

On **AUGUST 8, 2022**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 1:30p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present: Bradley Friel, Chairman
Yovannie Rodriguez, Vice-Chairman
Tom Draper, Chief of Operations
Brian Engle, Director, Customer Experience
Victoria Jaramillo, Senior Director, Marketing

Staff/Others present: Jo Thacker, Nelson Mullins, Legal Counsel
Gail Musselwhite, Recording Secretary

Chairman Friel began by announcing that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, to the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org with copy to gail.musselwhite@goaa.org by Monday, August 15, 2022 - no later than 4:00pm

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Those who would like to speak on any of the items on the agenda today, please fill out a speaker card that is available at the sign-in table or with Ms. Musselwhite, Recording Secretary

Before proceeding to business, Ms. Thacker asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

MINUTES

1. Upon motion by Mr. Draper, second by Vice-Chair Rodriguez, motion passed to accept the June 13, 2022, June 27, 2022 and July 11, 2022 minutes as written.

CONSENT AGENDA

2. Chairman Friel asked if anyone in the audience would like to speak regarding the Consent Agenda item. Ms. Musselwhite confirmed she had not received any speaker requests. Chairman Friel then asked if any Committee member had questions or wished to pull the item for discussion.

After discussion between the Committee members and upon motion by Mr. Engle, second by Mr. Draper, vote carried to approve the following Consent Agenda item:

A. approve that the following be recommended to the Chief Executive Officer: (1) award Request for Quotation (RFQ) 93690-22, the Purchase of HPE Synergy 480 Gen10 servers and maintenance support utilizing the State of Florida Alternate Contract Source NASPO #43211500-WSCA-15-ACS-E to High Performance Technologies, LLC; (2) authorize funding from the Capital Expenditure Fund in a not-to-exceed amount of \$172,832; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

RECOMMENDATION TO AWARD REQUEST FOR QUOTATION (RFQ) 93728-22, PURCHASE OF SEVEN (7) HPE APOLLO 4200 GEN10 SERVERS, FIRMWARE SUBSCRIPTION, AND MAINTENANCE SUPPORT UTILIZING THE STATE OF FLORIDA CONTRACT #43211500-WSCA-15-ACS TO HIGH PERFORMANCE TECHNOLOGY

3. This item was presented by Paul Haust, IT.

Approval of this request will result in a Purchase Order for the purchase of seven (7) HPE Apollo 4200 Gen10 Servers, Firmware License, and Maintenance Support.

High Performance Technology's quote is for a not-to-exceed amount of \$447,230 to be funded from the Capital Expenditure Fund.

It was respectfully requested that the Concessions/Procurement Committee approve the following be recommended to the Aviation Authority Board: (1) award Request for Quotation (RFQ) 93728-22 Purchase of Seven HPE Apollo 4200 Gen10 Servers, Firmware Subscription, and Maintenance Support Utilizing the State of Florida Contract #43211500-WSCA-15-ACS to High Performance Technology; (2) authorize funding from the Capital Expenditure Fund in the not-to-exceed amount of \$447,230; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

No speakers on this item.

Discussion ensued.

Upon motion by Mr. Draper, second by Mr. Jaramillo, vote carried to approve staff's recommendation.

RECOMMENDATION TO AWARD REQUEST FOR QUOTATION (RFQ) 93735-22, PURCHASE OF THE CISCO CCTV REFRESH HARDWARE, FIRMWARE SUBSCRIPTION, AND MAINTENANCE SUPPORT UTILIZING STATE OF FLORIDA CONTRACT# 43220000-NASPO-19-ACS, FOR DATA COMMUNICATIONS PRODUCTS AND SERVICES TO VEYTEC, INC.

4. This item was presented by Paul Haust, IT.

Approval of this request will result in a Purchase Order for the purchase of CISCO CCTV refresh hardware, firmware subscription, and maintenance support. This hardware will be designated for the Transportation Security Administration (TSA), which is on a separate network from the Aviation Authority.

Veytec Inc.'s quote is for a total not-to-exceed amount of \$347,158 to be funded from the Capital Expenditure Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) award Request for Quotation (RFQ) 93735-22, Purchase of the CISCO CCTV Refresh Hardware, Subscription, and Maintenance Support, Utilizing the State of Florida Contract# 43220000-NASPO-19 –ACS for Data Communications Products and Services to Veytec, Inc.; (2) authorize funding from the Capital Expenditure Fund in a not-to-exceed amount of \$347,158; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

No speakers on this item.

Discussion ensued.

Upon motion by Ms. Jaramillo, second by Mr. Engle, vote carried to approve staff's recommendation.

RECOMMENDATION TO AWARD REQUEST FOR QUOTATION (RFQ) 93781-22, PURCHASE OF CISCO CORE SWITCH AND AIRSIDE DISTRIBUTION SWITCH HARDWARE, FIRMWARE SUBSCRIPTION, AND MAINTENANCE SUPPORT UTILIZING STATE OF FLORIDA CONTRACT# 43220000-NASPO-19 – ACS, TO VEYTEC, INC.

5. This item was presented by Paul Haust, IT.

Approval of this request will result in a Purchase Order for the purchase of Cisco Core Switch and Airside Distribution Switch Hardware, Firmware Subscription, and Maintenance Support.

On July 6, 2022, the Aviation Authority issued RFQ# 93781-22 for the Purchase of CISCO Catalyst 9600 Series 6 Slot Chassis Hardware, Firmware Subscription, and Maintenance Support.

Veytec Inc.'s quote in the not-to-exceed amount of \$762,060 is to be funded from the Capital Expenditure Fund. Funds expected to be spent under the contract in the current fiscal year are within budget.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) award Request for Quotation (RFQ) 93781-22, Purchase of the CISCO Catalyst 9600 Series 6 Slot Chassis Hardware, Subscription, and Maintenance Support, utilizing the State of Florida Contract# 43220000-NASPO-19 –ACS, to Veytec, Inc.; (2) authorize funding from the Capital Expenditure Fund in the not-to-exceed amount of \$762,060; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

No speakers on this item.

Discussion ensued.

Upon motion by Mr. Draper, second by Ms. Rodriguez, vote carried to approve staff's recommendation.

RECOMMENDATION TO APPROVE AMENDMENT NO. 2, INCREASE IN VALUE FOR PURCHASING CONTRACT 10-20 ROADWAY LANDSCAPE MAINTENANCE AND IRRIGATION SERVICES WITH HELPING HAND LAWN CARE

6. This item was presented by Daisily Pagan, Maintenance

The initial term of the Contract is for thirty-six (36) months, effective August 1, 2020, expiring July 31, 2023, with the Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The Initial Term is due to expire on July 31, 2023.

This Contract requires Helping Hand to furnish all labor, supervision, materials (including any replacement plant material required), supplies, tools, equipment, licenses, permits, chemicals, fertilizer, mulch, and all other items necessary or proper for, or incidental to, performing exterior landscape maintenance and irrigation services of specified roadway landscape areas at the Orlando International Airport in accordance with the Contract Documents.

The fiscal impact for Amendment No. 2 is a not-to-exceed amount of \$216,238. Funding will be from the Operations & Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 2 for Purchasing Contract 10-20 Roadway Landscape Maintenance and Irrigation Services with Helping Hand Lawn Care; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$216,238; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

No speakers on this item.

Discussion ensued.

Upon motion by Vice-Chair Rodriguez, second by Ms. Jaramillo, vote carried to approve staff's recommendation.

RECOMMENDATION TO APPROVE AMENDMENT NO. 4, CONTRACT ADJUSTMENT FOR PURCHASING CONTRACT 01-21, ELEVATORS, ESCALATORS AND MOVING SIDEWALKS MAINTENANCE AND REPAIR SERVICES WITH SCHINDLER ELEVATOR CORPORATION

7. This item was presented by Tom O'Day, Maintenance

The initial term of the Contract is for forty-eight (48) months, which commenced on June 1, 2021, expiring May 31, 2025, with the Aviation Authority having the option to renew the Contract for three (3) additional periods of one (1) year each.

The Contract requires Schindler to furnish all labor, supervision, materials, repair parts, supplies, tools, diagnostic equipment, manuals, schematics, and any and all other items and services necessary or proper for, or incidental to, performing twenty-four (24) hours per day, seven (7) days per week, on-site maintenance and repair services for elevators, escalators and moving sidewalks located at the Orlando International Airport.

The fiscal impact for the Contract Adjustment is a not-to-exceed amount of \$930,014.07. Funding will be from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 4, Contract Adjustment for Purchasing Contract 01-21, Elevators, Escalators and Moving Sidewalks Maintenance and Repair Services with Schindler Elevator Corporation; (2) authorize funding from the Operations and Maintenance Fund account in the not-to-exceed amount of \$930,014.07; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

No speakers on this item.

Discussion ensued.

Upon motion by Mr. Engle, second by Mr. Draper, vote carried to approve staff's recommendation.

RECOMMENDATION TO APPROVE AMENDMENT NO. 3, RENEWAL OPTION AND CONTRACT ADJUSTMENT FOR PURCHASING CONTRACT 03-20, TERMINAL JANITORIAL MAINTENANCE, WITH FLAGSHIP AIRPORT SERVICES, INC.

8. This item was presented by Nina Gilbert, Maintenance

The initial term of the Contract is for thirty-six (36) months, effective October 1, 2019, and expiring September 30, 2022, with the Aviation Authority having one (1) three-year option to renew the Contract. On July 11, 2022, this Committee approved that option. Further discussions have concluded that the Aviation Authority would be best served by three (3) one-year options to renew the Contract. Flagship has performed satisfactorily during the initial period.

The Contract requires Flagship to furnish all labor, supervision, equipment, tools, materials, supplies, office space on property, uniforms, fuel, and vehicles and all other items necessary or proper for, or incidental to, providing terminal janitorial maintenance at the Orlando International Airport. Janitorial Maintenance services shall be provided on a twenty-four (24) hour per day, seven (7) day per week basis throughout the term of the Contract and in accordance with the Contract Specifications.

The fiscal impact is a total not-to-exceed amount of \$25,374,800 with funding from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 3, One-Year Renewal Option and Contract Adjustment for Purchasing Contract 03-20, Terminal Janitorial Maintenance, with Flagship Airport Services, Inc.; (2) authorize funding in the not-to-exceed amount of \$25,374,800 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

No speakers on this item.

Discussion ensued.

Upon motion by Mr. Draper, second by Vice-Chair Rodriguez, vote carried to withdraw the committee's decision of July 11, 2022, and approve staff's recommendation.

ADJOURNMENT

9. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 2:03pm.



Gail Musselwhite
Recording Secretary



Brad Friel
Chairman