aviation Authority. During its introduction/presentation, AECOM satisfactorily addressed the ability of their team to meet or exceed the minimum requirements of the project, as established in the Submission Requirements.

Upon conclusion of the introduction/presentation, Vice Chair Griffin directed the PC to pose questions based upon AECOM's introduction/presentation and submitted Letter of Interest (LOI). Several questions were addressed.

Vice Chair Griffin closed the interview session with AECOM and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority representatives.

[The PC recessed at 1:11 p.m., and reconvened at 1:15 p.m.]

The closed session for Atkins North America, Inc. was conducted and recorded.

Atkins North America, Inc. (ATKINS): ATKINS provided a copy of their presentation, which is on file with the Aviation Authority. During its introduction/presentation, ATKINS satisfactorily addressed the ability of their team to meet or exceed the minimum requirements of the project, as established in the Submission Requirements.

Upon conclusion of the introduction/presentation, Vice Chair Griffin directed the PC to pose questions based upon ATKINS's introduction/presentation and submitted LOI. Several questions were addressed.

Vice Chair Griffin closed the interview session with ATKINS and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority representatives.

[The PC recessed at 1:36 p.m., and reconvened at 1:40 p.m.]

The closed session for AVCON, Inc. was conducted and recorded.

AVCON, Inc. (AVCON): AVCON provided a copy of their presentation, which is on file with the Aviation Authority. During its introduction/presentation, AVCON satisfactorily addressed the ability of their team to meet or exceed the minimum requirements of the project, as established in the Submission Requirements.

Upon conclusion of the introduction/presentation, Vice Chair Griffin directed the PC to pose questions based upon AVCON's introduction/presentation and submitted LOI. Several questions were addressed.

Vice Chair Griffin closed the interview session with AVCON and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority representatives.

[The PC recessed at 2:07 p.m., and reconvened at 2:12 p.m.]

The closed session for C&S Engineers, Inc. was conducted and recorded.

C&S Engineers, Inc. (C&S): C&S provided a copy of their presentation, which is on file with the Aviation Authority. During its introduction/presentation, C&S satisfactorily addressed the ability of their team to meet or exceed the minimum requirements of the project, as established in the Submission Requirements.

Upon conclusion of the introduction/presentation, Vice Chair Griffin directed the PC to pose questions based upon C&S's introduction/presentation and submitted LOI. Several questions were addressed.

Vice Chair Griffin closed the interview session with C&S, and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority representatives.

[The PC recessed at 2:36 p.m., and reconvened at 2:42 p.m.]

The closed session for Kimley-Horn and Associates, Inc. was conducted and recorded.

Kimley-Horn and Associates, Inc. (KHA): KHA provided a copy of their presentation, which is on file with the Aviation Authority. During its introduction/presentation, KHA satisfactorily addressed the ability of their team to meet or exceed the minimum requirements of the project, as established in the Submission Requirements.

Upon conclusion of the introduction/presentation, Vice Chair Griffin directed the PC to pose questions based upon KHA's introduction/presentation and submitted LOI. Several questions were addressed.

Vice Chair Griffin closed the interview session for KHA, and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority representatives.

[The PC recessed at 3:08 p.m., and reconvened at 3:16 p.m.]

The closed session for Mead & Hunt, Inc. was conducted and recorded.

Mead & Hunt, Inc. (M&H): M&H provided a copy of their presentation, which is on file with the Aviation Authority. During its introduction/presentation, M&H satisfactorily addressed the ability of their team to meet or exceed the minimum requirements of the project, as established in the Submission Requirements.

Upon conclusion of the introduction/presentation, Vice Chair Griffin directed the PC to pose questions based upon M&H's introduction/presentation and submitted LOI. Several questions were addressed.

Vice Chair Griffin closed the interview session for M&H, and announced that from this point forward, no discussion regarding the procurement may take place between the Proposer and the Aviation Authority representatives.

[The PC recessed at 3:42 p.m., and reconvened at 4:15 p.m.]

Vice Chair Griffin asked the PC if there was anything to address before proceeding with the deliberations. As there were none, deliberations ensued. The PC reviewed each firm's LOI and considered each interview. In accordance with the Submission Requirements, the PC evaluated and ranked each Proposer.

It was the consensus of the PC that all six proposers were highly qualified and submitted strong LOIs with detailed approaches, demonstrated excellent understanding of the scope of services advertised, presented relevant similar project experience, and provided comprehensive detailed responses to all questions posed during the interviews.

Upon motion of Mr. Shedek, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board (1) the ranking of the shortlisted firms; (2) authorize hourly rate negotiations with the six ranked firms in accordance with the Aviation Authority's policy; and, (3) subject to successful negotiations, approve a no cost Continuing Civil Engineering Consulting Services Agreements with each of the six ranked firms for its negotiated hourly rates, as follows:

First: AVCON, Inc.
Second: AECOM Technical Services, Inc.
Third: C&S Engineers, Inc.
Fourth: Kimley-Horn and Associates, Inc.
Fifth: Mead & Hunt, Inc.
Sixth: Atkins North America, Inc.

Vice Chair Griffin stated that there would be a cone-of-silence in effect until after the Aviation Authority Board meets to consider the PC's recommendation.

The Aviation Authority Board is scheduled to consider the PC's recommendation on March 15, 2023.

ADJOURNMENT

2. No public comments were made during the meeting. There being no further business for discussion, the meeting adjourned at 5:15 p.m.



Marquez A. Griffin

Marquez Griffin, Vice Chair
Procurement Committee
Vice President of MCO Operations