

**GREATER ORLANDO AVIATION AUTHORITY**  
**AGENDA REVISED**

DATE: FEBRUARY 15, 2023

DAY: WEDNESDAY

TIME: 2:00 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

**V. CONSIDERATION OF AVIATION AUTHORITY MINUTES FOR JANUARY 18, 2023**

**VI. RECOGNIZING YEARS OF SERVICE**

**VII. CONSENT AGENDA**

(These items are considered routine and will be acted upon by the Aviation Authority in one motion. If discussion is requested on an item, it will be considered separately. Items under this section are less than \$325,000 dollars)

- A. Recommendation to Accept Aviation Authority Committee Minutes
- B. Recommendation to Dispose of Surplus Property
- C. Recommendation of the Construction Committee to Approve an Addendum to the Professional Services Agreement with C&S Engineers, Inc. for Bid and Award Phase Architect/Engineer (A/E) Services for Project Bid Package (BP) No. 00049, ORL Taxiways A, B and E4 Rehabilitation at the Orlando Executive Airport (ORL)
- D. Recommendation of the Construction Committee to Approve No-Cost Addenda to the Continuing Signage Construction Services Agreements to Exercise the Second and Final One-Year Renewal Option
- E. Recommendation of the Construction Committee to Approve Change Order(s) to Various Contracts
- F. Recommendation of the Procurement Committee to Rank Firms Shortlisted for Continuing Horizontal Construction Services at the Orlando International Airport, Orlando Executive Airport and Other Facilities operated by the Greater Orlando Aviation Authority
- G. Recommendation of the Commercial Properties Development Committee to Approve the Retail Lease Agreement at Colonial Promenade Shopping Center, Orlando Executive Airport, with Gonzo Marketing Services, LLC ("GMS")
- H. Recommendation of the Finance Committee to Approve Organizational Policy 480-01, Debt Issuance and Management
- I. Recommendation to Authorize Interlineation of Aviation Authority Policies and Procedures with Accurate Position Titles, Personnel and Committee Names
- J. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Chief Development Officer
- K. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Senior Vice President of Multi-Modal Planning & Environmental
- L. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Vice President of Strategic Communication
- M. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Vice President of Customer Experience

NOTE: Any person who desires to appeal any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based.

## **VIII. PROCUREMENTS**

(Notification for release of documents for different services at the Aviation Authority in excess of \$500,000)

- A. Invitation for Bid (IFB), Data Center HVAC Services
- B. Request for Statements of Qualifications, W-00469, Continuing Environmental Engineering Services Consultants
- C. Request for Statements of Qualifications, W-00470, Continuing Mechanical, Electrical And Plumbing (MEP) Engineering Services Consultants
- D. Invitation for Bid (IFB), Parking Garage Janitorial Maintenance
- E. Invitation for Bid (IFB), Parking Lots Landscape Maintenance Services
- F. Request for Proposals (RFP), Terminals A and B Janitorial Maintenance
- G. Request for Proposals (RFP), The Train Station Janitorial Maintenance
- H. Invitation for Bid (IFB), Tradeport Drive Landscape Maintenance and Irrigation Services
- I. Request for Proposals (RFP), Purchase of Ten Pre-Conditioned Air Units for Passenger Boarding Bridges
- J. Request for Proposals (RFP), Purchase of Ten Passenger Boarding Bridges
- K. Invitation for Bid (IFB), Purchase of Boarding Passes and Baggage Tags

## **IX. CHIEF EXECUTIVE OFFICER'S REPORT**

### **X. NEW BUSINESS**

(Pursuant to Florida Statute 332.0075, contracts in excess of \$325,000 are listed under this section as separate line items)

- A. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Vertical Construction Services Agreement with Gomez Construction Co. for the Award of Project V-S00034, Terminal C Landside Terminal (LST) Level 1 Dumpster Pad Enclosure, at the Orlando International Airport
- B. Recommendation of the Construction Committee to Approve an Addendum to the Continuing Vertical Construction Services Agreement with Clancy & Theys Construction Co. for the Award of Project V-S00035, Terminal C Airside Concourse (ASC) Level 2 Emergency Egress, at the Orlando International Airport
- C. Recommendation of the Procurement Committee to Rank Firms Shortlisted for Executive Program Management and Oversight (PMO) Services for Terminal C Programs at the Orlando International Airport
- D. Recommendation of the Procurement Committee to Approve Amendment No. 4, Seven Month Renewal for Purchasing Contract 06-19, Parking Garage Janitorial Maintenance, at the Orlando International Airport, to Florida Cleaning Systems, Inc. (FCS)
- E. Recommendation to Approve the Use of the Capital Expenditure Fund for Hurricane Ian Related Expenditures
- F. Recommendation to Approve the Procurement Committee Ranking of Proposals and Award Proposal 23-282-RFP, Baggage Handling System (BHS) Operation, Maintenance and Repair Services, at Orlando International Airport
- G. Recommendation to Approve the Procurement Committee Ranking of Proposals and Award Proposal 23-283-RFP, Passenger Boarding Bridges (PBB) Operation, Maintenance and Repair Services, at Orlando International Airport
- H. Recommendation of the Procurement Committee to Purchase Two Aircraft Rescue Fire Fighting (ARFF) Vehicles from Rosenbauer Minnesota, LLC Utilizing Sourcewell Contract No. 113021-RSD

### **XI. INFORMATION SECTION**

(No action is required on the item(s). Board members should feel free to ask questions on the item(s).)

- A. Notification of Committee Recommendations to the Chief Executive Officer for Approval for February 15, 2023, Aviation Authority Board Meeting
- B. Notification of Release of RFP/RFB/RFQ/IFB
- C. Notification of revision to Policy 204.04, No Harassment/No Retaliation and retire Policy 204.06, Whistle-Blower
- D. Construction Report



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4392

**MEMORANDUM**

TO: Members of the Aviation Authority

FROM: Gary Hunt, Vice President, Facilities

DATE: February 15, 2023

**TYPE OF RELEASE**

Invitation for Bid (IFB)

**SERVICE/TYPE**

Data Center HVAC Services

**RELEASE DATE**

March 1, 2023

**COMMITTEE AND DATE**

Procurement Committee, Tentatively April 11, 2023

**AWARD DATE**

July 1, 2023

**SCOPE/SERVICES**

The Greater Orlando Aviation Authority, Orlando International Airport, Orlando, Florida, (Aviation Authority) is soliciting sealed bids from qualified Bidders to provide all labor, supervision, parts and components, tools, equipment, and consumables and all other items necessary or proper for, or incidental to, performing Data Center HVAC Preventative Maintenance and Repairs, at the Orlando International Airport ("OIA").

**SMALL BUSINESS PARTICIPATION**

~~TBD~~ 15% MWBE/LDB/VBE

**VALUE/TERM**

The Contract period will be for five (5) years with the initial service to commence on or about June 1, 2023.

**INCUMBENT**

New Award



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4399

**MEMORANDUM**

TO: Members of the Aviation Authority

FROM: Gary Hunt, Vice President, Facilities

DATE: February 15, 2023

**TYPE OF RELEASE**

Invitation For Bid (IFB)

**SERVICE / TYPE**

Parking Garage Janitorial Maintenance

**RELEASE DATE**

March 2023

**COMMITTEE AND DATE**

Procurement Committee - TBD

**AWARD DATE**

October 1, 2023

**SCOPE/SERVICES**

Furnish all labor, supervision, equipment, tools, janitorial cleaning supplies, fuel, oil, lubricants, uniforms, vehicles and all other items necessary or proper for, or incidental to, performing janitorial maintenance of the parking garage and surface parking areas located at the Orlando International Airport (OIA) in accordance with the Contract Documents.

**SMALL BUSINESS PARTICIPATION**

~~Small Business Development -- TBD 18% MWBE, 2% LDB/VBE~~

**VALUE/TERM**

Estimated \$11,000,000/5 years

**INCUMBENT**

Florida Cleaning Systems, Inc.



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4399

**MEMORANDUM**

TO: Members of the Aviation Authority

FROM: Gary Hunt, Vice President, Facilities

DATE: February 15, 2023

**TYPE OF RELEASE**

Invitation for Bid (IFB)

**SERVICE / TYPE**

Parking Lots Landscape Maintenance Services

**RELEASE DATE**

February 27, 2023

**COMMITTEE AND DATE**

Procurement Committee: 05/09/2023

Board: 08/16/2023

**AWARD DATE**

October 1, 2023

**SCOPE/SERVICES**

The proposed Contract will be to furnish all labor, supervision, materials, supplies, equipment, tools, chemicals, and all other items necessary or proper for, or incidental to, performing landscape maintenance of parking lots at the Orlando International Airport in accordance with the Contract Documents. The parking lots are located at:

1. North Park Place located at the intersection of Bear Road and Cargo
2. South Park Place located at the South Access Road
3. Employee Parking Lot located at the north end of Casa Verde Road
4. West Park Place located on Tradeport Drive
5. South Cell Lot

**SMALL BUSINESS PARTICIPATION**

TBD LDB Direct

**VALUE/TERM**

\$1,500,000 / 5 Years

**INCUMBENT**

Helping Hand, LLC.



## GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4399

### MEMORANDUM

TO: Members of the Aviation Authority

FROM: Gary Hunt, Vice President, Facilities

DATE: February 15, 2023

### TYPE OF RELEASE

Request For Proposals (RFP)

### SERVICE / TYPE

Terminals A and B Janitorial Maintenance

### RELEASE DATE

March 2023

### COMMITTEE AND DATE

Procurement Committee - TBD

### AWARD DATE

October 1, 2023

### SCOPE/SERVICES

Provide all labor, supervision, management oversight, training, materials, equipment, tools, submissions, reports, consumables, uniforms, janitorial cleaning supplies (except hand soap, trash liners and baling wire), paper products (except paper towels and toilet tissue), trash can inserts, fuel, oil, lubricants, and all other items with no mark up necessary or proper for, or incidental to, performing janitorial maintenance of Terminals A and B, located at the Orlando International Airport ("OIA"), in accordance with the Contract Documents.

### SMALL BUSINESS PARTICIPATION

~~TBD~~ 20% MWBE and 18% LDB/VBE

### VALUE/TERM

Estimated \$130,000,000/Five Years

### INCUMBENT

Flagship Airport Services





## GREATER ORLANDO AVIATION AUTHORITY

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Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4399

### MEMORANDUM

TO: Members of the Aviation Authority

FROM: Gary Hunt, Vice President, Facilities

DATE: February 15, 2023

### TYPE OF RELEASE

Request For Proposals (RFP)

### SERVICE / TYPE

Train Station Janitorial Maintenance

### RELEASE DATE

March 2023

### COMMITTEE AND DATE

Procurement Committee - TBD

### AWARD DATE

October 1, 2023

### SCOPE/SERVICES

Provide all labor, supervision, management oversight, training, materials, equipment, tools, submissions, reports, consumables, uniforms, janitorial cleaning supplies (except hand soap, trash liners and baling wire), paper products (except paper towels and toilet tissue), trash can inserts, fuel, oil, lubricants, and all other items with no mark up necessary or proper for, or incidental to, performing janitorial maintenance of The Train Station, located at the Orlando International Airport ("OIA"), in accordance with the Contract Documents.

### SMALL BUSINESS PARTICIPATION

TBD 20% MWBE and 18% LDB/VBE or Small Business Prime, to be determined following industry assessment and legal review.

### VALUE/TERM

Estimated \$11,000,000/Five Years

**INCUMBENT**

Flagship Airport Services



**GREATER ORLANDO AVIATION AUTHORITY**

Orlando International Airport  
One Jeff Fuqua Boulevard  
Orlando, Florida 32827-4399

**MEMORANDUM**

TO: Members of the Aviation Authority

FROM: Gary Hunt, Vice President, Facilities

DATE: February 15, 2023

**TYPE OF RELEASE**

Invitation for Bid (IFB)

**SERVICE / TYPE**

Tradeport Drive Landscape Maintenance and Irrigation Services

**RELEASE DATE**

February 20, 2023

**COMMITTEE AND DATE**

Procurement Committee: 04/25/2023

Board: 06/21/2023

**AWARD DATE**

August 1, 2023

**SCOPE/SERVICES**

The proposed Contract will be to furnish all labor, supervision, materials (including any replacement plant material required), supplies, tools, equipment, licenses, permits, chemicals, fertilizer, mulch, and all other items necessary or proper for, or incidental to, performing exterior landscape maintenance and irrigation services located along Tradeport Drive and surrounding areas at the Orlando International Airport ("OIA") in accordance with the Contract Documents.

**SMALL BUSINESS PARTICIPATION**

TBD 30% MWBE/LDB/VBE

**VALUE/TERM**

\$2,250,000 / 5 Years

**INCUMBENT**

Helping Hand, LLC.