

**GREATER ORLANDO AVIATION AUTHORITY
CONCESSIONS/PROCUREMENT COMMITTEE**

DATE: November 28, 2022

DAY: MONDAY

TIME: 1:30 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS - Appeal Process

NOTE: If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email kevin.thibault@goaa.org with copy to elliott.martinez@goaa.org by 4pm, December 5th, 2022.

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

IV. CONSENT AGENDA

- A. Recommendation to Award Supplemental Agreement 23-279-OEC, OpenGov eProcurement Platform Services through the utilization of State of Florida Contract No. 43220000-NASPO-19-ACS to Carahsoft, Inc.

V. NEW BUSINESS

- A. Recommendation to Review/Rank/Award Request for Proposal 23-115-RFP Benefits Consultant Services
- B. Recommendation to Review/Rank/Award Request for Proposal 23-124-RFP Operation and Management of Parking Facilities
- C. Recommendation to Exercise the Second and Final Renewal Option of Purchasing Contract 15-19, Shuttle Bus Management Services at Orlando International Airport with SP Plus Corporation

NEXT SCHEDULED CONCESSIONS/PROCUREMENT COMMITTEE MEETING IS ON DECEMBER 12, 2022



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Cliff C. Chroust, Director of Purchasing & Material Control

DATE: November 28, 2022

ITEM DESCRIPTION

Recommendation to Award Supplemental Agreement 23-279-OEC, OpenGov eProcurement Platform Services through the utilization of State of Florida Contract No. 43220000-NASPO-19-ACS to Carahsoft, Inc.

BACKGROUND

This is a Supplemental Agreement to commence on or about January 1, 2023 through December 31, 2025.

The OpenGov eProcurement Platform is an eProcurement cloud-based solicitation and supplier registration system hosted by OpenGov Procurement ("OpenGov"). The Aviation Authority's Purchasing staff will develop solicitations with the end user departments using OpenGov Procurement's guided workflows and intelligent boilerplates. This cloud-based solution will provide an end-to-end workflow automation collaboration with the end user. OpenGov will engage the vendors to improve their understanding of the bidding process. OpenGov will also allow interested vendors to:

- Register to receive automatic notifications of future opportunities by signing up through an e-Procurement Portal and selecting the "Subscribe" button to create an account at no cost to the vendor.
- Receive updates to existing solicitations by finding the solicitation and clicking the "Follow" button. This function will allow all interested parties to receive addenda automatically.
- To respond electronically to ITBs, RFPs, ITNs, and other types of solicitations to ensure their responses have been accurately completed.

ISSUES

The Aviation Authority wishes to enter into an Agreement for the implementation and eProcurement services for OpenGov. This Agreement provides an e-Procurement Software Solution that implements greater process efficiencies for the procurement and contracting process. OpenGov will eliminate redundant software applications in use and data entry, reduces manual, paper-based processes, and improve procurement interactions with internal and external customers. Ultimately, this system will act as a central location for all solicitation opportunities issued by the Aviation Authority. It should be noted the City of Orlando and Orange County also utilize OpenGov as their eProcurement System.

The Aviation Authority's policy 450.03, "Government Contract/Annual Contract" permits the procurement of items from a supplier based on a requirements contract/annual/multi-year agreement with any public entity.

Pricing includes a one-time implementation fee of \$20,000 and an annual fee of \$73,130.73 for software licenses, support, and maintenance services pursuant to the terms and conditions of the State of Florida Contract No. 43220000-NASPO-19-ACS.

The Small Business Development Department (SBDD) has reviewed the above referenced Agreement and determined no small business goals for Minority and Women Business Enterprise, Local Developing Business and/or Veteran Business Enterprise participation, due to SBDD cannot change the terms and conditions of an existing contract such as the State of Florida Contract No. 43220000-NASPO-19-ACC.

FISCAL IMPACT

The total three (3) year value of the Agreement is a not-to-exceed amount of \$239,392.19. Funding is from the Operations and Maintenance Fund, account code: 301.121.170.5340007.000.000000. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Chief Executive Officer: (1) award Supplemental Agreement 23-279-OEC, OpenGov eProcurement Platform Services through the utilization of State of Florida Contract No. 43220000-NASPO-19-ACS to Carahsoft, Inc.; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$239,392.19; and (3) authorize an Aviation Authority officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

A – Finance Form

ATTACHMENT "A" FINANCE FORM

Greater Orlando Aviation Authority

Date:	15-Nov-22	Requestor's Extension:	6425
Requestor's Name:	Luis Aviles	Preparer's Extension:	6425
Form Preparer's Name:	Janice Hughes	Purchasing Solicitation #:	23-279-OEC
Requestor's Department:	Purchasing Department <i>Supplemental Agreement OpenGov eProcurement Platform Services</i>	CCM / CPC / PSC:	CPC
Description:		Committee Date:	11/28/2022
Vendor:	Carahsoft, Inc.	Committee Agenda Item#:	CA-A

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format: <small>xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx</small>	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	Total Contract
301.121.170.5340007.000.000000 GH	\$ 93,130.73	\$ 73,130.73	\$ 73,130.73	\$ -		\$ 239,392.19
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	93,130.73	73,130.73	73,130.73	-	-	239,392.19
Requisition Number	92920					

Funding Approver: Andrea Harper
 OMB Notes:



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Randolph Hudgins, PHR, Director of Human Resources

DATE: November 28, 2022

ITEM DESCRIPTION

Recommendation to Review/Rank/Award Request for Proposal 23-115-RFP Benefits Consultant Services

BACKGROUND

The term of the Agreement will be for forty-two (42) months with the initial service to commence on or about April 1, 2023, and with the Aviation Authority having three (3) additional renewal option periods of one (1) year each.

This Agreement will provide employee benefit consulting services to assist the Aviation Authority and/or its representatives in all matters related to the design, implementation and management of the Aviation Authority's benefit plans.

The Proposer awarded the Agreement will be required to:

Provide estimates of renewal rates for benefit plans and services to assist with forecasting and budgeting.

Apprise of local and national benefit trends, innovative ideas and recommend new products, designs, programs, and services. Present benchmarks, industry standards, and best practices.

Provide ongoing analysis of plan designs (including retiree coverages), cost containment strategies, available cost sharing alternatives, competitive position, and funding methods, including but not limited to self-funding.

Review and monitor contracts, plan documents and policies to ensure accuracy, completeness, and compliance with the law.

ISSUES

On September 18, 2022, the Aviation Authority issued a Request for Proposal for Benefits Consultant Services. The Aviation Authority notified 495 Suppliers through Merccell Source-to-Contract of the solicitation opportunity. On Tuesday, October 18, 2022, two proposals were received:

1. Alliant Insurance Services
2. MFB Financial, Inc., dba The Bailey Group Corporation

Award, if made, will be to the responsible and responsive Proposer submitting the Proposal which is deemed by the Aviation Authority, in its sole discretion, to be the most advantageous to the Aviation Authority, price and other factors being considered.

This Agreement includes a Minority and Women Business Enterprise (MWBE) goal. The participation goal for this contract is 17% for MWBE. The Small Business Development Department recommends that both firms be deemed responsive to this solicitation.

FISCAL IMPACT

The fiscal impact for this agreement will be negotiated with the first ranked Proposer. Upon reaching an agreement, staff will present the final agreement terms to the Aviation Authority Board for consideration.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee resolve to: (1) rank the Proposers or invite the Proposers for interviews and ranking at a later meeting; (2) if the Committee moves to rank the Proposers, request the Aviation Authority Board approval of the ranking along with authorization to negotiate with the first-ranked firm in accordance with the Aviation Authority's policy; and, (3) upon reaching an agreement with the successful Proposer, present the final negotiated terms to the Aviation Authority Board for consideration.

Attachments

A – Award Criteria

B – Proposal Requirements

Attachment "A" – Award Criteria

The following is the evaluation criteria the Aviation Authority will use in determining which Proposal is most advantageous to the Aviation Authority:

1. Proposer's Mandatory Requirements - Section 3.1 Page 14

- a. Proposer must be licensed in **Florida 2-15 Insurance License for Life, Health and Variable Annuity** to perform the scope of work in the State of Florida. Provide a copy of such license to the Aviation Authority with the Proposal submission.
- b. Proposer must have an established business location in the Central Florida area as of the date of Proposer's response to this RFP.
- c. Proposer must be registered/qualified to do business in the State of Florida. Provide a copy of such registration/qualification to the Aviation Authority with the Proposal submission.

2. Proposer's Minimum Requirements - Section 3.2 Page 14

- a. Proposer shall submit a complete and responsive proposal. Refer to the Section 4.0. Proposal Submission Requirements.
- b. Proposer shall have a minimum of five (5) years of continuous and recent experience providing services of the type described in the Scope of Services above, prior to the deadline of this RFP. Proposer shall provide an affirmative statement and/or documentary proof of such experience with the Proposal submission.
- c. Proposer must be willing and able to place business with all the Aviation Authority's existing provider/carriers as outlined in Exhibit 1.
- d. Proposer shall provide an affirmative statement that it is independent of the Aviation Authority.
- e. Proposer shall affirm their willingness to execute an agreement substantially in the form attached hereto as Exhibit 2.

3. Evaluation Criteria Section 3.3 Page 15

For all Proposers who satisfy the Proposer's Mandatory Requirements in Section 3.1, the following are the evaluation criteria that will be considered in determining which Proposal is most advantageous to the Aviation Authority:

- a. Proposer's demonstrated knowledge and experience providing benefits consulting services as described in Section 2.0, Scope of Services.
- b. Qualifications and experience of Proposer's key personnel relative to the Scope of Services described in Section 2.0.
- c. Proposer's Methodology and Approach Plans.
- d. Prior or Pending Convictions, Indictments, Investigations, Fines or Regulatory Investigations, and Claims Information.
- e. Proof of Insurance.
- f. Proposer's Schedule of Fees.

Attachment "B" - Proposal Requirements

Each Proposer was required to provide with its Proposal the following information:

1. **Table of Contents**
2. **Executive Summary**
 - A. Company Information
 - B. Cover Letter
3. **Proposer's Knowledge and Experience**
 - A. Proposer's knowledge and experience.
 - B. Key Personnel.
 - C. References.
4. **Approach and Methodology Plans**
 - A. Work Plan
 - B. Transition Plan
 - C. Communication Plan
 - D. MWBE Participation Plan
5. **Prior or Pending Convictions, Indictments, Investigations, Regulatory Investigations, and Conflicts Of Interest, and Claims Information**
6. **Proof of Insurance**
7. **Additional Information**
8. **Forms to be turned in with Proposal**
 - A. Proposer's Certification Form.
 - B. Proposal Fee Schedule.
 - C. Addendum Receipt Verification Form.
 - D. Scrutinized Company Certification Form.
 - E. Conflict of Interest Disclosure Form.
 - F. MWBE Form(s)
 - G. Proposer's W-9.
 - H. E-Verification Certification Form



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Marquez Griffin, Director of Operations

DATE: November 28, 2022

ITEM DESCRIPTION

Recommendation to Review/Rank/Award Request for Proposal 23-124-RFP Operation and Management of Parking Facilities.

BACKGROUND

The term of the Agreement will be for sixty (60) months with the initial service to commence on or about February 1, 2023.

This Agreement will provide operation and management of parking facilities to assist the Aviation Authority and or its representatives in all matters related to the operation and management of the parking facilities.

The Proposer awarded the Agreement will be required to:

- Operate and manage first-class parking facilities with consistently high level of customer service.
- Hiring, supervising, and training all parking operations personnel in accordance to Federal, State, and City Requirements and Specifications; as well as Contractor's own training curriculum related to parking operations, customer service and safety.
- Develop and manage customer service enhancement programs.
- Provide the Aviation Authority with timely and accurate financial reporting.
- Minimize the need for the Aviation Authority to intervene in operational activities.
- Contribute and assist in developing initiatives to enhance parking Gross Receipts.
- Prevent loss of revenue and keep operating costs at appropriate levels.
- Provide revenue controls, quality control and audit functions.
- Analyze data and report trends.
- Prepare and provide the Aviation Authority detailed financial transaction, variance analysis and operational reports to be submitted on a schedule as approved by the Aviation Authority.
- Monitor Parking Revenue Control System status and report any deficiencies.
- Collect and deposit all parking fees into the Aviation Authority designated account(s).
- Provide passenger and motor vehicle assistance.

- Provide operation and supervision of the Computer Room, without exception, twenty-four (24) hours per day, seven (7) days per week, including holidays. The Computer room shall exercise control and monitoring of the PRCS, License Plate Inventory (LPI) records, and Automated Vehicle Identification (AVI) systems.
- Maintain a contract with a credit card clearinghouse approved by the Aviation Authority. Any change(s) in the clearinghouse agreement between the service provider and the Contractor must be approved by the Aviation Authority.
- Monitor credit card connectivity to the clearinghouse.
- Operate in compliance with Payment Card Industry (PCI) Data Security Standard (DSS) and perform required duties to maintain such compliance.
- Facilitate facility closures for routine maintenance, scheduled cleaning and repairs.

ISSUES

On September 26, 2022, the Aviation Authority issued a Request for Proposals for Operation and Management of Parking Facilities. The Aviation Authority notified 227 Suppliers through Merrell Source-to-Contract of the solicitation opportunity. On Monday, October 24, 2022, three (3) proposals were received:

1. ABM Aviation, Inc.
2. LAZ Florida Parking, LLC
3. SP Plus Corporation

Award, if made, will be to the responsible and responsive Proposer submitting the Proposal which is deemed by the Aviation Authority, in its sole discretion, to be the most advantageous to the Aviation Authority, price and other factors being considered.

This Agreement includes an Airport Concessions Disadvantaged Business Enterprises (ACDBE) goal. The participation goal for this contract is 33% for ACDBE. The Small Business Development Department recommends that all three (3) firms be deemed responsive to this solicitation.

FISCAL IMPACT

The fiscal impact for this Agreement will be based on pricing from the first-ranked Proposer. Staff will present the Agreement terms to the Aviation Authority Board for consideration.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee: (1) resolve to: (a) rank the Proposers, or (b) if necessary, invite the Proposers for interviews and ranking at a later meeting; (2) if the Committee moves to rank the Proposers, request the Aviation Authority Board approval of the ranking along with authorization to award to the first-ranked firm in accordance with the Aviation Authority's policy; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documentation following satisfactory review by legal counsel.

Attachments

A – Award Criteria

B – Proposal Requirements

Attachment "A" – Award Criteria

The following is the evaluation criteria the Aviation Authority will use in determining which Proposal is most advantageous to the Aviation Authority:

1. Proposer's Minimum Requirements - Section 3.1 Page 13

- a. Proposer must be registered to do business in the State of Florida. Provide a copy of such registration to the Aviation Authority with the RFP submission.
- b. Contractor must have at least five (5) consecutive years of verifiable experience and have been actively engaged in such business immediately preceding the date of proposer's response to this request for proposal with a minimum of 10,000 parking spaces at a large hub U.S. commercial-service airport or a transit facility owned / operated by a federal, state, or local government agency.
- c. Proposer shall submit a complete and responsive proposal. Refer to the Section 8.0. Proposal Submission Requirements.
- d. Provide documentation that demonstrates Proposer has had first-hand experience since January 1, 2012, in providing the Services listed in Section 5.0 Scope of Work/Specifications herein.
- e. Proposer shall provide an affirmative statement that it is independent of the Aviation Authority.
- f. Proposer must demonstrate financial responsibility and must be financially capable of performing the terms of the Agreement in the sole determination of the Aviation Authority.
- g. If the Proposer is a partnership, joint venture, or newly formed entity (e.g. limited liability company or corporation), the minimum requirements set forth in this Section 3.0 (and throughout the RFP) must be satisfied by the entity or individual(s) that owns and controls a majority equity interest (at least 51 %) of the partnership, joint venture or newly formed entity.

2. Evaluation Criteria Section 3.3 Page 15

For all Proposers who satisfy the Proposer's Minimum Requirements in Section 3.1, the following are the evaluation criteria that will be considered in determining which Proposal is most advantageous to the Aviation Authority:

- a. Meet Minimum Requirements.
- b. Experience and Background.
- c. Operational Plans - Staffing Plan, Transition Plan, and Training Plan.
- d. Claims Information.
- e. Proof of Insurance.
- f. Financial Strength.
- g. Management Fee/Pricing.

Attachment "B" - Proposal Requirements

Each Proposer was required to provide with its Proposal the following information:

- 1. Table of Contents**
- 2. Executive Summary**
 - A. Company Information
 - B. Cover Letter
- 3. Proposer's Knowledge and Experience**
 - A. Proposer's knowledge and experience.
 - B. Key Personnel.
- 4. References**
- 5. Operational Plans**
 - A. Work Plan
 - B. Transition Plan
 - C. Communication Plan
 - D. MWBE Participation Plan
- 6. Proof of Insurance**
- 7. Prior or Pending Convictions, Indictments, Investigations, Regulatory Investigations, and Conflicts Of Interest, and Claims Information**
- 8. Financial Background Information**
- 9. Additional Information**
- 10. Forms to be turned in with Proposal**
 - A. Proposer's Certification Form.
 - B. Proposal Price Form.
 - C. Addendum Receipt Verification Form.
 - D. Proposer's Questionnaire.
 - E. Conflict of Interest Disclosure Form.
 - F. Scrutinized Company Certification Form.
 - G. ACDBE Form(s)
 - H. Proposer's W-9.
 - I. Letter of Bondability.
 - J. E-Verification Certification Form.
 - K. No Proposal Response Form.



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Marquez A. Griffin, Director of Airport Operations

DATE: November 28, 2022

ITEM DESCRIPTION

Recommendation to Exercise the Second and Final Renewal Option of Purchasing Contract 15-19, Shuttle Bus Management Services at Orlando International Airport with SP Plus Corporation

BACKGROUND

The contract requires SP Plus Corporation to provide all labor, supervision, materials, supplies, tools and all other items necessary to perform shuttle bus management services at Orlando International Airport. The services provided include, but are not limited to: provide qualified drivers to operate shuttle buses for Airport employee and remote public parking lots, perform daily bus inspections, clean the buses, and provide supervisory oversight of such services. The buses are owned and maintained by the Aviation Authority.

On March 20, 2019, the Aviation Authority Board awarded Purchasing Contract 15-19 to SP Plus Corporation. The initial term of the contract was for three (3) years, effective May 1, 2019, at an initial cost of \$19,359,764 with the Aviation Authority having options to renew the contract for two (2) additional periods of one (1) year each.

On April 20, 2022, the Aviation Authority Board approved the First Renewal Option in the not-to-exceed amount of \$9,989,700. The First Renewal Option value included the addition of three (3) new bus routes to the South Terminal Complex for seven (7) months of the contract year. The First Renewal Option expires on April 30, 2022.

ISSUES

The Aviation Authority staff recommends exercising the second renewal option of the contract with SP Plus Corporation.

The contract structure includes an Aviation Authority provided reimbursable expense budget and a management fee. The reimbursable expense budget includes payroll for supervisors, drivers, dispatchers, associated benefits, uniforms and bus wash supplies. The management fee includes management positions, contractor's overhead, insurance for the buses, bond costs, workers compensation, recruiting expenses and any other expenses not included in the reimbursable expense budget.

The reimbursable expense budget for the Second Renewal Option is a not-to-exceed amount of \$9,833,640. The Second Renewal Option reimbursable expense budget includes the three (3) new bus routes to the South Terminal Complex additional for the full contract year, and includes adjustments to the reimbursable drivers' positions wages and benefits in order to hire and retain shuttle bus drivers.

The management fee for the second renewal option is a not-to-exceed amount of \$2,391,950 and includes a Consumer Price Index (CPI) increase of 2.8%.

The total value of the second renewal option is a not-to-exceed amount of \$12,225,590.

The contract includes a Minority and Women Business Enterprise (MWBE) participation requirement of 17% and a Local Developing Business (LDB) participation requirement of 1.7%. The Small Business Development Department certifies that SP Plus Corporation is in good standing as it relates to the small business participation.

FISCAL IMPACT

The fiscal impact of the Second Renewal Option is a not-to-exceed amount of \$12,225,590. Funding required in current and subsequent fiscal year will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) exercise the second and final renewal option of Purchasing Contract No. 15-19, Shuttle Bus Management Services, with SP Plus Corporation; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$12,225,590; and (3) authorize an Aviation Authority officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

A – Contract History

B – Finance Form

ATTACHMENT "A"

CONTRACT HISTORY

Contract 15-19, Shuttle Bus Management Services

Contract	Approvals	Description	Term	Dollars
Initial Term	<ul style="list-style-type: none">• CPC 2/18/2019• Board 3/20/2019	36 Months Contract Award	5/1/2019 Thru 4/30/2022	\$19,359,764
Amendment No. 1	<ul style="list-style-type: none">• CPC 3/14/2022• Board 4/20/2022	First Renewal Option	5/1/2022 Thru 4/30/2023	\$9,989,700
Amendment No. 2	<ul style="list-style-type: none">• Pending CPC 11/28/2022	Second Renewal Option	5/1/2023 Thru 4/30/2024	\$12,225,590

Total Contract Value with all changes (approved and proposed):

\$41,575,054

ATTACHMENT "B"
FINANCE FORM

Date:	11/16/2022	Requestor's Extension:	7847
Requestor's Name:	Eric McClung	Preparer's Extension:	2606
Form Preparer's Name:	Abdu EL-Baroudi	Purchasing Solicitation:	15-19
Requestor's Department:	Parking Operations	CCM / CPC / PSC:	CPC
Description:	Shuttle Bus Management Services	Committee Date:	11/28/2022
Vendor:	SP Plus Corporation	Committee Agenda Item:	NB-C

NON-PROJECT FUNDS: O&M, CAPEX, OEA REVENUE FUNDS

Account Code Format:	FY 23	FY 24	FY 25	FY 26	FY 27	Total
xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	Amount	Amount	Amount	Amount	Amount	Contract
301.235.613.5340006.000.00000	2,037,600	2,852,630				4,890,230
301.237.612.5340006.000.00000	3,056,400	4,278,960				7,335,360
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	5,094,000	7,131,590	-	-	-	12,225,590
Requisition Number	BPA 91077	BPA 91077				

Funding Approver:
OMB Notes:

