

On **WEDNESDAY, MARCH 15, 2023**, THE **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 2:00pm. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

M. Carson Good, Chairman  
Dr. John Evans, Vice Chair  
Belinda O. Kirkegard, Treasurer  
Mayor Buddy Dyer  
Craig Mateer  
Tim Weisheyer

Also present,

Kevin J. Thibault, Chief Executive Officer  
Kathleen Sharman, Chief Financial Officer  
Yovannie Rodriguez, Chief Administrator Officer  
Tom Draper, SVP, Chief of Operations  
Victoria Jaramillo, Chief Development Officer  
Carolyn Fennell, SVP, Public Affairs  
Max Marble, SVP, Capital Programs  
Dan Gerber, General Counsel  
Anna Farmer, Manager, Board Services and Recording Secretary

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

*Before the meeting began, Chairman Good asked Reverend Terence Renard Gray, of Saint Mark AME Church, to bring the invocation.*

#### **APPROVAL OF MINUTES**

1. Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to accept the meeting minutes of February 15, 2023 as written.

#### **RECOGNIZING YEARS OF SERVICE**

2. Mr. Scott Shedek presented to the board, Tuan Nguyen, Manager, Engineering, for 25 years of excellent service to the Aviation Authority.

#### **CONSENT AGENDA**

3. Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent

Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes January 24, January 31, February 7, and February 21, 2023 Construction Committee; January 31, 2023 Construction Finance Committee; January 18, 2023 Finance Committee; January 24, February 1, and February 9, 2023 Procurement Committee; November 2, 2022 and February 2, 2023 Retirement Benefits Committee;

B. accept the recommendation to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. accept the recommendation of the Construction Committee and approve an Addendum to the Professional Services Agreement with AECOM Technical Services, Inc. for Bid and Award Phase A/E Services for BP No. 00497, Taxiways G and H Rehabilitation, Phase 1, at the Orlando International Airport, for the total lump sum fee amount of \$20,679, with funding from FDOT Grants to the extent eligible and previously-approved Capital Expenditure Funds, and future FAA Grants to the extent eligible; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101603];**

D. accept the recommendation of the Procurement Committee and approve an Amendment to Addendum No. 24 to the Continuing MEP Engineering Consulting Services Agreement with Matern Professional Engineering, Inc. for Additional FY 2023 On-Call MEP System Review and Master One-Line Diagram Update Services at the Orlando International Airport, for the total not-to-exceed fee amount of \$59,940, with funding from previously-approved Operations and Maintenance Funds; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101604];**

E. accept the recommendation to ratify the Resolution accepting (1) PTGA FM 448178-2-94-01; (2) and PTGA FM 450788-2-94-01; and (3) authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents **[FILED DOCUMENTARY NO. 101605-101606];**

F. accept the recommendation of the Procurement Committee and (1) approve the ranking of the shortlisted firms for Continuing Civil Engineering Consulting Services at the Orlando International Airport, Orlando Executive Airport and Other Facilities operated by the Greater Orlando Aviation Authority as follows: First – Avcon, Inc.; Second – AECOM Technical Services, Inc.; Third – C&S Engineers, Inc.; Fourth – Kimley-Horn and Associates, Inc.; Fifth – Mead & Hunt, Inc.; and, Sixth – Atkins North America, Inc.; (2) authorize hourly rate negotiations with each of the six ranked firms in accordance with Aviation Authority policy; (3) subject to successful negotiations, approve a no cost Continuing Civil Engineering Consulting Services Agreement with each of the six ranked firms for its negotiated hourly rates; and, (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101607 – 101612];**

G. accept the recommendation of the Procurement Committee and to Approve Amendment No. 4, Second Renewal Option of Purchasing Contract 08-19, Pest Control Services, at the Orlando International Airport, to Home Paramount Pest Control Company, Inc., for the not-to-exceed amount of \$137,194 with funding from the Operations and Maintenance Fund; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101613];**

H. accept the recommendation of the Procurement Committee and to (1) Approve Amendment No. 2, Second Renewal Option of Purchasing Contract 12-19, South Airport Complex (SAC) Trailer Complex Janitorial Maintenance Local Developing Business (LDB), at the Orlando International Airport, to American Janitorial Maintenance and Services, Inc., for the not-to-exceed amount of \$183,952 (2) authorize funding from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101614];**

I. accept the recommendation of the Procurement Committee and Approve Amendment No. 2, First Renewal Option for Purchasing Contract 12-20, Aircraft Operating Area (AOA) Landscape Maintenance and Irrigation Services, at the Orlando International Airport, to Helping Hand Lawn Care, LLC., for the not-to-exceed amount of \$269,510.92 with funding from the Operations and Maintenance Fund; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101615];**

J. accept the recommendation of the Procurement Committee and Approve Amendment No. 1, First Renewal Option and Contract Adjustment for Purchasing Contract 18-20, Fire Suppression Systems

Testing, Certification and Maintenance Services, at the Orlando International Airport, to Orr Protection Systems, Inc., for the not-to-exceed amount of \$97,732 with funding from the Operations and Maintenance Fund; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101616]**;

K. accept the recommendation of the Procurement Committee and Award the Purchase a 2023 TYMCO Model 600 Regenerative Air Street Sweeper from the Florida Sheriff's Contract Bid #FSA20-EQU18.0, Item 388 , at the Orlando International Airport, to Container Systems & Equipment Company, Inc., for the total amount of \$308,431, with funding from the Capital Expenditure Fund; and authorize the Purchasing Department to issue the necessary purchase order;

L. confirm the Chairman's re-appointment of Simon Snyder as Chairman of the Aviation Noise Abatement Committee for a one-year term effective April 4, 2023;

M. approve the Second Amendment to the Stipulated Settlement Agreement by and between the Greater Orlando Aviation Authority Lake Nona Land Company, LLC and the City of Orlando; and seek approval from the City of Orlando; and (3) authorize an Authority Officer or the Chief Executive Officer to execute all documents related to the Sixth Amendment to the Embankment Funding Agreement, subject to satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101617]**;

N. accept the recommendation of the Finance Committee to: (1) exercise the two available one-year renewal options for AG-621 Banking Services with Wells Fargo, N.A. beginning July 1, 2023, and expiring on June 30, 2025; (2) allocate funding from the Operations and Maintenance Fund should any monthly fees be assessed; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101618]**;

O. accept the recommendation of the Finance Committee to: (1) exercise the final one-year renewal option for Purchasing Agreement PS-608 Airport Consulting Services, with both LeighFisher, Inc. and Ricondo & Associates, Inc., beginning July 1, 2023, upon mutual agreement; (2) approve fees for consulting services, exclusive of fees for bond transactions or other significant financing transactions, to be allocated from the Operations and Maintenance Fund for an aggregate not-to-exceed amount of \$175,000; and (3) authorize staff to take any and all actions and execute any and all documents deemed necessary to extend PS-608 Airport Consulting Services, with LeighFisher, Inc. and Ricondo & Associates, Inc., subject to satisfactory legal review **[FILED DOCUMENTARY NO. 101619 - 101620]**.

#### **CHIEF EXECUTIVE OFFICER REPORT**

4. Mr. Thibault's report included the following:

- i. Strategic Plan update
- ii. Recruitment
- iii. Six-month anniversary of the opening of Terminal C
- iv. Passenger traffic

Dr, Evans and Chairman Good made comments on the passenger traffic.

#### **NEW BUSINESS ITEMS**

5. Using visual aids (copies on file); Staff presented the following new business items

A. New Business Item A is a Recommendation to accept the Aviation Authority's Annual Comprehensive Financial Report for the Year Ended September 30, 2022.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept the recommendation to accept the Annual Comprehensive Financial Report of the Greater Orlando Aviation Authority for the year ending September 30, 2022.

B. New Business Item B is a Recommendation of the Construction Committee to Approve (1) an Amendment to Addendum No. 8 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for Project Bid Package (BP) No. S00143, South Terminal C, Phase 1, Airside Terminal, Structure and Enclosure (Guaranteed Maximum Price (GMP) No.

6-S.1) at the Orlando International Airport (MCO); (2) an Amendment to Addendum No. 13 to the CM@R Entity Services for the South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00144, South Terminal C, Phase 1, Airside Terminal, Enclosure and Exterior Finishes (GMP No. 6-S.2) at MCO; (3) an Amendment to Addendum No. 14 to the CM@R Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00145, South Terminal C, Phase 1, Airside Terminal, Early Interiors (GMP No. 6-S.3) at MCO; and, (4) an Amendment to Addendum No. 16 to the CM@R Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00168, South Terminal C, Phase 1, Airside Terminal Interiors Finishes and Specialties (GMP No. 6-S.4) at MCO.

Upon motion by Mr. Weisheyer, second by Mr. Mateer, vote carried to accept the recommendation of the Construction Committee and (1) an Amendment to Addendum No. 8 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for Project Bid Package (BP) No. S00143, South Terminal C, Phase 1, Airside Terminal, Structure and Enclosure (Guaranteed Maximum Price (GMP) No. 6-S.1) at the Orlando International Airport (MCO), for the total revised GMP amount of \$181,436,066.54; (2) an Amendment to Addendum No. 13 to the CM@R Entity Services for the South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00144, South Terminal C, Phase 1, Airside Terminal, Enclosure and Exterior Finishes (GMP No. 6-S.2) at MCO, for the total revised GMP amount of \$133,391,466.67; (3) an Amendment to Addendum No. 14 to the CM@R Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00145, South Terminal C, Phase 1, Airside Terminal, Early Interiors (GMP No. 6-S.3) at MCO, for the total revised GMP amount of \$44,124,316.01; (4) an Amendment to Addendum No. 16 to the CM@R Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00168, South Terminal C, Phase 1, Airside Terminal Interiors Finishes and Specialties (GMP No. 6-S.4) at MCO, for the total revised GMP amount of \$73,522,613.36; and, (5) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101621 - 101624]**.

C. New Business Item C is a Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 5 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Construction Phase Program Management Services for Project Bid Package (BP) No. S00195, Terminal C Airside Concourse Gates C250 – C253, at the Orlando International Airport.

Upon motion by Mayor Dyer, second by Mr. Mateer, vote carried to accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 5 to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Additional Construction Phase Program Management Services for BP No. S00195, Terminal C Airside Concourse Gates C250 – C253, at the Orlando International Airport, for the total amount of \$2,576,690, which includes the not-to-exceed fee amount of \$2,276,690 and the not-to-exceed reimbursable expenses amount of \$300,000, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101625]**.

D. New Business Item D is a Recommendation of the Construction Committee to Approve an Addendum to the Continuing Horizontal Construction Services Agreement with Carr & Collier, Inc. for the Award of Project H-00328, Airside 3 Ramp Slab Replacement, at the Orlando International Airport

Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Horizontal Construction Services Agreement with Carr & Collier, Inc. for the Award of H-00328, Airside 3 Ramp Slab Replacement, at the Orlando International Airport, for the total bid amount of \$1,450,070 (Base Bid only), with funding from FDOT Grants to the extent eligible and previously-approved Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101626]**.

Mr. Thibault thanked Mr. Scott Shedek for serving as the Interim and introduced Mr. Max Marble, Senior Vice President, Capital Programs.

E. New Business Item E is a Recommendation to Extend Emergency Purchase (EP-00330) to Mears Destination Services for Shuttle Services for Terminal C Rental Car Customers.

Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to accept the recommendation to: (1) extend Emergency Purchase (EP-00330) to Mears Destination Services for Shuttle Services through May 31, 2023; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$486,300; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101627]**.

F. New Business Item F is a Recommendation of the Procurement Committee to Award a Single Source Contract for Mobility Vehicles to Oceaneering International, Inc. (Oceaneering) for a Period of One Year.

Mr. Weisheyer thanked Mr. Griffin for the creative problem-solving approach he and the team are taking, for coming up with innovative ways to continue expanding what we are doing here, and for leading the way in bringing innovation, technology, and opportunity to MCO.

Upon motion by Mr. Weisheyer, second by Mr. Mateer, vote carried to accept the recommendation of the Procurement Committee to: 1) award a Single Source Contract for mobility vehicles to Oceaneering International, Inc. for a period of one year; 2) authorize funding in a not-to-exceed amount of \$402,000 from the Operations and Maintenance Fund; and 3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101628]**.

G. New Business Item G is a Recommendation for Approval of Reimbursement to Each of the Rental Automobile Concession ("RACs") including Avis Budget Car Rental, LLC ("Avis"), Enterprise Leasing Company of Orlando, LLC ("Enterprise"), The Hertz Corporation ("Hertz") and Sixt Rent A Car, LLC ("Sixt") for costs in excess of normal costs to provide vehicle shuttling services from Terminal C Garage to Terminals A&B Quick Turnaround Facilities (QTAs) and for security personnel utilized by the RACs to protect their vehicles during the hours of operation in Terminal C Garage.

Upon motion by Mr. Mateer, second by Dr. Evans, vote carried to accept the recommendation to (1) accept the recommendation of the Construction Finance Oversight Committee to approve the transfer of \$2,500,000 of CFC funds from RAC QTA Capital Improvement Plan (CIP) Unallocated to Reimbursement to Rental Automobile Concession Companies within the RAC QTA Projects program; (2) approve Reimbursement in a total aggregate not-to-exceed amount of \$2,500,000 to the RACs including Avis, Enterprise, Hertz, and Sixt for costs in excess of normal costs to provide vehicle shuttling services from Terminal C Garage to Terminals A and B QTAs and for security personnel utilized by the RACs to protect their vehicles during the hours of operation in Terminal C Garage; and (3) authorize the CEO to issue a memoranda to each RAC memorializing this reimbursement following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101629 - 101632]**.

H. New Business Item H is a Recommendation of the Procurement Committee to Award Invitation for Bid 23-107-IFB, Terminal "C" Complex Landscape Maintenance Services, at the Orlando International Airport, to P & L Lawn Maintenance, Inc.

Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to accept the recommendation of the Procurement Committee and to Award Invitation for Bid 23-107-IFB, Terminal "C" Complex Landscape Maintenance Services, at the Orlando International Airport, to P & L Lawn Maintenance, Inc., for the not-to-exceed amount of \$4,013,710 with funding from the Operations and Maintenance Fund; and authorize an

Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101633]**.

I. New Business Item I is a Recommendation of the Procurement Committee to Approve Amendment No. 1, Contract Adjustment of Purchasing Contract 13-22, Fire Alarm System Testing Certification and Repair, at the Orlando International Airport, to Convergent Technologies, LLC

Upon motion by Mr. Mateer, second by Mr. Weisheyer, vote carried to accept the recommendation of the Procurement Committee and Approve Amendment No. 1, Contract Adjustment of Purchasing Contract 13-22, Fire Alarm System Testing Certification and Repair, at the Orlando International Airport, to Convergent Technologies, LLC., for the not-to-exceed amount of \$620,584.26 with funding from the Operations and Maintenance Fund; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101634]**.

J. New Business Item J is a Recommendation of the Procurement Committee to Approve Amendment No. 7, Contract Adjustment and Approval for Year Three Funding for Purchasing Contract 01-21, Elevators, Escalators and Maintenance and Repair Services, at the Orlando International Airport, to Schindler Elevator Corporation ("Schindler")

Upon motion by Mr. Mateer, second by Dr. Evans, vote carried to accept the recommendation of the Procurement Committee and Approve Amendment No. 7, Contract Adjustment and Approval for Year Three Funding for Purchasing Contract 01-21, Elevators, Escalators and Maintenance and Repair Services , at the Orlando International Airport, to Schindler Elevator Corporation, for a not-to-exceed amount of \$4,135,290.56, with funding from the operations and maintenance Fund; and authorize an Aviation Authority officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101635]**.

K. New Business Item K is a Recommendation of the Procurement Committee to Approve the Purchases of Renewals of Computer Hardware and Software Maintenance, Support and Licenses

Upon motion by Dr. Evans, second by Mr. Weisheyer, vote carried to accept the recommendation of the Procurement Committee to: (1) approve the Purchase of Computer Hardware and Software Maintenance, Support, Maintenance and Support Renewals and License Renewals per the attached list, which renew within the twelve month approval period of April 1, 2023 through March 31, 2024; (2) authorize funding from approved departments' Operations and Maintenance Funds in the amount of \$11,929,139.59, which includes a contingency of 20% contingency for anticipated price increases and the purchase of new licenses and hardware support; and (3) authorize the Purchasing Department to award purchase orders for each renewal utilizing competitive quotations, direct negotiations, single source procurements, sole source procurements, other entity contracts (OEC's), procurement card, or other methods in compliance with referenced Aviation Authority policies.

L. New Business Item L is a Recommendation to approve the Sixth Amendment to the Embankment Funding Agreement by and between the Greater Orlando Aviation Authority and Brightline Trains Florida LLC

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept the recommendation to: (1) approve the Sixth Amendment to the Embankment Funding Agreement by and between the Greater Orlando Aviation Authority and Brightline Trains Florida LLC; (2) authorize an Authority Officer or the Chief Executive Officer to execute all documents related to the Sixth Amendment to the Embankment Funding Agreement, subject to satisfactory review by legal counsel; (3) resolve to accept the recommendation of the Construction Finance Oversight Committee to (a) approve the transfer of \$750,000 of Discretionary Funds from

Fund Balance to ZC-380, Culvert CD-70 Repairs; and, (b) request concurrence from the Orlando City Council for this unbudgeted expenditure **[FILED DOCUMENTARY NO. 101636]**.

**ADJOURNMENT**

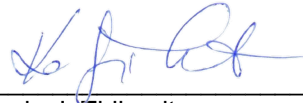
6. There being no further business to be considered, Chairman Good adjourned the meeting at 2:48 p.m.

(Digitally signed on April 19, 2023)



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Anna Farmer  
Manager, Board Services



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Kevin J. Thibault  
Chief Executive Officer