

On **MARCH 7, 2022**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 3:00 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present: Bradley Friel, Chairman
Yovannie Rodriguez, Vice Chair
Brian Engle, Director of Customer Experience

Staff/Others present: Tracy Harris, Manager, Concessions
Celia Dorn, Nelson Mullins, Legal Counsel
Gail Musselwhite, Recording Secretary

Chairman Friel began by announcing that due to the COVID-19 pandemic, the Centers for Disease Control (CDC) guidelines, and the Greater Orlando Aviation Authority's ongoing focus on safety regarding events and meetings, seating at sunshine committee meetings will be limited according to space and social distancing. Attendance is on a first-come, first-served basis. All attendees must wear a face covering.

Chairman Friel continued that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, via email to Mr. Thomas W. Draper at tdraper@goaa.org with copy to gail.musselwhite@goaa.org by Monday, March 14, 2022 - no later than 4:00pm

And lastly, for individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Before proceeding to business, Ms. Dorn asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

RECOMMENDATION TO APPROVE SOLE SOURCE NEGOTIATIONS WITH CONRAC SOLUTIONS OPERATORS, LLC FOR THE TEMPORARY QUICK TURNAROUND ("QTA") FACILITY IN THE SOUTH TERMINAL COMPLEX ("STC") AT ORLANDO INTERNATIONAL AIRPORT

1. Ms. Harris presented this item.

This is a negotiated Contract. The Contract requires Conrac Solutions Operators, LLC to provide a customizable QTA solution to meet size, capacity, and geographic constrains. The temporary QTA product will include environmentally friendly washing stations that include pressure washing stations, multiple drive through automated wash bays with above ground reclaim system, air compressor, vacuum, and windshield wiper fluid system. The product will include an Above Ground Storage Tank (AST) for gasoline and fuel storage on demand with multiple fueling dispensers. The product will also feature a modular construction, high efficiency/high volume automated wash system, 98% water capture reclaim system, backup pressure wash system, low height and weight parameters, access control system, and complete water reclaim/filters.

The term of the Sole Source Contract is for 36 months with the initial service to commence on or about August 1, 2022, and with the Aviation Authority having no options to renew the Contract.

The fiscal impact for the Contract is a not-to-exceed amount of \$3,722,018.09 of which \$1,465,798.31 is to be funded from Concessions in the current fiscal year. Funds expected to be spent under the Contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund as approved through the budget process and when funds become available.

MINUTES FOR THE MARCH 7, 2022, CONCESSIONS/PROCUREMENT COMMITTEE

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Sole Source Negotiations with Conrac Solutions Operators, LLC for the Temporary Quick Turnaround Facility in the South Terminal Complex at Orlando International Airport; (2) authorize funding for the term of 36 months in a not-to-exceed amount of \$3,722,018.09 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Discussion ensued.

Upon motion by Mr. Engle, second by Vice Chair Rodriguez, vote carried to approve staff's recommendation.

ADJOURNMENT

2. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 3:08 p.m.



Gail Musselwhite
Recording Secretary



Brad Friel
Chairman