

GREATER ORLANDO AVIATION AUTHORITY
REVISED AGENDA

DATE: WEDNESDAY, MAY 17, 2023

TIME: 2:00 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. CONSIDERATION OF AVIATION AUTHORITY MINUTES FOR APRIL 19, 2023

VI. RECOGNIZING YEARS OF SERVICE

VII. CONSENT AGENDA

(These items are considered routine and will be acted upon by the Aviation Authority in one motion. If discussion is requested on an item, it will be considered separately. Items under this section are less than \$325,000 dollars)

- A. Recommendation to Accept Aviation Authority Committee Minutes
- B. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Company for the Award of Project E-00283, Runway 18L Vault Work, at the Orlando International Airport
- C. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Vertical Construction Services Agreement with RUSH Facilities, LLC for the Award of Project R-00099, Terminals A and B Rental Car Quick Turn-Around (QTA) Canopy Leaks, at the Orlando International Airport
- D. Recommendation of the Construction Committee to Approve No-Cost Addenda to the Information Technology (IT) Consulting Services Agreements at the Orlando International Airport, Orlando Executive Airport, and Other Facilities operated by the Aviation Authority, to Exercise an Additional Renewal Option through January 31, 2024
- E. Recommendation of the Procurement Committee to Approve an Amendment to Addendum No. 22 to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Additional Fiscal Year (FY) 2023 On-Call Signage Design and Consulting Services
- F. Recommendation to Accept Public Transportation Grant Agreements (PTGAs) for Orlando International Airport from the Florida Department of Transportation (FDOT)
- G. Recommendation of the Finance Committee to Exercise the Second and Final One-Year Renewal Option for Purchasing Agreement PS-613 Investment Advisory Services with Public Trust Advisors LLC
- H. Recommendation of the Finance Committee to Exercise the First One-Year Renewal Option for Professional Services Agreement PS-632 Auditing Services, with MSL, PA
- I. Recommendation of the Commercial Properties Development Committee to Approve the Retail Lease Agreement at Colonial Promenade Shopping Center, Orlando Executive Airport, with DMANSR Enterprises, Inc. ("DMANSR")
- J. Recommendation of the Procurement Committee to Approve of Amendment No. 3 Second Renewal Option for Purchasing Contract 10-19 Aquatic Weed Control Services at the Orlando International Airport, to Bio-Tech Consulting, Inc. (Bio-Tech)
- K. Recommendation to Approve Revisions to Organizational Policy, 206.02, ARFF Promotions

NOTE: Any person who desires to appeal any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based.

**GREATER ORLANDO AVIATION AUTHORITY
AGENDA FOR ITS MAY 17, 2023 MEETING
PAGE 2 **REVISED****

VII. CONSENT AGENDA Cont'd

- L. Recommendation to Extend Emergency Purchase (EP-00330) to Mears Destination Services for Shuttle Services for Terminal C Rental Car Customers through September 30, 2023
- M. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Vice President, Purchasing and Procurement
- N. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Vice President, Real Estate
- O. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Chief of External Affairs

VIII. PROCUREMENTS

(Notification for release of documents for different services at the Aviation Authority in excess of \$500,000)

- A. Request for Proposals for Professional Services - Continuing Information Technology (IT) Consultant Services
- B. Upcoming Construction Projects can be found at [May 2023 - Upcoming Construction-Projects](#)

→ **~~IX. CHAIRMAN'S STATE OF THE AIRPORT REPORT~~**

X. CHIEF EXECUTIVE OFFICER'S REPORT

XI. NEW BUSINESS

(Pursuant to Florida Statute 332.0075, contracts in excess of \$325,000 are listed under this section as separate line items)

- A. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 22 to the CM@R Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00189, South Terminal C, Phase 1, General Conditions (GMP No. 16-S.6) at MCO
- B. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 5 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Construction Phase Program Management Services for Project Bid Package (BP) No. S00195, Terminal C Airside Concourse Gates C250 – C253, at the Orlando International Airport
- C. Recommendation of the Construction Committee to Approve an Addendum to the Architect of Record for South Terminal C, Phase 1, Agreement with HNTB Corporation for Design, Bid and Award Services for Bid Package (BP) S00196, Terminal C, Phase 1 Expansion (P1X), Airfield Civil, Apron and Taxiway Paving, at the Orlando International Airport
- D. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 26 to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Design and Construction Phase Owner's Authorized Representative (OAR) Services for Bid Package (BP) No. S00199, Terminal C Train Station Passenger Drop-off Lobby (PDL) Parking Lots (Design/Build) at the Orlando International Airport
- E. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Electrical Construction Services Agreement with H.L. Pruitt Corporation for the Award of Project E-00280, West Airfield Electrical Upgrades, at the Orlando International Airport
- F. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Horizontal Construction Services Agreement with Carr & Collier, Inc. for the Award of Project H-00359, Pond Dredging Program (Fiscal Year (FY) 2023), at the Orlando International Airport
- G. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Vertical Construction Services Agreement with H.A. Contracting Corporation for the Award of Project V-00988, Beachline Warehouse Roof Replacement, at the Orlando International Airport
- H. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 3 to the Specialty Automated People Mover (APM) and Passenger Rail Systems Consulting Services Agreement with Lea + Elliott, Inc. for Additional Design Criteria and Specialty APM Consulting Services for Airsides 2 and 4 APM System Improvement Programming and Procurement at the Orlando International Airport
- I. Recommendation to Approve a Five Year Agreement with Saab, Inc. (Saab) for Virtual Ramp Control Software Licensing, Support and Equipment Maintenance
- J. Recommendation of the Procurement Committee to Award of Invitation for Bid 23-365-IFB, Tradeport Drive Landscape Maintenance and Irrigation Services at the Orlando International Airport, to Helping Hand Lawn Care, LLC. (Helping Hand)

**GREATER ORLANDO AVIATION AUTHORITY
AGENDA FOR ITS MAY 17, 2023 MEETING
PAGE 3 REVISED**

XI. NEW BUSINESS Cont'd

- K. Recommendation of the Procurement Committee to Award invitation for Bid 23-379-IFB, Interior Plant Maintenance at the Orlando International Airport, to Greenery Productions, Inc.

XII. INFORMATION SECTION

(No action is required on the item(s). Board members should feel free to ask questions on the item(s).)

- A. Notification of Committee Recommendations to the Chief Executive Officer for Approval for MAY 17, 2023, Aviation Authority Board Meeting
- B. Construction Progress Report

NEXT SCHEDULED AVIATION AUTHORITY BOARD MEETING IS ON WEDNESDAY JUNE 21, 2023



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kevin J. Thibault, P.E., Chief Executive Officer

DATE: May 17, 2023

ITEM DESCRIPTION

Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Vice President, Purchasing and Procurement

BACKGROUND

Mr. Cliff Chroust, Vice President of Purchasing and Procurement, resigned from the Aviation Authority on January 2023. To provide continuity of leadership for these activities at the Aviation Authority, the Chief Financial Officer, Ms. Kathleen Sharman has temporarily assumed the associated responsibilities for the role pending successful completion of the recruitment process.

ISSUES

The Vice President, Purchasing and Procurement is responsible for providing organization, guidance and direction for all departmental activities regarding the procurement of goods and services, contract administration, inventory management, the development of procurement policies, strategies and process improvements for Orlando International Airport and Orlando Executive Airport. Additional responsibilities include advising the Aviation Authority's Senior Leadership of areas of concern and suggest solutions utilizing best practices in public procurement, and within the guidelines of the Aviation Authority's policies and procedures, regulatory statutes, and federal agencies as applicable.

To provide this critical leadership function for the Purchasing and Procurement department, I nominate Ms. Kelly Loll Mayorga as Vice President, Purchasing and Procurement.

Ms. Loll Mayorga has been the Executive Director of Procurement Services with Florida International University since 2013 and has over 30 years of procurement experience to include over 6 years in executive level purchasing professional experience with the State of Florida and Georgia. She has a Bachelor's Degree in Management and is a Lifetime Certified Purchasing Manager (C.P.M.). Ms. Loll Mayorga has been the recipient of the NIGP, Central Florida Chapter Purchasing Manager of the Year; a Minority Certification Task Force Member (House Bill 2587); Past President, Vice President, Secretary and Treasurer of Florida Association of Public Purchasing Officers, Inc. (FAPPO); Past President, Greater Florida Minority Development Council, Space Coast Chapter and Past President of the Six County Cooperative (SICOP).

ALTERNATIVES

The Aviation Authority Board may elect not to confirm the Chief Executive Officer's nomination.

FISCAL IMPACT

Funding is available in the Operations and Maintenance Fund.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the Chief Executive Officer's nomination and confirm the nomination of Ms. Kelly Loll Mayorga as Vice President, Purchasing and Procurement, subject to successful completion of the Aviation Authority's pre-employment physical and background verification.



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport One
Jeff Fuqua Boulevard Orlando,
Florida 32827-4399

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kevin J. Thibault, P.E., Chief Executive Officer

DATE: May 17, 2023

ITEM DESCRIPTION

Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Vice President, Real Estate

BACKGROUND

The Vice President, Real Estate is responsible for the strategic planning, marketing and implementation of business initiatives for commercial land, facilities development and redevelopment of existing facilities for both MCO and OEA and consistent with the Greater Orlando Aviation Authority's (GOAA) strategic plan.

ISSUES

To provide this critical strategic function to the Aviation Authority, I nominate Mr. Jay A. Cassens, A.A.E as Vice President, Real Estate.

Mr. Cassens currently serves as the Senior Airport Affairs & Real Estate Development Representative with FedEx overseeing forty (40) airports in the FedEx network of airports ranging from small to large hubs, which includes managing ground leases, facility leases and airline use agreements on behalf of FedEx along with development of new facilities or expansion projects. Mr. Cassens has over 18 years of experience in the aviation industry. Mr. Cassens previously served the Aviation Authority from 2008 to 2015 with Commercial Properties Administrator being his last role. He has a bachelor's degree in Aviation Administration from Eastern Michigan University and a master's degree in Commercial Aviation from Delta State University. Mr. Cassens is an Accredited Airport Executive (A.A.E.), Airport Certified Employee (ACE), an International Airport Certified Employee (IACE) by the American Association of Airport Executives (AAAE), an FAA instrument rated pilot, as well as an FAA unmanned aircraft pilot, and Adjunct Professor at Embry-Riddle Aeronautical University.

ALTERNATIVES

The Aviation Authority can reject the Chief Executive Officer's nomination.

FISCAL IMPACT

Funding is available through previously-approved Operations and Maintenance Fund.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the Chief Executive

Officer's nomination and confirm the appointment of Mr. Jay Cassens as Vice President, Real Estate.



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport One
Jeff Fuqua Boulevard Orlando,
Florida 32827-4399

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kevin J. Thibault, P.E., Chief Executive Officer

DATE: May 17, 2023

ITEM DESCRIPTION

Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Chief of External Affairs

BACKGROUND

The Chief of External Affairs represents GOAA's interest and provides guidance and advice to the Chief Executive Officer, Aviation Authority leadership and internal departments on a wide variety of matters related to Public Affairs, Governmental Affairs and Board Services for the Aviation Authority.

ISSUES

To provide this critical leadership function to the Aviation Authority, I nominate Ms. Kenyatta Lee as Chief of External Affairs.

Ms. Lee currently serves as the as the Chief of Modal Development with the Florida Department of Transportation (FDOT) and has over 20 years of experience in the public sector transportation field. She has a bachelor's degree in Accounting from Bethune-Cookman University and a master's degree in Business Administration from the University of Phoenix. Ms. Lee is a 2015 graduate of Leadership APTA, a competitive professional development program for transportation leaders sponsored by the American Public Transportation Association.

ALTERNATIVES

The Aviation Authority can reject the Chief Executive Officer's nomination.

FISCAL IMPACT

The headcount/position had been previously identified in the budgeting process (pre-fiscal year 2022-2023), and funding is available through the approved Operations and Maintenance Fund.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the Chief Executive Officer's nomination and confirm the appointment of Ms. Kenyatta Lee as Chief of External Affairs, subject to successful completion of the Aviation Authority's pre-employment physical and background verification.