

On **JUNE 27, 2022**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 1:30p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present: Bradley Friel, Chairman
Yovannie Rodriguez, Vice-Chairman
Brian Engle, Director, Customer Experience
Victoria Jaramillo, Senior Director, Marketing

Staff/Others present: Luis Aviles, Purchasing Manager
Jo Thacker, Nelson Mullins, Legal Counsel
Gail Musselwhite, Recording Secretary

Chairman Friel began by announcing that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, to the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org with copy to gail.musselwhite@goaa.org by Tuesday, July 5, 2022 - no later than 4:00pm

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Those who would like to speak on any of the items on the agenda today, please fill out a speaker card that is available at the sign-in table or with Ms. Musselwhite, Recording Secretary

Before proceeding to business, Ms. Thacker asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

CONSENT AGENDA

1. Chairman Friel asked if anyone in the audience would like to speak regarding the Consent Agenda items. Ms. Musselwhite confirmed she had not received any speaker requests. Chairman Friel then asked if any Committee member had questions or wished to pull the item for discussion.

After discussion by the Committee Members and upon motion by Vice-Chair Rodriguez, second by Ms. Jaramillo, vote carried to approve the following Consent Agenda items:

A. approve that the following be recommended to the Chief Executive Officer: (1) award Purchasing Invitation for Bid 93410-22, to United Site Services of Florida, LLC as the low, responsive and responsible bidder in the not-to-exceed value of \$207,910; (2) authorize funding from the Operations and Maintenance Fund; and (3) authorize the Purchasing Department to issue the necessary Blanket Purchase Agreement after satisfactory resolution of the vendor request regarding Self-Insured Retention.

B. approve that the following be recommended to the Chief Executive Officer: (1) award Purchasing Bid 93555-22, IClass Contactless Proximity Cards to ColorID, LLC, as the low responsive and responsible bidder; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$107,200; and (3) authorize Purchasing Staff to issue the Blanket Purchase Agreement.

RECOMMENDATION TO APPROVE AMENDMENT NO. 1, CONTRACT ADJUSTMENT, FOR PURCHASING CONTRACT 04-22, TRANE CHILLER MAINTENANCE SERVICES WITH TRANE U.S. INC. (TRANE)

2. This item was presented by Lester Cooper, Maintenance.

The initial term is for sixty (60) months with initial service effective January 1, 2022, expiring December 31, 2026 and with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each.

The Contract requires Trane to provide management, maintenance, and repair services for Trane chillers, including all related components associated with electrical starter panels located at the Orlando International Airport. The Contract also allows the Aviation Authority to increase, decrease, or delete any portion of the Scope of Services of the Contract.

Contract Adjustment - Staff is requesting to add seven (7) Trane chillers to the current contract: three (3) air cooled chillers located at the HBJ Warehouse and one (1) air cooled chiller located at the Remote Sort Facility (RSF) Building, and three (3) centrifugal chillers located at Terminal C.

The Maintenance Department is requesting to add the four (4) air cool chillers to the Trane maintenance contract to allow staff to concentrate on Terminal related services and repair. The three (3) centrifugal chillers at Terminal C are specialized in nature and require manufacturer's service. These chillers provide pre-conditioned air conditioning to the loading bridges.

The fiscal impact for the Contract Adjustment is a not-to-exceed amount of \$376,140 with funding from the Operations and Maintenance Fund

It was respectfully requested that the Concessions/Procurement Committee approve the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 1, Contract Adjustment, for Purchasing Single Source 04-22, Trane Chiller Maintenance Services with Trane U.S. Inc.; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$376,140; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

No speakers on this item.

Discussion ensued.

Upon motion by Mr. Engle, second by Ms. Jaramillo, vote carried to approve staff's recommendation.

RECOMMENDATION TO AWARD REQUEST FOR WRITTEN QUOTATION (RFQ) 93699-22, PURCHASE OF PALO ALTO REFRESH HARDWARE, FIRMWARE SUBSCRIPTION, AND MAINTENANCE SUPPORT UTILIZING THE STATE OF FLORIDA ALTERNATE CONTRACT SOURCE STATE OF FLORIDA# 43220000-NASPO-19-ACS MASTER CONTRACT NUMBER: AR3228, "DATA COMMUNICATIONS PRODUCTS AND SERVICES", WHICH EXPIRES ON SEPTEMBER 30, 2024 TO COMPUQUIP CYBERSECURITY

3. This item was presented by Paul Haust, IT.

Approval of this request will result in a Purchase Order for the purchase of Palo Alto Refresh Hardware, Firmware Subscription and Maintenance Support to replace end of life devices with current more advanced hardware that will be supported. This will provide a secure barrier between the Aviation Authority's production network and various external networks which will enhance the ability of the Aviation Authority's Information Technology Department to identify and mitigate most threats that can be found on external networks and on the internet. These devices are programmable and can be configured to restrict and allow access as necessary both internally and externally; and to restrict access to unsecured, compromised, and malicious internet sites. The data that passes through the firewalls are also scanned for imbedded malicious data.

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On May 18, 2022, the Aviation Authority issued RFQ 93699-22 for the Purchase of Palo Alto Refresh Hardware, Subscription, and Maintenance Support to nine (9) authorized resellers listed in the State of Florida Contract Alternate Contract Source #43220000-NASPO-19-ACS Master Contract Number: AR3228. On Monday, May 23, 2022, two (2) quotes were received:

Firm	Total Quote
Compuquip Cybersecurity	\$298,520.95
Optiv	\$351,940.67

The staff's review of the quotes found that the firms are responsive and responsible to the RFQ requirements.

Compuquip Cybersecurity's Request for Quote in the not-to-exceed amount of \$298,520.95 to be funded from the following Capital Expenditure Fund

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) award Request for Written Quotation (RFQ) 93699-22, Purchase of Palo Alto Refresh Hardware, Subscription, and Maintenance Support utilizing the State of Florida Alternate Contract Source State of Florida# 43220000-NASPO-19-ACS , Master Contract Number: AR3228 to Compuquip Cybersecurity; (2) authorize funding from the Capital Expenditure Fund in a not-to-exceed amount of \$298,520.95; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

No speakers on this item.

Discussion ensued.

Upon motion by Ms. Jaramillo, second by Mr. Engle, vote carried to approve staff's recommendation.

RECOMMENDATION TO AWARD THE PURCHASE OF ORIGINAL EQUIPMENT MANUFACTURER (OEM) REPAIR PARTS FOR BAGGAGE HANDLING SYSTEMS AND PASSENGER BOARDING BRIDGES TO REPLENISH AUTHORITY INVENTORY UNDER SINGLE SOURCE PROCUREMENTS

4. This item was presented by Scott Goodwin, Operations.

The Aviation Authority's contract for Baggage Handling Systems (BHS), Passenger Boarding Bridges (PBB) and associated Ground Support Equipment Maintenance and Repair Services requires the Aviation Authority to stock and make available as necessary inventory repair parts needed by the Contractor to support the maintenance and repair of Authority owned Baggage Handling Systems, Passenger Boarding Bridges and associated Ground Support Equipment.

This award will result in multiple Blanket Purchase Agreements (BPA's) and Purchase Orders (PO's) for a period of one (1) year through July 31, 2023, with each of the eight (8) manufacturers in the following list. The Purchase of the Original Equipment Manufacturer (OEM) repair parts will be made by the utilization of a Single Source procurement method.

Supplier	BHS or PBB	Estimated Value through 07/31/2023
ITW Commercial d/b/a Hobart GP	PBB	\$367,000
JBT AeroTech Jetway Systems	PBB	\$349,000
Cavotec INET US Inc.	PBB	\$30,000
ThyssenKrupp Airport Systems	PBB	\$79,000
Twist Inc.	PBB	\$48,000
Siemens Postal Parcel & Airport Logistics	BHS	\$172,000
Transnorm Systems Inc.	BHS	\$144,000
Daifuku America Corporation	BHS	\$40,000
Total Value:		\$1,229,000

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The value of anticipated inventory replenishment of repair parts is a not-to-exceed amount of \$1,229,000. Funds expected to be spent under the resulting BPA's and PO's will be from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) deem the repair parts required from the suppliers listed to be Single Source Procurements through July 31, 2023; (2) authorize funding from the Operations and Maintenance Fund in the aggregate not-to-exceed amount of \$1,229,000; (3) authorize the Purchasing Department to award blanket purchase agreements or purchase orders with each manufacturer listed based on a Single Source Procurement in compliance with the Aviation Authority policy; and (4) authorize staff to allocate and re-allocate the aggregate not-to-exceed amount among the eight (8) manufacturers as needed.

No speakers on this item.

Discussion ensued.

Upon motion by Vice-Chair Rodriguez, second by Ms. Jaramillo, vote carried to approve staff's recommendation.

RECOMMENDATION TO APPROVE AMENDMENT NO. 3, FIRST RENEWAL OPTION AND CONTRACT ADJUSTMENT FOR PURCHASING CONTRACT 05-19, FIRE SPRINKLER SYSTEMS MAINTENANCE SERVICES WITH CONVERGINT TECHNOLOGIES LLC (CONVERGINT)

5. This item was presented by Eric Filbert, Maintenance, Life Safety Systems.

The initial term of the contract was for thirty-six (36) months, which commenced on July 1, 2019 with the Aviation Authority having two (2) options to renew the contract for an additional period of one (1) year each. The initial term is due to expire on June 30, 2022.

The Contract requires Convergent to furnish all labor, supervision, equipment, tools, materials, supplies, and all procedures necessary for inspection, testing, certification, maintenance, and modifications of all water-based sprinkler systems located throughout the Orlando International Airport in accordance with all State of Florida and City of Orlando currently adopted applicable codes (which includes but is not limited to NFPA 13, 14, 20, 25, 101 and 1962). The Contractor will also conduct all code mandated weekly/monthly/annual running, testing and maintenance of the Aviation Authority's five (5) diesel and ten (10) electric fire pumps and ensure those systems are operational and code compliant in accordance with the Contract Documents.

First Renewal Option – July 1, 2022 to June 30, 2023 and Contract Adjustment to add Terminal C.

The fiscal impact for the First Renewal Option is a not-to-exceed amount of \$501,417. Funding will be from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 3 for the First Renewal Option and Contract Adjustment for Purchasing Contract 05-19, Fire Sprinkler Systems Maintenance Services (Wet, Dry & Pre-Action), with Convergent Technologies LLC; (2) authorize funding in a not-to exceed amount of \$501,417 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

No speakers on this item.

Discussion ensued.

Upon motion by Mr. Engle, second by Ms. Jaramillo, vote carried to approve staff's recommendation.

RECOMMENDATION TO AWARD INVITATION FOR BID (IFB) 27-22, SMOKE/FIRE AND OVERHEAD DOOR MAINTENANCE AND REPAIR TO ARBON EQUIPMENT CORPORATION (ARBON)

6. This item was presented by Luis Aviles, Purchasing.

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The term of the Contract is for thirty-six (36) months with initial service to commence on or about August 14, 2022, and with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each.

This Contract will be to provide all labor, supervision, equipment, tools, parts and materials, supplies, and all items/procedures necessary or proper for, or incidental to, performing inspection, maintenance, certification and repairs of all smoke, fire and overhead rolling steel and sectional doors at the Orlando International Airport (OIA) in accordance with the Specifications.

On May 19, 2022, the Aviation Authority issued Purchasing Invitation for Bid (IFB) 27-22, Smoke/Fire and Overhead Door Maintenance and Repair. A total of 601 notifications were sent out to potential vendors registered under the NIGP codes, of which two vendors viewed, and downloaded the solicitation.

On July 15, 2022, the following response was received:

<u>Name of Respondent</u>	<u>Total Three (3) Year Bid Price</u>
Arbon Equipment Corporation	\$626,060

Arbon Equipment Corporation bid in the amount of \$626,060 is to be funded from the following Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) award Purchasing Bid 27-22, Smoke/Fire and Overhead Door Maintenance and Repair to Arbon Equipment Corporation, as the low responsive and responsible bidder; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$626,060; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.


No speakers on this item.

Discussion ensued.

Upon motion by Ms. Jaramillo, second by Vice-Chair Rodriguez, vote carried to approve staff's recommendation.

ADJOURNMENT

7. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 2pm.



Gail Musselwhite
Recording Secretary



Brad Friel
Chairman