

On **NOVEMBER 1, 2021**, the **CONCESSIONS/PROCUREMENT COMMITTEE** of the **GREATER ORLANDO AVIATION AUTHORITY** met in the Carl T. Langford Board Room at Orlando International Airport, One Jeff Fuqua Boulevard, Orlando, Florida, 32827. Chairman Friel called the meeting to order at 1:31 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present.

Committee members present: Bradley Friel, Chairman
Yovannie Rodriguez, Vice Chair
Thomas Draper, Chief of Operations
Brian Engle, Director of Customer Experience

Staff/Others present: Diana Hershner, Senior Manager of Purchasing
Jo Thacker, Nelson Mullins, Legal Counsel
Anna Farmer, Recording Secretary

Chairman Friel began by announcing that due to the COVID-19 pandemic, the Centers for Disease Control (CDC) guidelines, and the Greater Orlando Aviation Authority's ongoing focus on safety regarding events and meetings, seating at sunshine committee meetings will be limited according to space and social distancing. Attendance is on a first-come, first-served basis. All attendees must wear a face covering.

Chairman Friel continued that if a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal, via email to Mr. Phillip N. Brown at pbrown@goaa.org with copy to gail.musselwhite@goaa.org by Monday, November 8, 2021 - no later than 4:00pm

And lastly, for individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Before proceeding to business, Ms. Thacker asked Committee members to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law with regard to any agenda item. None were expressed by any Committee member.

CONSENT AGENDA

1. Chairman Friel asked if anyone in the audience would like to speak regarding any of the Consent Agenda items. Ms. Farmer confirmed she had not received any speaker requests. Chairman Friel then asked if any Committee member had questions or wished to pull any of the items for discussion.

Upon motion by Mr. Draper, second by Mr. Engle, vote carried to approve the following Consent Agenda items:

A. accept that the following be recommended to the Chief Executive Officer: (1) award Amendment No. 2, First Renewal Option, for Purchasing Contract, 08-19 Pest Control Services with Home Paramount Pest Control Company; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$134,411.48; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

B. accept that the following be recommended to the Chief Executive Officer: (1) approve Amendment No. 3, Second Renewal Option, for Purchasing Contract, 09-18, Neon/Cold Cathode, Theater, L.E.D. Lighting, and Controls Repair or Replacement Services with Commercial Lighting & Electrical, Inc; (2) authorize funding in a not-to exceed amount of \$37,500.00 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

C. accept that the following be recommended to the Chief Executive Officer: (1) approve Amendment No. 4, Second Renewal Option for Purchasing Agreement PS-542, Financial Consulting Services, with Linda George, CPA; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$198,000.00; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

RECOMMENDATION TO AWARD PURCHASING SINGLE SOURCE 04-22, TRANE CHILLER MAINTENANCE SERVICES TO TRANE U.S. INC.

2. Ms. Hershner presented this item.

This Single Source Contract requires Trane U.S. Inc. to provide all management, maintenance and repair services for Trane chillers, including all related components associated with electrical starter panels located in the Airside 2 Central Energy Plants located at the Orlando International Airport ("OIA").

Trane U.S., Inc. is the Original Equipment Manufacturer (OEM) of the Trane Chillers that are in use at Orlando International Airport. Their current five (5) year Single Source Contract expires on December 31, 2021.

It was respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) award Purchasing Single Source 04-22, Trane Chiller Maintenance Services to Trane U.S. Inc.; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$1,499,370.00; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Chairman Friel asked if anyone in the audience would like to speak regarding this item. Ms. Farmer confirmed she had not received any speaker requests. Chairman Friel then asked if any Committee member had questions.

Upon motion by Ms. Rodriguez, second by Mr. Engle, vote carried to approve staff's recommendation.

INFORMATION ITEM

3. Chairman Friel stated that the 2022 CPC calendar is included for informational purposes.

ADJOURNMENT

4. Chairman Friel asked if there was further business to discuss before the Committee. Having no further business to discuss, he adjourned the meeting at 1:38 p.m.



Anna Farmer
Recording Secretary



Brad Friel
Chairman