

GREATER ORLANDO AVIATION AUTHORITY
REVISED AGENDA

DATE: MARCH 15, 2023

DAY: WEDNESDAY

TIME: 2:00 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. CONSIDERATION OF AVIATION AUTHORITY MINUTES FOR FEBRUARY 15, 2023

VI. RECOGNIZING YEARS OF SERVICE

VII. CONSENT AGENDA

(These items are considered routine and will be acted upon by the Aviation Authority in one motion. If discussion is requested on an item, it will be considered separately. Items under this section are less than \$325,000 dollars)

- A. Recommendation to Accept Aviation Authority Committee Minutes
- B. Recommendation to Dispose of Surplus Property
- C. Recommendation of the Construction Committee to Approve an Addendum to the Professional Services Agreement with AECOM Technical Services, Inc. for Bid and Award Phase Architect/Engineer (A/E) Services for Project Bid Package (BP) No. 00497, Taxiways G and H Rehabilitation, Phase 1, at the Orlando International Airport (MCO)
- D. Recommendation of the Procurement Committee to Approve an Amendment to Addendum No. 24 to the Continuing Mechanical, Electrical and Plumbing (MEP) Engineering Consulting Services Agreement with Matern Professional Engineering, Inc. for Additional Fiscal Year (FY) 2023 On-Call MEP System Review and Master One-Line Diagram Update Services at the Orlando International Airport
- E. Recommendation to Accept Public Transportation Grant Agreements (PTGAs) for Orlando International Airport and Orlando Executive Airport from the Florida Department of Transportation (FDOT)
- F. Recommendation of the Procurement Committee to Rank Firms Shortlisted for Continuing Civil Engineering Consulting Services at the Orlando International Airport, Orlando Executive Airport and Other Facilities operated by the Greater Orlando Aviation Authority
- G. Recommendation of the Procurement Committee to Approve Amendment No. 4, Second Renewal Option of Purchasing Contract 08-19, Pest Control Services, at the Orlando International Airport and Orlando Executive Airport, to Home Paramount Pest Control Company
- H. Recommendation of the Procurement Committee to Approve Amendment No. 2, the Second Renewal Option of Purchasing Contract 12-19, South Airport Complex (SAC) Trailer Complex Janitorial Maintenance Local Developing Business (LDB), at the Orlando International Airport, to American Janitorial Maintenance and Services, Inc. (American Janitorial)
- I. Recommendation of the Procurement Committee to Approve Amendment No. 2, First Renewal Option for Purchasing Contract 12-20, Aircraft Operating Area (AOA) Landscape Maintenance and Irrigation Services, at the Orlando International Airport, to Helping Hand Lawn Care, LLC (Helping Hand)
- J. Recommendation of the Procurement Committee to Approve Amendment No. 1, First Renewal Option and Contract Adjustment for Purchasing Contract 18-20, Fire Suppression Systems Testing, Certification and Maintenance Services, at the Orlando International Airport, to Orr Protection Systems, Inc. (Orr)

NOTE: Any person who desires to appeal any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based.

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VII. CONSENT AGENDA Cont'd

- K. Recommendation of the Procurement Committee to Award the purchase of a 2023 TYMCO Model 600 Regenerative Air Street Sweeper from the Florida Sheriff's Contract Bid #FSA20-EQU18.0, Item 388, at the Orlando International Airport, from Container Systems & Equipment Company, Inc.
- L. Recommendation of the re-appointment of the Aviation Noise Abatement Committee (ANAC) Chairman
- M. Recommendation to approve the Second Amendment to the Stipulated Settlement Agreement by and between the Greater Orlando Aviation Authority, Lake Nona Land Company, LLC, and the City of Orlando
- N. Recommendation of the Finance Committee to Exercise Renewal Options for AG-621 Banking Services with Wells Fargo Bank, N.A.
- O. Recommendation of the Finance Committee to Exercise the Final One-Year Renewal Option for Purchasing Agreement PS-608 Airport Consulting Services, with both LeighFisher, Inc. and Ricondo & Associates, Inc.

VIII. PROCUREMENTS

(Notification for release of documents for different services at the Aviation Authority in excess of \$500,000)

- A. Request for Proposals - Insurance Broker Services For Risk Management Program
- B. Request for Proposals - Creative Services
- C. Request for Proposals (RFP) for Professional Consulting Services - Hotel Asset Management Services for the Hyatt Regency Orlando International Airport

IX. CHIEF EXECUTIVE OFFICER'S REPORT

X. NEW BUSINESS

(Pursuant to Florida Statute 332.0075, contracts in excess of \$325,000 are listed under this section as separate line items)


- A. Recommendation to accept the Aviation Authority's Annual Comprehensive Financial Report for the Year Ended September 30, 2022
- B. Recommendation of the Construction Committee to Approve (1) an Amendment to Addendum No. 8 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for Project Bid Package (BP) No. S00143, South Terminal C, Phase 1, Airside Terminal, Structure and Enclosure (Guaranteed Maximum Price (GMP) No. 6-S.1) at the Orlando International Airport (MCO); (2) an Amendment to Addendum No. 13 to the CM@R Entity Services for the South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00144, South Terminal C, Phase 1, Airside Terminal, Enclosure and Exterior Finishes (GMP No. 6-S.2) at MCO; (3) an Amendment to Addendum No. 14 to the CM@R Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00145, South Terminal C, Phase 1, Airside Terminal, Early Interiors (GMP No. 6-S.3) at MCO; and, (4) an Amendment to Addendum No. 16 to the CM@R Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00168, South Terminal C, Phase 1, Airside Terminal Interiors Finishes and Specialties (GMP No. 6-S.4) at MCO
- C. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 5 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Construction Phase Program Management Services for Project Bid Package (BP) No. S00195, Terminal C Airside Concourse Gates C250 – C253, at the Orlando International Airport
- D. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Horizontal Construction Services Agreement with Carr & Collier, Inc. for the Award of Project H-00328, Airside 3 Ramp Slab Replacement, at the Orlando International Airport
- E. Recommendation to Extend Emergency Purchase (EP-00330) to Mears Destination Services for Shuttle Services for Terminal C Rental Car Customers
- F. Recommendation to Award a Single Source Contract for Mobility Vehicles to Oceaneering International, Inc. (Oceaneering) for a Period of One Year
- G. Recommendation for Approval of Reimbursement to Each of the Rental Automobile Concession ("RACs") including Avis Budget Car Rental, LLC ("Avis"), Enterprise Leasing Company of Orlando, LLC ("Enterprise"), The Hertz Corporation ("Hertz") and Sixt Rent A Car, LLC ("Sixt") for costs in excess of normal costs to provide vehicle shuttling services from Terminal C Garage to Terminals A&B Quick Turnaround Facilities (QTAs) and for security personnel utilized by the RACs to protect their vehicles during the hours of operation in Terminal C Garage
- H. Recommendation of the Procurement Committee to Award Invitation for Bid 23-107-IFB, Terminal "C" Complex Landscape Maintenance Services, at the Orlando International Airport, to P & L Lawn Maintenance, Inc.
- I. Recommendation of the Procurement Committee to Approve Amendment No. 1, Contract Adjustment of Purchasing Contract 13-22, Fire Alarm System Testing Certification and Repair, at the Orlando International Airport, to Converjint Technologies, LLC

X. NEW BUSINESS Cont'd

- J. Recommendation of the Procurement Committee to Award Amendment No. 7, Contract Adjustment and Approval for Year Three Funding for Purchasing Contract 01-21, Elevators, Escalators and Maintenance and Repair Services, at the Orlando International Airport, to Schindler Elevator Corporation ("Schindler")
- K. Recommendation of the Procurement Committee to Approve the Purchases of Renewals of Computer Hardware and Software Maintenance, Support and Licenses
- L. Recommendation to approve the Sixth Amendment to the Embankment Funding Agreement by and between the Greater Orlando Aviation Authority and Brightline Trains Florida LLC

XI. INFORMATION SECTION

(No action is required on the item(s). Board members should feel free to ask questions on the item(s).)

- A. Notification of Committee Recommendations to the Chief Executive Officer for Approval for March 15, 2023, Aviation Authority Board Meeting
- B. Remote Operation Turn Fee for Part 135 Operators with a Part 380 Approval at the Orlando International Airport
- C. Construction Report
-  D. Anticipated Award of an Addendum to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. (HDR) to perform 2023 Easter MCO Traffic Count Program at the Orlando International Airport



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Brad Friel, Senior Vice President Multi-Modal Planning & Environmental

DATE: March 15, 2023

ITEM DESCRIPTION

Anticipated Award of an Addendum to the Continuing Transportation Planning Services Agreement with HDR Engineering, Inc. (HDR) to perform 2023 Easter MCO Traffic Count Program at the Orlando International Airport

BACKGROUND

Since 2001, the Aviation Authority has conducted annual roadway traffic counts throughout the Orlando International Airport (MCO) campus. The field data is collected within a seven day period at the busiest time of the year for passenger traffic, which historically has been the time leading up to the Easter Holiday.

The field data is subsequently analyzed and summarized into a report that is utilized by the Aviation Authority Staff to forecast roadway traffic, pinpoint areas of traffic deficiencies and identify areas for infrastructure improvements. Collecting the field data at the same time period each year relative to the Easter Holiday and not a specific date, allows for normalized comparison to other years for more accurate conclusions.

This year, Easter falls on April 9th and the seven day field traffic count data is scheduled to be collected the week before Easter, April 2nd through April 8th. In order to accomplish this time table, approval must be provided to the consultant by March 28, 2023.

HDR's proposal to perform this work was received and has been prepared for Procurement Committee approval, anticipated to be on March 28, 2023. However, since the next Aviation Authority Board meeting is not until April 19, 2023, after Easter, the timeframe to collect the field data would have passed.

The award for the 2023 Easter MCO Traffic Count Program is \$89,949.00, and includes a Minority and Women Business Enterprises (MWBE) participation of 46.7% of the total award.

Including this award, HDR will have been awarded a total of \$441,959 since October 2021 under this contract.

RECOMMENDED ACTION

No action is necessary. This item is for information only.

INFORMATION ITEM – D –