

**ADDENDUM NO. 9
TO THE AGREEMENT DATED MAY 25, 2018
BETWEEN THE GREATER ORLANDO AVIATION AUTHORITY
AND GALE ASSOCIATES\SOUTH\, INC.**

Project: Provide Roof Inspection Services for W-00466 Gate Gourmet Roof Assessment, Orlando International Airport

THIS ADDENDUM is effective this 22 day of November, 2022, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **GALE ASSOCIATES\SOUTH\, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated May 25, 2018, Authority and Consultant entered into an agreement for Consultant to provide **Continuing Building Envelope Consulting** services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A". Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement,
2. Consultant shall be compensated for such additional services in the **LUMP SUM amount of SIX THOUSAND FIFTEEN AND NO/100 DOLLARS (\$6,015.00)**, broken down as follows:

Professional Fees:	NTE:	\$0.00
Professional Fees:	LS:	\$6,015.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$6,015.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated May 25, 2018 and all prior Addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 9th day of January, 2023.

GREATER ORLANDO AVIATION AUTHORITY

Approved as to Form and Legality
(for the benefit of GOAA only)

this 9 day of Jan, 2023

By: 
NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

By: _____
Kevin J. Thibault, P.E.
Chief Executive Officer

GALE ASSOCIATES SOUTH, INC.

By: 
Signature (Duly Authorized Rep.)

TONY B. ROBINSON
Printed Name

ASSOCIATE
Title



HANDOUT
11/22/2022 CCM
Item 15
Revised Memo

Orlando International Airport
One Jeppesen
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Construction Committee

From: Susan Wrinn, Manager, Commercial Development – Real Estate
(Prepared by Alex Sorondo)

Date: November 22, 2022

Re: Request for Approval of an Addendum to the Continuing Building Envelope Consulting Services Agreement with Gale Associates(South), Inc. to Provide Roof Inspection Services for W-00466 Gate Gourmet Roof Assessment, Orlando International Airport

Consultant’s proposal, dated November 3, 2022, is to provide roof inspection services for The Gate Gourmet building, located at 8401 Casa Verde Road, on the Orlando International Airport campus. If approved, these services would be effective the date of construction committee approval.

This continuing consultant was selected for this task based on all that apply):

- Experience
- Available Personnel
- Current Workload
- Expertise
- Equitable Distribution
- Other: _____

Consultant shall, with each monthly invoice, certify that the assigned work and services are on schedule to be completed within the contracted lump sum price, or provide at time of certification a written notice to the Aviation Authority of any deviations.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from preapproved Operation & Maintenance Fund 301.261.170.5310009.000.000000. **GH**
Funding source verified by Andrea Harper of Construction Finance on 11/16/22 as correct and available.

It is respectfully requested that the Construction Committee approve an Addendum to the Continuing Building Envelope Consulting Services Agreement with Gale Associates(South), Inc. for the services contained herein and the amount as shown below:

Not to Exceed Fees	\$0.00
Lump Sum Fees	\$6,015.00
Not to Exceed Expenses	\$0.00
TOTAL	\$6,015.00
AAC – Compliance Review Date	<u>JSS</u> 11/11/22
AAC – Funding Eligibility Review Date	<u>JSS</u> 11/18/22

Req. 92915



GALE ASSOCIATES, INC.

160 N. Westmonte Drive, Suite 1200 | Altamonte Springs, FL 32714

P 407.599.7031 F 407.599.7077

www.galeassociates.com

November 3, 2022

Greater Orlando Aviation Authority
11308 Terminal C Service Road
Orlando, FL 32824

Attn: Mr. Alejandro Sorondo
T: (407) 825-3142
C: (407) 389-9134
Email: alejandro.sorondo@goaa.org

Re: Evaluation of Roofing Systems
Gate Gourmet at MCO
8401 Casa Verde Road
Orlando, FL 32827
Gale P09864

Dear Mr. Sorondo:

Gale Associates\South\, Inc. (Gale) is pleased to present this proposal to provide Engineering Consulting Services to Greater Orlando Aviation Authority (GOAA) regarding the above-referenced facility.

PROJECT DESCRIPTION

The Gate Gourmet facility is a one-story building consisting of approximately 62,000 SF of low-sloped asphalt-based roofing. According to the facility condition assessment report prepared by CMI and provided by GOAA (dated 6/8/2018), the facility was built in 1990. Roofing components consist of HVAC, exhaust fans, and various other mechanical equipment. The facility is used to process and provide food to airlines at GOAA. Currently the facility is reportedly experiencing roof related water intrusion issues.

GOAA has requested Gale to complete an evaluation of the roofing systems for the above-referenced facility. Design, bid, and construction phase services have not been requested at this time.

SCOPE OF SERVICES

Based upon our understanding of the project, we propose the following Scope of Services:

Evaluation Services

- Initiate the project via tele/video conference to establish the schedule for field services, and to coordinate access and site logistics with Owner. Minutes of the meeting will be developed and distributed by Gale.
- Review original plans, specifications, reports, and similar data made available to Gale. It is our understanding that the available documents consist of the following:
 - Facilities Condition Assessment report prepared by CMI, Orlando, FL. (dated 08 June 2018).

SINCE 1964



- Roof Evaluation Report prepared by (dated 7/1/2022).
- Interview personnel familiar with the facility and the leak/repair history.
- View the interior of the facility, including areas of readily accessible roof framing and decking components, to locate damage due to reported leakage.
- Perform a visual evaluation of the roofing and flashing systems and related accessory construction. A roof measure-up will be performed to verify dimensions and roof-mounted penetration locations. General location of observed defects will be noted on a copy of the roof area plan provided by GOAA.
- Evaluate the roof systems and related accessory construction for general conformance with industry standards.
- Prepare a brief letter report, in electronic format, outlining our findings and opinions. The letter will be augmented with photographs, redline drawings, and preliminary construction budget estimates.
- Prepare a condition report providing:
 - Background information.
 - Methodology used to evaluate the roof systems.
 - Condition of the in-place roof systems.
 - Results of field testing performed.
 - Opinion regarding the probable cause of moisture infiltration and defects.
 - Basic options for repair/renovation.
 - Estimated cost of repair/renovation options (overall engineering budget for repairs will be provided; Gale will not provide a detailed line-item estimate).
 - Plans (redlined on copies provided by GOAA) with observed conditions and comments.
 - Photographic documentation of general conditions.
- Provide an electronic copy of the report.
- Meet with GOAA via tele/video conference to present and review the letter report. Meeting minutes will be developed and distributed by Gale to clarify the next steps.

COMPENSATION

- Our compensation to provide the Scope of Services described above will be a fixed fee of **\$6,015.00**.
- Gale's services will be performed in accordance with Contract No. 10017, Agreement for Continuing Building Envelope Consultant Services between Gale and GOAA, dated April 18, 2018.

PROJECT PARAMETERS AND LIMITATIONS

- Gale will be provided complete access to required areas at the facility to facilitate our services.
- Gale's services will be performed during normal business hours, Monday through Friday.
- Our fee does not include:



- Design Services (i.e., preparation of technical specifications, details, and/or plans).
 - Bid Phase Services.
 - Construction Phase Services.
 - Mechanical, electrical, plumbing, or fire protection engineering.
 - Structural engineering.
 - Research of the building's assessed value and confirmation of the construction costs spent on the building over the last three years. GOAA will provide this information to Gale as needed.
 - Hazardous materials (lead, asbestos, and PCBs) evaluation, design for remediation, and mold identification or remediation.
 - Provision of staging, scaffolding, or hoisting equipment.
 - Contractor services.
 - Field testing (infrared scan, leak testing, etc.).
 - Removal and replacement of in-place construction components.
 - Specialized material testing of construction components and assemblies.
 - Accessibility evaluations or upgrades.
 - Professional Cost estimating.
 - Obtaining permits.
- Gale's services are strictly limited to those defined within the Scope of Services noted above. If additional services are requested, they will be performed and invoiced on a time and expenses basis in accordance with our Schedule of Fees, following receipt of written authorization to proceed from GOAA.

REQUIRED DOCUMENTS

- Receipt of written notice to proceed is required prior to Gale initiating services on the project.

Thank you for this opportunity to submit this proposal to Greater Orlando Aviation Authority for consideration. Please call if you have any questions regarding this proposal.

Best regards,

GALE ASSOCIATES, INC.

Building Enclosure Design & Consulting Group

A handwritten signature in blue ink, appearing to read "Tony B. Robinson", is written over a horizontal line.

Tony B. Robinson, RRC, BECxP, LEED® AP, ABAA
Associate

TBR:acc

Enclosures:

- Fee Estimate

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Consultant: Gale Associates/South/Inc.

By: 

Print Name: Tony B. Robinson, BECxp, RRC, LEED®AP
Associate

Date: 11/8/2022



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Construction Committee

From: Edelis Molina, Sr. Small Business Administrator

Date: November 22, 2022

Re: Request for Approval of an Addendum to the Continuing Building Envelope Consulting Services Agreement with Gale Associates\South\, Inc. to Provide Roof Inspection Services for W-00466 Gate Gourmet Roof Assessment, Orlando International Airport

The Small Business Development Department has reviewed qualifications of the subject contract's MWBE/LDB/VBE specifications and determined that, due to the limited and specialized scope of the services to be provided, Gale Associates\South\, Inc. does not propose small business participation on this Addendum.

Our analysis indicates that Gale Associates\South\, Inc. is eligible for award of the subject Addendum.