

On **JULY 11, 2022**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 1:30p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present: Bradley Friel, Chairman
Yovannie Rodriguez, Vice-Chairman
Tom Draper, Chief of Operations
Brian Engle, Director, Customer Experience
Victoria Jaramillo, Senior Director, Marketing

Staff/Others present: Jo Thacker, Nelson Mullins, Legal Counsel
Gail Musselwhite, Recording Secretary

Chairman Friel began by announcing that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, to the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org with copy to gail.musselwhite@goaa.org by Monday, July 18, 2022 - no later than 4:00pm

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

*Those who would like to speak on any of the items on the agenda today, please fill out a speaker card that is available at the sign-in table or with **Ms. Musselwhite**, Recording Secretary*

Before proceeding to business, Ms. Thacker asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

CONSENT AGENDA

1. Chairman Friel asked if anyone in the audience would like to speak regarding the Consent Agenda items. Ms. Musselwhite confirmed she had not received any speaker requests. Chairman Friel then asked if any Committee member had questions or wished to pull the item for discussion.

After discussion between the Committee members and upon motion by Mr. Draper, second by Ms. Vice-Chair Rodriguez, vote carried to approve the following Consent Agenda items:

A. approve that the following be recommended to the Chief Executive Officer: (1) approve the Twenty-Third Renewal Option for Purchasing Contract 97-42 with Motorola Solutions, Inc. for Radio Equipment Maintenance; (2) authorize funding in the not-to-exceed amount of \$78,235.43 from the Operation and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute an Amendment following satisfactory review by legal counsel.

B. approve that the following be recommended to the Chief Executive Officer: (1) award Request for Written Quotation (RFQ) 93715-22, Purchase of an Infoblox DDI Solution to include Software Subscriptions, Necessary Licenses, Maintenance Support, and Professional Services utilizing the Master Agreement AR2472/Carahsoft FL/State of FL# 43230000-NASPO-16-ACS to World Wide Technologies, Inc.; (2) authorize funding from the Capital Expenditure Funds in a not-to-exceed amount of \$193,139.89; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

C. approve that the following be recommended to the Chief Executive Officer: (1) award Request for Written Quotation (RFQ) 93704-22, Purchase of the Exagrid EX84 Backup Disk Storage Hardware and Maintenance Support utilizing the GSA Contract# GS35F303DA to Presidio Networked Solutions, LLC; (2)

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authorize funding from Capital Expenditure Funds in a not-to-exceed amount of \$180,660.06; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

RECOMMENDATION TO APPROVE AMENDMENT NO. 3, SECOND RENEWAL OPTION FOR PURCHASING CONTRACT 11-18, LANDSCAPE MAINTENANCE OF PARKING LOTS WITH HELPING HAND LAWN CARE LLC

2. This item was presented by Daisily Pagan, Maintenance.

The initial term of the Contract was for thirty-six (36) months, which commenced on October 15, 2018, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The first renewal option is due to expire on October 14, 2022.

The Contract will be to furnish all labor, supervision, materials, supplies, equipment, tools, chemicals, and all other items necessary or proper for, or incidental to, performing landscape maintenance of parking lots at the Orlando International Airport in accordance with the Contract Documents. The parking lots locations are:

- North Park Place located at the intersection of Bear Road and Cargo Road
- South Park Place located at the South Access Road
- Employee Parking Lot located at the north end of Casa Verde Road
- West Park Place located on Tradeport Drive
- South Cell Lot

The annual value for the Second Renewal Option is a total not-to-exceed amount of \$282,548.72, which includes a CPI increase of 4.2% as allowed per the contract documents. The actual amount paid to the contractor is based on actual work requested, performed, and approved by the Aviation Authority, based on the unit prices.

Second Renewal Option – October 15, 2022 through October 14, 2023.

The fiscal impact for the Second Renewal Option is a total not-to-exceed amount of \$282,548.72 with funding from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 3, Second Renewal Option for Purchasing Contract 11-18, Landscape Maintenance of Parking Lots with Helping Hand Lawn Care, LLC; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$282,548.72 and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

No speakers on this item.

Discussion ensued.

Upon motion by Mr. Engle, second by Mr. Draper, vote carried to approve staff's recommendation.

RECOMMENDATION TO APPROVE AMENDMENT NO. 3, RENEWAL OPTION AND CONTRACT ADJUSTMENT FOR PURCHASING CONTRACT 03-20, TERMINAL JANITORIAL MAINTENANCE, WITH FLAGSHIP AIRPORT SERVICES, INC.

3. This item was presented by Nina Gilbert, Maintenance.

The initial term of the Contract is for thirty-six (36) months, effective October 1, 2019, and expires September 30, 2022, with the Aviation Authority having one (1) option to renew the Contract for an additional period of three (3) years.

The Contract requires Flagship to furnish all labor, supervision, equipment, tools, materials, supplies, office space on property, uniforms, fuel, and vehicles and all other items necessary or proper for, or incidental to, providing terminal janitorial maintenance at the Orlando International Airport. Janitorial Maintenance

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services shall be provided on a twenty-four (24) hour per day, seven (7) day per week basis throughout the term of the Contract and in accordance with the Contract Specifications.

Aviation Authority staff have evaluated, and negotiated the Management Fee provided by Flagship. The Three Year Renewal Option also includes Reimbursable Payroll & Operating Expenses in the total-not-exceed amount of \$60,566,400. Reimbursable Payroll and Operating Expenses cover janitorial staff Payroll, Payroll taxes, Bio-Hazard & Regulated Trash, Overtime & Shift Differential, 401K, Health Insurance, Uniforms and Consumables and Cleaning Supplies. All terms and conditions as well as authorized deductions and penalties allowed under the Contract remain in full force and effect.

The fiscal impact is a total not-to-exceed amount of \$79,614,500 for the Three Year Renewal Option and Contract Adjustment with funding from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 3, Three Year Renewal Option and Contract Adjustment for Purchasing Contract 03-20, Terminal Janitorial Maintenance, with Flagship Airport Services, Inc.; (2) authorize funding in the not-to-exceed amount of \$79,614,500 from the Operations and Maintenance Funds; and (3) authorize an Aviation Authority Officer or Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

No speakers on this item.

Discussion ensued.

Upon motion by Ms. Jaramillo, second by Mr. Engle, vote carried to approve staff's recommendation.

ADJOURNMENT

4. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 1:51pm.



Gail Musselwhite
Recording Secretary



Brad Friel
Chairman