

**GREATER ORLANDO AVIATION AUTHORITY
CONCESSIONS/PROCUREMENT COMMITTEE**

DATE: November 15, 2021

DAY: MONDAY

TIME: 1:30 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

I. CALL TO ORDER

II. ROLL CALL

III. ANNOUNCEMENTS - Appeal Process

The Aviation Authority is subject to federal mask mandates. Federal law requires wearing a mask at all times in and on the airport property. Failure to comply may result in removal and denial of re-entry. Refusing to wear a mask in or on the airport property is a violation of federal law; individuals may be subject to penalties under federal law. Seating at sunshine committee meetings will be limited according to space and social distancing. Attendance is on a first-come, first-served basis.

NOTE: If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Phillip N. Brown, via email pbrown@goaa.org with copy to gail.musselwhite@goaa.org by November 22, 2021, by 4:00 p.m. (emails will be accepted during the pandemic COVID-19).

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

IV. NEW BUSINESS

- A. Recommendation to Approve Amendment No. 1, for an Increase in Value to Purchasing Contract 06-21, Security Area Monitor (SAM) Services, with Universal Protection Services dba Allied Universal Security Services (AUS)

NEXT SCHEDULED CONCESSIONS/PROCUREMENT COMMITTEE MEETING IS ON DECEMBER 13, 2021



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Concessions/Procurement Committee

FROM: Diana Hershner, CPPO, Senior Manager, Purchasing and Material Control

DATE: November 15, 2021

ITEM DESCRIPTION

Recommendation to Approve Amendment No. 1, Increase in Value to Purchasing Contract 06-21, Security Area Monitor (SAM) Services, with Universal Protection Services dba Allied Universal Security Services (AUS)

BACKGROUND

The term of the Contract is for twenty-four (24) months, which commenced on April 1, 2021, with the Aviation Authority having options to renew the Contract for three (3) additional periods of one (1) year each. The initial term is due to expire March 31, 2023.

This Contract requires AUS to furnish all labor, supervision, equipment, tools, materials, supplies, uniforms, fuel, vehicles and all other items necessary or proper for, or incidental to, providing security area monitoring including, but not limited to, access control, vehicle search services, and garage patrol services at multiple locations located throughout the Orlando International Airport in accordance with the Contract Documents. The Contractor is obligated to perform these services twenty-four (24) hours per day, seven (7) days per week, and 365 days per year/366 days per leap year. The Aviation Authority reserves the right to increase or decrease coverage at any time during the Contract.

ISSUES

Increase in Value – Staff is requesting the Contractor increase the normal staffing hours for Monitors and Supervisors; an increase of 229,126 normal staffing hours for Monitors and an increase of 11,170 normal staffing hours for Supervisors. The increase in Monitors and Supervisors hours will provide coverage seven (7) days per week for the operational requirements for the South Terminal Complex and at various locations within the North Terminal Complex.

At the time the SAM Services were solicited, the Aviation Authority was operating under reduced services due to the effects of COVID-19. The additional staffing hours needed for the North Terminal is a direct result of the recovery of passenger ridership to and from the Orlando International Airport.

Department - Concurs with the Increase in Value.

Contractor – Based on the information known at this time, AUS is performing satisfactorily during the initial term of the Contract.

Pricing for the Monitors is based on the existing hourly rate of \$21.32 for normal staffing hours for Year 1 and will increase to \$21.42 for Year 2 of the initial term. Pricing for the Supervisors is based on the existing hourly rate of \$25.65 for normal staffing hours for Year 1 and will increase to \$25.73 for Year 2 of the initial term. The Increase in Value is for additional hours for a not-to-exceed amount of \$5,190,617.62. The actual amount paid to AUS is based on actual work requested, performed, and approved by the Aviation Authority.

This Contract includes a Minority and Women Business Enterprise (MWBE) and a Local Developing Business (LDB) participation requirement. The participation goal for this Contract is 11% for MWBE and 11% for LDB. The Small Business Development Department certifies that the Contract is in good standing as it relates to MWBE/LDB participation.

FISCAL IMPACT

The fiscal impact for the Increase in Value of the Contract is a not-to-exceed amount of \$5,190,617.62. Funding will be from the Operations and Maintenance Fund, account code numbers: 301.464.170.531009.000.100480, 301.464.611.5310009.000.100480, 301.464.615.5310009.000.100480, and 301.464.692.5310009.000.100480. Funds expected to be spent under the Contract in the current fiscal year are within budget. Funding required in current and subsequent fiscal years will be allocated from the Operations and Maintenance Fund, as approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Concessions/Procurement Committee approve that the following be recommended to the Aviation Authority Board: (1) approve Amendment No. 1, Increase in Value for Purchasing Contract 06-21, Security Area Monitor (SAM) Services, with Universal Protection Services dba Allied Universal Security Services; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$5,190,617.62; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Attachments:

- A – Contract History
- B – Small Business Memo
- C – Finance Form
- D – Staffing Increase by Location

ATTACHMENT "A"

CONTRACT HISTORY

06-21, SECURITY AREA MONITOR SERVICES

CONTRACT	APPROVALS	DESCRIPTION	TERM	DOLLARS
Initial Term	<ul style="list-style-type: none">• CPC 11/12/2020• Board 2/2/2021 NB Item "C"	24 Months Contract Award	4/1/2021 thru 3/31/2023	\$14,833,646.62
Amendment No. 1	<ul style="list-style-type: none">• Pending CPC 11/15/2021	Increase in Value No. 1	1/1/2022 thru 3/31/2023	\$5,190,617.62
Total Contract Value with all Changes (approved and proposed):				\$20,024,264.24

ATTACHMENT B




GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
5850-B Cargo Road
Orlando, Florida 32827-4399

MEMORANDUM

To: Members of the Concessions/Procurement Committee

From: Orlando Santiago Pérez, MSEP, C.M., Small Business Compliance Administrator 

Date: November 2, 2021

Re: Recommendation to Approve Amendment No. 1 to Purchasing 06-21, Security Area Monitor (SAM) Services, with Universal Protection Services dba Allied Universal Security Services.

The term of the Contract is for twenty-four (24) months, which commenced on April 1, 2021, with the Aviation Authority having options to renew the Contract for three (3) additional periods of one (1) year each. The initial term is due to expire on March 31, 2023.

Issues:

Increase in Value – Staff is requesting the Contractor increase the normal staffing hours for Monitors and Supervisors; an increase of 229,126 normal staffing hours for Monitors and an increase of 11,170 normal staffing hours for Supervisors. The increase in Monitors and Supervisors hours will provide coverage seven (7) days per week for the operational requirements for the South Terminal Complex and at various locations within the North Terminal Complex.

Fiscal Impact:

The fiscal impact anticipated for the Increase in Value is a not-to-exceed amount of \$5,190,617.62.

This Contract includes a Minority and Women Business Enterprise (MWBE) and a Local Developing Business (LDB) participation requirement. The participation goal for this contract is 11% for MWBE and 11% for LDB. The Small Business Development Department certifies that the Contractor is in good standing as it relates to MWBE/LDB participation.

Should you have questions, you may contact Orlando Santiago at 407-825-7134.

**Greater Orlando Aviation Authority
Attachment C**

Date:	<u>11/4/2021</u>	Requestor's Extension:	<u>7163</u>
Requestor's Name:	<u>Michael Karamarkovich</u>	Preparer's Extension:	<u>6425</u>
Form Preparer's Name:	<u>Janice Hughes</u>	Purchasing Solicitation #:	<u>P06-21</u>
Requestor's Department:	<u>Security</u>	CCM / CPC / PSC:	<u>CPC</u>
Description:	<u>Security Area Monitoring Svcs.</u>	Committee Date:	<u>11/15/2021</u>
Vendor:	<u>Allied Universal Security Services</u>	Committee Agenda Item#:	<u>NB A</u>

NON-PROJECT FUNDS: O&M, CAP EX, I&D, R&R, OEA REVENUE FUNDS

Account Code Format: xxx.xxx.xxx.xxxxxxx.xxx.xxxxxx	FY 22 Amount	FY 23 Amount	FY 24 Amount	FY 25 Amount	FY 26 Amount	Total Contract
303.464.470.5330009.000.300480	\$2,822,180.37	\$1,901,056.45	301.464.170.5310009.000.100480			4,723,236.82
301.464.611.5310009.000.100480	\$139,870.80	\$93,819.60				233,690.40
301.464.615.5310009.000.100480	\$139,870.80	\$93,819.60				233,690.40
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Total Requisition	\$3,101,921.97	2,088,695.65	-	-	-	5,190,617.62
Requisition Number	<u>90220</u>					

OMB Notes:		Converted into PO #:	_____
Funding Approver	<u>Andrea Harper</u>	Date:	_____
Total Requisition	\$ 5,190,617.62	Buyer:	_____
BPA Amount	\$ -		
Grand Total - Agree to Committee Item	\$ 5,190,617.62		

ATTACHMENT "D"

STAFFING INCREASE BY LOCATION

			Year 1 Jan 1, 2022 – Mar 31, 2022		Year 2 Apr 1, 2022 – Mar 31, 2023	
Increases - North Terminal Monitors			\$21.32/Hour		\$21.42/Hour	
Location	# of SAM	Daily Hours	Hours (90 Days)	Dollars (90 Days)	Annual Hours	Dollars (365 Days)
Garage A & B	1	24	2,160	\$46,051.20	08,760	\$187,639.20
Garage C	1	24	2,160	\$46,051.20	08,760	\$187,639.20
Vendor Delivery	4	8	2,880	\$61,401.60	11,680	\$250,185.60
Public Parking	2	24	4,320	\$92,102.40	17,520	\$375,278.40
Additional Monitor Hours			1,726	\$36,798.32	7,000	\$149,940.00
North Terminal Total			13,246	\$282,404.72	53,720	\$1,150,682.40

			Year 1 Jan 1, 2022 – Mar 31, 2022		Year 2 Apr 1, 2022 – Mar 31, 2023	
Increases - South Terminal Monitors			\$21.32/Hour		\$21.42/Hour	
Location	# of SAM	# of Daily Hours	Hours (90 Days)	Dollars (90 Days)	Annual Hours	Dollars (365 Days)
STC Ramp Patrol	1	24	2,160	\$46,051.20	08,760	\$187,639.20
STC Alpha Patrol	1	24	2,160	\$46,051.20	08,760	\$187,639.20
STC Auxiliary	6	24	12,960	\$276,307.20	52,560	\$1,125,835.20
STC Exit Lane	1	24	2,160	\$46,051.20	08,760	\$187,639.20
STC 4th Curb	1	24	2,160	\$46,051.20	08,760	\$187,639.20
Monitor Initial Training					02,000	\$42,840.00
STC Breaker	1	24	2,160	\$46,051.20	08,760	\$187,639.20
Checkpoint Delta	3	24	6,480	\$138,153.60	26,280	\$562,917.60
Checkpoint Delta	1	16	1,440	\$30,700.80	05,840	\$125,092.80
South Terminal Total			31,680	\$675,417.60	130,480	\$2,794,881.60

Increase STC Supervisor			Year 1 \$25.65/Hour		Year 2 \$25.73/Hour	
STC Supervisor	1	24	2,160	\$55,404.00	08,760	\$225,394.80
STC Supervisor Training					00,250	\$6,432.50
STC Supervisor Total			2,160	\$55,404.00	09,010	\$231,827.30