

On **JANUARY 26, 2022**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 2:00 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present: Bradley Friel, Chairman
Brian Engle, Director of Customer Experience
Victoria Jaramillo, Senior Director of Marketing

Staff/Others present: Diana Hershner, Senior Manager of Purchasing
Jo Thacker, Nelson Mullins, Legal Counsel
Anna Farmer, Recording Secretary

Chairman Friel began by announcing that due to the COVID-19 pandemic, the Centers for Disease Control (CDC) guidelines, and the Greater Orlando Aviation Authority's ongoing focus on safety regarding events and meetings, seating at sunshine committee meetings will be limited according to space and social distancing. Attendance is on a first-come, first-served basis. All attendees must wear a face covering.

Chairman Friel continued that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, via email to Mr. Thomas W. Draper at tdraper@goaa.org with copy to gail.musselwhite@goaa.org by Wednesday, February 2, 2022 - no later than 4:00pm

And lastly, for individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Before proceeding to business, Ms. Thacker asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

RECOMMENDATION TO REVIEW/RANK/AWARD REQUEST FOR PROPOSAL 20-22 CENTRAL RECEIVING AND DISTRIBUTION CENTER SERVICES

1. Ms. Hershner presented this item.

On November 24, 2021, the Aviation Authority issued a Request for Proposals (RFP) for Central Receiving and Distribution Center (CRDC) Services. The term of the Contract will be for eighty-four (84) months with the initial service to commence on or about March 1, 2022, and with the Aviation Authority having two (2) additional option periods of one (1) year each.

This Contract award will be for a CRDC Operator to provide all supervision, personnel, labor, parts, tools, materials, transportation, equipment, supplies, fixtures, inspections, personal protective equipment, and all other items necessary or proper for, or incidental to manage and operate a CRDC, with approximately 26,270 square feet of warehouse space.

The CRDC Operator will be required to manage the inspection, receipt, staging and handling of all goods and supplies delivered to the Aviation Authority's CRDC, and the distribution of the goods and supplies to all concessionaires and tenants operating at the Orlando International Airport.

MINUTES FOR THE JANUARY 26, 2022, CONCESSIONS/PROCUREMENT COMMITTEE

The Proposer awarded the Contract will be obligated to:

1. Manage the receipt, staging and handling of all concession goods and supplies delivered to the CRDC, and the distribution of the goods and supplies to all concessionaires and tenants in accordance with all applicable Federal, State, and local codes, rules, regulations, laws, policies and practices.
2. Consolidate operations and staff into one location.
3. Provide one clearly defined screening process for all goods received by the CRDC Operator.
4. Be responsible for providing the trucks necessary for transporting the goods to the landside and airside terminals, including refrigeration, if necessary.
5. Maintain any refrigeration units to be provided and installed by the CRDC Operator for use in transitioning perishable goods.

On Tuesday, January 18, 2022 two proposals were received:

1. ALM-BAGS MCO JV
2. Bradford Airport Logistics, LTD

Award, if made, will be to the responsible and responsive Proposer submitting the Proposal which is deemed by the Aviation Authority, in its sole discretion, to be the most advantageous to the Aviation Authority, price and other factors being considered.

It was respectfully requested that the Concessions/Procurement Committee (1) resolve to: (a) rank the Proposers, or (b) invite the Proposers for interviews and ranking at a later meeting; (2) if the Committee moves to rank the Proposers, request the Aviation Authority Board approval of the ranking along with authorization to negotiate with the first-ranked firm in accordance with the Aviation Authority's policy; and, (3) upon reaching an agreement with the successful Proposer, present the final negotiated terms to the Aviation Authority Board for consideration.

No legal issues were reported by counsel.

Staff evaluations were presented by Alex Sorondo, GOAA Consultant

No speakers on this item.

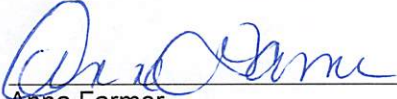
Evaluation of the proposers and discussion ensued.

Upon motion by Ms. Jaramillo, second by Mr. Engle, vote carried to approve the ranking and grant authorization to negotiate with the first-ranked firm for the Request for Proposals 20-22 Central Receiving and Distribution Center Services as follows, no interviews are necessary:

First: Bradford Airport Logistics, LTD
Second: ALM-BAGS MCO JV

ADJOURNMENT

8. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting.



Anna Farmer
Recording Secretary



Brad Friel
Chairman