

On **APRIL 6, 2020**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session telephonically with the meeting live streamed on You Tube (OrlandoAirports). Chairman Anderson called the meeting to order at 1:30 p.m. The meeting was posted in accordance with Florida Statutes with a quorum participating. *Office of the Governor, Executive Order Number 20-69*

**Committee members present:** Raymond Anderson, Chairman  
Kathleen Sharman, Vice Chair  
Thomas Draper, Senior Director of Airport Operations  
Bradley Friel, Director of Planning  
Brian Engle, Director of Customer Experience

**Staff/Others present:** Diana Hershner, Manager of Purchasing  
John Williamson, Fire Chief, ARFF  
Pete Pelletier, Director of Information Technology  
Jo Thacker, Nelson Mullins  
Dan Gerber, Rumberger Kirk  
Larissa Bou, Recording Secretary

*Chairman Anderson announced to all present that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, and it must be received in writing by the Chief Executive Officer, Mr. Phillip N. Brown, in his office at One Jeff Fuqua Boulevard, Main Terminal Building, by Monday, April 13, 2020 at 4:00 p.m.*

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, including the Mayor of the City of Orlando or the Mayor of Orange County, at their offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.*

#### **MINUTES**

1. Upon motion by Mr. Draper, second by Mr. Engle, motion passed unanimously by roll call vote to accept the March 29, 2020, minutes as written.

#### **CONSENT AGENDA**

2. Chairman Anderson asked if anyone in the audience would like to speak regarding the Consent Agenda item. Hearing none, he then asked if any Committee member had questions or wished to pull the item for discussion. There was no response to either inquiry.

Motion was moved by Mr. Friel, second by Mr. Draper to approve the following Consent Agenda item:

A. recommendation to the Chief Executive Officer to: (1) find the quotation submitted by World Shares & Holdings, Inc. non-responsive for the reasons listed; (2) award Purchasing Request for Written Quotation (RFQ) #92982-20, Purchase of Six (6) Ground Power Units to ITW GSE, Inc. as the low, responsive and responsible respondent; (3) authorize funding from previously-approved Capital Expenditure Fund in a not-to-exceed amount of \$197,000; and (4) authorize the Purchasing Office to issue the necessary Purchase Order.

By roll call vote, motion passed unanimously.

**RECOMMENDATION TO AUTHORIZE THE PURCHASE OF ONE E-ONE CUSTOM TYPHOON PUMPER THROUGH THE UTILIZATION OF THE FLORIDA SHERIFF'S ASSOCIATION CONTRACT #FSA18-VEF13.0, FROM REV RTC, INC. F/K/A ASV RTC, INC. D/B/A HALL-MARK RTC**

3. Ms. Hershner presented the item.

This request is for the purchase of one (1) E-ONE Custom Typhoon Pumper (Custom Pumper), which shall include all vehicle components and National Fire Protection Association (NFPA) equipment required by Aircraft Rescue and Firefighting (ARFF) at Orlando International Airport. Delivery will be made within ninety (90) days after receipt of a Purchase Order.

The purchase of the Custom Typhoon Pumper has been priced for the Aviation Authority pursuant to the Florida Sheriff's Contract #FSA18-VEF13.0, Specification #19. The contract is valid until April 30, 2020. The Custom Typhoon Pumper will be replacing an older unit that has reached the end of its useful life.

The Aviation Authority's Policy (Section 450.03, Non-Competitive Procurements) permits the procurement of goods and/or services from a supplier having a requirement contract/annual agreement with any public entity for products and/or services described in such contract and at prices or discounts no less favorable than any set forth in such contract.

The Small Business Development Department has reviewed the requirements for this purchase and has determined that, due to the limited and specialized scope of the required services, and/or lack of ready, willing and able certified small businesses, this procurement does not lend itself to MWBE/LDB/VBE participation.

The total cost of this purchase is a not-to-exceed total amount of \$601,832.10. Funding is available from previously-approved Capital Expenditure Fund 308.631.170.5650001.000.501027.

It was respectfully requested that the Aviation Authority Board approve the following: (1) authorize the purchase of one E-ONE Custom Typhoon Pumper through the utilization of the Florida Sheriff's Association Contract #FSA18-VEF13.0, from REV RTC, Inc. f/k/a ASV RTC, Inc. d/b/a Hall-Mark RTC, for the not-to-exceed total amount of \$601,832.10; (2) authorize funding from previously-approved Capital Expenditure Fund; and (3) authorize the Purchasing Office to issue the necessary Purchase Order.

Chairman Anderson asked if anyone in the audience would like to speak regarding this item. Hearing none, he then asked if any Committee member had questions or comments. There was no reply to either inquiry.

Chairman Anderson stated that the memorandum indicates that the unit exceeded its useful life and asked if that means that the unit is no longer functional. Ms. Hershner mentioned that there is a unit that has been utilized since 2009. Chief Williamson clarified that, besides the 2009 unit, there is also a reserve unit that will be replaced by the unit being requested today. The reserve unit is 25 years old, which is the longest time the NFPA will allow ARFF to keep a unit, due to safety requirements. Moreover, the 2009 unit mentioned by Ms. Hershner, will become the reserve unit, once the 25 year old unit is taken out.

In response to Chairman Anderson's question regarding the request for the unit at this time versus in six months, Chief Williamson explained that the current reserve unit does not have seat sensing for occupants; the seatbelt configuration is completely different; the current reserve unit has an exhaust leak that has been repaired various times; and any safety requirements from NFPA for the last 25 years will be incorporated into the new vehicle. Additionally, staff is trying to get this item approved before the Florida Sheriff's Association contract expires and the price increases significantly.

Chairman Anderson asked Ms. Hershner to expound on any other savings obtained for acting on this now rather than later. Ms. Hershner indicated that if the Aviation Authority waits until the Sheriff's Association contract is expired, the increase will be around \$150,000, in addition to the base price.

Upon motion by Vice Chair Sharman, second by Mr. Engle, motion passed unanimously by roll call vote, to approve staff's recommendation.

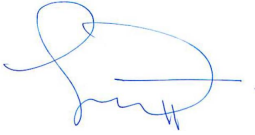
MINUTES FOR THE APRIL 6, 2020, CONCESSIONS/PROCUREMENT COMMITTEE

**ADJOURNMENT**

4. Chairman Anderson asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 1:42 p.m.

The next scheduled CPC meeting will be held on Monday, April 20, 2020 at 1:30 p.m.

*(Digitally signed on May 26, 2020)*



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Larissa Bou  
Recording Secretary



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Raymond Anderson  
Chairman