

On **APRIL 20, 2020**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session telephonically with the meeting live streamed on You Tube (OrlandoAirports). Chairman Anderson called the meeting to order at 1:33 p.m. The meeting was posted in accordance with Florida Statutes with a quorum participating. *Office of the Governor, Executive Order Number 20-69*

Committee members present: Raymond Anderson, Chairman
Kathleen Sharman, Vice Chair
Thomas Draper, Senior Director of Airport Operations
Bradley Friel, Director of Planning
Brian Engle, Director of Customer Experience

Staff/Others present: Denise Schneider, Assistant Director of Purchasing
Luis Aviles, Senior Purchasing Agent
Jo Thacker, Nelson Mullins
Dan Gerber, Rumberger Kirk
Larissa Bou, Recording Secretary

Chairman Anderson announced to all present that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, and it must be received in writing by the Chief Executive Officer, Mr. Phillip N. Brown, via email pbrown@goaa.org with copy to dsnyder@goaa.org, by Monday, April 27, 2020 at 4:00 p.m. (emails will be accepted during the pandemic COVID-19).

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member, including the Mayor of the City of Orlando or the mayor of Orange County, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the web site. Please contact the Director of Board Services with questions at (407) 825-2032.

MINUTES

1. Upon motion by Mr. Draper, second by Vice Chair Sharman, motion passed unanimously by roll call vote to accept the March 23, 2020, minutes as written.

CONSENT AGENDA

2. Chairman Anderson asked if anyone on the call would like to speak regarding the Consent Agenda item. Hearing none, he then asked if any Committee member had questions or wished to pull the item for discussion. There was no response to either inquiry.

Chairman Anderson noted that the memorandum stated that there was no increase to hourly rates; however, when calculating the three-year value of the contract, it results in less than is being requested today. Chairman Anderson asked staff to clarify the discrepancy for the record. Mr. Aviles clarified that the slight increase in amount is due to an addition of doors to the South APM. Moreover, he explained that the amount provided in the memorandum under "Option Year 1" is the same price as the first year of the initial term.

Vice Chair Sharman followed up by asking if the door is an addition to the existing South APM, and not to future construction. Mr. Aviles confirmed that it is an addition to the existing South APM facility.

MINUTES FOR THE APRIL 20, 2020, CONCESSIONS/PROCUREMENT COMMITTEE

CONSENT AGENDA (con't)

Motion was moved by Vice Chair Sharman, second by Mr. Engle to approve the following Consent Agenda item:

A. recommendation to the Chief Executive Officer to: (1) approve Amendment No. 1, First Renewal Option for Purchasing Contract 14-17, Smoke/Fire and Overhead Door Maintenance and Repair, with Arbon Equipment Corporation; (2) authorize funding in the not-to-exceed amount of \$173,295.20 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute an amendment following satisfactory review by legal counsel.

By roll call vote, motion passed unanimously.

RECOMMENDATION TO APPROVE AMENDMENT NO. 24, TWENTY-FIRST RENEWAL OPTION FOR PURCHASING CONTRACT 97-42, RADIO EQUIPMENT MAINTENANCE WITH MOTOROLA SOLUTIONS INC. (MOTOROLA)

3. Ms. Schneider presented the item.

The initial term of the contract was for thirty six (36) months, effective August 1, 1997, expiring July 31, 2000, with the Aviation Authority having unlimited options (Evergreen) to renew the contract for additional periods of one (1) year each. The twentieth renewal option is due to expire on July 31, 2020.

This contract requires Motorola to provide the radio maintenance on user specific items utilized at Orlando International Airport within the joint City, County and Aviation Authority 800 MHz Trunked Simulcast Radio Communications System.

On October 21, 1999, the Executive Director approved Amendment No. 1 to include additional equipment to be maintained by Motorola. Amendment No. 2 through Amendment No. 23, which approved option periods 1 through 20 (and some adjustments to the equipment being maintained), were entered into from August 31, 2000 through July 31, 2020. It is in the Aviation Authority's best interest to have radio maintenance provided by the radio manufacturer, Motorola. Orange County and City of Orlando also utilize Motorola for maintenance of the joint City, County and Aviation Authority 800 MHz Trunked Simulcast Radio Communication System.

Twenty-First Renewal Option: August 1, 2020 through July 31, 2021.

Department - Concurr with renewal.

Contractor - Based on the information known at this time, Motorola has performed satisfactorily during the initial term and renewal options.

This contract did not include a Minority and Women Business Enterprise (MWBE) or Local Developing Business (LDB) participation requirement.

Maintenance pricing is based on unit prices and will be paid for as actual services are requested and purchased by the Aviation Authority. The annual value for the twenty-first renewal option is a not-to-exceed amount of \$74,505.48, which includes all radio infrastructure, the addition of the Distributed Antenna System (DAS) for Airsides 1 and 4, and APX6000 and APX6000XE portable radios for OPD and ARFF. There were no unit price increases for the renewal period.

The fiscal impact is a not-to-exceed amount of \$74,505.48 with funding from the Operations and Maintenance Fund 301.412.170.5460001.000.100029. Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund as approved through the budget process and when funds become available.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve the Twenty-First Renewal Option for Purchasing Contract 97-42 with Motorola Solutions, Inc. for Radio Equipment Maintenance; (2) authorize funding in the not-to-exceed amount of \$74,505.48 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute an Amendment following satisfactory review by legal counsel.

RECOMMENDATION TO APPROVE AMENDMENT NO. 24, TWENTY-FIRST RENEWAL OPTION FOR PURCHASING CONTRACT 97-42, RADIO EQUIPMENT MAINTENANCE WITH MOTOROLA SOLUTIONS INC. (MOTOROLA)-(con't)

Chairman Anderson asked if anyone on the call would like to speak regarding this item. Hearing none, he then asked if any Committee member had questions or comments. There was no reply to either inquiry.

Ms. Schneider explained that the price increase is due to 156 radios coming off the warranty and also due to updates to Airside 1 and Airside 4 DAS.

Upon motion by Mr. Draper, second by Mr. Friel, motion passed unanimously by roll call vote, to approve staff's recommendation.

RECOMMENDATION TO RESCIND THE CONCESSIONS/PROCUREMENT COMMITTEE ACTION TO APPROVE BOTH AMENDMENT NO. 12, THIRD RENEWAL OPTION AND AMENDMENT NO. 13, CONTRACT ADJUSTMENT; AND RECOMMENDATION TO APPROVE THE REVISED AMENDMENT NO. 12, THIRD RENEWAL OPTION FOR PURCHASING CONTRACT 13-14, ELEVATORS, ESCALATORS AND MOVING SIDEWALKS MAINTENANCE AND REPAIR SERVICES WITH SCHINDLER ELEVATOR CORPORATION (SCHINDLER)

4. Mr. Gant presented the item. *(Staff requested the addition of six new elevators in Terminal C Parking Garage. The replacement of escalators is postponed in FY 20-21).*

The initial term of the contract was for forty-eight (48) months, effective June 1, 2014, expired May 31, 2018, with the Aviation Authority having options to renew the contract for three (3) additional periods of one (1) year each. The second renewal option is due to expire on May 31, 2020.

The contract requires Schindler to furnish all labor, supervision, materials, repair parts, supplies, tools, diagnostic equipment, manuals, schematics, and any and all other items and services necessary or proper for, or incidental to, performing twenty-four (24) hours per day, seven (7) days per week, on-site maintenance and repair for elevators, escalators and moving sidewalks located at the Orlando International Airports. Schindler shall provide and maintain an on-site inventory of spare parts and shall perform or assist with the A17 Safety Code testing/witnessing inspections in accordance with the testing schedule, and shall maintain the airport's elevator/escalator monitoring system (LiftNet) and all other items necessary or proper for, or incidental to, performing elevators, escalators and moving sidewalks maintenance and repair services at Orlando International Airport in accordance with the contract documents.

Third Renewal Option - June 1, 2020 to May 31, 2021

Department - Concurs with the renewal option.

Contractor - Based on information known at this time, Schindler has performed satisfactory during the initial term, first and second renewal options.

The monthly cost for the third renewal option for the maintenance and repair (per each unit) shall remain \$1,221.84, for a total not-to-exceed amount of \$4,452,630.86. There is no change to the unit prices from the second renewal option.

The inventory is adjusted to add the six elevators from Terminal C parking garage.

This contract includes a Minority and Women Business Enterprise (MWBE) participation goal of 16%. The Small Business Development Department certifies that this contract is in good standing as it relates to MWBE participation goal.

The fiscal impact for the third renewal option is a not-to-exceed amount of \$4,452,630.86. Funding will be from the Operations and Maintenance Fund at the following account code numbers:

301.631.170.5460001.000.100012
301.631.210.5460001.000.100012
301.631.510.5460001.000.100012
301.631.611.5460001.000.100012
301.631.615.5460001.000.100012
301.631.692.5460001.000.100012
301.631.330.5460001.000.100012

RECOMMENDATION TO RESCIND THE CONCESSIONS/PROCUREMENT COMMITTEE ACTION TO APPROVE BOTH AMENDMENT NO. 12, THIRD RENEWAL OPTION AND AMENDMENT NO. 13, CONTRACT ADJUSTMENT; AND RECOMMENDATION TO APPROVE THE REVISED AMENDMENT NO. 12, THIRD RENEWAL OPTION FOR PURCHASING CONTRACT 13-14, ELEVATORS, ESCALATORS AND MOVING SIDEWALKS MAINTENANCE AND REPAIR SERVICES WITH SCHINDLER ELEVATOR CORPORATION (SCHINDLER) – (con't)

Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund as approved through the budget process and when funds become available.

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) rescind its action taken at the February 24, 2020, meeting to approve both Amendment No. 12, Third Renewal Option and Amendment No. 13, Contract Adjustment to Purchasing Contract 13-14, Elevators, Escalators and Moving Sidewalks Maintenance and Repair Services; (2) approve the revised Amendment No. 12, Third Renewal Option for Purchasing Contract 13-14, Elevators, Escalators and Moving Sidewalks Maintenance and Repair Services with Schindler Elevator Corporation; (3) authorize funding in a not-to-exceed total amount of \$4,452,630.86 from the Operations and Maintenance Fund; and (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute an amendment following satisfactory review by legal counsel.

Chairman Anderson asked if anyone on the call would like to speak regarding this item. Hearing none, he then asked if any Committee member had questions or comments. There was no reply to either inquiry.

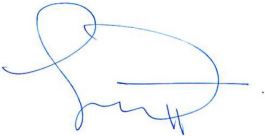
Upon motion by Vice Chair Sharman, second by Mr. Draper, motion passed unanimously by roll call vote, to approve staff's recommendation.

ADJOURNMENT

5. Chairman Anderson asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 1:52 p.m.

The next scheduled CPC meeting will be held on Monday, May 4, 2020 at 1:30 p.m.

(Digitally signed on May 20, 2020)



Larissa Bou
Recording Secretary



Raymond Anderson
Chairman