

On **MONDAY, MARCH 9, 2020**, the **CAPITAL MANAGEMENT COMMITTEE** of the Greater Orlando Aviation Authority met in Conference Room Lindbergh of the Greater Aviation Authority offices in the main terminal building at the Orlando International Airport (MCO), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Phillip N. Brown called the meeting to order at 11:00 a.m. The meeting was posted in accordance with Florida Statutes and a quorum was present in the room.

Committee members present, Phillip N. Brown, Chairman
 Stanley J. Thornton
 Thomas Draper

Also present, Mike Patterson, Director of Construction
 Dan Gerber, Rumberger Kirk
 David Brown, Nelson Mullins (via phone)
 Larissa Bou, Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. As of January 16, 2013, lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. As adopted by the Board on September 19, 2012, lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. As of January 16, 2013, Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Director of Board Services with questions at (407) 825-2032.

MINUTES

1. The Committee was in consensus to approve the meeting minutes of February 6 and February 11, 2020, as written.

RECOMMENDATION TO APPROVE USE OF THE DISPUTE REVIEW BOARD (DRB) PROCESS AND NOMINATE THE AVIATION AUTHORITY'S MEMBER TO THE DRB ON PROJECT BP-493, POD C RECIRCULATION (DESIGN/BUILD)

2. Mr. Patterson presented the item.

BP-493 is a project to add a recirculation line to the Pod C checked baggage sortation system, to add the flexibility to divert baggage from an additional Pod C ticket counter to Pod D for processing and to add the capability to screen Pod C bags in Pod D and then return the bags from Pod D to any of the Pod C or D makeup devices. The projected construction cost is \$9.7 million. A shortlisting of Design/Build contractors has been completed by the Professional Services Committee (PSC) and approved by the Aviation Authority Board. A Design Criteria Package (DCP) will be issued in late February to the shortlisted firms for a best value selection process.

The Aviation Authority has historically employed the DRB on large, complex Baggage Handling System (BHS) projects. BP-493 will be working on Pod C, one of the busiest checked baggage screening pods in the terminal. The work will require careful coordination with Operations to minimize impacts to baggage operations as well as the flexibility to quickly adapt to changing operational requirements, both of which increase the risk of unanticipated contract changes and the possibility of disagreements over such changes. Therefore, the Planning, Engineering and Construction Department recommends the use of the DRB on this project and, if approved, proposes to nominate Mr. Gerald Hardage as the Aviation Authority's member. (copy of his resume is on file). Mr. Hardage has previously served on six (6) of the past Aviation Authority DRBs and has DRB experience on previous BHS projects, specifically the two most recent projects, BP-444 and BP-445. He was an effective member on these DRBs.

The CMC may opt not to use the DRB process on this project or may select another nominee to be the Aviation Authority's member of the DRB or require staff to present other potential candidates.

There is fiscal impact of \$30,000.

It was respectfully recommended that the Capital Management Committee consense to approve the use of the DRB on BP-493 and accept staff's recommendation to nominate Mr. Gerald Hardage as the Aviation Authority's DRB member.

MINUTES OF THE MARCH 9, 2020, CAPITAL MANAGEMENT COMMITTEE MEETING

Chairman Brown asked if there were any further questions or comments. Hearing none, the Committee was in consensus of the recommendation.

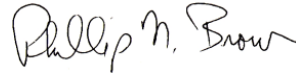
ADJOURNMENT

3. There being no further business to be considered, Chairman Brown adjourned the meeting at 11:03 a.m.

(Digitally signed on August 21, 2020)



Larissa Bou
Recording Secretary



Phillip N. Brown
Chairman