

GREATER ORLANDO AVIATION AUTHORITY
AGENDA REVISED

DATE: JANUARY 18, 2023

DAY: WEDNESDAY

TIME: 2:00 P.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. CONSIDERATION OF AVIATION AUTHORITY MINUTES FOR DECEMBER 14, 2022

VI. RECOGNIZING YEARS OF SERVICE

VII. CONSENT AGENDA

(These items are considered routine and will be acted upon by the Aviation Authority in one motion. If discussion is requested on an item, it will be considered separately. Items under this section are less than \$325,000 dollars)

- A. Recommendation to Accept Aviation Authority Committee Minutes
- B. Recommendation of the Construction Committee to Approve (1) an Amendment to Addendum No. 17 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for Project Bid Package (BP) No. S00177, South Terminal C, Phase 1, Airside Experiential Media Environment (EME) (Guaranteed Maximum Price (GMP) No. 6-S.5) at the Orlando International Airport; and (2) an Amendment to Addendum No. 19 to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for Project Bid Package (BP) No. S00179, South Terminal C, Phase 1, Airside Concourse (Guaranteed Maximum Price (GMP) No. 6-S.6) at the Orlando International Airport
- C. Recommendation of the Construction Committee to Approve No-Cost Addenda to the Continuing Mechanical-Electrical-Plumbing (MEP) Engineering Consulting Services Agreements at the Orlando International Airport, Orlando Executive Airport, and Other Facilities operated by the Aviation Authority, to Exercise an Additional Renewal Option through September 30, 2023
- D. Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 163 to the Continuing Program and Project Management Services (Owner's Authorized Representative (OAR) Prime Entity) Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Additional Program Management and Oversight OAR Services for W-00453, Airsides 2 and 4 Automated People Mover (APM) Program Oversight at the Orlando International Airport
- E. Recommendation to Accept Correction of Scrivener's Error to December 14, 2022, Aviation Authority Board Consent Agenda Item I
- F. Recommendation of the Retirement Benefits Committee and Finance Committee to Award Request for Qualifications (RFQ) PS-708, Custodial Services for the Defined Benefit Plan (DB Plan) and OPEB Trust (OPEB), at the Orlando International Airport, with Comerica Bank
- G. Recommendation of the Concessions/Procurement Committee to Approve an Increase in Value to the Reimbursable Payroll Expenses to Purchasing Contract 03-18, Operation and Management of Parking Facilities with ABM Aviation, Inc. ("ABM")

NOTE: Any person who desires to appeal any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based.

VII. CONSENT AGENDA (cont'd)

- H. Recommendation to Establish a Remote Operation Turn Fee for Part 135 Operators with a Part 380 Approval at the Orlando International Airport
- I. Recommendation of the Finance Committee to Exercise the First One-Year Renewal Option for Bond/Tax and Disclosure Counsel Services with Nabors, Giblin & Nickerson, PA, D. Seaton and Associates, Bryant Miller Olive, and Virtus LLP
- J. Recommendation to Approve **of a** Final Negotiated Contracts with Consensus Communications, Inc. for Professional Services, Federal Governmental Relations Consulting for Orlando International and Orlando Executive Airports
- K. Recommendation to Approve Revisions to Organizational Policies, 202.01 Classification Plan and 206.01 Wage and Pay Plan; and Operational Policies 202.04, Demotion Process and 425.01, Work Week and Overtime
- L. Recommendation of the Chief Executive Officer to Nominate Candidate for the Position of Senior Vice President of Capital Programs
- M. Recommendation to Confirm Designation of Interim Chair of the Procurement Committee

VIII. PROCUREMENTS

(Notification for release of documents for different services at the Aviation Authority in excess of \$500,000)

- A. Request for Proposals for Professional Services, Hotel Development Consulting Services
- B. Request for Proposals for Professional Services, Financial Advisory Services
- C. Upcoming Construction Projects can be found at [2023-01 January - Construction Update \(orlandoairports.net\)](https://www.orlandoairports.net)

IX. CHIEF EXECUTIVE OFFICER'S REPORT

X. NEW BUSINESS

(Pursuant to Florida Statute 332.0075, contracts in excess of \$325,000 are listed under this section as separate line items)

- A. Recommendation of the Construction Committee to Approve (1) an Addendum to the Continuing Horizontal Construction Services Agreement with The Middlesex Corporation for the Award of Project H-S00029, Airfield Civil Restart Enabling Work; and (2) Change Order No. H-S00029-01, at the Orlando International Airport
- B. Recommendation of the Professional Services Committee to Approve an Addendum to the Land Development, Land Planning and Land Management Consulting Services Agreement with Dykes Everett & Company, LLC for Uplands Land Management Services for Bid Package (BP) No. 489, East Airfield Wildlife Attractant Removal and Associated Work at the Orlando International Airport
- C. Recommendation of the Concessions/Procurement Committee to Approve Supplemental Agreement 23-148-OEC, Purchases of Cisco Hardware, SmartNet, Licenses, Related Products, Services, and Solutions through the utilization of State of Florida Alternate Contract Source #43220000-NASPO-19-ACS, which expires on September 30, 2024, at the Orlando International Airport, to Veytec, Inc.
- D. Recommendation of the Concessions/Procurement Committee to Award Request for Proposal 23-105-RFP, Security Services – Location A, at the Orlando International Airport, to Allied Universal Security Services, and Award Request for Proposal (RFP) 23-105-RFP, Security Services – Location B, at the Orlando International Airport, to Covenant Aviation Security, LLC.
- E. Recommendation of the Concessions/Procurement Committee (CPC) for selection of a Consultant for Professional Services (23-115-RFP) Benefit Consulting Services at the Orlando International Airport and Orlando Executive Airport
- F. Recommendation to Approve the Concessions/Procurement Committee Ranking of Proposals and Award Proposal 23-124-RFP, Operation and Management of Parking Facilities, at Orlando International Airport to ABM Aviation, Inc.
- G. Recommendation to Approve **of a** Final Negotiated Contracts with BGR Government Affairs, LLC for Professional Services, Federal Governmental Relations Consulting for Orlando International and Orlando Executive Airports

XI. INFORMATION SECTION

(No action is required on the item(s). Board members should feel free to ask questions on the item(s).)

- A. Notification of Committee Recommendations to the Chief Executive Officer for Approval for January 18, 2023, Aviation Authority Board Meeting
- B. Notification of Addenda/Amendments with Ricondo & Associates, Inc. for General Consulting Services at the Orlando International Airport
- C. Construction Report



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kevin J. Thibault, P.E., Chief Executive Officer

DATE: January 18, 2023

ITEM DESCRIPTION

Recommendation to Approve [of a](#) Final Negotiated Contracts with Consensus Communications, Inc. for Professional Services, Federal Governmental Relations Consulting for Orlando International and Orlando Executive Airports

BACKGROUND

On September 11, 2022, a notice was advertised for a Request for Proposals (“RFP”) 23-118 for professional services for Federal Governmental Relations Consulting

The term for the professional services will be for two years with two, two-year options for extensions subject to Aviation Authority approval.

On November 16 2022, an Ad Hoc Committee comprised of Authority staff met, and reviewed the three proposals submitted by: Alcalde & Fay, Ltd, BGR Government Affairs, LLC, and Consensus Communications, Inc.

After careful evaluation, the AD Hoc Committee voted unanimously to recommend to the Aviation Authority Board to rank proposals in response to the RFP as follows:

First: Consensus Communications, Inc.
Second: BGR Government Affairs, LLC
Third: Alcalde & Fay, Ltd

In addition, the Committee voted unanimously to recommend to the Aviation Authority Board to select the first and second ranked firms for award of Professional Services Agreement 23-118 Federal Governmental Relations Consultant Services.

ISSUES

At the December 14, 2022 meeting of the Aviation Authority, the Board accepted the Ad Hoc Committee’s recommendation for Federal Governmental Relations Consulting, and authorized fee negotiations with BGR Government Affairs, LLC and Consensus Communications, Inc. in accordance with the Aviation Authority’s policy.

The final agreements have been negotiated with both firms and are within the Authority’s budget. [The agreements will commence on January 18, 2023, upon Board approval, with payment to commence in February 2023.](#) The agreements may be terminated with thirty days’ notice.

ALTERNATIVES

There are no reasonable alternatives at this time.

FISCAL IMPACT

The fiscal impact for the initial 24-month term of the agreement with Consensus Communications, Inc. is a not-to-exceed amount of \$214,000, with funding from the Operations and Maintenance Fund. Required funding will be approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board (1) approve the final agreement being presented to the Aviation Authority for its consideration; (2) approve the contract value in the amount of \$214,000 for Consensus Communications, Inc.; and (3) authorize the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4399

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kevin J. Thibault, Chief Executive Officer

DATE: January 18, 2023

ITEM DESCRIPTION

Recommendation to Confirm Designation of Interim Chair of the Procurement Committee

BACKGROUND

The Chief Executive Officer designates interim appointments of committee Chairs for business continuity, which require confirmation by the Aviation Authority Board.

ISSUES

Organizational Policy 120.18 establishes the Director of Purchasing as the Chair of the Procurement Committee. That position has recently become vacant. I have designated the Chief Financial Officer, Kathleen M. Sharman, as Interim Chair. I request confirmation of this interim appointment until such time as the Director of Purchasing position is filled and the new Director is ready to assume the responsibilities of Procurement Committee Chair.

ALTERNATIVES

There are no alternatives presented.

FISCAL IMPACT

None.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to confirm the designation of the Interim Chair of the Procurement Committee as set forth above.



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32827-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Kevin J. Thibault, P.E., Chief Executive Officer

DATE: January 18, 2023

ITEM DESCRIPTION

Recommendation to Approve [ef.a](#) Final Negotiated Contracts with BGR Government Affairs, LLC for Professional Services, Federal Governmental Relations Consulting for Orlando International and Orlando Executive Airports

BACKGROUND

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ISSUES

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ALTERNATIVES

There are no reasonable alternatives at this time.

FISCAL IMPACT

The fiscal impact for the initial 24-month term of the agreement with BGR Government Affairs, LLC is a not-to-exceed amount of \$400,000, with funding from the Operations and Maintenance Fund. Required funding will be approved through the budget process and when funds become available.

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board (1) approve the final agreement being presented to the Aviation Authority for its consideration; (2) approve the contract value in the amount of \$400,000 for BGR Government Affairs, LLC; and (3) authorize the Chief Executive Officer to execute the agreements following satisfactory review by legal counsel.