

**GREATER ORLANDO AVIATION AUTHORITY
CONCESSIONS/PROCUREMENT COMMITTEE**

DATE: MARCH 22, 2021

DAY: MONDAY

TIME: 1:30 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS - Appeal Process

Due to the COVID-19 pandemic, the Centers for Disease Control (CDC) guidelines, and the Greater Orlando Aviation Authority's ongoing focus on safety regarding events and meetings, seating at sunshine committee meetings will be limited according to space and social distancing. Attendance is on a first-come, first-served basis. All attendees must wear a face covering. Temperature checks will be conducted before entering the GOAA Offices.

NOTE: If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Phillip N. Brown, via email pbrown@goaa.org with copy to larissa.bou@goaa.org by Monday, March 29, 2021 at 4:00 p.m. (emails will be accepted during the pandemic COVID-19).

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

IV. CONSENT AGENDA

- A. Recommendation to Approve Amendment No. 4, Second Renewal Option, for Purchasing Contract 01-18, Woven Level Loop & Cut and Loop Carpet Procurement Services, with Bloomsburg Carpet Industries, Inc.
- B. Recommendation to Approve Amendment No. 6, Contract Extension for Purchasing Contract 19-14, Travel and Support Services with AAA Club Alliance, Inc. d/b/a AAA Corporate Travel Services ("AAA")

V. NEW BUSINESS

- A. Recommendation to Approve Amendment No. 4, Second Renewal Option for Purchasing Contract 02-18, Roadway Electrical Maintenance Services with American Lighting & Signalization, LLC.
- B. Recommendation to Approve Amendment No. 2, First Renewal Option for Purchasing Contract 11-18, Landscape Maintenance of Parking Lots with Helping Hand Lawn Care LLC (Helping Hand)
- C. Recommendation to Award Purchasing Bid 17-21, Management of Electrical Switchgear Equipment, Generators, Uninterruptible Power Supplies (UPS) and Batteries, and Emergency Generator Fuel Delivery System (FDS) Testing, Maintenance and Repair Services
- D. Recommendation to Approve Amendment No. 4, Second Renewal Option for Purchasing Contract 18-17, South Automated People Mover (APM) Landscape Maintenance and Irrigation Services with Helping Hand Lawn Care, LLC. (Helping Hand)

NEXT SCHEDULED CONCESSIONS/PROCUREMENT COMMITTEE MEETING IS ON MONDAY, APRIL 5, 2021



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee
FROM: Bruce L. Gant, Purchasing Manager - Contracts
DATE: March 22, 2021

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 4, Second Renewal Option, for Purchasing Contract 01-18, Woven Level Loop & Cut and Loop Carpet Procurement Services, with Bloomsburg Carpet Industries, Inc.

BACKGROUND

The initial term of the contract was for thirty-six (36) months, which commenced on December 1, 2017 and expired on November 30, 2020, with the Aviation Authority having options to renew the contract for two (2) additional periods of one (1) year each. The first renewal option is due to expire on November 30, 2021.

This contract requires Bloomsburg Carpet Industries, Inc. to manufacture, furnish, sell, and deliver to the Aviation Authority various patterns of custom-made carpet, including all other items necessary or proper for, or incidental to, providing the custom-made carpet to the Orlando International Airport in accordance with the contract documents.

At the time the contract was awarded, MWBE or LDB/VBE goals were not established.

ISSUES

Second Renewal Option - December 1, 2021 through November 30, 2022

Department - Concurs with renewal

Contractor - Based on the information known at this time, the contractor has performed satisfactorily during the first renewal option

Pricing is based on unit price per square yard for each pattern of Woven Level Loop and Cut and Loop Carpet. The actual amount paid to contractor is based on actual work requested, performed and approved by the Aviation Authority. The annual value for the second renewal option is a total not-to-exceed amount of \$234,280 with no unit price increases for the second renewal option.

FISCAL IMPACT

The fiscal impact for the second renewal option is a not-to-exceed amount of \$234,280. Funding will be from the previously-approved Capital Expenditure Fund account code 308.631.210.5460002.000.501132. Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Capital Expenditure Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Chief Executive Officer: (1) approve Amendment No. 4, Second Renewal Option to Purchasing Contract 01-18, Woven Level Loop & Cut and Loop Carpet Procurement Services, with Bloomsburg Carpet Industries, Inc.; (2) authorize funding in the not-to-exceed amount of \$234,280 from the Capital Expenditure Fund as previously-approved; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A - Small Business Memo
- B - Finance Form
- C - Contract History



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago, MSEP, C.M., Small Business Contract Administrator

Date: March 22, 2021

Re: Recommendation to Approve Amendment No. 4, First Renewal Option, to Purchasing Contract 01-18, Woven Level Loop & Cut and Loop Carpet Procurement Services, to Bloomsburg Carpet Industries, Inc.

The initial term of the Contract was for thirty-six (36) months, which commenced on December 1, 2017, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The first renewal option is due to expire on November 30, 2021.

Issues:

Second Renewal Option: December 1, 2021 through November 30, 2022.

Fiscal Impact:

The fiscal impact anticipated for the second renewal option is a not-to-exceed amount of \$234,280.

At the time the contract was awarded, MWBE or LDB/VBE goals were not established.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

Greater Orlando Aviation Authority
Attachment B

Date:	<u>22-Mar-21</u>	Requestor's Extension:	<u>x-2158</u>
Requestor's Name:	<u>Daisily Pagan</u>	Preparer's Extension:	<u>x-2495</u>
Form Preparer's Name:	<u>John Field</u>	Purchasing Solicitation #:	<u>01-18</u>
Requestor's Department:	<u>Maintenance</u>	CCM / CPC / PSC:	<u>CPC</u>
Description:	<u>Woven Level Loop and Cut and Loop Carpet Procurement</u>	Committee Date:	<u>3/22/2021</u>
Vendor:	<u>Bloomsburg Carpet Industries, Inc.</u>	Committee Agenda Item#:	
		Requisition #:	<u>CPA 86594</u>

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: <small>xxxxxxx,xxxx,xxxxxxxx,xxx,xxxxxxx</small>	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	Total Contract
308.631.210.5460002.000.501132	\$195,233.33	\$ 39,046.67				234,280.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	195,233.33	39,046.67	-	-	-	234,280.00
Requisition Number	BPA					

OMB Notes:
Funding Approver: Andreas Hager

Converted into PO #:
Date: _____
Buyer: _____

ATTACHMENT C - Contract History

01-18, WOVEN LEVEL LOOP & CUT AND LOOP CARPET PROCUREMENT SERVICES

CONTRACT	APPROVALS	DESCRIPTION	TERM	DOLLARS
Initial Term	<ul style="list-style-type: none"> •06/12/2017 CPC Approved •08/16/2017 Board Approved, Item "J" 	36 Months Contract Award	12/01/2017 to 11/30/2020	\$1,862,200.00
Amendment No. 1	<ul style="list-style-type: none"> •Chief Executive Officer Approved 05/18/2017 	Contract Adjustment - Removed 2 Workers Compensation Requirement	12/01/2017 to 11/30/2020	\$0.00
Amendment No. 2	<ul style="list-style-type: none"> •Construction Committee Approved 06/26/2018, Item "6" 	Increase in Value - Project BP-447 too complete B-1 and B-2 areas	12/1/2019 thru 11/30/2020	\$28,133.00.
Amendment No. 3	<ul style="list-style-type: none"> •CPC Meeting 06/15/2020 •Board Approval 07/15/202 Item "S" 	First Renewal Option	12/1/2020 thru 11/30/2021	\$686,080.00
Amendment No. 4	<ul style="list-style-type: none"> •Pending CPC Meeting 03/22/2021 	Second Renewal Option	12/1/2021 thru 11/30/2022	\$234,280.00
Total Contract Value with all Changes (approved and proposed)				\$2,810,693.00



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee
FROM: Diana Hershner, CPPO, CPPB, Purchasing Manager
DATE: March 22, 2021

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 6, Contract Extension for Purchasing Contract 19-14, Travel and Support Services with AAA Club Alliance, Inc. d/b/a AAA Corporate Travel Services (AAA)

BACKGROUND

The initial term of the Contract was for twenty-four (24) months, effective April 1, 2015, expired on March 31, 2017, with the Aviation Authority having three (3) options to renew the contract for an addition period of one (1) year each. The contract was extended an additional six (6) months to September 30, 2020.

This contract will be to furnish all labor, supervision, equipment, supplies, and all other items necessary or proper for, or incidental to, providing support for the Aviation Authority's Travel Services Department to procure travel, provide travel assistance (including VIP travel assistance services), manage travel costs, provide policy compliance/monitoring, and traveler's expense reporting in accordance with the Contract Documents.

The Concessions/Procurement Committee (CPC) recommended approval of a contract with Certify, Inc. on September 16, 2019 to replace this contract. The contract with Certify, Inc. was approved by the Chief Executive Officer on November 1, 2019. The contract with AAA expired as Aviation Authority Staff was developing a routing approval interface. Due to complications in the development of that interface Certify, Inc. is not yet operational and this amendment will provide continuity of required travel assistance until Certify, Inc. is fully operational.

ISSUES

Contract Extension - October 1, 2020 to September 30, 2021. The additional extension is required to provide continuity of travel services while the Authority is implementing a new travel and support services contract.

Department - Concurs with contract extension.

Contractor - Based on the information known at this time, AAA performed satisfactorily during the initial term and the renewal options.

The Small Business Development Department has reviewed the requirements for this purchase and has determined that, due to limited and specialized scope of the required services, and/or or lack of ready, willing and able certified small businesses, this recommendation does not lend itself to MWBE/LDB/VBE participation.

FISCAL IMPACT

The fiscal impact for the extension is a not-to-exceed amount of \$15,000. Funding will be from the Operations and Maintenance Travel and Per Diem account code line 5400001 (no specific department number). Funds expected to be spent under the Contract in the current fiscal year are within budget.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Chief Executive Officer: (1) approve Amendment No. 6, Contract Extension for Purchasing Contract 19-14, Travel and Support Services with AAA Club Alliance, Inc. d/b/a AAA Corporate Travel Services; (2) authorize funding in a not-to-exceed amount of \$15,000 from the Operations and Maintenance Travel and Per Diem Fund; and (3) authorize the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A - Contract Summary
- B - Small Business
- C - Finance Approval

ATTACHMENT "A"
CONTRACT SUMMARY

CONTRACT	APPROVALS	DESCRIPTION	TERM	DOLLARS
Initial Term	<ul style="list-style-type: none"> • CPC 01/07/2015 • Board Approved item O 01/21/2015 	24 Month Contract Award	04/01/2015 thru 03/31/2017	\$40,000.00
Amendment No. 1	<ul style="list-style-type: none"> • PM Memo 03/23/2017 	Assignment	04/01/2017 thru 03/31/2018	\$0.00
Amendment No. 2	<ul style="list-style-type: none"> • PM Memo 03/23/2017 	Renewal Option	04/01/2017 thru 03/31/2018	\$20,000.00
Amendment No. 3	<ul style="list-style-type: none"> • PM Memo 03/8/2018 	Renewal Option	04/01/2018 thru 03/31/2019	\$25,000.00
Amendment No. 4	<ul style="list-style-type: none"> • PM Memo 10/10/2019 	Renewal Option	04/01/2019 thru 03/31/2020	\$25,000.00
Amendment No. 5	<ul style="list-style-type: none"> • PM Memo 6/23/2020 	Contract Extension	04/01/2020 thru 09/30/2020	\$25,000.00
Amendment No. 6	<ul style="list-style-type: none"> • CPC 3/22/2021 	Contract Extension	10/01/2020 thru 09/30/2021	\$15,000.00
Total Contract Value with all Changes (approved and proposed)				\$150,000.00

ATTACHMENT B



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago, MSEP, C.M., Small Business Contract Administrator

Date: March 16, 2021

Re: Recommendation to Approve Amendment No. 6, Contract Extension for Purchasing Contract 19-14, Travel and Support Services with AAA Club Alliance, Inc. d/b/a AAA Corporate Travel Services.

The initial term of the Contract was for twenty-four (24) months, effective April 1, 2015, expiring March 31, 2017, with the Aviation Authority having three (3) options to renew the Contract for an additional period of one (1) year each. The contract was extended an additional six (6) months to September 30, 2020.

Issues:

Contract Extension - October 1, 2020 to September 30, 2021.

Fiscal Impact:

The fiscal impact for the extension is a not-to-exceed amount of \$15,000.00.

At the time the contract was awarded, MWBE or LDB/VBE goals were not established.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

Greater Orlando Aviation Authority
Attachment C

Date:	<u>2/26/2021</u>	Requestor's Extension:	_____
Requestor's Name:	<u>LuAnn Fisher</u>	Preparer's Extension:	_____
Form Preparer's Name:	<u>Tabatha Freedman</u>	Purchasing Solicitation #:	_____
Requestor's Department:	<u>Finance</u>	CCM / CPC / PSC:	_____
Description:	<u>Travel and Support Services</u>	Committee Date:	_____
Vendor:	<u>AAA Club Alliance, Inc. d/b/a AAA Corporate Travel Services ("AAA")</u>	Committee Agenda Item#:	_____

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx,xxx,xxx,xxxxxxx,xxx,xxxxxx	FY 21 Amount	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount
5400001 (no specific department number)	\$ 15,000.00				
Total Requisition	15,000.00	-	-	-	-
Requisition Number	TBD				

OMB Notes:
Funding Approver _____

Converted into PO #: _____
Date: _____
Buyer: _____

Total Requisition	\$	15,000.00
BPA Amount	\$	-
Grand Total - Agree to Committee Item	\$	15,000.00



GREATER ORLANDO AVIATION AUTHORITY
Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee
FROM: Bruce L. Gant, Purchasing Manager - Contracts
DATE: March 22, 2021

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 4, Second Renewal Option for Purchasing Contract 02-18, Roadway Electrical Maintenance Services with American Lighting & Signalization, LLC.

BACKGROUND

The Initial Term of the Contract was for thirty-six (36) months, which commenced on December 1, 2017, and expired on November 30, 2020, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The first renewal option is due to expire on November 30, 2021.

This Contract requires American Lighting & Signalization, LLC to provide all labor, supervision, materials, and miscellaneous parts, equipment, tools, and all other accessories, services, and preparation of Maintenance of Traffic (MOT) for repairing or replacing light fixture controls, or electrical service related equipment associated with signs, lighting, bridges, buildings or structures and other associated equipment, and all other items necessary or proper for, or incidental to, performing roadway electrical maintenance and electrical services at the Orlando International Airport (OIA) and Orlando Executive Airport (OEA), in accordance with the Contract Documents.

At the time the contract was awarded, MWBE or LDB/VBE goals were not established.

ISSUES

Second Renewal Option - December 1, 2021 through November 30, 2022.
Department - Concur with the renewal.
Contractor - Based on the information known at this time, the Contractor has performed satisfactorily during the first renewal option.

Pricing is based on unit prices for: (1) Total Roadway Sign Lamp Replacement and Inspection; (2) Total Bridge Lamp Replacement and Inspection; and (3) Monthly Inspections; and (4) Hourly Labor Rates for standard and non-standard work hours for additional services. The annual value for the second renewal option is a total not-to-exceed amount of \$331,215 with no Unit Price and Hourly Labor Rate increases from the first renewal option.

FISCAL IMPACT

The fiscal impact anticipated for the Second Renewal Option is a not-to-exceed amount of \$331,215. Funding will be from OEA Operations and Maintenance Fund 901.443.810. 5460002.000.100118 and the following Operations and Maintenance Fund, account codes:

301.631.661.5460001.000.100497; 301.631.130.5460001.000.100497;
301.631.611.5460001. 000.100497; 301.631.330.5460001.000.100497;
301.631.613.5460001.000.100497; 301.631. 612.5460001.000.100497;
301.631.170.5460001.000.100497; 301.631.631.5460001.000.100497

Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operation and Maintenance Fund and OEA Operation and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 4, Second Renewal Option for Purchasing Contract 02-18, Roadway Electrical Maintenance Services to American Lighting & Signalization, LLC; (2) authorize funding in the total not-to-exceed amount of \$331,215, which includes \$325,715 from the OIA Operation and Maintenance Fund and a not-to-exceed amount of \$5,500 from the OEA Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A - Small Business Memo
- B - Finance Form
- C - Contract History




GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago, MSEP, C.M., Small Business Contract Administrator 

Date: March 22, 2021

Re: Recommendation to Approve Amendment No. 4 for Second Renewal Option of Purchasing Contract 02-18, Roadway Electrical Maintenance Services with American Lighting & Signalization, LLC.

The initial term of the Contract was for thirty-six (36) months, which commenced on December 1, 2017, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The first renewal option is due to expire on November 30, 2021.

Issues:
Second Renewal Option: December 1, 2021 through November 30, 2022.

Fiscal Impact ISCAL IMPACT

The fiscal impact anticipated for the second renewal option is a not-to-exceed amount of \$331,215.

At the time the contract was awarded, MWBE or LDB/VBE goals were not established.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

ATTACHMENT "B" - FINANCE FORM

**Greater Orlando Aviation Authority
Attachment B**

Date:	<u>22-Mar-21</u>	Requestor's Extension:	<u>X-3374</u>
Requestor's Name:	<u>Richard Schulz</u>	Preparer's Extension:	<u>X-2495</u>
Form Preparer's Name:	<u>John Field</u>	Purchasing Solicitation #:	<u>02-18</u>
Requestor's Department:	<u>Maintenance Dept</u>	CCM / CPC / PSC:	<u>CPC</u>
Description:	<u>Roadway Electrical Maintenance Services</u>	Committee Date:	<u>3/22/2021</u>
Vendor:	<u>American Lighting & Signalization, LLC.</u>	Committee Agenda Item#:	<u></u>
		BPA#:	<u>88414</u>

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxx	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	Total Contract
301.631.130.5460001.000.100497	27,601.25	5,520.25				33,121.50
301.631.170.5460001.000.100497	13,800.63	2,760.13				16,560.75
301.631.330.5460001.000.100497	27,601.25	5,520.25				33,121.50
301.631.611.5460001.000.100497	13,800.63	2,760.13				16,560.75
301.631.612.5460001.000.100497	13,800.63	2,760.13				16,560.75
301.631.613.5460001.000.100497	13,800.63	2,760.13				16,560.75
301.631.631.5460001.000.100497	13,800.63	2,760.13				16,560.75
301.631.661.5460001.000.100497	138,006.25	27,601.25				165,607.50
901.443.810.5460002.000.100118	13,800.63	2,760.13				16,560.75
						-
						-
						-
						-
						-
Total Requisition	276,012.50	55,202.50	-	-	-	331,215.00
Requisition Number	BPA					

OMB Notes:
Funding Approver: Andrea Harper

Converted into PO #: _____
Date: _____
Buyer: _____

ATTACHMENT "C" Contract History

02-18, ROADWAY ELECTRICAL MAINTENANCE SERVICES

CONTRACT	APPROVALS	DESCRIPTION	TERM	DOLLARS
Initial Term	<ul style="list-style-type: none"> CPC 07/24/2017 Board Approved 08/16/2017, Item "K" 	36 Month Contract Award	12/01/2017 Thru 11/30/2020	\$977,415.00
Amendment No. 1	<ul style="list-style-type: none"> Chief Executive Officer Approved 01/25/2018 	Contract Adjustment - Removed Pollution Coverages	12/01/2017 Thru 11/30/2020	\$0.00
Amendment No. 2	<ul style="list-style-type: none"> CPC 05/21/2018 Chief Executive Officer Approved 6/21/2018 	Increase In Value for Additional Work	05/01/2018 Thru 11/30/2020	\$225,000.00
Amendment No. 3	<ul style="list-style-type: none"> CPC Approval 03/09/2020 Board Approval 5/20/2020, Item "H" 	First Renewal Option	12/01/2020 Thru 11/30/2021	\$331,215.00
Amendment No. 4	<ul style="list-style-type: none"> Pending CPC Approval 03/22/2021 	Second Renewal Option	12/01/2021 Thru 11/30/2022	\$331,215.00
Total Contract Value with all Changes (approved and proposed)				\$1,864,845.00



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee
FROM: Bruce Gant, Purchasing Manager - Contracts
DATE: March 22, 2021

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 2, First Renewal Option for Purchasing Contract 11-18, Landscape Maintenance of Parking Lots with Helping Hand Lawn Care LLC (Helping Hand)

BACKGROUND

The initial term of the Contract was for thirty-six (36) months, which commenced on October 15, 2018, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The initial term is due to expire on October 14, 2021.

The Contract will be to furnish all labor, supervision, materials, supplies, equipment, tools, chemicals, and all other items necessary or proper for, or incidental to, performing landscape maintenance of parking lots at the Orlando International Airport ("OIA") in accordance with the Contract Documents located at:

- (i) the North Park located at the intersection of Bear Road and Cargo Road;
- (ii) the South Park located at the South Access Road;
- (iii) the Employee Parking Lot located at the north end of Casa Verde Road,
- (iv) the West Park Place located on Tradeport Drive, and
- (v) South Cell Parking Lot.

ISSUES

First Renewal Option - October 15, 2021 through October 14, 2022.

Department - Concurs with the renewal option.

Contractor - Based on the information known at this time, Helping Hand has performed satisfactorily during the initial term.

The annual value for the First Renewal Option is for a total not-to-exceed amount of \$276,200 with no rate increase. The actual amount paid to the contractor is based on actual work requested, performed, and approved by the Aviation Authority, based on the unit prices.

This Contract has been designated as a directed procurement for a Local Developing Business ("LDB"). The Small Business Development department certifies that this Contract is in good standing as it relates to the LDB direct procurement.

FISCAL IMPACT

The fiscal impact for the First Renewal Option is a not-to-exceed amount of \$276,200 with funding from the Operations and Maintenance Fund account codes: 301.631.612.5340004.

000.100004 and 301.631.613.5340004.000.100004. Funds expected to be spent under the Contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 2, First Renewal Option for Purchasing Contract 11-18, Landscape Maintenance of Parking Lots with Helping Hand Lawn Care, LLC; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$276,200.00 and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A - Contract History
- B - Small Business Memo
- C - Finance Form

ATTACHMENT "A"

CONTRACT HISTORY

Contract 11-18, Landscape Maintenance of Parking Lots

Contract	Approvals	Description	Term	Dollars
Initial Term	<ul style="list-style-type: none"> • CPC 4/28/2018 • Board 5/16/2018 Item "II" 	36 Months Contract Award	10/15/2018 Thru 10/14/2021	\$751,840.00
Amendment No. 1	PM Memo 10/10/2018	Contract Adjustment	10/15/2018 Thru 10/14/2021	\$53,480.00
Amendment No. 2	<ul style="list-style-type: none"> • Pending CPC 3/22/2021 	First Renewal Option	10/15/2021 Thru 10/14/2022	\$276,200.00

Total Contract Value with all changes (approved and proposed):

\$1,081,520.00



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Diana Hershner, CPPO, CPPB, Senior Manager, Purchasing

From: Orlando Santiago, Small Business Contract Administrator

A handwritten signature in blue ink, appearing to read "Orlando Santiago".

Date: March 1, 2021

Re: Recommendation to Approve Amendment No. 2, First Renewal Option for Purchasing Contract 11-18, Landscape Maintenance of Parking Lots with Helping Hand Lawn Care LLC (Helping Hand)

The initial term of the contract was for thirty-six (36) months, which commenced on October 15, 2018, with the Aviation Authority having options to renew the contract for two (2) additional periods of one (1) year each. The initial term is due to expire on October 14, 2021.

Issue:

First Renewal Option – October 15, 2021 through October 14, 2022.

Fiscal Impact:

The annual value for the first renewal option is for a total not-to-exceed amount of \$276,200.00 with no rate increase.

This Contract has been designated as a directed procurement for a Local Developing Business ("LDB"). The Small Business Development department certifies that this Contract is in good standing as it relates to the LDB direct procurement.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

Greater Orlando Aviation Authority
Attachment C

Date:	<u>3/3/2021</u>	Requestor's Extension:	2495
Requestor's Name:	<u>Daisily Pagan</u>	Preparer's Extension:	6425
Form Preparer's Name:	<u>John Field</u>	Purchasing Solicitation #:	B11-18
Requestor's Department:	<u>Maintenance</u>	CCM / CPC / PSC:	CPC
Description:	<u>Landscape Maintenance of Parking Lots</u>	Committee Date:	3/22/2021
Vendor:	<u>Helping Hand Lawn Care LLC</u>	Committee Agenda Item#:	NB

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 21 Amount	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	Total Contract
301.631.612.5340004.000.100004		212,484.82	8,475.18			220,960.00
301.631.613.5340004.000.100004		53,121.21	2,118.79			55,240.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	-	265,606.03	10,593.97	-	-	276,200.00
Requisition Number		88525				

OMB Notes:
Funding Approver: Andrea Harper

Total Requisition	\$	276,200.00	
BPA Amount	\$	-	
Grand Total - Agree to Committee Item	\$	276,200.00	

Converted into PO #: _____
Date: _____
Buyer: _____



GREATER ORLANDO AVIATION AUTHORITY

Orlando International
Airport One Jeff Fuqua
Boulevard Orlando, Florida
32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Bruce L. Gant, Purchasing Manager - Contracts

DATE: March 22, 2021

ITEM DESCRIPTION

Recommendation to Award Purchasing Bid 17-21, Management of Electrical Switchgear Equipment, Generators, Uninterruptible Power Supplies (UPS) and Batteries, and Emergency Generator Fuel Delivery System (FDS) Testing, Maintenance and Repair Services.

BACKGROUND

The term of the Contract is for thirty-six (36) months with the initial service to commence on or about August 1, 2021, and with the Aviation Authority having options to renew the Contract for two (2) additional option periods of one (1) year each.

This Contract will result in a Contract for the service provider to provide management oversight for all labor, supervision, test and safety equipment, tools, hardware to perform inspection and testing services, materials, supplies, accessories, Infrared testing, document and inspection services, and all other items necessary or proper for, or incidental to, performing annual inspections, cleaning, calibrating, adjusting, testing (annual services), modifications, upgrades and repairs of: (i) Electrical Switchgear Equipment; (ii) Generators, (iii) Uninterruptible Power Supplies ("UPS") and Batteries, and (iv) Emergency Generator Fuel Delivery System ("FDS") Testing, Maintenance and Repair Services at the Orlando International Airport (OIA) and Orlando Executive Airport (OEA) in accordance with the Contract documents.

ISSUES

On February 3, 2021, the Aviation Authority issued Purchasing Bid 17-21, Management of Electrical Switchgear Equipment, Generators, Uninterruptible Power Supplies (UPS) and Batteries, and Emergency Generator Fuel Delivery System (FDS) Testing, Maintenance and Repair Services.

On March 8, 2021, the following Bids were received:

<u>Name of Respondent</u>	<u>Total Three (3) Year Bid Price</u>
Electric Services, Inc.	\$7,196,318.45
M&M of Central Florida, Inc.	\$8,235,946.73 ¹
Bergerlectric Corporation	\$8,811,653.66 ²
Eau Gallie Electric Inc.	\$8,939,724.20 ³
Transportation Systems Inc.	\$9,652,172.00

¹The Bid submitted by M&M of Central Florida, Inc. contained mathematical errors which resulted in a \$1,842.82 understatement of its Bid. The corrected prices are reflected in the above tabulation and did not affect the rankings.

²The Bid submitted by Bergerlectric Corporation contained mathematical errors which resulted in a \$192.99 understatement of its Bid. The corrected prices are reflected in the above tabulation and did not affect the rankings.

³The bid submitted by Eau Gallie Electric Inc. contained mathematical errors which resulted in a \$61,090.10 overstatement of its Bid. The corrected prices are reflected in the above tabulation and did not affect the rankings.

References for the five bidders were checked and based thereon were determined to be responsible.

Bidders were required to submit the following documentation with its bids: (1)) a Letter of Bondability on a surety company letterhead or a letter from a US Bank for a letter of credit confirming that Bidder can obtain one or the other; (2) a statement of coverage on a U.S. insurance company/ broker letterhead confirming that Bidder can obtain the insurance coverage requirements as described in Section 5 of the General Conditions; (3) name and current resume for the Contractor's proposed on-site lead technician; (4) a signed statement from the Original Equipment Manufacturer (OEM) stating that full support of the OEM will be available to the Bidder or Authority for parts, materials, components, and technical assistance when required; and (5) Listing of authorized Sub-Contractors for each manufacturer: company name, physical address, qualifications, proof of authorized maintenance service provider, and personnel name responsible for the management of the Switchgear, Electrical Systems and Generators Maintenance Services. Electric Services, Inc., M&M of Central Florida, Inc., Bergerlectric Corporation, and Eau Gallie Electric Inc. submitted the requested submittals. Transportation Systems Inc. did not submit any documentation.

Staff reviewed the Bids provided and Electric Services, Inc., M&M of Central Florida, Inc., Bergerlectric Corporation, and Eau Gallie Electric Inc. are deemed responsive and responsible. Transportation Systems Inc. was determined to be non-responsive.

Pricing is based on the following:

1. Switchgear Maintenance Services:

- 1.1. Hourly service rate for each of the Original Equipment Manufacturers (OEMs): EATON and CATISO Electric.
- 1.2. Purchases for switchgear maintenance;
- 1.3. Standard and non-standard hourly rate for journeyman, mechanic and helper.

2. Generators:

- 2.1. Unit price for: monthly, intermediate (quarterly and annual), annual generator inspections and services, and 2-Hour Load bank for generator maintenance and test services;
- 2.2. Standard and non-standard hours for additional work; and
- 2.3. Mark-up percentage over its costs for materials, rentals, components purchased for generator and other expenses.

3. UPS & Battery Preventive Maintenance & Repair Services:

- 3.1. Quarterly rate for the preventive maintenance and repair;
- 3.2. Mark-up percentage over its costs for parts, materials, specialized subcontractor costs, and components purchased; and
- 3.3. Hourly rate for standard and non-standard hours.

4. Emergency Generator Fuel Delivery System:

- 4.1. Unit price for the testing and analysis of fuel tanks, cleaning of fuel tanks, and transfer of fuel;
- 4.2. Hourly rate for standard and non-standard additional work hours for maintenance and repairs; and
- 4.3. Mark-up percentage over its costs for parts, materials, disposal fees and subcontractors.

The hourly rates for EATON, CATISO, and the additional work hours for electrical work repairs are less than the current contract. The actual amount paid to contractor is based on actual work requested, performed, and approved by the Aviation Authority.

A Minority and Women Business Enterprise (MWBE) and Local Developing Business (LDB) participation goal has been established a 15% MWBE and 2% LDB for this Contract. The Small Business Development Department determined that Bergelectric Corp., Electric Services, Inc., M&M Electric of Central Florida, Inc. and Transportation Systems, Inc. are deemed responsive; and Eau Gallie Electric, Inc. is deemed non-responsive as it relates to the small business requirement.

FISCAL IMPACT

Electric Services, Inc. Bid in the amount of \$7,196,318.45 is to be funded from the Operations and Maintenance Fund, Account Codes:

301.631.110.5460001.000.100016
301.631.170.5460001.000.100016
301.631.210.5460001.000.100016
301.631.330.5460001.000.100016
301.631.510.5460001.000.100016
301.631.611.5460001.000.100016
301.631.612.5460001.000.100016
301.631.615.5460001.000.100016
301.631.692.5460001.000.100016
901.443.810.5460002.000.100118
901.443.870.5460002.000.100117

Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operation and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) deem Eau Gallie Electric Inc. and Transportation Systems Inc. non-responsive; (2) award Purchasing Contract 17-21, Management Of Electrical Switchgear Equipment, Generators, Uninterruptible Power Supplies (UPS) And Batteries, And Emergency Generator Fuel Delivery System (FDS) Testing, Maintenance and Repair Services to Electric Services, Inc.; (3) authorize funding from the Operation and Maintenance Fund in the not-to-exceed amount of \$7,196,318.45 and (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A - Award Criteria
- B - Small Business Memo
- C - Finance Form

Attachment A - Award Criteria

Award Criteria (including Experience Required) and/or Bid Schedule:

Award, if made, will be to the responsible and responsive Bidder submitting the low Bid.

For a Bidder to meet the minimum responsibility criteria for this Contract, the Bidder must provide verifiable evidence:

1. Through references or otherwise, that the Bidder is an individual, a firm, a corporation, or other entity that is currently engaged in the business of providing (i) Electrical Switchgear Equipment, (ii) Generators, (iii) Uninterruptible Power Supplies ("UPS") and Batteries, and (iv) Emergency Generator Fuel Delivery System ("FDS") Testing, Maintenance and Repair services;
2. Through references, that the Bidder, after taking into account the activities of a related predecessor (e.g. by merger or reorganization), affiliate, or principal of Bidder, has been actively engaged in such business for at least the three (3) years immediately preceding the date of Bidder's response to this Invitation for Bids;
3. Through references, that the Bidder, after taking into account the activities of a related predecessor (e.g. by merger or reorganization), affiliate, or principal of Bidder, has satisfactorily provided commercial i) Electrical Switchgear Equipment, (ii) Generators, (iii) Uninterruptible Power Supplies ("UPS") and Batteries, and (iv) Emergency Generator Fuel Delivery System ("FDS") Testing, Maintenance and Repair services for at least three (3) entities with contracts of similar size and scope of this Contract during such three (3) year period immediately preceding the date of Bidder's response to this Invitation for Bid; and
4. Any Subcontractor(s) expected to work for the Contractor for the duration of the Contract shall have a minimum of three (3) years of experience in the technical area for which services are provided. This requirement applies to the Contractor, subcontractor(s) and technician(s). This requirement does not apply to subcontractors performing additional work where such work is a single and specific job and not expected to be for the duration of the Contract.




GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago, MSEP, C.M., Small Business Contract
Administrator 

Date: March 16, 2021

Re: 17-21 Electrical Switchgear Maintenance Services

The Small Business Development Department (SBDD) received and evaluated five (5) bids for the above referenced solicitation. The purpose of this evaluation is to determine whether the bids are responsive as it relates to the small business requirement, set for on this solicitation.

Bids from BergElectric Corp., Electric Services, Inc., M&M Electric of Central Florida, Inc. and Transportation Systems, Inc. shall be **deemed responsive** as it relates to the small business requirement.

EAU Gallie Electric, Inc. proposed to self-perform the LDB/VBE at 100% and did not proposed to meet the MWBE participation goal. Per sections 25.3 & 26.3 of the Instructions to Bidders, all Bidders, including a Bidder who is also a certified small business shall comply with the requirements outlined by having a certified small business other than the Bidder, participate in the performance of the contract at a sufficient level to meet the participation goal.

On March 11, 2021 SBDD requested EAU Gallie Electric, Inc. to submit Good Faith Efforts. Bidders are required to submit GFE within 2 business days from the day of request. GFE has not been received as of 4:30 PM, March 15, 2021. SBDD recommends that EAU Gallie Electric, Inc. be **deemed non-responsive** as it relates to the small business requirement.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

Attachment C - Finance Form

Greater Orlando Aviation Authority
Attachment C

Date:	<u>3/11/2021</u>	Requestor's Extension:	<u>3374</u>
Requestor's Name:	<u>Richard Schulz</u>	Preparer's Extension:	<u>2495</u>
Form Preparer's Name:	<u>John Field</u>	Purchasing Solicitation #:	<u>17-21</u>
Requestor's Department:	<u>Maintenance</u>	CCM / CPC / PSC:	<u>CPC</u>
<small>17-21, Management of Electrical Switchgear Equipment, Generators, Uninterruptible Power Supplies (UPS) and Batteries, and Emergency Generator Fuel Delivery System (FDS) Testing, Maintenance and Repair Services</small>		Committee Date:	<u>3/22/2021</u>
Description:		Committee Agenda Item#:	
Vendor:	<u>Electric Services, Inc.</u>	BPA:	

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 21 Amount	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	Total Contract
301.631.110.5460001.000.100016	\$ 19,037.36	\$ 114,760.33	\$ 118,177.55	\$ 101,549.24	\$ -	\$ 353,524.49
301.631.170.5460001.000.100016	\$ 19,037.36	\$ 114,760.33	\$ 118,177.55	\$ 101,549.24	\$ -	\$ 353,524.49
301.631.210.5460001.000.100016	\$ 228,448.30	\$ 1,377,123.99	\$ 1,418,130.65	\$ 1,218,590.89	\$ -	\$ 4,242,293.83
301.631.330.5460001.000.100016	\$ 19,037.36	\$ 114,760.33	\$ 118,177.55	\$ 101,549.24	\$ -	\$ 353,524.49
301.631.510.5460001.000.100016	\$ 19,037.36	\$ 114,760.33	\$ 118,177.55	\$ 101,549.24	\$ -	\$ 353,524.49
301.631.611.5460001.000.100016	\$ 19,037.36	\$ 114,760.33	\$ 118,177.55	\$ 101,549.24	\$ -	\$ 353,524.49
301.631.612.5460001.000.100016	\$ 19,037.36	\$ 114,760.33	\$ 118,177.55	\$ 101,549.24	\$ -	\$ 353,524.49
301.631.615.5460001.000.100016	\$ 19,037.36	\$ 114,760.33	\$ 118,177.55	\$ 101,549.24	\$ -	\$ 353,524.49
301.631.692.5460001.000.100016	\$ 19,037.36	\$ 114,760.33	\$ 118,177.55	\$ 101,549.24	\$ -	\$ 353,524.49
901.443.810.5460002.000.100118	\$ 5,420.72	\$ 32,676.99	\$ 33,650.02	\$ 28,915.25	\$ -	\$ 100,662.98
901.443.870.5460002.000.100117	\$ 1,355.18	\$ 8,169.25	\$ 8,412.50	\$ 7,228.81	\$ -	\$ 25,165.75
						\$ -
						\$ -
						\$ -
Total Requisition	\$ 387,523.07	\$ 2,336,052.90	\$ 2,405,613.61	\$ 2,067,128.88	\$ -	\$ 7,196,318.45
Requisition Number	BPA					

OMB Notes:
Funding Approver Andrea Harper

Converted into PO #:
Date: _____
Buyer: _____

Total Requisition \$ 7,196,318.45
BPA Amount \$ -
Grand Total - Agree to Committee Item \$ 7,196,318.45



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee
FROM: Bruce Gant, Purchasing Manager - Contracts
DATE: March 22, 2021

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 4, Second Renewal Option for Purchasing Contract 18-17, South Automated People Mover (APM) Landscape Maintenance and Irrigation Services with Helping Hand Lawn Care, LLC. (Helping Hand)

BACKGROUND

The initial term of the Contract was for thirty-six (36) months which commenced on September 1, 2017, and expired August 31, 2020, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The First Renewal Option is due to expire on August 31, 2021.

This contract requires Helping Hand to furnish all labor, supervision, materials (including any replacement plant material required), supplies, tools, equipment, licenses, permits, chemicals, fertilizer, pine bark mulch, pine straw, and all other items necessary or proper for, or incidental to, performing exterior landscape maintenance and irrigation maintenance services of specified South APM area located at the Orlando International Airport in accordance with the Contract Documents.

ISSUES

Second Renewal Option - September 1, 2021 through August 31, 2022.

Department - Concurs with the renewal option.

Contractor - Based on the information known at this time, Helping Hand has performed satisfactorily during the initial term and the First Renewal Option.

The annual value for the Second Renewal Option is for a total not-to-exceed amount of \$342,923.33. The actual amount paid to Contractor is based on actual work requested, performed, and approved by the Aviation Authority, based on the Unit Prices. There is no changes to the Unit Prices.

This Contract has been designated as a direct procurement for a Local Developing Business. The Small Business Development department certifies that this Contract is in good standing as it relates to the LDB direct procurement.

FISCAL IMPACT

The fiscal impact for the Second Renewal Option is for a not-to-exceed amount of \$342,923.33 funding will be from the Operations and Maintenance Fund, account code 301.631.692.5340004.000.100001. Funds expected to be spent under the Contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal

years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested the Concessions/Procurement Committee approve the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 4, Second Renewal Option for Purchasing Contract 18-17, South APM Landscape Maintenance and Irrigation Services with Helping Hand Lawn Care, LLC., (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$342,923.33 and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute necessary documents following satisfactory review by legal counsel.

Attachments

- A - Contract History
- B - Small Business Memo
- C - Finance Form

ATTACHMENT "A"

SUMMARY OF CONTRACT REVISIONS

Contract 18-17, South APM Landscape Maintenance and Irrigation Services

Contract	Approvals	Description	Term	Dollars
Initial Term	<ul style="list-style-type: none"> CPC 6/12/2017 Board 6/21/2017, Item "P" 	36 Months Contract Award	9/1/2017 thru 8/31/2020	\$1,028,770.00
Amendment No. 1	<ul style="list-style-type: none"> CEO Approval 8/17/2017 	Increase in Value Year 1 Performance Bond Reimbursable	9/1/2017 thru 8/31/2018	\$10,288.00
Amendment No. 2	<ul style="list-style-type: none"> Purchasing Manager Approval 6/14/2018 	Increase in Value Year 2 Performance Bond Reimbursable	9/1/2018 thru 8/31/2019	\$10,288.00
Amendment No. 3	<ul style="list-style-type: none"> CPC 2/24/2020 Board 5/20/20 Item "G" 	First Renewal Option	9/1/2020 thru 8/31/2021	\$342,923.33
Amendment No. 4	<ul style="list-style-type: none"> Pending CPC 3/22/2021 	Second Renewal Option	9/1/2021 thru 8/31/2022	\$342,923.33
Total Contract Value with all changes (approved and proposed):				\$1,735,192.66



ATTCHMENT "B"

GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORAMDUM

To: Diana Hershner, CPPO, CPPB, Senior Manager, Purchasing

From: Orlando Santiago, Small Business Contract Administrator

Date: March 1, 2021

Re: Recommendation to Approve Amendment No. 4, Second Renewal Option for Purchasing Contract 18-17, South Automated People Mover (APM) Landscape Maintenance and Irrigation Services with Helping Hand Lawn Care, LLC.

The initial term of the Contract was for thirty-six (36) months which commenced on September 1, 2017, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The First Renewal Option term is due to expire on August 31, 2021.

Issues:

Second Renewal Option: September 1, 2021 through August 31, 2022.

Fiscal Impact:

The Second Renewal Option Value is for a total not-to-exceed amount of \$342,923.33.

This Contract has been designated as a directed procurement for a Local Developing Business ("LDB"). The Small Business Development department certifies that this Contract is in good standing as it relates to the LDB direct procurement.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

