On **THURSDAY, FEBRUARY 24, 2022, CHAIRMAN CARSON GOOD OF THE GREATER ORLANDO AVIATION AUTHORITY** met with Board Member Craig Mateer to discuss any concerns regarding the upcoming CEO transition period, thoughts on the South Terminal, suggestions and ideas on organizational structure, ideas for suggested standards and goals for the next CEO and team, suggestions to improve small business programs, suggestions to improve employee benefits, and particular projects Mr. Mateer would be interested in spearheading. The meeting was held in Conference Room Coleman in the Aviation Authority Offices located on the third level of the Orlando International Airport, 1 Jeff Fuqua Blvd., Orlando, Florida. Chairman Carson Good called the meeting to order at 11:00 a.m. The meeting was posted in accordance with Florida Statutes.

Board members present,	Carson Good, Chairman
	Craig Mateer
Also present,	Dan Gerber, Interim General Counsel
	Kevin Thibault, Incoming CEO

Mr. Matter offered the following suggestions:

SOUTH TERMINAL CONSTRUCTION AND OPENING

a. Mr. Mateer said he wants insight into whether construction is on schedule and raised concerns about operational readiness
b. Mr. Mateer said the CEO Advisory Group is a useful tool to assist in transitioning from construction to operations
c. Mr. Mateer suggested an objective outside group who can provide advice on operational readiness for Mr. Thibault
d. Mr. Mateer stated the Board needs to see an integrated schedule
e. Mr. Mateer wants to ensure that CPB and TSA are told clearly when the terminal will open and make sure that date is firm
f. Mr. Mateer said we need to have staff work with the airlines so they understand STC operations and baggage handling. He discussed resources for doing that.
g. Mr. Mateer stated he wants GOAA to focus on the critical path and make sure it is being managed correctly
h. Mr. Good said that Mr. Mateer is a great resource for the airport. He has the best operational experience of any board member.

CHIEF EXECUTIVE OFFICER TRANSITION

a. Mr. Mateer emphasized that Mr. Thibault needs complete authority and independence as CEO, free from micromanagement
b. Mr. Good agreed with Mr. Mateer's point

Chairman Good adjourned the meeting at 12:15 p.m.

Dan Gerber
Recording Secretary

M. Carson Good
Chairman