

**ADDENDUM NO. 8
TO THE AGREEMENT DATED JUNE 10, 2021
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND HNTB CORPORATION**

Project: FY23 Extension of Staff Services for Transportation Planning and Related Tasks, Orlando International Airport

THIS ADDENDUM is effective this 1st day of October, 2022, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **HNTB CORPORATION** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated June 10, 2021, Authority and Consultant entered into an agreement for Consultant to provide Continuing Transportation Planning Consulting Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **FOUR HUNDRED TWENTY-THREE THOUSAND THREE HUNDRED SIXTY AND NO/100 DOLLARS (\$423,360.00)**, broken down as follows:

Professional Fees:	NTE:	\$423,360.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$423,360.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated June 10, 2021 and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 26 day of September, 20 22.

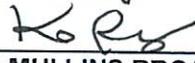
GREATER ORLANDO AVIATION AUTHORITY

By:


Kevin J. Thibault, P.E.
Chief Executive Officer

Approved as to Form and Legality
(for the benefit of GOAA only)

this 26 day of Sept, 20 22

By: 
NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

HNTB CORPORATION

By:


Signature (Duly Authorized Rep.)

George Gilhooley
Printed Name

Senior Vice President
Title



Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Brad Friel, Director of Planning and Development
(Prepared by Alex Sorondo)

Date: August 23, 2022

Re: Request for Recommendation of Approval of an Addendum to the Continuing Transportation Planning Services Agreement HNTB Corporation for FY23 Extension of Staff Services for Transportation Planning and Related Tasks at the Orlando International Airport

Consultant's proposal, dated August 3, 2022, is to provide FY23 extension of staff services on transportation planning and related tasks, help manage projects and programs and the associated day-to-day tasks, participate in strategic planning for transportation and related task issues associated with the Authority's transportation projects and develop planning books/scopes. If approved, these services would be effective October 1, 2022.

This continuing consultant was selected for this task based on (all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: _____

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

GH

Funding is from FY23 Operation and Maintenance Fund 301.711.170.5310013.000.000000, contingent upon Aviation Authority Board adoption of the FY23 Aviation Authority budget. Funding source verified by Andrea Harper of Construction Finance on 8 / 17 / 22 as correct and available.

It is respectfully requested that the Construction Committee recommend to the Aviation Authority Board approval of an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for the services contained herein and amount as shown below:

Not to Exceed Fees	\$423,360.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$423,360.00
AAC – Compliance Review Date	<i>JSS</i> 8/8/22
AAC – Funding Eligibility Review Date	8/16/22

Req 92068



August 3, 2022

Mr. Brad Friel
Director of Planning and Development
Greater Orlando Aviation Authority
5855 Cargo Road
Orlando, FL 32827

Re: On Call Professional Services for Continuing Transportation Planning
Professional Fee Proposal: **FY 23 On Site Transportation Planning and Related Environmental Support Services – Extension of Staff Services**
October 1, 2022 through September 30, 2023

Dear Mr. Friel:

HNTB Corporation (HNTB) is pleased to submit this proposal for transportation consulting services associated with supporting Greater Orlando Aviation Authority (GOAA) staff with Staff Extension Services for the fiscal year 2023. For purposes of this agreement, GOAA will be referred to as the Client and HNTB will be referred to as the Consultant.

SCOPE

In summary, the Authority's Planning & Development and Engineering & Construction Departments have requested HNTB Corporation to provide extension of staff services on transportation planning and related environmental and safety tasks, help manage projects and programs and the associated day-to-day tasks, participate in strategic planning for transportation and related environmental issues associated with the Authority's transportation projects and develop planning books/scopes for their consultants.

Specifically, the services will consist of acting as an extension of the Authority's staff to focus on transportation and related environmental support including:

- Interfacing with transportation and regulatory compliance agencies (FDOT, CFX, FAA, FDEP, USACOE, SFWMD, SJRWMD, etc.) on issues such as FAA Compliance, NPDES, SPCC, NEPA, EA/EIS.
- Ongoing routine transportation projects' environmental tasks including but not limited to compliance monitoring, permit completion and permit requirements implementation.
- Monitoring transportation projects' construction activities for proper execution of regulatory compliance and environmental permit requirements as planned.
- Coordinating with the Authority's network of planning, engineering and environmental consultants.
- Coordinating with the Authority's general consultant on transportation and related environmental aspects of projects.
- Coordinating with Authority staff to identify cost savings initiatives regarding transportation projects and associated infrastructure and utilities.
- As directed by Authority staff, fostering relationships with outside governmental transportation and regulatory agencies and explore potential partnerships between they Authority and outside

private entities related to mutually beneficial transportation and related environmental and utility opportunities.

- Providing support to Authority staff for project oversight including, but not limited to, project management, inspection and inspection coordination, strategic planning, engineering review, tenant interaction.
- As may be directed by Authority management staff, representing the Authority with outside consultants, contractors or vendors on transportation, environmental and planning subjects.

SCHEDULE

Based on the Authority’s request, these services are proposed beginning on October 1, 2022 through September 30, 2023, at 100% (full) time, with reduction for holidays and vacation time, for a total of 245 “workdays” (1,960 hours).

FEE

HNTB proposes to provide a project director to staff this position on a not to exceed basis for this period, as shown in HNTB Professional Fee Breakdown, for the proposed not to exceed labor fee of \$423,360.

HNTB PROFESSIONAL FEE BREAKDOWN

Position:	PROJECT DIRECTOR	
Rate (\$/Hour)	\$216	
	Labor Hours	Cost
Extension of Staff	1,960	\$423,360
TOTAL NOT TO EXCEED REIMBURSIBLE FEE	1,960	\$423,360

HOURLY RATES

Firm	Position	Hourly Rate
HNTB Corporation	Project Director	\$216

DBE/MWBE/LDB

Since this scope of services is limited to one staff extension, DBE/MWBE/LDB participation is limited for this task. HNTB remains commitment to pursue and fulfill the DBE/MWBE/LDB objectives outlined in the base agreement.

TERMS OF AGREEMENT

The terms and conditions of the Agreement for Professional Services Continuing Transportation Planning Services at the Orlando International and Executive Airports dated June 10, 2021 will apply to this addendum.

Mr. Brad Friel
August 3, 2022
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This proposal represents a continuation of services by HNTB as part of our Transportation Planning contract with GOAA. If you need additional Information, please feel free to contact me. We appreciate the opportunity to provide the Authority with our professional services.

Sincerely,

A handwritten signature in blue ink, appearing to read 'AS', with a long horizontal flourish extending to the right.

Alejandro Sorondo, P.E., MBA
Project Director

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: HNTB Corporation

By:  _____

Print Name: Alejandro Sorondo, P.E., MBA

Date: 8/3/22



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: August 23, 2022

Re: Request for Recommendation of Approval of an Addendum to the Continuing Transportation Planning Services Agreement HNTB Corporation for FY23 Extension of Staff Services for Transportation Planning and Related Tasks at the Orlando International Airport

The Small Business Development Department (SBDD) has reviewed the qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that HNTB Corporation does not propose small business participation on this Addendum as the services being provided are onsite staffing support.

Our analysis indicates that HNTB Corporation is eligible for award of the subject Addendum.

FY2022 On-Call Horizontal Development Plan Review Services, for the total deductive not-to-exceed fee amount of (\$10,000.00), with funding credited to previously approved Operation and Maintenance Funds.

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 2 TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR ADDITIONAL FY 2022 ON-CALL TRANSPORTATION PLANNING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

22. Mr. Sorondo presented the memorandum, dated August 23, 2022. Agenda Item Nos. 21 and 22 were considered in one motion. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 2 to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. for Additional FY 2022 On-Call Transportation Planning Services, for the total not-to-exceed fee amount of \$10,000.00, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HNTB CORPORATION FOR FY 2023 EXTENSION OF STAFF SERVICES FOR TRANSPORTATION PLANNING AND RELATED TASKS, AT THE ORLANDO INTERNATIONAL AIRPORT.

23. Mr. Sorondo presented the memorandum, dated August 23, 2022. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Transportation Planning Services Agreement HNTB Corporation for FY 2023 Extension of Staff Services for Transportation Planning and Related Tasks, for the total not-to-exceed fee amount of \$423,360.00, with funding from Operation and Maintenance Funds; subject to adoption by the Aviation Authority Board of the FY 2023 Aviation Authority Budget.

REQUEST FOR RECOMMENDATION OF APPROVAL OF AN ADDENDUM TO THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES AGREEMENT WITH PSA CONSTRUCTORS, INC. DBA PSA MANAGEMENT INC., FOR FY 2023 STAFF EXTENSION SUPPORT SERVICES RELATED TO SECURITY INFRASTRUCTURE/TECHNOLOGY AND SPECIAL SYSTEMS INTEGRATION, AT THE ORLANDO INTERNATIONAL AIRPORT.

24. Mr. Goodbody presented the memorandum, dated August 23, 2022. Discussion ensued.

Upon motion of Mr. Gilliam, second by Mr. Pelletier, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management Inc., for FY 2023 Staff Extension Support Services related to Security Infrastructure/Technology and Special Systems Integration, for the total not-to-exceed fee amount of \$1,291,422.00, with funding from Operation and Maintenance Funds; subject to adoption by the Aviation Authority Board of the FY 2023 Aviation Authority Budget.

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 13 TO THE GENERAL CONSULTING SERVICES PROFESSIONAL AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR ADDITIONAL FY 2022 ON-CALL SIGNAGE DESIGN AND CONSULTING SERVICES, AT ORLANDO INTERNATIONAL AIRPORT.

25. Mr. Sorondo presented the memorandum, dated August 23, 2022. Discussion ensued.

Upon motion of Mr. Pelletier, second by Mr. Hunt, vote carried to approve an Amendment to Addendum No. 13 to the General Consulting Services Professional Agreement with Ricondo & Associates, Inc. for Additional FY 2022 On-Call Signage Design and Consulting Services, for the total not-to-exceed fee amount of \$21,900.00, with funding from previously approved Operation and Maintenance Funds.

REQUEST FOR APPROVAL OF AN AMENDMENT TO ADDENDUM NO. 03 TO THE CONTINUING ENVIRONMENTAL CONSULTING SERVICES AGREEMENT WITH VANASSE HANGEN BRUSTLIN, INC. FOR ADDITIONAL FY 2022 ON-CALL PERMITTING ASSISTANCE, AT THE ORLANDO INTERNATIONAL AIRPORT.

26. Mr. Carrington presented the memorandum, dated August 23, 2022. Discussion ensued.

Upon motion of Mr. Hunt, second by Mr. Gilliam, vote carried to approve an Amendment to Addendum 03 to the Continuing Environmental Consulting Services Agreement with Vanasse Hangen Brustlin, Inc. for Additional FY22 On-Call Permitting Assistance, for the total amount of \$20,000.00, which includes the not-to-exceed fee amount of



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Davin D. Ruohomaki, Chairman, Construction Committee

DATE: September 21, 2022

ITEM DESCRIPTION

Recommendation of the Construction Committee to Approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation, for Fiscal Year (FY) 2023 Staff Extension Services for Transportation Planning and Related Tasks

BACKGROUND

In 2021, the firms providing Continuing Transportation Planning Services were selected through a competitive award process. These services are procured on an as-needed or annual basis.

On May 19, 2021, the Aviation Authority Board approved a Continuing Transportation Planning Services Agreement with the following firms:

- HDR Engineering, Inc.
- HNTB Corporation

These no-cost base agreements established the negotiated hourly rates. These services consist of the performance of transportation planning services and related professional services, and may include, but not be limited to, on-airport roadway traffic counts, multi-modal transportation facility planning, airport passenger surface access-related analyses, coordination with local, regional, state and federal transportation agencies on transportation planning issues to support the development of the Aviation Authority's existing and future facilities; assisting with strategic development planning, planning analyses of roadway opportunities and constraints, wayfinding and signage, and other miscellaneous transportation projects and all other related services including coordination with the Aviation Authority, its Consultants, the City of Orlando and all agencies having jurisdiction over the facilities. The Services may also include, but are not limited to, studies and preparation of reports involving scope definition and validation of projects, evaluation and documentation of existing conditions; Master Document support, plan review and support of the Aviation Authority's horizontal permitting program, technical support and review of documents prepared by others, management support on various Aviation Authority projects and all other related professional services.

ISSUES

A fee has been negotiated with HNTB Corporation for a total amount of \$423,360 for FY 2023 Staff Extension Services for Transportation Planning and Related Tasks. These services provide for extension of staff support services for transportation planning and related environmental and safety tasks, and include, but are not limited to, assistance in the management of projects and programs and the associated day-to-day tasks, participation in strategic planning for transportation and related environmental issues associated with the Aviation Authority's transportation projects, and development of

planning books/scopes. Services will be provided from October 1, 2022, through September 30, 2023. At the discretion of the Aviation Authority, the level of provided services may be adjusted during the fiscal year, depending on fluctuations of Aviation Authority staffing levels.

The Aviation Authority has reviewed the proposal from HNTB Corporation and determined that HNTB Corporation does not propose any small business participation on this addendum as the services to be provided are for onsite staffing support, and certifies that HNTB Corporation is in good standing as it relates to its small business participation.

On August 23, 2022, the Construction Committee recommended approval of an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation for FY 2023 Staff Extension Services for Transportation Planning and Related Tasks, as outlined in the memorandum.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$423,360. Funding is from Operation and Maintenance Funds (subject to adoption of the FY 2023 Aviation Authority Budget by the Aviation Authority Board under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation, for FY 2023 Staff Extension Services for Transportation Planning and Related Tasks, for a total not-to-exceed fee amount of \$423,360, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.