

On **APRIL 25, 2022**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 1:30 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present: Bradley Friel, Chairman
Yovannie Rodriguez, Vice Chairman
Tom Draper, Chief of Operations
Brian Engle, Director of Customer Experience
Victoria Jaramillo, Senior Director of Marketing

Staff/Others present: Luis Aviles, Purchasing Manager
Celia Dorn, Nelson Mullins, Legal Counsel
Gail Musselwhite, Recording Secretary

Chairman Friel began by announcing that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, to the Chief Executive Officer, Mr. Kevin J. Thibault, via email at kevin.thibault@goaa.org with copy to gail.musselwhite@goaa.org by Monday, May 2nd, 2022 - no later than 4:00pm

And lastly, for individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Before proceeding to business, Ms. Dorn asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

MINUTES

1. Upon motion by Mr. Engle, second by Mr. Draper, motion passed to accept the January 26, 2022, minutes as written.

CONSENT AGENDA

2. Chairman Friel asked if anyone in the audience would like to speak regarding the Consent Agenda items. Ms. Musselwhite confirmed she had not received any speaker requests. Chairman Friel then asked if any Committee member had questions or wished to pull the item for discussion.

Upon motion by Ms. Jaramillo, second by Ms. Vice-Chair Rodriguez, vote carried to approve the following Consent Agenda items:

A. approve that the following be recommended to the Chief Executive Officer: (1) approve Amendment No. 3, First Renewal Option for Purchasing Contract 12-19, South Airport Complex (SAC) Trailer Complex Janitorial Maintenance with American Janitorial Maintenance and Services, Inc.; (2) authorize funding in the not-to-exceed amount of \$183,952.00 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

B. approve that the following be recommended to the Chief Executive Officer: (1) approve Amendment No. 1, Contract Adjustment for Purchasing Contract 26-22 Baggage Handling System (BHS) Operation and Maintenance Services for the South Terminal C, Phase 1 with Vanderlande Industries, Inc.; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

RECOMMENDATION TO APPROVE AMENDMENT NO. 2, FIRST RENEWAL OPTION FOR PURCHASING CONTRACT 10-19 AQUATIC WEED CONTROL SERVICES WITH BIO-TECH CONSULTING, INC.

3. This item was presented by Mr. Aviles.

The initial term of the Contract is for thirty-six (36) months, effective September 1, 2019, expiring August 31, 2022, with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The Initial Term is due to expire on August 31, 2022.

This Contract requires Bio-Tech to perform aquatic weed control of all undesirable aquatic plants as necessary to maintain a free flow of water and an acceptable aesthetic appearance in lakes, canals, ponds, and ditches and all other items necessary or proper for, or incidental to, performing aquatic weed control services at the Orlando International Airport and Orlando Executive Airport in accordance with the contract documents.

First Renewal Option – September 1, 2022 through August 31, 2023.

The fiscal impact for the First Renewal Option is a not-to-exceed amount of \$304,601.44 with funding from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 2, First Renewal Option 10-19 Aquatic Weed Control Services with Bio-Tech Consulting, Inc.; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$304,601.44; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Draper, second by Mr. Engle, vote carried to approve staff's recommendation.

RECOMMENDATION TO APPROVE AMENDMENT NO. 2, FIVE (5) MONTH CONTRACT EXTENSION FOR PURCHASING CONTRACT ITN 01-20 PERSONNEL SCREENING SERVICES WITH COVENANT AVIATION SECURITY, LLC

4. This item was presented by Mr. Aviles.

The initial term of the Contract was for thirty-six (36) months, effective November 1, 2019, expiring October 31, 2022, with the Aviation Authority having options to renew the Contract for one (1) additional period of three (3) years. The initial term is due to expire October 31, 2022.

This Contract requires Covenant to provide all labor, supervision, equipment, tools, materials, supplies, office space on property, uniforms, fuel, and vehicles and all other items necessary or proper for, or incidental to, providing Personnel Screening Services at the Orlando International Airport in accordance with the Contract Documents.

Contract Extension: November 1, 2022 through March 31, 2023. Based on the information known at this time, Contractor has performed satisfactorily during the initial term.

The Aviation Authority is currently developing a new solicitation to include both Personnel Screening Services Contract and Security Area Monitor (SAM) Services Contract, due for release in June 2022. The current Purchasing Contract P06-21 for SAM Services will expire March 31, 2023. A five (5) month extension of Purchasing Contract N01-20 for Personnel Screening Services is needed for the continued services until the new competitive contract is awarded. The contract extension contains a thirty (30) day notice of termination.

The actual amount paid to the Contractor is based on actual work requested, performed and approved by the Aviation Authority. The Five (5) Month Extension includes a 3% increase to the Management Fee for an amount-to-exceed \$886,890.00 and a 3% increase to the Reimbursable Payroll and Operating Expenses Budget for an amount not-to-exceed \$2,733,610.00 in accordance with the contract documents. The Aviation

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Authority shall only reimburse for the positions requested and approved by the Aviation Authority and satisfactorily provided by the Contractor.

The fiscal impact for the Five (5) Month Contract Extension is a not-to-exceed amount of \$3,620,500.00. Funding will be from the Operations and Maintenance Fund.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 2, Five-Month Contract Extension for Purchasing Contract ITN 01-20 Personnel Screening Services with Covenant Aviation Security, LLC; (2) authorize funding in a not-to-exceed amount of \$3,620,500.00 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Discussion ensued.

Upon motion by Mr. Draper, second by Ms. Jaramillo, vote carried to approve staff's recommendation.

RECOMMENDATION TO REVIEW/RANK/AWARD REQUEST FOR PROPOSAL (RFP) 11-22, PASSENGER BOARDING BRIDGES (PBB) AND ASSOCIATED GROUND SUPPORT EQUIPMENT MAINTENANCE AND REPAIR SERVICES

5. This item was presented by Mr. Aviles.

The term of the Contract is for thirty-six (36) months with the initial service to commence on or about June 1, 2022, and with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each.

This Contract award will be for the Contractor to provide all labor, supervision, management oversight, training, materials, tools, equipment, submissions, reports, consumables, uniforms and all other items and services necessary, proper for, or incidental to, performing twenty-four (24) hours per day 365 days per year including Holidays, on-site operations, maintenance and repair, Corrective Maintenance (CM), Preventative Maintenance (PM) and Predictive Maintenance (PdM), corrosion control, painting of Passenger Boarding Bridges (PBB), and associated Ground Support Equipment (GSE) in the South Terminal Complex at the Orlando International Airport in accordance with the Contract Documents.

On November 22, 2021, the Aviation Authority issued Purchasing Request for Proposal P11-22, Passenger Boarding Bridges (PBB) and Associated Ground Support Equipment Maintenance and Repair Services. A total of 64 potential vendors were notified via email of which 14 vendors viewed and downloaded the solicitation. On January 4, 2022, the following three (3) responses were received:

Name of Respondent

1. JBT Aerotech Corporation
2. JSM Airport Services, LLC
3. Vanderlande Industries, Inc.

Staff reviewed the submittals provided from the three (3) Respondents.

The fiscal impact for this agreement will be based on pricing from the first ranked Proposer. Staff will present the agreement terms to the Aviation Authority Board for consideration.

It was respectfully requested that the Concessions/Procurement Committee: (1) resolve to: (a) rank the Proposers, or (b) if necessary, invite the Proposers for interviews and ranking at a later meeting; (2) if the Committee moves to rank the Proposers, request the Aviation Authority Board approval of the ranking along with authorization to award to the first-ranked firm in accordance with the Aviation Authority's policy; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documentation following satisfactory review by legal counsel.

No speakers on this item.

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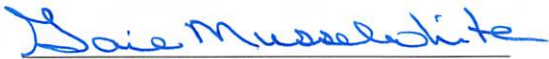
Evaluation of the proposers and discussion ensued.

Upon motion by Mr. Draper, second by Ms. Jaramillo, vote carried to approve the ranking and grant authorization to award to the first-ranked firm in accordance with the Aviation Authority's policy for the Request for Proposals 11-22 Passenger Boarding Bridges (PBB) and Associated Ground Support Equipment Maintenance and Repair Services as follows, no interviews are necessary:

First: JBT Aerotech Corporation
Second: JSM Airport Services, LLC
Third: Vanderlande Industries, Inc.

ADJOURNMENT

6. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 3:06pm.



Gail Musselwhite
Recording Secretary



Brad Friel
Chairman