

On **OCTOBER 24, 2022**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 1:30 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present: Bradley Friel, Chairman
Yovannie Rodriguez, Vice-Chairwoman
Tom Draper, Chief of Operations
Victoria Jaramillo, Senior Director, Marketing

Staff/Others present: Jo Thacker, Nelson Mullins, Legal Counsel
Elliot Martinez, Recording Secretary

Chairman Friel began by announcing that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, to the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org with copy to elliott.martinez@goaa.org by 4:00pm, Monday, October 31, 2022.

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Those who would like to speak on any of the items on the agenda today, please fill out a speaker card that is available at the sign-in table or with Mr. Martinez, Recording Secretary

Before proceeding to business, Ms. Thacker asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

MINUTES

1. Upon motion by Mr. Draper, second by Vice-Chair Rodriguez, motion passed to accept the August 22, 2022, September 12, 2022 and September 26, 2022 minutes as written.

CONSENT AGENDA

2. Chairman Friel asked if anyone in the audience would like to speak regarding the Consent Agenda item. Mr. Martinez confirmed he had not received any speaker requests. Chairman Friel then asked if any Committee member had questions or wished to pull the item for discussion.

After discussion between the Committee members and upon motion by Mr. Draper, second by Ms. Jaramillo, vote carried to approve the following Consent Agenda item:

A. Approve that the following be recommended to the Chief Executive Officer: (1) approve Amendment No. 1, First Renewal Option 21-20 Fire Extinguisher Inspection, Certification, and Maintenance Services with Haines City Fire Extinguisher Services, Inc.; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$38,216.80; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

RECOMMENDATION TO RESCIND THE CONCESSIONS/PROCUREMENT COMMITTEE ACTION TO APPROVE AMENDMENT NO. 4, CONTRACT ADJUSTMENT; RECOMMENDATION TO APPROVE AMENDMENT NO. 5, CONTRACT ADJUSTMENT FOR PURCHASING CONTRACT 01-21, ELEVATORS, ESCALATORS AND MOVING SIDEWALKS MAINTENANCE AND REPAIR SERVICES WITH SCHINDLER ELEVATOR CORPORATION ("SCHINDLER")

3. This item was presented by Thomas O'Day, Maintenance.

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The initial term of the Contract is for forty-eight (48) months, commencing on June 1, 2021, expiring May 31, 2025, with the Aviation Authority having the option to renew the Contract for three (3) additional periods of one (1) year each.

The Contract requires Schindler to furnish all labor, supervision, materials, repair parts, supplies, tools, diagnostic equipment, manuals, schematics, and any and all other items and services necessary or proper for, or incidental to, performing twenty-four (24) hours per day, seven (7) days per week, on-site maintenance and repair services for elevators, escalators and moving sidewalks located at the Orlando International Airport.

Schindler shall also provide and maintain an on-site inventory of spare parts and materials, perform and/or assist with the A17 Safety Code testing/witnessing inspections in accordance with the testing schedule, assist in maintaining the airport's elevator/escalator monitoring system (LiftNet) and all other items necessary or proper for, or incidental to, performing Elevators, Escalators and Moving Sidewalks Maintenance and Repair Services at Orlando International Airport in accordance with the Contract Documents.

The fiscal impact for the Contract Adjustment is a not-to-exceed amount of \$5,812,852.75. Funding will be from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) rescind the action to approve Concessions/Procurement Committee dated June 27, 2022 to approve Amendment No. 4 for the Contract Adjustment to Purchasing Contract 01-21, Elevators, Escalators and Moving Sidewalks Maintenance and Repair Services; (2) approve Amendment No. 5 for the Contract Adjustment for Purchasing Contract 01-21, Elevators, Escalators and Moving Sidewalks Maintenance and Repair Services with Schindler Elevator Corporation; (3) authorize funding from the Operations and Maintenance Fund account in the not-to-exceed amount of \$5,812,852.75; and (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

No speakers on this item.

Discussion ensued.

Upon motion by Mr. Draper, second by Vice-Chair Rodriguez, vote carried to approve staff's recommendation.

RECOMMENDATION TO REJECT BID AND CONDUCT DIRECT NEGOTIATIONS FOR INVITATION FOR BID 23-108-IFB, INTERIOR PLANT HORTICULTURAL MAINTENANCE SERVICES WITH GREENERY PRODUCTIONS, INC.

4. This item was presented by Daisily Pagan, Maintenance.

The proposed contract period is thirty-six (36) months with the initial service to commence on or about January 2, 2023, with the Aviation Authority having two (2) additional option periods of one (1) year each. Total value of the three (3) year contract is \$2,500,000.

This solicitation is for the Contractor to furnish all labor, supervision, materials, supplies, equipment, tools, transportation and all other items necessary or proper for, or incidental to providing interior plant horticultural maintenance services at the Orlando International Airport.

The Contractor will provide scheduled weekly maintenance, to include all services necessary to maintain plant health and appearance. These services include, but are not limited to: watering, rotating, dusting, pruning/trimming, removal of diseased or damaged plant parts, insect and disease treatment, fertilizing, cleaning all areas of dead leaves and other debris inside or around the planters.

No speakers on this item.

The value of the direct-negotiated contract will be presented to the Aviation Authority Board for approval.

It was respectfully requested that the Concessions/Procurement Committee recommend to the Aviation Authority Board: (1) Reject Greenery Productions, Inc.'s Bid as non-responsive to the Small Business

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Participation goals of 25% for Minority and Women Business Enterprise; and (2) recommend direct contract negotiations with Greenery Productions, Inc.

No speakers on this item.

Discussion ensued.

Upon motion by Vice-Chair Rodriguez, second by Ms. Jaramillo, vote carried to approve staff's recommendation and to review the Small Business Participation goal prior to the direct negotiations.

RECOMMENDATION TO AWARD SINGLE SOURCE SG-00204, PURCHASING CONTRACT 23-126-SGS FOR SECURITY CHECKPOINT PASSENGER RESERVATION SYSTEM TO ALCLEAR, LLC

5. This item was presented by Matt Conrad, Landside Operations.

On October 20, 2021, The Aviation Authority Board approved a one (1) year pilot program for a security checkpoint passenger reservation system with Alclear, LLC (Alclear) through September 30, 2022. The pilot program was extended for up to three (3) additional months through December 31, 2022.

Alclear provided web-based software, hardware and personnel to operate a reservation system at both the East and West security checkpoints at no cost to the Aviation Authority or the traveling public.

The fiscal impact of the one (1) year agreement is a not-to-exceed amount of \$508,050 with funding from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) Award a Single Source Procurement for Security Checkpoint Passenger Reservation System to Alclear, LLC; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$508,050; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

No speakers on this item.

Discussion ensued.

Upon motion by Ms. Jaramillo, second by Mr. Draper, vote carried to approve staff's recommendation.

SUMMARY OF CONTRACT REVISIONS FOR ROBERT HALF INTERNATIONAL INC. THROUGH THE UTILIZATION OF THE HGACBUY INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING ILC NO: ILC21-11483


6. This is for information only.

ADJOURNMENT

7. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 1:56 p.m.



Elliot Martinez
Recording Secretary



Brad Friel
Chairman