

**GREATER ORLANDO AVIATION AUTHORITY
CONCESSIONS/PROCUREMENT COMMITTEE
AGENDA**

DATE: FEBRUARY 8, 2021

DAY: MONDAY

TIME: 1:30 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS - Appeal Process

Due to the COVID-19 pandemic, the Centers for Disease Control (CDC) guidelines, and the Greater Orlando Aviation Authority's ongoing focus on safety regarding events and meetings, seating at sunshine committee meetings will be limited according to space and social distancing. Attendance is on a first-come, first-served basis. All attendees must wear a face covering. Temperature checks will be conducted before entering the GOAA Offices.

NOTE: If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Phillip N. Brown, via email pbrown@goaa.org with copy to larissa.bou@goaa.org by Monday, February 15, 2021 at 4:00 p.m. (emails will be accepted during the pandemic COVID-19).

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

IV. CONSIDERATION OF MINUTES FOR JANUARY 25, 2021

V. NEW BUSINESS

- A. Recommendation to Approve Amendment No. 1, First Renewal Option for Purchasing Contract 07-18, Tradeport Drive Landscape Maintenance and Irrigation Services with Helping Hand Lawn Care LLC (Helping Hand)
- B. Recommendation to Award Invitation for Bid (IFB) 12-21, Variable Frequency Drive Repair and/or Replacement Services
- C. Recommendation to Approve the Purchases of Renewals of Computer Hardware and Software Maintenance, Support and Licenses

DRAFT MINUTES

On **JANUARY 25, 2021**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 1:32 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present: Brad Friel, Chairman
Kathleen Sharman, Vice Chair
Thomas Draper, Senior Director of Operations (arrived at 1:34pm)
Brian Engle, Director of Customer Experience
Deborah Silvers, Director of Risk Management

Staff/Others present: Pete Pelletier, Director of Information Technology
Diana Hershner, Manager of Purchasing
Shiv Persaud, Manager of IT Projects
Jo Thacker, Nelson Mullins, Legal Counsel
Larissa Bou, Manager of Board Service and Recording Secretary

Chairman Friel announced to all present that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, and it must be received in writing by the Chief Executive Officer, Mr. Phillip N. Brown, via email pbrown@goaa.org with copy to larissa.bou@goaa.org, by Monday, February 1, 2021, at 4:00 p.m. (emails will be accepted during the pandemic COVID-19).

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member, including the Mayor of the City of Orlando or the Mayor of Orange County, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City or Mayor of Orange County at their offices. The policy, forms, and instructions are available on the web site. Please contact the Chief Administration Officer with questions at (407) 825-7105.

DRAFT - MINUTES FOR THE JANUARY 25, 2021, CONCESSIONS/PROCUREMENT COMMITTEE

Before proceeding to business, Chairman Friel, asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

MINUTES

1. Upon motion by Mr. Draper, second by Mr. Engle, motion passed to accept the December 14, 2020 and January 11, 2021, minutes as written.

RECOMMENDATION TO APPROVE AMENDMENT NO. 16 FOR TWO (2) RENEWAL OPTIONS AND A CONTRACT ADJUSTMENT FOR PURCHASING CONTRACT 02-11, COMMON USE PASSENGER PROCESSING SYSTEM (CUPPS) AND COMMON USE SELF SERVICE (CUSS) OPERATIONS AND MAINTENANCE SERVICES, WITH SITA INFORMATION NETWORKING COMPUTING USA, INC. (SITA)

2. Ms. Hershner presented the item.

The initial project under this contract commenced on November 1, 2011, with final acceptance effective May 21, 2012. The initial term of the contract was for thirty-six (36) months, effective May 22, 2012, expiring May 21, 2015, with the Aviation Authority having an indefinite number of options to renew the contract for additional periods of one (1) year each. The sixth renewal option will expire on May 21, 2021.

The contract requires SITA to furnish to the Aviation Authority detailed technical design, development, hardware, firmware, software, software licenses, installation integration, implementation, training, user manuals and documentation, operation, support and maintenance services for the CUPPS and CUSS, warranty, testing of the hardware and software, and all other items necessary or proper for, or incidental to, providing an operable and acceptable CUPPS and CUSS, including associated gateways for each airline that is dependent on a remote host computer for departure control, and a Local Departure Control System for each airline that operates independent of a remote host computer and other related components, all in accordance with the contract documents.

This Amendment will: (1) exercise the seventh and eighth renewal options through May 22, 2023; and (2) add a statement of work for Microsoft Windows upgrades.

Seventh Renewal Option - May 22, 2021 - May 21, 2022, for an approximate annual value of \$1,608,420.

Eighth Renewal Option - May 22, 2022 - May 21, 2023, for an approximate annual value of \$1,872,290.

Contract Adjustment - Staff is requesting to upgrade Microsoft Windows Operating Systems, for an approximate value of \$371,425.

DRAFT - MINUTES FOR THE JANUARY 25, 2021, CONCESSIONS/PROCUREMENT COMMITTEE

Department - Concurs with the seventh and eighth renewal options, and with the contract adjustment.

Contractor - Based on the information known at this time, the contractor has performed satisfactorily during the last renewal option.

This is a service contract for the support and maintenance of the CUPPS and CUSS. The renewal option pricing is based on existing hourly labor rates for support. SITA has agreed to maintain the current prices without their standard CPI increase.

This contract did not include a Minority and Women Business Enterprise (MWBE) or Local Developing Business (LDB) participation requirement.

The total fiscal impact for the seventh renewal option is a not-to-exceed amount of \$1,608,420. Funding for the seventh renewal option will be from the Operations and Maintenance Funds 301.521.214.5340007.000.100425, 301.521.214.5340007.000.100483, and 301.521.214.5520001.000.100483, and Capital Expenditure Funds 308.521.214.5640003.000.501105 and 308.521.214.5640003.000.501440.

The total fiscal impact for the eighth renewal option is a not-to-exceed amount of \$1,872,290. Funding for the eighth renewal option will be from the Operations and Maintenance Funds 301.521.214.5340007.000.100425, 301.521.214.5340007.000.100483, and 301.521.214.5520001.000.100483, and Capital Expenditure Fund 308.521.214.5640003.000.501440.

Funding for the contract adjustment is a not-to-exceed amount of \$371,425 will be from the General Airport Revenue Bond ZC-319.

Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal year will be allocated from the Operations and Maintenance Fund and Project Funds as approved through the budget process and when funds become available.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 16 for Two (2) Renewal Options and a Contract Adjustment for Purchasing Contract 02-11, Common Use Passenger Processing System and Common Use Self Service Operations and Maintenance Services, with SITA Information Networking Computing USA, Inc.; (2) authorize funding in the not-to-exceed amount of \$3,852,136 from the Operations and Maintenance Fund, and previously-approved Capital Expenditure Fund, and General Airport Revenue Bond; (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel; and (4) authorize the Purchasing Department to issue the necessary Purchase Orders.

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Chairman Friel asked if anyone in the audience would like to speak regarding this item. Ms. Bou confirmed she had not received any speaker requests. He then asked if any Committee member had questions or comments. Vice Chair Sharman asked if the Microsoft Windows upgrade includes SITA's labor and materials. Additionally, she asked the department to explain the reason for the contract adjustment. Mr. Pelletier explained that this includes both labor and materials for the Microsoft Windows upgrade, which is a core system needed to support the upgrade of the latest Windows to run properly. Vice Chair Sharman followed up by asking if this is done by SITA because it is their equipment. Mr. Persaud responded that the CUSS unit is a proprietary SITA product and the hardware within the system needs to be upgraded.

Vice Chair Sharman continued by asking for the reason of two renewals being requested at this time. Mr. Pelletier explained that the first renewal will end in the middle of when the South Terminal will be opening. Therefore, having the two renewals approved now, will allow for the continuation of service.

Vice Chair Sharman congratulated Mr. Persaud for his hard work and accomplishment in negotiating the rates to remain the same. Then, Vice Chair Sharman continued by referring to Attachment A (copy on file), under Amendment No. 15, which states that the 6th renewal option and contract adjustment value was \$1,599,920, and asked if there were any other elements included in that amount. Ms. Hershner indicated that the term "contract adjustment" is a scrivener's error, because there were no increase in hours or change in the scope of work for that amendment. Ms. Hershner indicated that the information will be reviewed and corrected.

Mr. Engle asked if the upgrade to Windows 7 is independent from the airlines specific operating systems. Mr. Persaud replied in the affirmative.

Upon motion by Mr. Draper, second by Ms. Silvers, vote carried to approve staff's recommendation.

ADJOURNMENT

3. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 1:45 p.m.

(Digitally signed on, 2021)

Larissa Bou
Recording Secretary

Brad Friel
Chairman



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee
FROM: Bruce Gant, Purchasing Manager - Contracts
DATE: February 8, 2021

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 1, First Renewal Option for Purchasing Contract 07-18, Tradeport Drive Landscape Maintenance and Irrigation Services with Helping Hand Lawn Care LLC (Helping Hand).

BACKGROUND

The initial term of the contract was for thirty-six (36) months, which commenced on July 25, 2018, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The initial term is due to expire on July 24, 2021.

This contract requires Helping Hand to furnish all labor, supervision, materials (including any replacement plant material required), supplies, tools, equipment, licenses, permits, chemicals, fertilizer, mulch, and all other items necessary or proper for, or incidental to, performing exterior landscape maintenance and irrigation services located along Tradeport Drive and surrounding areas at the Orlando International Airport (OIA) in accordance with the contract documents.

ISSUES

First Renewal Option - July 25, 2021 through July 24, 2022.

Department - Concurs with the renewal option.

Contractor - Based on the information known at this time, Helping Hand has performed satisfactorily during the initial term.

The annual value for the first renewal option is for a total not-to-exceed amount of \$355,020 with no rate increase. The actual amount paid to the contractor is based on actual work requested, performed, and approved by the Aviation Authority, based on the unit prices.

This contract has been designated as a directed procurement for a Local Developing Business (LDB). The Small Business Development department certifies that this contract is in good standing as it relates to LDB participation.

FISCAL IMPACT

The fiscal impact for the first renewal option is a not-to-exceed amount of \$355,020 with funding from the Operations and Maintenance Fund 301.631.330.5340004.000.100008. Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 1, First Renewal Option for Purchasing Contract 07-18, Tradeport Drive Landscape Maintenance and Irrigation Services with Helping Hand Lawn Care, LLC; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$355,020; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A - Contract History
- B - Small Business Memo
- C - Finance Form

ATTACHMENT "A"

CONTRACT HISTORY

Contract 07-18, Tradeport Drive Landscape Maintenance and Irrigation Services

Contract	Approvals	Description	Term	Dollars
Initial Term	<ul style="list-style-type: none">• CPC 1/8/2018• Board 2/21/2018 Item "T"	36 Months Contract Award	7/25/2018 thru 7/24/2021	\$1,065,060.00
Amendment No. 1	<ul style="list-style-type: none">• Pending CPC 2/8/2021	First Renewal Option	7/25/2021 thru 7/24/2022	\$355,020.00

Total Contract Value with all changes (approved and proposed):

\$1,420,080.00

ATTACHMENT "B"
SMALL BUSINESS MEMO



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Diana Hershner, CPPO, CPPB, Purchasing Manager, Purchasing and Material Control

From: Somdat Jiawan, Manager, Small Business Programs
Orlando Santiago, Small Business Contract Administrator

A handwritten signature in blue ink, likely belonging to Somdat Jiawan or Orlando Santiago.

Date: January 12, 2021

Re: Recommendation to Approve Amendment No. 1, First Renewal Option for Purchasing Contract 07-18, Tradeport Landscape Maintenance and Irrigation Services with Helping Hand Lawn Care LLC (Helping Hand)

The initial term of the contract was for thirty-six (36) months, which commenced on July 25, 2018, with the Aviation Authority having options to renew the contract for two (2) additional periods of one (1) year each. The initial term is due to expire on July 24, 2021.

Issue:

First Renewal Option – July 25, 2021 through July 24, 2022.

Fiscal Impact:

The annual value for the first renewal option is for a total not-to-exceed amount of \$355,020. with no rate increase.

This Contract has been designated as a directed procurement for a Local Developing Business (LDB). The Small Business Development department certifies that this Contract is in good standing as it relates to LDB participation.

Should you have questions, you may contact Somdat Jiawan at 407-825-3481 or Orlando Santiago at 407-825-7134.

ATTACHMENT "C"

FINANCE FORM

Greater Orlando Aviation Authority
Attachment C

Date:	<u>1/22/2021</u>	Requestor's Extension:	_____
Requestor's Name:	_____	Preparer's Extension:	<u>6425</u>
Form Preparer's Name:	<u>Janice Hughes</u>	Purchasing Solicitation #:	<u>807-18</u>
Requestor's Department:	<u>Maintenance</u>	CCM / CPC / PSC:	<u>CPC</u>
Description:	<u>Tradeport Drive Landscape & Irrigation Svcs.</u>	Committee Date:	<u>2/8/2021</u>
Vendor:	<u>Helping Hand Lawn Care LLC</u>	Committee Agenda Item#:	_____

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 21 Amount	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	Total Contract
301.631.330.5340004.000.100008	\$ 59,170.00	\$ 295,850.00				\$ 355,020.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	\$ 59,170.00	\$ 295,850.00	-	-	-	\$ 355,020.00
Requisition Number	88300					

OMB Notes:
Funding Approver Andrea Harper

Total Requisition \$ 355,020.00
 BPA Amount \$ -
 Grand Total - Agree to Committee Item \$ 355,020.00

Converted into PO #: _____
 Date: _____
 Buyer: _____



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee
FROM: Bruce L. Gant, Purchasing Manager - Contracts
DATE: February 8, 2021

ITEM DESCRIPTION

Recommendation to Award Invitation for Bid (IFB) 12-21, Variable Frequency Drive Repair and/or Replacement Services

BACKGROUND

The term of the contract is for thirty-six (36) months with initial service to commence on or about May 1, 2021, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each.

This contract will be to provide all labor, supervision, parts and components, tools, equipment, and consumables and all other items necessary or proper for, or incidental to, performing repair and/or replacement of the Aviation Authority's variable frequency drives at the Orlando International Airport in accordance with the contract documents.

ISSUES

On January 6, 2021, the following IFB's were received:

<u>Name of Respondent</u>	<u>Total Three (3) Year Bid Price</u>
Strut Mechanical, Inc.	\$360,300.00
MC2, Inc.	\$371,100.00
Cold Wall, Inc.	\$394,950.00

References for the three bidders were checked and based thereon were determined to be responsive. The three bidders were determined to be responsive and responsible.

The Small Business Development Department has not established MWBE/LDB goals due to the limited and specialized scope of the required services.

Pricing is based on: (1) hourly rates for standard, non-standard hours and additional work, and (2) parts, materials, rentals and components purchased for variable frequency drive repair and replacement services.

FISCAL IMPACT

Strut Mechanical, Inc.'s bid in the amount of \$360,300 is to be funded from the Operations and Maintenance Fund 301.631.210.5460001.000.100020. Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) award Purchasing Bid 12-21, Variable Frequency Drive Repair and/or Replacement Services, to Strut Mechanical, Inc., as the low responsive and responsible bidder; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$360,300; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A - Award Criteria
- B - Small Business
- C - Finance Approval

ATTACHMENT A

Award Criteria (including Experience Required) and/or Bid Schedule:

Award, if made, will be to the responsible and responsive Bidder submitting the low Bid.

For a Bidder to meet the minimum responsibility criteria for this Contract, the Bidder must provide verifiable evidence:

1. through references or otherwise, that the Bidder is an individual, a firm, a corporation, or other entity that is currently engaged in the business of providing variable frequency drive repair and replacement services;
2. through references, that the Bidder, after taking into account the activities of a related predecessor (e.g. by merger or reorganization), affiliate, or principal of Bidder, has been actively engaged in such business for at least the three (3) years immediately preceding the date of Bidder's response to this Invitation for Bids;
3. through references or otherwise, that the Bidder, after taking into account the activities of a related predecessor (e.g. by merger or reorganization), affiliate, or principal of Bidder, has satisfactorily provided variable frequency drive repair and/or replacement services for at least three (3) entities with contracts of similar size or scope as specified in the Specifications during such three (3) year period.

ATTACHMENT B



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Denise K. Schneider, CPPO, C.P.M., C.M., Assistant Director, Purchasing and Material Control

From: Somdat Jiawan, Manager, Small Business Programs
Orlando Santiago, Small Business Compliance Administrator

Date: September 23, 2020

Re: Variable Frequency Drives

The Small Business Development Department has reviewed the requirements for the above referenced solicitation and determined that, due to limited and specialized scope of the required services, it does not lend itself to MWBE/LDB/BE participation.

Should you have questions, you may contact Somdat Jiawan at 407.825.3481 or Orlando Santiago at 407-825-7134.

ATTACHMENT C

**Greater Orlando Aviation Authority
Attachment A**

Date:	<u>1/27/2021</u>	Requestor's Extension:	<u>x-2495</u>
Requestor's Name:	<u>John Field</u>	Preparer's Extension:	<u>x-2495</u>
Form Preparer's Name:	<u>John Field</u>	Purchasing Solicitation #:	<u>12-21</u>
Requestor's Department:	<u>Maintenance</u>	CCM / CPC / PSC:	<u>CPC</u>
Description:	<u>Variable Frequency Drive Repair and/or Replacement Services</u>	Committee Date:	<u>2/8/2021</u>
Vendor:	<u>Strut Mechanical, Inc.</u>	Committee Agenda Item#:	

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxxx	FY21 Amount	FY22 Amount	FY23 Amount	FY24 Amount	FY25 Amount	Total Contract
301.631.210.5460001.000.100020	\$ 50,041.67	\$ 120,100.00	\$ 120,100.00	\$ 70,058.33		\$ 360,300.00
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Total Requisition	\$ 50,041.67	\$ 120,100.00	\$ 120,100.00	\$ 70,058.33	\$ -	\$ 360,300.00
Requisition Number	BPA					

OMB Notes:		Converted into PO #:	_____
Funding Approver:	<i>Andrea Harper</i>	Date:	_____
Total Requisition	\$ -	Buyer:	_____
BPA Amount	\$ 360,300.00		
Grand Total - Agree to Committee Item	\$ 360,300.00		



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee
FROM: Diana Hershner, CPPO, CPPB, Purchasing Manager
DATE: February 8, 2021

ITEM DESCRIPTION

Recommendation to Approve the Purchases of Renewals of Computer Hardware and Software Maintenance, Support and Licenses

BACKGROUND

This request is for multiple purchases of Computer Hardware and Software Maintenance, Support, Maintenance and Support Renewals and License Renewals, as well as Software as a Service (SaaS) License Renewals, and other Internet Based Subscription Service Renewals (Technology Renewals) by utilizing various procurement methods as reflected in the attached list, and as allowed by Aviation Authority Policies.

The term of each renewal may range from a pro-rated period of less than 12 months to a not-to-exceed period of 60 months as appropriate for the renewal agreement purchased.

ISSUES

All Aviation Authority owned computer hardware and software licenses require support and/or maintenance to ensure the continuous operation of such computer hardware and/or software applications to support the operations of the Aviation Authority. The Aviation Authority's Information Technology (IT) Department provides routine user support needs, but almost all of the hardware and software applications are either proprietary, protected by a copyright, and/or protected under license agreement terms, and therefore require technical expertise that staff does not have. The Aviation Authority's Purchasing Department makes every effort to obtain competitive pricing on initial agreement purchases and agreement renewals, but in many cases, the agreements and the technical expertise required are only available directly from the original hardware or software manufacturers. The acquisition of maintenance agreements or support services in many cases from a supplier other than the manufacturer could void hardware warranties, result in equipment downtime, or violate copyright laws.

The Aviation Authority also has SaaS licensing agreements in which the software is not owned by the Aviation Authority but for which the Aviation Authority has purchased access. These agreements are required to support the operational needs of various Aviation Authority departments. The use of SaaS licensing agreements eliminates the Aviation Authority's need to purchase computer hardware and/or "traditional" software licenses. Computer hardware maintenance is the responsibility of the SaaS provider and software upgrades are included in the annual renewal costs.

The Aviation Authority also has Internet Based Subscription Service agreements in which the provider grants the Aviation Authority access to a proprietary database. These subscription services are required to support the operational needs of various Aviation Authority departments. The use of a Subscription Service agreement eliminates the Aviation Authority's need to contract for services to develop these databases and then subsequently continue to contract for services to continually update the database. The database is created by and continually updated by the service provider. These activities are included in the annual renewal cost.

The Small Business Development Department has reviewed the requirements for the above-referenced solicitation and determined that, due to the limited and specialized scope of the required services, and/or lack of ready, willing and able certified small businesses, it does not lend itself to MWBE/LDB/VBE participation.

FISCAL IMPACT

The estimated value of this request is \$8,719,331.39, which includes a contingency of 20%, through March 31, 2022. The value of renewal purchases made have been funded by the associated departments from the Operations and Maintenance Fund that is approved during the budget process. Funds expected to be spent in the current fiscal year are within budget. The departments requiring Technology Renewal purchases going forward intend to submit budget requests for funds expected to be spent under the resulting Purchase Orders in FY '22 and such requests, when considered with known or anticipated obligations of the departments for FY '22, do not exceed expected or reasonable funding approvals.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve the Purchases of Renewals of Computer Hardware and Software Maintenance, Support, Maintenance and Support, and Licenses on the attached list, which renew within the 12-month approval period of April 1, 2021 through March 31, 2022; (2) authorize funding from previously-approved departments' Operations and Maintenance Funds in the not-to-exceed amount of \$8,719,331.39, which includes a 20% contingency for anticipated price increases and the purchase of new licenses and hardware support; and (3) authorize the Purchasing Department to award purchase orders for each renewal utilizing competitive quotations, direct negotiations, single source procurements, sole source procurements, other entities' contract (piggy-backing), procurement card, or other methods in compliance with referenced Aviation Authority policies.

Attachments

- A - Award Criteria
- B - Small Business
- C - Finance Attachment
- D - List of Current Technology Maintenance, Support and Renewals

ATTACHMENT A

Award Criteria:

The various manufacturers and services providers publish/provide pricing for renewal agreements/services annually. Some of the renewal agreements/services are only available directly from the manufacturer. Some of the manufacturers make their renewal agreements/services available only through distributors called "value added re-sellers" (VAR's) and, when this is the case, Staff makes every effort to compete the Aviation Authority's annual renewal agreement/service requirement among the available VAR's. The Purchasing Department will determine the method of purchase required for each renewal agreement/service.

Clarifications Required During the Process:

The Purchasing Department, in conjunction with the associated departments, will verify if a renewal agreement/service will be purchased utilizing one of the following methods as authorized by the Aviation Authority's Policies and Procedures:

1. By Competitive Procurements (Policy 450.02), which requires that Requests for Quotations be issued when the value is expected to exceed \$15,000.00.
2. Through Non-Competitive Procurements (Policy 450.03), which permits the procurement of Goods, Services, and Professional Services with limited or no competition. This would include the following methods: a) Sole Source Procurement, when the goods or services are limited to one source, or when they must be obtained from a specific manufacturer's dealer; b) Single Source Procurement, when the goods or services are procured from one firm among others in a competitive marketplace which, for justifiable reasons, is found to be most advantageous for the purpose of fulfilling the given purchasing need; c) a "Piggy-Back" purchase from a Supplier having a requirements contract, annual agreement, contract with any other public entity (Other Entity Contract); or d) by Direct Negotiation when the dollar value of the purchase does not exceed \$15,000.00.
3. By Procurement Card (Policy 450.10), which permits the use of an Aviation Authority issued procurement card for small order purchasing, within established limitations.

At its March 18, 2020 meeting the Aviation Authority Board approved a total not-to-exceed amount of \$7,570,243.24 for FY'20 - FY'21 for the purchase of computer hardware and software maintenance and support annual Service Agreements for the 12 month period of April 1, 2020 through March 31, 2021. The total FY'20 - FY'21 expenditures totaled \$7,266,109.49 for that 12 month period.

The total request for FY'21 - FY'22 is for \$8,719,331.39, which is a 20% increase over the FY'20 - FY'21 expenditures. This contingency will allow the addition of Service Agreements for items purchased for various construction projects and other items that will be coming off the warranty and initial maintenance periods that were paid for at the time of purchase, and possible increases as needed throughout the 12 month period of April 1, 2021 through March 31, 2022.

Irregularities or Issues that Impact Recommended Ranking:

N/A

Attachment B
Small Business Memo



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Diana Hershner, CPPO, CPPB, Manager, Purchasing and Material Control

From: Orlando Santiago, Small Business Contract Administrator

Date: February 8, 2021

Re: Recommendation to Approve the Purchases of Renewals of Computer Hardware and Software Maintenance, Support, Maintenance and Support, and Licenses

The Small Business Development Department has reviewed the requirements for the above referenced solicitation and determined that, due to limited and specialized scope of the required services, and/or lack of ready, willing and able certified small businesses it does not lend itself to MWBE/LDB/VBE participation.

Should you have questions, you may contact or Orlando Santiago at 407-825-7134.

ATTACHMENT D
List of Current Technology Maintenance, Support and Renewals

Manufacturer	Method of Procurement	Product description	Department	Actual Value	Starts	Ends	Vendor
*B2Gnow AskReply, Inc.	OEC	B2Gnow SW Support	Small Business Development	\$49,000.00	10-01-2018	09-30-2019	B2Gnow
*Netop	Quote	Netop Advantage Support	Business Applications	\$169.00	04-13-2019	04-13-2020	Netop
*LNRS previously known as Reed Business Information, Inc.	SGS	Aviation Data Subscription Services	Marketing	\$44,000.00	10-01-2019	09-30-2020	LNRS previously known as Reed Business Information, Inc.
*ViewCompanion	Quote	S0003968, ViewCompanion License Subscription	Information Technology	\$1,965.00	10-03-2019	10-02-2020	SHI International
*Adobe	2nd Quote	Adobe InDesign, Illustrator, Photoshop for Creative Cloud for Teams - Team Licensing Subscription Renewal	Information Technology	\$8,300.58	10-03-2019	10-02-2020	SHI International/ CDW
*Everest/Sherpa Software	Quote	Discovery Attender, Silver Coverage	Information Technology	\$891.45	10-29-2019	10-28-2020	Everest/Sherpa Soft.
*Trimble Navigation Ltd	Quote	SketchUp 1 Year Maintenance & Support Upgrade	Information Technology	\$960.00	11-16-2019	11-17-2020	Trimble Navigation Ltd
*Kronos Inc.	OEC	Subscription Services	Finance	\$11,110.40	11-29-2019	11-28-2020	Kronos, Inc.
*Fluke Networks	Quote	AirMagnet	Information Technology	\$2,270.04	12-16-2019	12-15-2020	Netscout Systems Inc.
*Insight	Quote	(Redbox) - S0003969, Supplier Item:RBRMAINT-01 9-5, Support Services, Software Support Renewal IP- 400 - Converter	Information Technology	\$3,362.00	09-01-2019	12-31-2020	Insight Public Sector
*GovQA	SGS	Public Records Request Management Platform	Board Services	\$14,015.00	01-01-2020	12-31-2020	GovQA
*GCR, Inc.	SS	AOARS/ASOCS, Maintenance and Support, w/Upgrades, for the Airport Operation Activity and Reporting System	Information Technology	\$34,000.00	01-01-2020	12-31-2020	GCR, Inc.
*Aircraft Data Fusion, Inc.	SS	S0000235: Airport Operatins Management Services (AOMS), Software License and Maintenance Agreement	Airfield Operations	\$183,526.57	01-01-2020	12-31-2020	Aircraft Data Fusion, Inc.
*VENTRAQ	SS	NETPLUS Silver Support	Information Technology	\$37,660.00	01-08-2020	01-07-2021	Ventraq
*Microsoft	OEC	Windows 7 Extended Support	Information Technology	\$7,185.60	01-14-2020	01-13-2021	SHI International
*Bluebeam, Inc.	Quote	Annual Maintenance Bluebeam Revu perpetual software license	Information Technology	\$2,497.00	01-30-2020	01-29-2021	Bluebeam, Inc.

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Manufacturer	Method of Procurement	Product description	Department	Actual Value	Starts	Ends	Vendor
*VALUEPOINT SOFTWARE	Quote	Maintenance, Software, RSA "Authentication Manager" Base Edition	Information Technology	\$390.00	06-01-2020	01-31-2021	Insight Public Sector
*Microsoft Corporation	OEC	Microsoft Enterprise Support	Information Technology	\$170,732.00	02-01-2020	01-31-2021	Microsoft
*Northwest Performance Software, Inc.	Quote	NetScanTools PRO	Information Technology	\$644.49	02-22-2020	02-23-2021	Northwest Performance Software, Inc.
*OpenText	Quote	S0003209: RightFax Standard Support and Dialogic Standard Support	Information Technology	\$2,224.42	03-01-2020	02-28-2021	Advantage Technologies Inc
*Team Viewer Germany	Quote	S0003958 Maintenance/Support, Hardware, I.T.	Information Technology	\$4,735.68	03-04-2020	03-04-2021	TeamViewer Germany GmbH
*Cummins - Allison Corp.	Quote	S0000550: Jetscan Money Counter Maintenance	Parking Operations	\$1,476.00	03-06-2020	03-05-2021	Cummins - Allison Corp.
*IT Federal Sales	OEC	S0003728: Rapid7 Maintenance and support, S0003959 Software subscription	Information Technology	\$30,486.90	03-13-2020	03-12-2021	IT Federal Sales
*SolarWinds	OEC	S0003540, Annual SW Maintenance, Solarwinds	Information Technology	\$30,964.59	03-26-2020	03-26-2021	DLT Solutions
Oracle	SGS	Primavera P6 Professional	Information Technology	\$770.30	04-01-2020	03-31-2021	Oracle America
Oracle	SGS	Services, Software Update License & Support for Oracle "Primavera P6 Enterprise Project Portfolio Management -CSI #20993918	Information Technology	\$5,815.16	04-01-2020	03-31-2021	Oracle America
Crossmatch Technologies	2nd Quote	Hardware Support and Subscription Services	Security Access Control	\$7,024.86	04-01-2020	03-31-2021	Crossmatch Technologies
Oracle	SGS	Tuning/Diagnostics Packs Oracle Software License Update & Support for Database Enterprise Edition	Information Technology	\$8,705.34	04-01-2020	03-31-2021	Oracle America
Oracle	SGS	Enterprise Content Management (Webcenter)	Information Technology	\$9,153.00	04-01-2020	03-31-2021	Oracle America
Kronos Inc.	OEC	Kronos - ARFF Telestaff - 100 licenses for 1 year	ARFF	\$9,600.00	04-01-2020	03-31-2021	Kronos Inc.
Vaisala	SS	S0000497: Supplier Item:1-Yr TSM Lightning Svc. Services, Subscription	Airfield Operations	\$12,500.00	04-01-2020	03-31-2021	Vaisala
Oracle	SGS	DB Enterprise Support	Information Technology	\$13,042.42	04-01-2020	03-31-2021	DLT Solutions
Oracle	SGS	Oracle Database for Maximo/GIS	Information Technology	\$13,938.79	04-01-2020	03-31-2021	Oracle America

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Oracle	SGS	Oracle Ddatabase Enterprise (DataGuard)	Information Technology	\$18,119.90	04-01-2020	03-31-2021	Oracle America
Linux	SGS	Linux Premier Limited (2 CPU's per system) Qty 18	Information Technology	\$28,359.83	04-01-2020	03-31-2021	Oracle America
Certfocus	SGS	(Certfocus) Insurance Tracking and Data Management	Safety and Risk Management	\$31,880.56	04-01-2020	03-31-2021	Vertikal RMS Inc.
Software House	RFQ	CCURE 9000 Series S Support	Information Technology	\$33,267.96	04-01-2020	03-31-2021	Minuteman Security Technologies Inc
Oracle	SGS	DB Enterprise; Tuning Packs; Diagnostic Packs	Information Technology	\$38,657.46	04-01-2020	03-31-2021	Oracle America
Aruba	OEC	HPE Aruba "Meridian" Software Subscription - mapping tool for mobile app, Incl Blue dot	Information Technology	\$46,203.12	04-01-2020	03-31-2021	Touchpoint Inc
OAG Aviation WW LLC	SS	Services, FV-XML Flight Status Data Feed (RMS)	Airport Operations Administration	\$79,500.00	04-01-2020	03-31-2021	OAG Aviation WW LLC
Oracle	SGS	AIDB - Oracle SOA Suite and RAC Databases	Information Technology	\$84,562.88	04-01-2020	03-31-2021	Oracle America
Oracle	SGS	S0003849 and S0003850, Oracle eBusiness Suite	Finance	\$268,853.96	04-01-2020	03-31-2021	Oracle America
Genetec	Quote	Omnicast SMA (OEA)15 Genetec ADV-CAM-P-1Y Genetec, Advantage for 1 Omnicast Pro Camera, 1 SiteSecure Agreement # 249-RP040408 Preventative Test and Inspect - Semi Annual	OEA	\$2,069.98	10-01-2020	04-01-2021	Miller Electric Company
Pulse Secure	Quote	Software Subscription and SW Support	Information Technology	\$2,374.00	04-09-2020	04-08-2021	CSPi Technology Solutions
Aruba	OEC	Wireless Network Equipment and Airwave Wireless Maintenance - Aruba	Information Technology	\$86,405.37	04-15-2020	04-14-2021	TouchPoint Inc
Symantec	Quote	S0004514, Symantec Endpoint Protection Anti-virus software	Airport Operations Administration	\$254.00	04-16-2020	04-15-2021	Skidata Inc.
Quest Software	Quote	Toad for Oracle	Information Technology	\$865.28	04-15-2020	04-15-2021	Quest Software Inc
Fargo	2nd Quote	Services, Warranty, Extended Depot, On-Site, for a Fargo "HDP5000" Printer for Access Control office.	Security Access Control	\$9,360.00	04-18-2020	04-17-2021	DTC Worldwide

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Liftnet	Quote	LiftNet Workstation License Support for Monitoring of Elevators, Escalators, Moving Walkways	Maintenance	\$2,150.00	04-24-2020	04-23-2021	Integrated Display Systems Inc
Tegile	OEC	Tegile Storage Maintenance and Support	Information Technology	\$20,877.43	04-24-2020	04-23-2021	BlueAlly
Sprout Social	2nd Quote	Sprout Social Annual Team Plan Subscription (4 Users)	Customer Experience	\$8,964.00	04-29-2020	04-28-2021	Sprout Social, Inc.
Aruba	Quote	Aruba License Support	Information Technology	\$1,333.76	05-01-2020	04-30-2021	Touchpoint Inc
Avaya	SGS	S0003958: Hardware Maintenance & Support	Information Technology	\$14,999.76	05-01-2020	04-30-2021	Avaya
LinkedIn Corporation	OEC	LinkedIn Learning Enterprise for Government	Human Resources	\$21,000.00	05-01-2020	04-30-2021	LinkedIn Corporation
Microsoft	OEC	MS Windows Server Software (Standard and Core)	Information Technology	\$27,198.10	10-15-2018	04-30-2021	SHI International
Microsoft	OEC	Microsoft True-Up for Unified Communications	Information Technology	\$34,095.52	05-01-2020	04-30-2021	SHI International Corp
ESRI	SS	ArcGIS Server and Desktop Tools SW Maintenance	Information Technology	\$55,500.00	05-01-2020	04-30-2021	ESRI Inc
Microsoft	OEC	License & Software Assurance (MS Enterprise)	Information Technology	\$463,054.97	05-01-2020	04-30-2021	SHI International
Stormagic	2nd Quote	StorMagic Storage Virtualization Software and Maintenance and Support for DMZ Environment	Information Technology	\$6,938.89	05-01-2020	05-01-2021	Insight Public Sector Inc
Aruba	OEC	Aruba, Mobility Master SW & Foundation Support	Information Technology	\$18,221.00	05-08-2020	05-07-2021	TouchPoint Inc
Autodesk	OEC	AutoCAD, Software Subscription: Architecture Engineering Construction Collection IC Government Multi-user ELD Annual Subscription; and AutoCAD LT 2018 Government Single-user ELD	Information Technology	\$27,469.51	05-15-2020	05-15-2021	DLT Solutions
Palo Alto	OEC	Firewall/Intrusion Prevention; Juniper replacement; Firewall Platform Support Hardware and Subscription Support	Information Technology	\$30,927.47	05-17-2020	05-17-2021	Optiv Security Inc
Idera Inc	2nd Quote	Maintenance, Software for SQL Diagnostic Manager	Executive Administration	\$6,891.50	05-23-2020	05-22-2021	Idera Inc

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Splash Business Intelligence, Inc.	SGS	SplashBI Reporting Engine, Dashboards, XL Connect, GL Connect, Pre-Built Content and Discoverer Conversion	Business Applications	\$15,236.00	06-01-2020	05-31-2021	Splash Business Intelligence, Inc.
APC	Quote	Software Support for StruxureWare and Infrastruxure	Information Technology	\$2,648.75	06-18-2020	06-17-2021	CDW Gov't
Astrophysics Inc	SS	Maintenance and Support for X-Ray Screening Vans purchased December 29, 2017	Security Operations	\$29,962.96	06-19-2020	06-18-2021	Astrophysics Inc
Geographic Information Services Inc.	OEC	FY21 On-Call Support Services	Information Technology	\$30,000.00	06-22-2020	06-21-2021	Geographic Information Services Inc.
ARCserve UDP Premium Edition	OEC	ARCserve UDP V6.5 License w/Maintenance	Information Technology	\$45,540.90	06-22-2020	06-21-2021	Insight Public Sector
F5	OEC	F5 HW & SW Support	Information Technology	\$33,320.52	06-26-2020	06-25-2021	SHI International Corp
McAfee	OEC	McAfee S/W Support	Information Technology	\$155,379.31	06-26-2020	06-25-2021	Insight Public Sector
Celartem, Inc.	Quote	LizardTech GeoExpress 9, GeoExpress Local Support Renewal - Includes 1-year support & unlimited encoding [101-00U-7LR]	Information Technology	\$1,940.00	07-01-2020	06-30-2021	Extensis
UCAPIT	Quote	(UCAPIT Software Support) for Pharmaceutical Dispensing Machine at ARFF	ARFF	\$4,079.99	07-01-2020	06-30-2021	Bound Tree Medical, LLC
Genetec	Quote	BHS CCTV Maintenance & Support & Omnicast Enterprise for OEA	Information Technology	\$4,928.90	07-01-2020	06-30-2021	Miller Electric Company
Bloomberg Finance LP	SS	Bloomberg (Subscription)	Finance	\$28,980.00	10-01-2020	06-30-2021	Bloomberg Finance LP
IBM	OEC	MAXIMO Software Support	Information Technology	\$206,000.00	07-01-2020	06-30-2021	Insight Public Sector
LifePak	SGS	Product Service Plan Agreement for Five (5) Physio-Control Lifepak 15 Cardiac Monitor/Defibrillators Units for ARFF	Airport Operations Administration	\$6,375.00	07-06-2020	07-04-2021	Stryker Sales Corp
Ixia	Quote	Maintenance Support for NetOptic "Anue Net Tool Optimizer 5204" - IXIA Essential Technical Support Renewal for NVS Enterprise	Information Technology	\$3,025.71	07-14-2020	07-13-2021	Presidio Networked Solutions Inc
Veeam Software	Quote	Availability Suite Enterprise for Vmware	Information Technology	\$4,003.96	07-16-2018	07-14-2021	SHI Intl.
Acunetix Ltd	2nd Quote	Acunetix Web Vulnerability Scanner	Information Technology	\$5,334.02	07-16-2020	07-15-2021	SHI International

ATTACHMENT D
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Manufacturer	Method of Procurement	Product description	Department	Actual Value	Starts	Ends	Vendor
DataSplice	OEC	Annual Software Subscriptions & Maintenance	Information Technology	\$37,313.04	07-16-2020	07-15-2021	Datasplice
Kronos	OEC	Timeclock Supprt & Maintenance	Customer Experience	\$285.00	07-24-2020	07-23-2021	Kronos Inc
LogMeIn	2nd Quote	LastPass (by LogMeIn) Enterprise Renewal	Information Technology	\$10,545.00	07-29-2020	07-28-2021	SHI International Corp
MSDSonline, Inc.	Quote	MSDSonline (Subscription)	Safety and Risk Management	\$3,799.00	07-30-2020	07-29-2021	Velocity EHS
ACL Services Ltd	Quote	ACL / Galvanize - Analytics Subscription	Parking Operations	\$1,867.38	08-01-2020	07-31-2021	ACL Services Ltd
GSAQ Autoaudit	Quote	AutoAudit Windows Maintenance & Support	Internal Audit	\$2,176.68	08-01-2020	07-31-2021	Refinitiv US Organization LLC
Altima	Quote	Altima Tech - Netzoom (Visio Plug-In)	Information Technology	\$2,100.00	08-05-2020	08-05-2021	Altima
KnowBe4 Inc	SS	KnowBe4 Security Awareness training subscription	Information Technology	\$16,416.00	08-07-2020	08-06-2021	KnowBe4 Inc
Dell	OEC	N0017460: Software, VMware vRealize Operations Advanced - license + 1, Year 24x7 Support - 1 CPU, HPE Item #R1T85AAE	Information Technology	\$60,008.88	08-07-2020	08-06-2021	High Performacnce Technologies, Inc
Exagrid	OEC	Exagrid HW Support	Information Technology	\$16,595.38	08-12-2020	08-11-2021	Presidio Networked Solutions Inc
CoSign	OEC	DocuSign: Digital Signature Appliance Subscription	Information Technology	\$21,008.47	08-15-2020	08-14-2021	Carahsoft Technology Corp
Red Hat	OEC	Enterprise Linux Server, Red Hat Subscription	Information Technology	\$14,569.94	08-16-2020	08-15-2021	Carahsoft Technology Corp
Calix	2nd Quote	Calix E7 Annual Maintenance Agreement, Associated with the purchase of Essential Support Entitlement<500	Information Technology	\$5,995.00	08-22-2020	08-21-2021	Calix Inc
PCI Security Standards Council LLC	Quote	Membership for agreement with PCI Security Standards Council LLC	Information Technology	\$4,100.00	08-23-2020	08-22-2021	PCI Security Standards Council LLC
Simpliko	Quote	WPJobBoard Plugin: License Subscription for MCOcares Web Site	Information Technology	\$120.00	08-27-2020	08-26-2021	WPJobBoard
Baseline Inc	Quote	Annual Software Maintenance Support	Maintenance	\$1,500.00	08-31-2020	08-30-2021	Baselinhe Inc
HID	Quote	Maintenance Agreement	Security Access Control	\$1,350.00	09-01-2020	08-31-2021	Quantum Secure Inc

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Manufacturer	Method of Procurement	Product description	Department	Actual Value	Starts	Ends	Vendor
Avaya	SS	Avaya Annual Maintenance & Support	Information Technology	\$573,214.44	09-01-2020	08-31-2021	Avaya
Pulse Secure	Quote	Pulse Secure, Maintenance/Support	Information Technology	\$926.98	09-07-2020	09-06-2021	CSPi Technology Solutions
ArchiveSocial	Quote	Cloud based SW Subscription	Customer Experience	\$1,188.00	09-12-2020	09-11-2021	ArchiveSocial
Entrust	RFQ	Digital Certificates	Information Technology	\$19,718.80	09-14-2020	09-14-2021	Computers Plus
Box.com	OEC	Box Enterprise Software License Ent500 Renewal - 251-500 Ent Licenses Annual	Information Technology	\$56,973.00	09-20-2020	09-19-2021	Carahsoft Technology Corp
Vmware	OEC	U.S. Federal Basic Support/Subscription for VMWare Workspace ONE Advanced 1 year subscription and ONE Deployment advanced VMware (includes AirWatch, V-WOA-CLD-D-P-F-2 and V-PS-WOZ-DEP-F-2)	Information Technology	\$19,959.00	09-28-2020	09-27-2021	VMware Inc.
Priority Dispatch	Quote	AQUA ESP Product Line	Security Operations	\$2,802.00	09-30-2020	09-29-2021	Priority Dispatch
Proofpoint	OEC	Proofpoint Annual Support	Information Technology	\$53,886.01	09-30-2020	09-29-2021	Mission Critical Systems Inc
Hughes	Quote	MSAT Subscription Services for Hughes Model G2	ARFF	\$587.43	10-01-2020	09-30-2021	NI Government Services, Inc
Summit Broadband	SGS	FY 20/21 Summit Broadband Internet Services for Central	Information Technology	\$1,344.00	10-01-2020	09-30-2021	Summit Broadband
Interactive Data Corporation	Quote	Datafeed Service Agreement	Finance	\$1,800.00	10-01-2020	09-30-2021	Interactive Data Corporation
SiteImprove Inc.	Quote	Professional Consulting Services	Marketing	\$2,620.46	10-01-2020	09-30-2021	
RSA	Quote	RSA SecurCare Extended Technical Support - RSA Authentication Manager for 255 - 500 Users	Information Technology	\$4,902.00	10-01-2020	09-30-2021	Insight Public Sector
ViewPost North America LLC	SGS	Check Printing and Electronic Payment Delivery Services	Finance	\$5,000.00	10-01-2020	09-30-2021	Viewpost North America LLC
SITA	SGS	Data Messaging Services for RMS - AMS Application Support	Information Technology	\$9,120.00	10-01-2020	09-30-2021	SITA
Incident Response Technologies, Inc.	SS	Rhodium Suite Incident Response (Subscription)	ARFF	\$10,395.00	10-01-2020	09-30-2021	Incident Response Technologies, Inc.
A-ISAC	SS	A-ISAC Subscription Services, Subscription Renewal	Information Technology	\$15,000.00	10-01-2020	09-30-2021	Aviation Information Sharing & Analysis

ATTACHMENT D
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Manufacturer	Method of Procurement	Product description	Department	Actual Value	Starts	Ends	Vendor
PROPworks	SS	Propworks Support and Maintenance	Finance	\$32,662.11	10-01-2020	09-30-2021	Amadeus Airport IT Americas, Inc.
Adacel Systems Inc	Contract	Computer Based Airport Driving Simulation Trainer Subscription	Airport Operations Administration	\$32,700.00	10-01-2020	09-30-2021	Adacel Systems Inc
Everbridge, Inc.	OEC	Urgent/Premier Desktop Alerting, IPAWS Notification, Open API and Additional Organization, Matrix - Mass Notification Subscription	Security Operations	\$34,456.54	10-01-2020	09-30-2021	Everbridge Inc.
Mutualink	SGS	Equipment and Software Lease	Airfield Operations	\$39,379.00	10-01-2020	09-30-2021	Mutualink
Safety & Security Instruction, Inc.	SGS	Annual iLS Hosted Solution Subscription	Security Administration	\$48,000.00	10-01-2020	09-30-2021	Safety & Security Instruction, Inc.
Rapiscan	SS	X-Ray Machine Service/Maintenance	Security Operations	\$54,560.00	10-01-2020	09-30-2021	Rapiscan
SITA	SS	FeedbackNOW Analyzer Solution: Annual Reoccurring HW & SW Maintenance	Information Technology	\$57,916.00	10-01-2020	09-30-2021	SITA
Casper Airport Solutions, Inc.	SS	Noise & Operations Monitoring System	Airfield Operations	\$76,000.00	10-01-2020	09-30-2021	Casper Airport Solutions, Inc.
Passur Aerospace, Inc.	SS	Flight Data Subscription	Airfield Operations	\$89,856.00	10-01-2020	09-30-2021	Passur Aerospace, Inc.
SITA	SS	iQueue Solution	Information Technology	\$109,692.00	10-01-2020	09-30-2021	SITA Advance Travel Solutions
SITA	SS	Bag Message Service	Information Technology	\$124,356.00	10-01-2020	09-30-2021	SITA
Summit Broadband	SGS	Internet and SIP Trunk Services	Information Technology	\$128,787.60	10-01-2020	09-30-2021	Summit Broadband
Spectrum/Charter Communications	SGS	Fiber Internet Subscription, SIP Trunk Services, and includes Bloomberg dedicated Internet Services	Information Technology	\$88,392.00	10-04-2020	10-03-2021	BrightHouse
Palo Alto	OEC	Software Support and Software Subscriptions	Information Technology	\$106,198.67	08-09-2020	10-07-2021	Data Network Solutions Inc
Salesforce.com	SGS	Customer Experience Management Application - Service Cloud Lightning Subscription 50 users	Customer Experience	\$55,800.00	10-15-2020	10-14-2021	Salesforce.com Inc
Com-net Software	Quote	License, Software, "NetOps NRC", Host NOLP 100 - 249 Licenses & Guest NOLP	Airport Operations Administration	\$1,631.20	10-16-2020	10-15-2021	Netop Tech Inc.

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Avangate Inc.	Quote	Xtools Pro License Maintenance/Support	Information Technology	\$79.00	10-16-2020	10-16-2021	Xtools Pro Inc
F-Response	Quote	F-Response Enterprise Edition (Dongle#155718039)	Information Technology	\$3,409.00	10-23-2020	10-22-2021	Agile Risk Management, LLC
JetTip	Quote	JetTip Annual 1 Yr Service Subscription		\$60.00	10-25-2020	10-24-2021	Ottergoose Inc.
NIGP	Quote	NIGP Digital Commodity Code Licenses	Purchasing	\$1,934.00	11-01-2020	10-31-2021	Periscope Holdings
InterAct Public Safety Systems	SGS	InterAct Annual Maintenance CAD/GEO Client and Interface/Firehouse	Communication Center	\$17,973.79	11-01-2020	10-31-2021	InterAct Public Safety Systems
Gartner	OEC	Gartner: Advisory Technical Professional Services for FY2021	Information Technology	\$90,919.00	11-01-2020	10-31-2021	Gartner, Inc.
Veovo Inc.	SS	Annual License and Support Fees for RMS	Airfield Operations	\$536,255.00	11-01-2020	10-31-2021	Veovo Inc.
inLogic, Inc.	Quote	RFTTrack.NET	Purchasing	\$1,725.00	11-09-2020	11-08-2021	inLogic, Inc.
Kronos Inc.	OEC	Depot Exchange Support Service for Kronos InTouch timeclocks	Finance	\$5,755.10	11-24-2020	11-23-2021	Kronos, Inc.
Kronos Inc.	OEC	Subscription Services	Finance	\$67,409.69	11-29-2020	11-28-2021	Kronos, Inc.
ARIN	Quote	American Registry for Internet Numbers, Ltd Annual Maintenance for Automomous System Number	Information Technology	\$150.00	11-30-2020	11-29-2021	ARIN
DH2i	SS	DH2i DxEnterprise SW Support 24/7	Information Technology	\$29,600.00	11-30-2020	11-29-2021	DH2i
ServiceNow	OEC	Service Manager Suite	Information Technology	\$108,461.99	11-30-2020	11-29-2021	Logicalis Inc
Cisco	OEC	Umbrella Platform Liscense Subscription (1 Year - 1 User)	Information Technology	\$35,327.52	12-01-2020	11-30-2021	Veytec, Inc.
Oracle	SGS	AST Oracle Planning and Budgeting Cloud Services	Finance	\$70,195.00	12-01-2020	11-30-2021	Applications Software Technology, LLC
CISCO	OEC	Network Equipment Maintenance, Services, "Smartnet"	Information Technology	\$428,591.58	12-01-2020	11-30-2021	Veytec, Inc.
Aquaforest Limited	Quote	Autobahn DX with Multi-Core Module	Information Technology	\$1,099.00	12-07-2020	12-07-2021	Aquaforest Limited
Splunk	OEC	Splunk Enterprise	Information Technology	\$14,594.85	12-20-2020	12-21-2021	Optiv Security Inc.
Splunk	OEC	Splunk, Enterprise	Information Technology	\$24,834.61	12-22-2020	12-21-2021	Insight Public Sector Inc.
MapLogic	Quote	MapLogic Layout Manager - Pro	Information Technology	\$1,000.00	12-23-2020	12-22-2021	MapLogic

ATTACHMENT D
List of Current Technology Maintenance, Support and Renewals

Manufacturer	Method of Procurement	Product description	Department	Actual Value	Starts	Ends	Vendor
K2	OEC	Annual Maintenance and Support for K2 Software - Gold Level Support	Information Technology	\$24,558.75	12-28-2020	12-27-2021	Discover Technologies
ACL Services Ltd	Quote	ACL Web Subscription	Internal Audit	\$3,595.28	01-01-2021	12-31-2021	ACL Services Ltd
FireHouse Software	SS	Firehouse Cloud Services	ARFF	\$18,156.45	01-01-2020	12-31-2021	ESO Solutions, Inc.
SymPro	SS	SymPro MACSUPPORT Annual Maintenance	Finance	\$13,707.23	01-15-2021	01-14-2022	SymPro
Rival IQ	Quote	Social Media Software Analytics	Customer Experience	\$3,588.00	01-17-2021	01-17-2022	Rival IQ
ACL Services Ltd	Quote	ACL Web Subscription	Internal Audit	\$1,750.00	01-01-2021	01-31-2022	ACL Services
Nice Systems Ltd. (Qognify)	OEC	NiceVision CCTV HW and SW: Qognify Situator and VMS Support. Enhanced 24x7, Qognify VMS Support Base	Information Technology	\$275,108.93	04-01-2021	03-31-2022	Signet Technologies Inc
Oracle	SGS	Loadspring User Portal and hosting for P6 Primavera scheduling SW for STC OAR's - Support Renewal	Construction Services	\$5,656.75	09-30-2019	09-29-2022	Loadspring
Google	SgS	Avaya Google Voice Forms using Google App. transcription service subscription	Information Technology	\$30,000.00	10-01-2021	09-30-2022	Avaya
Hewlett Packard	SS	HPE Hardware Support	Information Technology	\$590,000.00	05-01-2021	10-30-2022	Hewlett Packard
Recite Me Na LLC	SGS	S0004474, Language Translation Software Services, Recite Me	Marketing	\$17,400.00	02-11-2020	02-10-2023	Recite Me Na LLC
Salesforce.com	SGS	Lightning Sales Cloud - Professional Edition Subscription	Marketing	\$10,810.80	08-08-2020	08-07-2023	salesforce.com, Inc.
MicroSoft	OEC	MicroSoft Developer Support - Visual Studio - Subscription	Information Technology	\$2,600.34	01-01-2020	12-31-2023	SHI International

ACTUAL TOTAL: **\$7,266,109.49** **10/1/2018 - 12/31/2023**
Purchases

**Projected
Expense
Escalation
Contingency
(20%)**

\$ 1,453,221.90

NTE with Contingency

\$8,719,331.39

Methods of Procurement Key:

ATTACHMENT D
List of Current Technology Maintenance, Support and Renewals

Manufacturer	Method of Procurement	Product description	Department	Actual Value	Starts	Ends	Vendor
Quote:	Value is between \$0 - \$5,000 - department provides 1 quote						
2nd Quote:	Value is between \$5,000 - \$15,000 - department provides 1 quote; Purchasing obtains 2nd quote						
RFQ (Request for Quotations)	Value is over \$15,000, competition is issued on website						
OEC (Other Entity Contract):	"Piggy-Back" of contracts awarded by other agencies or national purchasing co-operatives						
SgS (Single Source):	Once list is approved by Board, Single Source Procurement Request is authorized as method of Procurement						
SS (Sole Source):	Once list is approved by Board, Sole Source Procurement Request is authorized as method of Procurement						

**NOTE: The "Starts/Ends" dates are to be viewed as the last approved period, and not reflective of what period the funds will be covering. Items that appear to be expired are kept on the list until the using department lets us know if they are renewing or canceling the Service Agreement. To meet the agenda deadline we establish a cut-off date and some of these items may still be in negotiations, have requisitions or PO's in process, or are being re-evaluated for need. We leave them on the list, showing the amount last paid for the item, in the event the service is required. If the service is canceled, it is removed.*