

On **FRIDAY, DECEMBER 3, 2021**, the **CAPITAL MANAGEMENT COMMITTEE** of the Greater Orlando Aviation Authority met in Conference Room Lindbergh of the Greater Aviation Authority offices in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Brown called the meeting to order at 2:00 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present in the room.

Committee Members Present: Phillip N. Brown, Chairman  
Thomas W. Draper, Chief of Operations  
Davin Ruohomaki, Senior Director of Construction and Engineering

Also present: Kathleen M. Sharman, Chief Financial Officer  
Karen Ryan, Legal Counsel, Nelson Mullins  
Linda George, CPA  
Rob Brancheau, Anser Advisory  
Anna Farmer, Recording Secretary

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

## **MINUTES**

1. The Committee was in consensus to approve the meeting minutes of July 26, 2021, as written.

## **RECOMMENDATION TO UPDATE THE FISCAL YEAR 2021-2027 CAPITAL IMPROVEMENT PROGRAM**

2. Ms. Sharman presented the item.

Discussion ensued with regard to the proposed changes to the CIP.

The Committee considered the following alternatives:

1. The CMC could choose to agree with staff's recommendation and authorize staff to implement the proposed MCO CIP changes as described in Exhibit 1 of the memo. This option was recommended.
2. The CMC could choose to delete/add/change the proposed projects and/or funding sources.

It was respectfully requested that the Capital Management Committee recommend to the Aviation Authority Board (1) to approve the update of the Fiscal Year 2021-2027 Capital Improvement Program as presented in the memorandum; and (2) to authorize staff to update Joint Automated Capital Improvement Program, if required, based on the update to the Fiscal Year 2021-2027 Capital Improvement Program. The Committee was in consensus of the recommendation.

**ADJOURNMENT**

There being no further business to be considered, Chairman Brown adjourned the meeting at 2:18 p.m.

(Digitally signed on August 3, 2022)



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Anna Farmer  
Recording Secretary



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Thomas W. Draper  
Chief of Operations