

On **NOVEMBER 15, 2021**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 1:30 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

**Committee members present:** Bradley Friel, Chairman  
Yovannie Rodriguez, Vice Chair  
Thomas Draper, Chief of Operations  
Brian Engle, Director of Customer Experience  
Victoria Jaramillo, Senior Director of Marketing

**Staff/Others present:** Diana Hershner, Senior Manager of Purchasing  
Jo Thacker, Nelson Mullins, Legal Counsel  
Gail Musselwhite, Recording Secretary

*Chairman Friel began by announcing that due to the COVID-19 pandemic, the Centers for Disease Control (CDC) guidelines, and the Greater Orlando Aviation Authority's ongoing focus on safety regarding events and meetings, seating at sunshine committee meetings will be limited according to space and social distancing. Attendance is on a first-come, first-served basis. All attendees must wear a face covering.*

*Chairman Friel continued that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, via email to Mr. Phillip N. Brown at [pbrown@goaa.org](mailto:pbrown@goaa.org) with copy to [gail.musselwhite@goaa.org](mailto:gail.musselwhite@goaa.org) by Monday, November 22nd, 2021 - no later than 4:00pm*

*And lastly, for individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

Before proceeding to business, Ms. Thacker asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

**RECOMMENDATION TO APPROVE AMENDMENT NO. 1, FOR AN INCREASE IN VALUE TO PURCHASING CONTRACT 06-21, SECURITY AREA MONITOR (SAM) SERVICES, WITH UNIVERSAL PROTECTION SERVICES DBA ALLIED UNIVERSAL SECURITY SERVICES (AUS)**

1. Ms. Hershner presented this item.

This Contract requires AUS to furnish all labor, supervision, equipment, tools, materials, supplies, uniforms, fuel, vehicles and all other items necessary or proper for, or incidental to, providing security area monitoring including, but not limited to, access control, vehicle search services, and garage patrol services at multiple locations located throughout the Orlando International Airport in accordance with the Contract Documents. The Contractor is obligated to perform these services twenty-four (24) hours per day, seven (7) days per week, and 365 days per year/366 days per leap year. The Aviation Authority reserves the right to increase or decrease coverage at any time during the Contract.

The term of the Contract is for twenty-four (24) months, which commenced on April 1, 2021, with the Aviation Authority having options to renew the Contract for three (3) additional periods of one (1) year each. The initial term is due to expire March 31, 2023.

Increase in Value – Staff is requesting the Contractor to increase the normal staffing hours for Monitors and Supervisors; an increase of 229,126 normal staffing hours for Monitors and an increase of 11,170 normal staffing hours for Supervisors. The increase in Monitors and Supervisors hours will provide coverage seven

MINUTES FOR THE NOVEMBER 15, 2021, CONCESSIONS/PROCUREMENT COMMITTEE

(7) days per week for the operational requirements for the South Terminal Complex and at various locations within the North Terminal Complex.

Discussion ensued.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 1, Increase in Value for Purchasing Contract 06-21, Security Area Monitor (SAM) Services, with Universal Protection Services dba Allied Universal Security Services; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$5,190,617.62; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

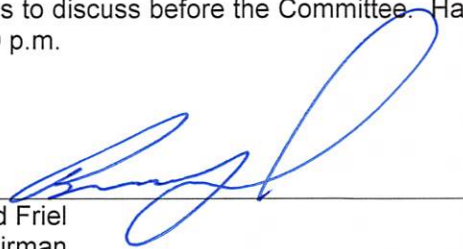
Upon motion by Mr. Engle, second by Ms. Jaramillo, vote carried to approve staff's recommendation.

**ADJOURNMENT**

2. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 1:40 p.m.



Gail Musselwhite  
Recording Secretary



Brad Friel  
Chairman