

**GREATER ORLANDO AVIATION AUTHORITY
CONCESSIONS/PROCUREMENT COMMITTEE**

DATE: June 27, 2022

DAY: MONDAY

TIME: 1:30 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS - Appeal Process

NOTE: If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email kevin.thibault@goaa.org with copy to gail.musselwhite@goaa.org by July 5, 2022, by 4:00 p.m.

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

IV. CONSENT AGENDA

- A. Recommendation to Award Purchasing Invitation for Bid (IFB) 93410-22, Restroom Trailer and Portable Toilet Rental Services to United Site Services of Florida, LLC
- B. Recommendation to Award Invitation for Bid (IFB) 93555-22, IClass Contactless Proximity Cards to ColorID, LLC

V. NEW BUSINESS

- A. Recommendation to Approve Amendment No. 1, Contract Adjustment, for Purchasing Contract 04-22, Trane Chiller Maintenance Services with Trane U.S. Inc.
- B. Recommendation to Award Request for Written Quotation (RFQ) 93699-22, Purchase of Palo Alto Refresh Hardware, Subscription, and Maintenance Support utilizing the State of Florida Alternate Contract Source State of Florida# 43220000-NASPO-19-ACS Master Contract Number: AR3228, to Compuquip Cybersecurity
- C. Recommendation to Award the Purchase of Original Equipment Manufacturer (OEM) Repair Parts for Baggage Handling Systems and Passenger Boarding Bridges to replenish Authority Inventory under Single Source Procurements
- D. Recommendation to Approve Amendment No. 3, First Renewal Option and Contract Adjustment for Purchasing Contract 05-19, Fire Sprinkler Systems Maintenance Services with Converjint Technologies LLC
- E. Recommendation to Award Invitation for Bid (IFB) 27-22, Smoke/Fire and Overhead Door Maintenance and Repair to Arbon Equipment Corporation

NEXT SCHEDULED CONCESSIONS/PROCUREMENT COMMITTEE MEETING IS ON JULY 11, 2022



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Marquez Griffin – Director of Airport Operations

DATE: June 27, 2022

ITEM DESCRIPTION

Recommendation to Award Purchasing Invitation for Bid (IFB) 93410-22, Restroom Trailer and Portable Toilet Rental Services to United Site Services of Florida, LLC

BACKGROUND

The Aviation Authority’s provides a restroom trailer for Transportation Network Companies (TNC) waiting area and portable toilets for various locations throughout airport property including taxi hold area, security posts and ARFF training site. The services include the rental of a restroom trailer and rental of portable toilets including servicing of the units.

The award of this IFB will result in a Blanket Purchase Agreement (BPA) for the rental of a restroom trailer and portable toilets that will be delivered and serviced on an "as-needed" basis. This award is for three (3) years with services to commence on or about July 1, 2022.

ISSUES

On April 20, 2022 the Aviation Authority received the following response to IFB 93410-22:

<u>Firm</u>	<u>Total 3-Year Price</u>
United Site Services of Florida, LLC	\$207,910.00

Staff’s review of the Bid found that United Site Services of Florida, LLC is responsive and responsible as it relates to the IFB requirements.

When the bid was released, 151 vendors were notified via email. The restroom trailer required by the IFB is an industrial grade trailer with limited availability in the market.

The Small Business Development Department has reviewed the requirements for the above-referenced solicitation and determined that, due to the specialized scope, it does not lend itself to Minority and Women Business Enterprise (MWBE), Local Developing Business and/or Veteran Business Enterprise (LDB/VBE) participation.

FISCAL IMPACT

United Site Services of Florida, LLC’s Bid in the amount of \$207,910 is to be funded from the Operations and Maintenance Fund 301.237.612.5440001.000.000000 and 301.464.170.5440001.000.000000. Funds expected to be spent in the current fiscal year are within budget. Funding required in subsequent fiscal

years will be allocated from the Operations and Maintenance Fund as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Chief Executive Officer: (1) award Purchasing Invitation for Bid 93410-22, to United Site Services of Florida, LLC as the low, responsive and responsible bidder in the not-to-exceed value of \$207,910; (2) authorize funding from the Operations and Maintenance Fund; and (3) authorize the Purchasing Department to issue the necessary Blanket Purchase Agreement after satisfactory resolution of the vendor request regarding Self-Insured Retention.

Attachments

- A – Award Criteria
- B – Small Business
- C – Finance Form

ATTACHMENT A

Award Criteria (Including Experience Required):

The RFQ required that all Bidders submit: (1) a specification sheet/drawing for the restroom trailer and the portable toilets that would be provided; and (2) references for similar services performed within the 5 years immediately prior to the due date of the RFQ.

Clarifications Required During the Process:

Purchasing Staff requested an exact detailed drawing of the actual Restroom Trailer which would be provided if awarded.

Irregularities or Issues that Impact Recommended Ranking:

Bidder requested that Paragraph 6b of the Terms and Conditions regarding Self-Insured Retention and Deductibles be struck. The request was reviewed by Risk Management Staff and it was concluded that: (1) we are not able to eliminate the Self-Insured Retention, and (2) with CEO approval they may be allowed to exceed this limitation.

ATTACHMENT B




GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concession/Procurement Committee

From: Orlando Santiago Pérez, MSEP, C.M., Small Business Compliance Administrator 

Date: February 18, 2022

Re: IFB 93410-22 RESTROOM TRAILER AND PORTABLE TOILET RENTAL SERVICES

The Small Business Development Department (SBDD) has reviewed the above referenced solicitation to identify opportunities for small businesses participation.

SBDD determined no small business goals for Minority and Women Business Enterprise, Local Developing Business and/or Veteran Business Enterprise participation, due to the following factor(s):

1. Small Business Development Department was able to find only one certified small business that could provide portable toilets rentals but out of Louisiana. In addition, when there is only one vendor there is no competition and creates an unfair advantage.
2. Due to the limited scope it does not lend itself to participation.

Should you have questions, please contact Orlando Santiago at 407-825-7134.

ATTACHMENT C

Greater Orlando Aviation Authority Attachment C

Date:	6/16/2022	Requestor's Extension:	2606
Requestor's Name:	Abdu EL-Baroudi	Preparer's Extension:	2606
Form Preparer's Name:	Abdu EL-Baroudi	Purchasing Solicitation #:	IFB 93410-22
Requestor's Department:	Parking Operations	CCM / CPC / PSC:	CPC
	<i>Restroom Trailer and Portable</i>		
Description:	<i>Toilet Rental Services</i>	Committee Date:	6/27/2022
Vendor:	Multiple Vendors	Committee Agenda Item#:	TBD

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxx.xxx.xxxxxx	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	Total Contract
301.237.612.5440001.000.000000 GH	14,393	58,668	63,300	50,490		186,850
301.464.170.5440001.000.000000 GH	1,605	6,600	7,230	5,625		21,060
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	15,998	65,268	70,530	56,115	-	207,910
Requisition Number	BPA					

<p>OMB Notes: Funding Approver <u>Andrea Harper</u></p> <p>Total Requisition BPA Amount</p> <p>Grand Total - Agree to Committee Item \$ _____ -</p>	<p>Converted into PO #: <u>BPA</u></p> <p>Date: _____</p> <p>Buyer: _____</p>
---	---



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Olympia Lonsdale, Purchasing Manager

DATE: June 27, 2022

ITEM DESCRIPTION

Recommendation to Award Invitation for Bid (IFB) 93555-22, IClass Contactless Proximity Cards to ColorID, LLC

BACKGROUND

The term of the resulting Blanket Purchase Agreement (BPA) ends on May 31, 2023.

Under this BPA, the selected vendor will provide IClass Proximity cards used by the Access Control Department at the Orlando International Airport (OIA) in accordance with the Specifications.

Prior to this solicitation, the Aviation Authority’s staff procured these cards through a competitive procurement method which was approved by the Senior Purchasing Manager, in the not-to-exceed amount of \$96,000 for a twelve (12) month period of beginning June 1,2021 through May 31, 2022.

ISSUES

On March 21, 2022, the Aviation Authority issued Purchasing Invitation for Bid (IFB) 93555-22, IClass Contactless Proximity Cards. A total of 243 notifications were sent out to potential vendors registered under the NIGP codes, of which four (4) vendors viewed, and downloaded the solicitation.

On April 12, 2022, the following response was received:

<u>Name of Respondent</u>	<u>Total 12 Month Bid Price</u>
ColorID, LLC	\$107,200
Badgepass, Inc	\$119,600

Bids were reviewed for compliance with submission requirements and it was determined that ColorID, LLC submitted a complete Bid and therefore deemed responsive.

References for the bidders were checked and based thereon were determined to be responsible.

This is a purchase of IClass badge Identification Cards. Pricing is based on a unit of measure of each and is inclusive of freight.

This purchase did not include a Minority and Women Business Enterprise (MWBE) or Local Developing Business (LDB) participation requirement.

FISCAL IMPACT

ColorID, LLC's bid in the amount of \$107,200 is to be funded from the following Operations and Maintenance Fund account code: 301.462.170.5520001.000.000000

Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Chief Executive Officer: (1) award Purchasing Bid 93555-22, IClass Contactless Proximity Cards to ColorID, LLC, as the low responsive and responsible bidder; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$107,200; and (3) authorize Purchasing Staff to issue the Blanket Purchase Agreement.

Attachments

- A – Award Criteria
- B – Small Business Memo
- C – Finance Form

ATTACHMENT A

Award Criteria (including experience required) and/or Bid Schedule:

Award, if made, will be to the responsible and responsive Bidder submitting the low Bid.

Unit Price shall include all costs associated with shipping to the Aviation Authority's location.

Alternate Item will not be considered.

Clarification Required During the Process:

None.

Irregularities or Issues that Impact Recommended Ranking:

None.

ATTACHMENT B




GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago Pérez, MSEP, C.M., Small Business Compliance Administrator 

Date: June 3, 2022

Re: 93555-22 IClass Smart Cards

The Small Business Development Department (SBDD) has reviewed the above referenced solicitation to identify opportunities for small businesses participation.

SBDD determined no small business goals for Minority and Women Business Enterprise, Local Developing Business and/or Veteran Business Enterprise participation, due to the following factor(s):

1. This is for the purchase of id badges only, It is a limited scope and does not lend itself to participation.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

ATTACHMENT C

Greater Orlando Aviation Authority Attachment A

Date:	8/18/2022	Requestor's Extension:	7109
Requestor's Name:	Gordon Clark	Preparer's Extension:	6429
Form Preparer's Name:	Olimpia Lonsdale	Purchasing Solicitation #:	93555-22
Requestor's Department:	Access Control	CCM / CPC / PSC:	CPC
Description:	Iclass Proximity Cards	Committee Date:	6/17/2022
Vendor:	ColorID LLC	Committee Agenda Item#:	TBD

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code <small>Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx</small>	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	Total Contract
301.462.170.5520001.000.000000	107,200.00					107,200.00
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	107,200.00	-	-	-	-	107,200.00
Requisition Number	BPA					

<p>OMB Notes: Funding Approver <u>Andrea Harper</u></p> <p>Total Requisition \$ 107,200.00 BPA Amount \$ -</p> <p>Grand Total - Agree to Committee Item \$ 107,200.00</p>	<p>Converted Into PO #: _____ Date: _____ Buyer: _____</p>
---	--



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Gary M. Hunt, Director of Maintenance

DATE: June 27, 2022

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 1, Contract Adjustment, for Purchasing Contract 04-22, Trane Chiller Maintenance Services with Trane U.S. Inc. (Trane)

BACKGROUND

The initial term is for sixty (60) months with initial service effective January 1, 2022, expiring December 31, 2026 and with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each.

The Contract requires Trane to provide management, maintenance, and repair services for Trane chillers, including all related components associated with electrical starter panels located at the Orlando International Airport. The Contract also allows the Aviation Authority to increase, decrease, or delete any portion of the Scope of Services of the Contract.

ISSUES

Contract Adjustment - Staff is requesting to add seven (7) Trane chillers to the current contract: three (3) air cooled chillers located at the HBJ Warehouse and one (1) air cooled chiller located at the Remote Sort Facility (RSF) Building, and three (3) centrifugal chillers located at Terminal C.

The Maintenance Department is requesting to add the four (4) air cool chillers to the Trane maintenance contract to allow staff to concentrate on terminal related services and repair. The three (3) centrifugal chillers at Terminal C are specialized in nature and require manufacturer's service. These chillers provide pre-conditioned air conditioning to the loading bridges.

Department – Concur with the Contract Adjustment.

Contractor – Based on information known at this time, the Contractor has performed satisfactorily during the initial term.

Pricing is based on the existing rates for: (a) monthly maintenance services; (b) annual water treatment and Eddy Current Testing; (c) hourly rate for standard and non-standard hours for repairs over \$2,500; (d) hourly rate for additional work; and (e) mark-up percentage for parts, materials, and subcontracted work for repairs over \$2,500. The actual amount paid is based on actual work requested and approved by the Aviation Authority and satisfactorily provided by Trane.

The total not-to-exceed amount for the Contract Adjustment is \$376,140. The cost for adding the four (4) air cooled chillers is for a not-to-exceed amount of \$219,432 and the cost for adding the three (3) Terminal C chillers is for a not-to-exceed amount of \$156,708, which is the difference between Trane's standard service and Aviation Authority's service requirements.

CPC NEW BUSINESS ITEM - A -

This Contract does not include a Minority and Women Business Enterprise (MWBE) or a Local Developing Business (LDB) participation requirement due to the following factor: It is a Single Source Procurement and a specialized scope.

FISCAL IMPACT

The fiscal impact for the Contract Adjustment is a not-to-exceed amount of \$376,140 with funding from the Operations and Maintenance Fund account codes: 301.631.210.5460001.000.100017; 301.631.330.5460001.000.100017. Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 1, Contract Adjustment, for Purchasing Single Source 04-22, Trane Chiller Maintenance Services with Trane U.S. Inc.; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$376,140; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A – Contract History
- B – Small Business Memo
- C – Finance Form

ATTACHMENT A

CONTRACT HISTORY

04-22, Trane Chiller Maintenance Services

CONTRACT	APPROVALS	DESCRIPTION	TERM	DOLLARS
Initial Term	<ul style="list-style-type: none">• CPC 11/01/21• Authority Board 12/15/21 NB-E	60 Months Single Source Contract Award	01/01/2022 thru 12/31/2026	\$1,499,370.00
Amendment No. 1	<ul style="list-style-type: none">• Pending CPC 06/27/22	Contract Adjustment	07/01/2022 Thru 12/31/2026	\$376,140.00
Total Contract Value with all Changes (approved and proposed)				\$1,875,510.00

ATTACHMENT B




GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago Pérez, MSEP, C.M., Small Business Compliance Administrator 

Date: March 28, 2022

Subject: Recommendation to Approve Amendment No. 1, Contract Adjustment, for Purchasing Contract 04-22, Trane Chiller Maintenance Services with Trane U.S. Inc.

The initial term is for sixty (60) months with initial service effective January 2, 2022, expiring December 31, 2026 and with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each.

Issues:

Contract Adjustment - Staff is requesting that the Contract to be revised to add the seven (7) chillers.

Fiscal Impact:

The fiscal impact for this Contract Adjustment is a not-to-exceed amount of \$376,140.00.

This Contract does not include a Minority and Women Business Enterprise (MWBE) or a Local Developing Business (LDB) participation requirement due to the following factor(s):

It is a Single Source Procurement and it is a specialized scope.

Should you have questions, please contact Orlando Santiago at 407-825-7134.

ATTACHMENT C

Greater Orlando Aviation Authority Attachments

Date:	<u>6/15/2022</u>	Requestor's Extension:	<u>x-4063</u>
Requestor's Name:	<u>Clester Cooper</u>	Preparer's Extension:	<u>x-2495</u>
Form Preparer's Name:	<u>John Field</u>	Purchasing Solicitation #:	<u>04-22</u>
Requestor's Department:	<u>Maintenance</u>	CCM / CPC / PSC:	<u>CPC</u>
Description:	<u>Trane Chiller Maintenance Services</u>	Committee Date:	<u>6/27/2022</u>
Vendor:	<u>Trane U.S. Inc.</u>	Committee Agenda Item#:	<u></u>
		BPA#	<u></u>

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx		FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	Total Contract
301.631.210.5460001.000.100017 GH	PO	\$ 8,124	\$ 33,306	\$ 34,332	\$ 35,358	\$ 36,417	\$ 9,171	\$ 156,708.00
301.631.330.5460001.000.100017	PO	\$ 11,400	\$ 46,653	\$ 48,057	\$ 49,497	\$ 50,985	\$ 12,840	\$ 219,432.00
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
								\$ -
Total Requisition		\$ 19,524	\$ 79,959	\$ 82,389	\$ 84,855	\$ 87,402	\$ 22,011	\$ 376,140
Requisition Number		90975	90976					

OMB Notes: Funding Approver <u>Andrea Harper</u>	Converted into PO #: _____ Date: _____ Buyer: _____
Total Requisition \$ 156,708.00 BPA Amount \$ 219,432.00 Grand Total - Agree to Committee Item \$ 376,140.00	



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Luis Aviles, Purchasing Manager - Contracts

DATE: June 27, 2022

ITEM DESCRIPTION

Recommendation to Award Request for Written Quotation (RFQ) 93699-22, Purchase of Palo Alto Refresh Hardware, Firmware Subscription, and Maintenance Support utilizing the State of Florida Alternate Contract Source State of Florida# 43220000-NASPO-19-ACS Master Contract Number: AR3228, "Data Communications Products and Services", which expires on September 30, 2024 to Compuquip Cybersecurity

BACKGROUND

Approval of this request will result in a Purchase Order for the purchase of Palo Alto Refresh Hardware, Firmware Subscription and Maintenance Support to replace end of life devices with current more advanced hardware that will be supported. This will provide a secure barrier between the Aviation Authority's production network and various external networks which will enhance the ability of the Aviation Authority's Information Technology Department to identify and mitigate most threats that can be found on external networks and on the internet. These devices are programmable and can be configured to restrict and allow access as necessary both internally and externally; and to restrict access to unsecured, compromised, and malicious internet sites. The data that passes through the firewalls are also scanned for imbedded malicious data.

ISSUES

On May 18, 2022, the Aviation Authority issued RFQ 93699-22 for the Purchase of Palo Alto Refresh Hardware, Subscription, and Maintenance Support to nine (9) authorized resellers listed in the State of Florida Contract Alternate Contract Source #43220000-NASPO-19-ACS Master Contract Number: AR3228. On Monday, May 23, 2022, two (2) quotes were received:

<u>Firm</u>	<u>Total Quote</u>
Compuquip Cybersecurity	\$298,520.95
Optiv	\$351,940.67

The staff's review of the quotes found that the firms are responsive and responsible to the RFQ requirements.

The Small Business Development Department has reviewed the requirements for this purchase and has determined that it cannot change the terms and conditions of an existing contract such as Palo Alto Refresh Hardware, Subscription, and Maintenance Support utilizing the State of Florida Alternate Contract.

FISCAL IMPACT

Compuquip Cybersecurity's Request for Quote in the not-to-exceed amount of \$298,520.95 to be funded from the following Capital Expenditure Fund account codes: 308.521.170.5640003.000.501506 (Hardware), 308.521.170.5640002.000.501506 (Software), and 308.521.170.5460001.000.501506 (Support). Funds expected to be spent under the contract in the current fiscal year are within budget.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) award Request for Written Quotation (RFQ) 93699-22, Purchase of Palo Alto Refresh Hardware, Subscription, and Maintenance Support utilizing the State of Florida Alternate Contract Source State of Florida# 43220000-NASPO-19-ACS , Master Contract Number: AR3228 to Compuquip Cybersecurity; (2) authorize funding from the Capital Expenditure Fund in a not-to-exceed amount of \$298,520.95; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

Attachments

- A – Award Criteria
- B - Small Business Memo
- C – Finance Form

ATTACHMENT A

Award Criteria:

The Aviation Authority's policy 450.03, "Government Contract/Annual Contract" permits the procurement of items from a supplier based on a requirements contract/annual/multi-year agreement with any public entity.

Clarifications Required During the Process:

N/A

Irregularities or Issues that Impact Recommended Ranking:

N/A

ATTACHMENT B



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago Pérez, MSEP, C.M., Small Business Compliance
Administrator

Date: June 27, 2022

Re: Recommendation to Award Request for Written Quotation (RFQ) 93699-22,
Purchase of Palo Alto Refresh hardware, subscription, and maintenance support
utilizing the State of Florida Alternate Contract Source State of Florida#
43220000-NASPO-19-ACS Master Contract Number: AR3228, to Compuquip
Cybersecurity.

The Small Business Development Department (SBDD) has reviewed the above
referenced solicitation to identify opportunities for small businesses participation.

SBDD determined no small business goals for Minority and Women Business Enterprise,
Local Developing Business and/or Veteran Business Enterprise participation, due to the
following factor:

1. SBDD cannot change the terms and conditions of an existing contract such as the
State of Florida Alternate Contract Source State of Florida# 43220000-NASPO-
19-ACS Master Contract Number: AR3228 .

Should you have questions, please contact Orlando Santiago at 407-825-7134.

ATTACHMENT C

Greater Orlando Aviation Authority
Attachment C

Date:	6/15/2022	Requestor's Extension:	x3512
Requestor's Name:	Jason Gross	Preparer's Extension:	x3512
Form Preparer's Name:	Jason Gross	Purchasing Solicitation #:	RFQ# 93699-22
Requestor's Department:	I.T.	CCM / CPC / PSC:	CPC
Description:	Palo Alto Refresh	Committee Date:	6/27/2022
Vendor:	Compuquip Cybersecurity	Committee Agenda Item#:	
		BPA#:	
		CPA#:	

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code <small>Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx</small>	FY 19 Amount	FY 20 Amount	FY 21 Amount	FY 22 Amount	FY 23 Amount	Total Contract
308.521.170.5640002.000.501506 (Software) GH				\$ 112,058.75		\$ 112,058.75
308.521.170.5460001.000.501506 (Support) GH				\$ 29,824.05		\$ 29,824.05
308.521.170.5640003.000.501506 (Hardware) GH				\$ 156,638.15		\$ 156,638.15
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Requisition	\$ -	\$ -	\$ -	\$ 298,520.95	\$ -	\$ 298,520.95
Requisition Number				91661		

<p>OMB Notes: Funding Approver <u>Andrea Harper</u></p> <p>Total Requisition \$ 298,520.95 BPA Amount \$ - Grand Total - Agree to Committee Item \$ 298,520.95</p>	<p>Converted into PO #: _____ Date: _____ Buyer: _____</p>
---	--



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Marquez Griffin – Director of Airport Operations

DATE: June 27, 2022

ITEM DESCRIPTION

Recommendation to Award the Purchase of Original Equipment Manufacturer (OEM) Repair Parts for Baggage Handling Systems and Passenger Boarding Bridges to replenish Authority Inventory under Single Source Procurements.

BACKGROUND

The Aviation Authority’s contract for Baggage Handling Systems (BHS), Passenger Boarding Bridges (PBB) and associated Ground Support Equipment Maintenance and Repair Services requires the Aviation Authority to stock and make available as necessary inventory repair parts needed by the Contractor to support the maintenance and repair of Authority owned Baggage Handling Systems, Passenger Boarding Bridges and associated Ground Support Equipment.

This award will result in multiple Blanket Purchase Agreements (BPA’s) and Purchase Orders (PO’s) for a period of one (1) year through July 31, 2023, with each of the eight (8) manufacturers in the following list. The Purchase of the Original Equipment Manufacturer (OEM) repair parts will be made by the utilization of a Single Source procurement method.

ISSUES

The items included in the inventory consist of parts recommended by the manufacturers of the BHS and PBB. The estimated requirements are based on historical usage, maintenance schedules, inventory for long-lead items, and the required repairs of aging BHS and PBB equipment. Aviation Authority Staff makes every effort to obtain replenishment parts based on a competitive solicitation, but in many cases, the parts required are only available directly from an OEM or from a geographically located approved distributor. Some parts may be available in the market in similar configurations, but are not always equivalent to the OEM part.

Supplier	BHS or PBB	Estimated Value through 07/31/2023
ITW Commercial d/b/a Hobart GP	PBB	\$367,000
JBT AeroTech Jetway Systems	PBB	\$349,000
Cavotec INET US Inc.	PBB	\$30,000
ThyssenKrupp Airport Systems	PBB	\$79,000
Twist Inc.	PBB	\$48,000
Siemens Postal Parcel & Airport Logistics	BHS	\$172,000
Transnorm Systems Inc.	BHS	\$144,000
Daifuku America Corporation	BHS	\$40,000
Total Value:		\$1,229,000

The orders placed by staff to replenish inventories will be for indefinite quantities over the recommended fixed time period. The aggregate not-to-exceed amount can be allocated and re-allocated among the eight (8) manufacturers as needed.

These procurements are based on a Single Source Procurement (SS-00184) in accordance with Aviation Authority Policy 450.03. The Aviation Authority's policy 450.03, Non-Competitive Procurements, permits the single source procurement from one firm among others in a competitive market place which, for justifiable reasons, is found to be most advantageous for the purpose of fulfilling the given purchasing need.

The Small Business Development Department has reviewed the requirements for the above-referenced procurements and determined that, due to the specialized scope, it does not lend itself to for Minority and Women Business Enterprise (MWBE), Local Developing Business and/or Veteran Business Enterprise (LDB/VBE) participation.

FISCAL IMPACT

The value of anticipated inventory replenishment of repair parts is a not-to-exceed amount of \$1,229,000. Funds expected to be spent under the resulting BPA's and PO's will be from the Operations and Maintenance Fund, account codes: 301.413.212.5460001.000.100420 and 301.413.213.5460001.000.100424. Funding required in current and subsequent fiscal year will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) deem the repair parts required from the suppliers listed to be Single Source Procurements through July 31, 2023; (2) authorize funding from the Operations and Maintenance Fund in the aggregate not-to-exceed amount of \$1,229,000; (3) authorize the Purchasing Department to award blanket purchase agreements or purchase orders with each manufacturer listed based on a Single Source Procurement in compliance with the Aviation Authority policy; and (4) authorize staff to allocate and re-allocate the aggregate not-to-exceed amount among the eight (8) manufacturers as needed.

Attachments

- A – Award Criteria
- B – Small Business
- C – Finance Form

ATTACHMENT A

Award Criteria (Including Experience Required):

The Aviation Authority's policy 450.03, Non-Competitive Procurements permits the purchase from one firm among others in a competitive market place which, for justifiable reasons, is found to be the most advantageous for the purpose of fulfilling the given purchasing need.

Clarifications Required During the Process:

None.

Irregularities or Issues that Impact Recommended Ranking:

None.

ATTACHMENT B




GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago Pérez, MSEP, C.M., Small Business Compliance Administrator 

Date: June 14, 2022

Re: Recommendation to Award the Purchase of Original Equipment Manufacturer (OEM) Repair Parts for Baggage Handling Systems and Passenger Boarding Bridges to replenish Authority Inventory under Single Source Procurements.

The Small Business Development Department (SBDD) has reviewed the above referenced solicitation to identify opportunities for small businesses participation.

SBDD determined no small business goals for Minority and Women Business Enterprise, Local Developing Business and/or Veteran Business Enterprise participation, due to the following factor(s):

1. It is Single Source Procurement

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

ATTACHMENT C

Greater Orlando Aviation Authority Attachment C

Date:	5/31/2022	Requestor's Extension:	2606
Requestor's Name:	Abdu EL-Baroudi	Preparer's Extension:	2606
Form Preparer's Name:	Abdu EL-Baroudi	Purchasing Solicitation #:	N/A
Requestor's Department:	BHS/GSE	CCM / CPC / PSC:	CPC
Description:	OEM Parts for BHS & PBB	Committee Date:	6/13/2022
Vendor:	Multiple Vendors	Committee Agenda Item#:	TBD

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	Total Contract
301.413.212.5460001.000.100420 GH	143,333	716,667				860,000
301.413.213.5460001.000.100424 GH	61,500	307,500				369,000
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
						-
Total Requisition	204,833	1,024,167	-	-	-	1,229,000
Requisition Number	Multiple BPAs					

OMB Notes:
Funding Approver Andrea Harper

Total Requisition BPA Amount \$1,229,000

Grand Total - Agree to Committee Item \$ -

Converted into PO #: Multiple BPAs

Date: _____

Buyer: _____



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Gary M. Hunt, Director of Maintenance

DATE: June 27, 2022

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 3, First Renewal Option and Contract Adjustment for Purchasing Contract 05-19, Fire Sprinkler Systems Maintenance Services with Convergent Technologies LLC (Convergent)

BACKGROUND

The initial term of the contract was for thirty-six (36) months, which commenced on July 1, 2019 with the Aviation Authority having two (2) options to renew the contract for an additional period of one (1) year each. The initial term is due to expire on June 30, 2022.

The Contract requires Convergent to furnish all labor, supervision, equipment, tools, materials, supplies, and all procedures necessary for inspection, testing, certification, maintenance, and modifications of all water-based sprinkler systems located throughout the Orlando International Airport in accordance with all State of Florida and City of Orlando currently adopted applicable codes (which includes but is not limited to NFPA 13, 14, 20, 25, 101 and 1962). The Contractor will also conduct all code mandated weekly/monthly/annual running, testing and maintenance of the Aviation Authority's five (5) diesel and ten (10) electric fire pumps and ensure those systems are operational and code compliant in accordance with the Contract Documents.

ISSUES

First Renewal Option – July 1, 2022 to June 30, 2023 and Contract Adjustment to add Terminal C.

Department – Concur with the Renewal Option and the Contract Adjustment.

Contractor – Based on information known at this time, the contractor has performed satisfactorily during the initial term.

Pricing is based on actual work requested, performed, and approved by the Aviation Authority, based on the Unit Prices for Annual, Quarterly, Weekly and Monthly visual inspection, testing, maintenance and certification. There is also an Hourly Rate for repairs and a percent mark-up over its costs for Parts, Materials, Subcontractors and Five (5) Year Inspections. The actual amount paid to Contractor is based on actual work requested, performed and approved by the Aviation Authority. The annual value for the first Renewal Option and Contract Adjustment is a total not-to-exceed amount of \$501,417 with no unit price or hourly rate increases. The increase in contract value is due to the addition of Terminal C and additional outer property buildings.

This contract did not include a Minority and Women Business Enterprise (MWBE), Local Developing Business and/or Veteran Business Enterprise (LDB/VBE) participation requirement due to the following factor: It is a specialized scope.

CPC NEW BUSINESS ITEM - D -

FISCAL IMPACT

The fiscal impact for the First Renewal Option is a not-to-exceed amount of \$501,417. Funding will be from the Operations and Maintenance Fund at account code numbers:

301.631.170.5460001.000.100023, 301.631.210.5460001.000.100023,
301.631.330.5460001.000.100023, 301.631.611.5460001.000.100023,
301.631.615.5460001.000.100023, 301.631.655.5460001.000.100023,
301.631.691.5460001.000.100023, 301.631.692.5460001.000.100023.

Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 3 for the First Renewal Option and Contract Adjustment for Purchasing Contract 05-19, Fire Sprinkler Systems Maintenance Services (Wet, Dry & Pre-Action), with Convergent Technologies LLC; (2) authorize funding in a not-to-exceed amount of \$501,417 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A – Contract History
- B – Small Business Memo
- C – Finance Form

ATTACHMENT A
SUMMARY OF CONTRACT HISTORY
05-19, Fire Sprinkler Systems Maintenance Services (Wet, Dry & Pre-Action)

CONTRACT	APPROVALS	DESCRIPTION	TERM	DOLLARS
Initial Term	<ul style="list-style-type: none"> • CPC 11/22/2010 • Board 12/8/2010, Item CA-K • CEO 7/1/2019 	Contract Award	7/1/2019 through 6/30/2022	\$1,120,035.00
Increase in Value No. 1	<ul style="list-style-type: none"> • PM Approved 8/20/2019 	Increase in Value No. 1	8/1/2019 through 9/30/2019	\$ 72,000.00
Amendment No. 1	<ul style="list-style-type: none"> • CPC 11/11/2019 	Contract Adjustment	12/01/2019 through 6/30/2022	\$ 37,500.00
Amendment No. 2	<ul style="list-style-type: none"> • CPC 3/23/2020 • CEO 5/22/2020 	Increase in Value No. 2	04/1/2020 Through 09/30/2020	\$ 130,000.00
Amendment No. 3	<ul style="list-style-type: none"> • Pending CPC 6/27/2022 	First Renewal Option & Contract Adjustment	07/01/2022 through 06/30/2023	\$ 501,417.00
Total Contract Value with all Changes (approved and proposed)				\$1,860,952.00

ATTACHMENT B



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago Pérez, MSEP, C.M., Small Business Compliance Administrator

Date: June 14, 2022

Re: Recommendation to Approve Amendment No. 3, First Renewal Option for Purchasing Contract 05-19, Fire Sprinkler Systems Maintenance Services with Convergent Technologies LLC (Convergent).

The initial term of the contract was for thirty-six (36) months, which commenced on July 1, 2019 with the Aviation Authority having two (2) options to renew the contract for an additional period of one (1) year each. The initial term is due to expire on June 30, 2022.

Issues:

First Renewal Option – July 1, 2022 to June 30, 2023

Fiscal Impact:

The fiscal impact for the first renewal option is a not-to-exceed amount of \$501,417.00.

This Contract does not include a Minority and Women Business Enterprise (MWBE), Local Developing Business (LDB) or Veteran Business Enterprise (VBE) participation requirement.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

ATTACHMENT C

Greater Orlando Aviation Authority Attachment A

Date:	6/16/2022	Requestor's Extension:	x-2459
Requestor's Name:	Eric E. Filbert	Preparer's Extension:	x-2495
Form Preparer's Name:	John Field	Purchasing Solicitation #:	05-19
Requestor's Department:	Maintenance	CCM / CPC / PSC:	CPC
Description:	, Fire Sprinkler Systems Maintenance	Committee Date:	6/27/2022
Vendor:	Convergent Technologies	Committee Agenda Item#:	
		BPA#	

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx		FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	FY 27 Amount	Total Contract
301.631.170.5460001.000.100023	GH PO	\$ 7,843	\$ 23,528					\$ 31,370.18
301.631.210.5460001.000.100023	PO	\$ 24,156	\$ 72,467					\$ 96,622.66
301.631.330.5460001.000.100023	PO	\$ 15,237	\$ 45,711					\$ 60,947.53
301.631.611.5460001.000.100023	PO	\$ 18,464	\$ 55,392					\$ 73,856.66
301.631.615.5460001.000.100023	PO	\$ 2,105	\$ 6,315					\$ 8,419.75
301.631.691.5460001.000.100023	PO	\$ 2,282	\$ 6,847					\$ 9,128.96
301.631.692.5460001.000.100023	PO	\$ 3,155	\$ 9,464					\$ 12,618.66
301.631.170.5460001.000.100023	BPA	\$ 1,027.58	\$ 3,082.75					\$ 4,110.34
301.631.210.5460001.000.100023	BPA	\$ 24,099.39	\$ 72,298.18					\$ 96,397.58
301.631.330.5460001.000.100023	BPA	\$ 16,466.47	\$ 49,399.42					\$ 65,865.89
301.631.611.5460001.000.100023	BPA	\$ 10,196.81	\$ 30,590.43					\$ 40,787.25
301.631.655.5460001.000.100023	BPA	\$ 129.16	\$ 387.47					\$ 516.62
301.631.691.5460001.000.100023	BPA	\$ 193.73	\$ 581.20					\$ 774.93
								\$ -
	Total Amount	\$ 125,354	\$ 376,063	\$ -	\$ -	\$ -	\$ -	\$ 501,417.00
	Total BPA Amount	\$ 52,113	\$ 156,339	\$ -	\$ -	\$ -	\$ -	\$ 208,452.61
	Total Requisition (PO)	\$ 73,241	\$ 219,723	\$ -	\$ -	\$ -	\$ -	\$ 292,964.39
	Requisition Number	91669	91670					

OMB Notes:
Funding Approver Andrea Harper

Converted into PO #: _____
Date: _____
Buyer: _____

Total Requisition	\$	292,964.39	
BPA Amount	\$	208,452.61	
Grand Total - Agree to Committee Item	\$	501,417.00	



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Luis Aviles, Purchasing Manager, Contracts

DATE: June 27, 2022

ITEM DESCRIPTION

Recommendation to Award Invitation for Bid (IFB) 27-22, Smoke/Fire and Overhead Door Maintenance and Repair to Arbon Equipment Corporation

BACKGROUND

The term of the Contract is for thirty-six (36) months with initial service to commence on or about August 14, 2022, and with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each.

This Contract will be to provide all labor, supervision, equipment, tools, parts and materials, supplies, and all items/procedures necessary or proper for, or incidental to, performing inspection, maintenance, certification and repairs of all smoke, fire and overhead rolling steel and sectional doors at the Orlando International Airport (OIA) in accordance with the Specifications.

Prior to this solicitation, the Aviation Authority's staff procured the services through a competitive procurement method which was approved by the Aviation Authority Board on May 17, 2017, in the not-to-exceed amount of \$505,979.20 for the Initial Term of thirty-six (36) months which covered the period of August 15, 2017, through August 14, 2020. The solicitation received two (2) responses of which one was a "No Bid". As of today, the department has spent \$852,569.60 which includes the Initial Term and the two (2) Option Years.

ISSUES

On May 19, 2022, the Aviation Authority issued Purchasing Invitation for Bid (IFB) 27-22, Smoke/Fire and Overhead Door Maintenance and Repair. A total of 601 notifications were sent out to potential vendors registered under the NIGP codes, of which two vendors viewed, and downloaded the solicitation.

On July 15, 2022, the following response was received:

<u>Name of Respondent</u>	<u>Total Three (3) Year Bid Price</u>
Arbon Equipment Corporation	\$626,060

After the Bid opening, Staff reached out to the vendor who downloaded the solicitation to inquire why they did not submit a Bid. The vendor stated that they were unable to bid due to a lack of tools and materials to perform repairs on overhead doors.

Arbon Equipment Corporation's Bid was reviewed for compliance with the solicitation submission requirements, and it was determined that they submitted a complete Bid and therefore deemed responsive.

References for the bidder were checked and based thereon were determined to be responsible.

This is a service Contract for Smoke/Fire and Overhead Door Maintenance and Repair. Pricing for Annual and Semi-Annual Inspections is a fixed price per location. Pricing also includes Hourly Labor Rates during Standard and Non-Standard Work Hours for repair as well as a percent mark-up over the Contractor's cost for Parts and Materials.

This Contract did not include a Minority and Women Business Enterprise (MWBE) or Local Developing Business (LDB) participation requirement due to the following factor: It is a specialized scope.

FISCAL IMPACT

Arbon Equipment Corporation bid in the amount of \$626,060 is to be funded from the following Operations and Maintenance Fund account codes:

301.631.110.5460001.000.100025; 301.631.170.5460001.000.100025; 301.631.330.5460001.000.100025
301.631.210.5460001.000.100025; 301.631.692.5460001.000.100025

Funds expected to be spent under the contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) award Purchasing Bid 27-22, Smoke/Fire and Overhead Door Maintenance and Repair to Arbon Equipment Corporation, as the low responsive and responsible bidder; (2) authorize funding from the Operations and Maintenance Fund in a not-to-exceed amount of \$626,060; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments

- A – Award Criteria
- B – Small Business Memo
- C – Finance Form

ATTACHMENT A

Award Criteria (including experience required) and/or Bid Schedule:

Award, if made, will be to the responsible and responsive Bidder submitting the low Bid.

For a Bidder to meet the minimum responsibility criteria for this Contract, the Bidder must provide verifiable evidence:

1. Bidder must have a minimum of five (5) years' experience performing /providing the following:
 - a) Maintenance and Annual Testing and Certification of Smoke and Fire Doors
2. Bidder must provide a copy of the following required Licenses and Certifications with their Bid Submittal:
 - a) Business License
 - b) Proof of insurance requirements (Refer to Section 2.5).

Clarification Required During the Process:

None.

Irregularities or Issues that Impact Recommended Ranking:

None.

ATTACHMENT B




GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago Pérez, MSEP, C.M., Small Business Compliance Administrator 

Date: June 20, 2022

Re: IFB 27-22 Smoke/Fire and Overhead Door Maintenance and Repair

The Small Business Development Department (SBDD) has reviewed the above referenced solicitation to identify opportunities for small businesses participation.

SBDD determined no small business goals for Minority and Women Business Enterprise, Local Developing Business and/or Veteran Business Enterprise participation, due to the following factor(s):

1. This is a very limited scope which does not lend itself to participation. The vendor will come once or twice a year to perform inspection and maintenance.
2. Contract Value does not support multiple vendors.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

ATTACHMENT C

Greater Orlando Aviation Authority Attachment C

Date:	<u>6/16/2022</u>	Requestor's Extension:	<u>2459</u>
Requestor's Name:	<u>Eric Filbert</u>	Preparer's Extension:	<u>6427</u>
Form Preparer's Name:	<u>Vlad Opreanu</u>	Purchasing Solicitation #:	<u>27-22</u>
Requestor's Department:	<u>Maintenance</u>	CCM / CPC / PSC:	<u>CPC</u>
Description:	<small>Smoke/Fire and Overhead Door Maintenance and Repair</small>	Committee Date:	<u>6/27/2022</u>
Vendor:	<u>Arbon Equipment Corporation</u>	Committee Agenda Item#:	<u>BPA</u>
		BPA#:	<u>BPA</u>
		CPA#:	<u></u>

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code <small>Format: xxx.xxx.xxx.xxxxxx.xxx.xxxxxx</small>	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	Total Contract
301.631.110.5460001.000.100025 GH	\$ 177.74	\$ 1,429.85	\$ 1,493.93	\$ 1,359.78	\$ -	\$ 4,461.30
301.631.170.5460001.000.100025 GH	\$ 1,832.97	\$ 14,745.52	\$ 15,406.36	\$ 14,022.95	\$ -	\$ 46,007.79
301.631.330.5460001.000.100025 GH GH	\$ 4,390.16	\$ 35,317.13	\$ 36,899.91	\$ 33,586.49	\$ -	\$ 110,193.69
301.631.210.5460001.000.100025 GH	\$ 18,414.67	\$ 148,138.71	\$ 154,777.74	\$ 140,879.52	\$ -	\$ 462,210.64
301.631.692.5460001.000.100025 GH	\$ 126.95	\$ 1,021.30	\$ 1,067.07	\$ 971.25	\$ -	\$ 3,186.57
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
Total Requisition	\$ 24,942.50	\$ 200,652.50	\$ 209,645.00	\$ 190,820.00	\$ -	\$ 626,060.00
Requisition Number	BPA	BPA	BPA	BPA		

OMB Notes:		Converted into PO #:	<u> </u>
Funding Approver:	<i>Andrea Harjos</i>	Date:	<u> </u>
Total Requisition \$	-	Buyer:	<u> </u>
BPA Amount \$	626,060.00		
Grand Total - Agree to Committee Item \$	626,060.00		