

**GREATER ORLANDO AVIATION AUTHORITY
PROCUREMENT COMMITTEE**

DATE: February 6, 2024

DAY: Tuesday

TIME: 9:30 A.M.

PLACE: Carl T. Langford Board Room, Orlando International Airport, One Jeff Fuqua Blvd., Orlando, FL 32827

I. CALL TO ORDER / ROLL CALL / ANNOUNCEMENTS

II. NEW BUSINESS

- A. Request for Recommendation to the Aviation Authority Board to Award an Invitation for Bid 24-203-IFB, 55" LED Monitors- backlight LCD- Model #UN552S-NEC MultiSync to SITA Information Networking Computing USA, Inc.

NOTE: If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email kevin.thibault@goaa.org with copy to yovannie.rodriquez@goaa.org by 4:00 p.m., February 13, 2023.

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1st of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

(Pursuant to Florida Statute 286.0113 (2)(b)1., the portion of the Procurement Committee meeting, when interviews are being conducted, will be exempt from public meeting requirements.)

Any member of the public who wishes to address the committee on an agenda item being considered at this meeting must notify the committee in writing by submitting a completed Appearance Request Form. This form may be requested from and submitted to the Recording Secretary via email at PC@goaa.org, or in person on the date of the meeting. Each speaker will be allowed up to three minutes, and speakers will be limited to no more than five speakers per group or joint effort; excluding businesses and other such entities, which will be limited to one speaker to represent the entity, as a whole.

[The next Procurement Committee Meeting is scheduled for Tuesday, February 13, 2024, at 9:30 a.m.](#)



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4399

MEMORANDUM

TO: Members of the Procurement Committee
FROM: Marquez A. Griffin, Senior Vice President of Operations
DATE: February 6, 2024

ITEM DESCRIPTION

Request for recommendation to the Aviation Authority Board to award an Invitation for Bid 24-203-IFB, 55” LED Monitors- backlight LCD- Model #UN552S-NEC MultiSync to SITA Information Networking Computing USA Inc (SITA).

BACKGROUND

On January 9, 2024, the Aviation Authority issued 24-203-IFB for the purchase of 200 55” LED-backlight LCD display monitors, NEC Model #UN552S that will be installed at Terminal A & B ticket counters video wall. Approval of this request will result in the one-time purchase of 200 55” LCD Display Monitors to replace existing hardware devices associated with the Video Wall Sync Display Monitors at Terminal A & B ticket counter that are nearing their life cycle.

This NEC model has been previously awarded through a competitive process for Terminal C video wall and flight information displays project and it is proven to meet the Aviation Authority’s requirements. Furthermore, it will fit into the existing structures with minor modifications.

ISSUES

On January 23, 2024, the Aviation Authority received the following 21 responses:

	Respondents	Total Amount
1	SITA Information Networking Computing USA, Inc.	\$ 732,838.00
2	Advanced Document Solutions, Inc.	\$ 767,800.00
3	Southern Computer Warehouse, Inc. ¹	\$ 788,638.00
4	B&H Photo ¹	\$ 790,000.00
5	Ford Audio Video Systems LLC	\$ 798,200.00
6	Visions of Video	\$ 812,628.00
7	COMMERCIAL MEDIA SYSTEMS INC	\$ 816,800.00
8	Industrial Television Services, Inc. ¹	\$ 825,362.00
9	Mvation Worldwide Inc.	\$ 826,282.00
10	Y&S TECHNOLOGIES ¹	\$ 829,894.00
11	ALPHA SUM BUSINESS MACHINES ¹	\$ 834,600.00

12	Morgan Inglad LLC ¹	\$	835,171.00
13	MDM Commercial ¹	\$	846,298.00
14	Total Industrial Supplies Inc ¹	\$	848,850.00
15	Novatech, Inc.	\$	853,238.00
16	Filmtools, Inc ¹	\$	858,678.00
17	Telesource Services, Inc. ¹	\$	863,578.00
18	Commercial Electronic Solutions ¹	\$	871,200.00
19	Upscale Vending LLC ¹	\$	1,000,000.00
20	CGM IT Management LLC ¹	\$	1,145,000.00
21	Property Renovations and Construction ¹	\$	1,180,000.00

¹ The following 14 respondents are deemed non-responsive as they did not provide all the required documentation.

The Staff's review of the respondents' submissions found that seven (7) of the firms were responsive and responsible to the IFB requirements and fourteen (14) respondents are deemed non-responsive as they did not provide all the required IFB documentation.

SMALL BUSINESS

No Small Business participation goal due to the specialized nature of the items provided.

ALTERNATIVES

The Committee may choose not to award/recommend this procurement to the Aviation Authority Board. Failure to upgrade will incur significant risk to display content information in Terminals A & B.

FISCAL IMPACT

The fiscal impact of this award is a not-to-exceed amount of \$732,838.00 for the one-time procurement of 200 NEC monitors. Funding is from the Operations and Maintenance Fund. Funds anticipated to be spent in the current fiscal year are within budget.

RECOMMENDED ACTION

It is respectfully requested that Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) award Invitation For Bid #24-203-IFB for the a one-time procurement of 200 55" LED-backlight LCD–Model: #UN552S-NEC MultiSync to SITA Information Networking Computing USA, Inc. as the lowest responsible and responsive bidder, for the total not-exceed amount of \$732,838.00; (2) authorize funding from the Operations and Maintenance Fund; and, (3) authorize the Procurement Department to issue the necessary Purchase Order.

ATTACHMENTS

Attachment A – Finance Form

ATTACHMENT A

FINANCE FORM

Greater Orlando Aviation Authority						
Finance Form						
Date:	1/26/2024	Requestor's Extension:	2281			
Requestor's Name:	Bob DeBaere	Preparer's Extension:	2606			
Form Preparer's Name:	Abdu EL Baroudi	Purchasing Solicitation #:	24-203-IBF			
Requestor's Department:	Operations	CCM / CPC / PSC:	PC			
Description:	55" LCD display monitors	Committee Date:	2/6/2024			
Vendor:	Information Networking Computi	Committee Agenda Item#:	N/A			
NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS						
Account Code	FY 24	FY 25	FY 26	FY 27	FY 28	Total
mat: xxx.xxx.xxx.xxxxxx.xxx.xxxx	Amount	Amount	Amount	Amount	Amount	Contract
301.413.210.5520002.000.100482	732,838					732,838
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	732,838	-	-	-	-	732,838
Requisition Number	96114					
OMB Notes:						
Funding Approver		<i>Andrea Harper</i>		Converted into PO #:		
Date:						

Number	Description	Approval Status	Creation Date	Currency	Total	Preparer	Reserved
96114	FY24 (413) SITA - Ref	In Process	25-JAN-2024 10:20:31	USD	732,838.00	Cason, Diane C	<input checked="" type="checkbox"/>