

**FINANCE COMMITTEE  
AGENDA**

DATE: WEDNESDAY, AUGUST 16, 2023

TIME: 1:45 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

- I. CALL TO ORDER
  
- II. ROLL CALL
  
- III. CONSIDERATION OF FINANCE COMMITTEE MINUTES FOR MAY 17, 2023
  
- IV. CONSENT AGENDA
  - A. Recommendation to Appoint Authorized Investment Officer

**DRAFT**

On **WEDNESDAY, MAY 17, 2023**, the **FINANCE COMMITTEE** of the Greater Orlando Aviation Authority met in the Carl T. Langford Board Room located in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 1:46 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present,           M. Carson Good, Chairman  
                                                  Tim Weisheyer (telephonically)  
                                                  Belinda Kirkegard (alternate)

Also present,                               Kevin J. Thibault, Chief Executive Officer  
                                                  Kathleen Sharman, Chief Financial Officer  
                                                  Yovannie Rodriguez, Chief Administrative Officer  
                                                  Victoria Jaramillo, Chief Development Officer  
                                                  Carolyn Fennel, Senior Vice President, Public Affairs  
                                                  Tianna Dumond, Senior Vice President, Internal Audit  
                                                  Marie Dennis, Vice President, Finance  
                                                  Doug Starcher, Nelson Mullins  
                                                  Dan Gerber, General Counsel  
                                                  Anna Farmer, Manager, Board Services and Recording Secretary

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**MINUTES**

1. Upon motion by Mrs. Kirkegard, second by Mr. Weisheyer, motion passed to accept the April 19, 2023, Finance Committee minutes, as written.

**CONSENT AGENDA**

2. Mr. Thibault asked that the Consent Agenda be approved as presented.
  - A. Recommendation of the Ad Hoc Committee to Rank Firms for Request for Proposals 23-313 and Award Financial Advisory Services

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to approve the recommendation of the Consent Agenda as presented.

**INFORMATION ITEMS**

3. Mr. Thibault indicated that a memo was placed at each Committee Member's seat which is for information only:

- A. Update on Renewal for AG-621 Banking Services with Wells Fargo Bank, N.A.

Discussion ensued on Chairman Good's question regarding current terms vs. what they were a year ago.

**ADJOURNMENT**

4. There being no further business to be considered, Chairman Good adjourned the meeting at 1:48 p.m.

*(Digitally signed on, 2023)*

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Anna Farmer  
Manager, Board Services and Recording Secretary

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Kevin J. Thibault  
Chief Executive Officer



## GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4392

### MEMORANDUM

TO: Members of the Finance Committee

FROM: Kevin J. Thibault, P.E., Chief Executive Officer

DATE: August 16, 2023

### ITEM DESCRIPTION

Recommendation to Appoint Authorized Investment Officer

### BACKGROUND

In accordance with the Aviation Authority's Investment Policy, Section 470.01, the Authorized Investment Officer shall be nominated by the Finance Committee and appointed by the Aviation Authority Board for a term of two years. The Authorized Investment Officer may designate one or more employees to approve sales and purchases of investment securities in accordance with this policy.

### ISSUES

At its meeting on April 21, 2021, the Aviation Authority Board accepted the Finance Committee's recommendation to appoint Kathleen M. Sharman, Chief Financial Officer, as the Authorized Investment Officer for a two-year term. Staff requests the reappointment of Kathleen Sharman as the Authorized Investment Officer for an additional two-year term, or until a successor is confirmed by the Aviation Authority. The appointment of an Authorized Investment Officer is necessary for the routine purchase and sale of investments in accordance with the Aviation Authority's Investment policy.

### ALTERNATIVES

The Finance Committee could nominate another person to serve as Authorized Investment Officer.

### FISCAL IMPACT

None.

### RECOMMENDED ACTION

It is respectfully requested that the Finance Committee reappointment of Kathleen M. Sharman, Chief Financial Officer, as the Aviation Authority's Authorized Investment Officer for a two-year term, or until a successor is confirmed by the Aviation Authority.