

On **WEDNESDAY, SEPTEMBER 21, 2022**, THE **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 2:01 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

M. Carson Good, Chairman  
Dr. John Evans, Vice Chair  
Belinda O. Kirkegard, Treasurer  
Mayor Buddy Dyer  
Mayor Jerry Demings  
Craig Mateer  
Tim Weisheyer

Also present,

Kevin J. Thibault, Chief Executive Officer  
Kathleen Sharman, Chief Financial Officer  
Yovannie Rodriguez, Chief Administrative Officer  
Tom Draper, Chief of Operations  
Davin Ruohomaki, Sr. Director, Construction & Engineering  
Kathy Bond, Sr. Director, Human Resources & Risk Management  
Carolyn Fennell, Sr. Director, Public Affairs  
Dan Gerber, General Counsel  
Anna Farmer, Manager, Board Services and Recording Secretary

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

*Before the meeting began, Chairman Good asked Ms. Carolyn Fennell, Senior Director, Public Affairs, to bring the invocation.*

#### **APPROVAL OF MINUTES**

1. Upon motion by Ms. Kirkegard, second by Dr. Evans, vote carried to accept the meeting minutes of August 17, 2022, as written.

#### **RECOGNIZING YEARS OF SERVICE**

2. Mr. Thibault recognized Ralph "Eddie" Carrick, Waste Management Services Supervisor, for 20 years, Diane Cason, Cost Control Specialist, for 20 years, and Paul Barbosa, Carpentry Supervisor, for 25 years, of excellent service to the Aviation Authority. Mr. Thibault recognized two additional members of staff, Jeff Daniels, Assistant Director of Maintenance Administration, for 20 years, and Alice Young, Records Management Specialist, for 25 years of excellent service to the Aviation Authority.

**CONSENT AGENDA**

3. Items Q and S were considered separately. Upon motion by Mayor Dyer, second by Mrs. Kirkegard, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: August 3, August 9, August 23, and August 30, 2022 Construction Committee; September 6, 2022 Construction Finance Oversight Committee; August 3, 2022 Compensation Committee; June 9, 2022 Concessions/Procurement Committee; May 24, 2022 Design Review Committee; August 3, 2022 Professional Services Committee;

B. accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for FY 2023 Staff Extension Support Services for Project Controls at the Orlando International Airport, for a total not-to-exceed fee amount of \$299,552, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101464]**;

C. accept the recommendation of the Construction Committee and (1) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with Advanced Roofing, Inc. to exercise the second and final one-year renewal option and extend the Agreement to January 8, 2024; (2) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with P&A Roofing & Sheet Metal, Inc. to exercise the second and final one-year renewal option and extend the Agreement to February 8, 2024; (3) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with Southland Rowe Roofing, Inc. to exercise the second and final one-year renewal option and extend the Agreement to June 19, 2024; (4) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with T&G Corporation dba Bowhead Roofing to exercise the second and final one-year renewal option and extend the Agreement to January 8, 2024; and, (5) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101465 - 101468]**;

D. accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Low Voltage Construction Services Agreement with Orlando Business Telephone Systems, Inc. for Construction Services for L-00072, On-Call Low Voltage Services (FY23-OBTS), at the Orlando International Airport, for the total direct-negotiated amount of \$300,000, with funding from Operations and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101469]**;

E. accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Low Voltage Construction Services Agreement with Quality Cable Contractors, Inc. for Construction Services for L-00074, On-Call Low Voltage Services (FY23-QCC), at the Orlando International Airport, for the total direct-negotiated amount of \$300,000, with funding from Operations and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101470]**;

F. accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Low Voltage Construction Services Agreement with Mountchor Technologies, Inc. for Construction Services for L-00075, On-Call Low Voltage Services (FY23-MOUNTCHOR), at the Orlando International Airport, for the total direct-negotiated amount of \$300,000, with funding from Operations and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101471]**;

G. accept the recommendation of the Construction Finance Oversight Committee to (1) transfer (a) \$60,300 from FY 2020 CIR00062, Vehicles, Rolling Stock, to fund balance; (b) \$69,837 from FY 2021 CIR00655, Small Fleet Equipment Replacement, to fund balance; (c) \$68,296 from FY 2018 CIR00310, Vehicles for New Positions, to fund balance; and, (d) \$194,780 of Capital Expenditure Funds from fund balance for the purchase of two John Deere tractors; (2) transfer (a) \$18,700 of Capital Expenditure Funds from FY 2022 Capital Initiation Request (CIR) No. 774, Ground Support Equipment Storage at Delta Cargo Service Road, to fund balance; and (b) \$16,300 of previously-approved Capital Expenditure Funds from FY 2022 CIR00774, Ground Support Equipment Storage at Delta Cargo Service Road, to FY 2021 CIR00676, Runway Closure Markers; and (3) request concurrence from the Orlando City Council of these unbudgeted expenditures, as outlined in Attachment A;

H. accept the recommendation of the Concessions/Procurement Committee and: (1) approve Amendment No. 2, Increase in Value, for Purchasing Contract 10-20, Roadway Landscape Maintenance and Irrigation Services, at the Orlando International Airport, with Helping Hand Lawn Care LLC; (2) authorize funding from the Operations and Maintenance Fund for the total not-to-exceed amount of \$216,238; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101472]**;

I. accept the recommendation of the Concessions/Procurement Committee to: (1) award Single Source Procurement SG-00191 for Financial Consulting and Treasury Management Services to Geraldine Danforth beginning on or about October 1, 2022, through September 30, 2023; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$81,375; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101473]**;

J. accept the recommendation to authorize the Concessions/Procurement Committee to: (1) award Single Source Procurement SG-00192 for Accounting and Finance Consulting Services with Pamela J. L'Heureux CPA, PLLC, with services to begin on or about October 1, 2022, through December 31, 2022; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$55,275; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101474]**;

K. accept the recommendation to: (1) approve the limited extensions to align with the Terminals A and B Concession Master Plan Proposal at Orlando International Airport; and (2) authorize an Aviation Authority Officer or Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101475]**;

L. accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 16 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture for BP No. S00156, South Terminal C, Phase 1 – Central Energy Plant and EPG Building (GMP No. 14-S), for a total negotiated GMP Amendment amount of \$210,030.96, which includes \$200,000 for Owner Contingency, \$1,543.94 for Performance and Payment Bonds, and \$8,487.02 for the CM@R's Fee (4.211%), resulting in a revised GMP amount of \$68,417,393.12, with funding from General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101476]**;

M. accept the recommendation to: (1) Approve Amendment Number 2 to the Amended and Restated Global Agreement and the First Amendment to the 12KV Line Installation Agreement, both by and between the Greater Orlando Aviation Authority and the Orlando Utilities Commission; and (2) Authorize an Aviation Authority Officer or the Chief Executive Officer to execute Amendment Number 2 to the Amended and Restated Global Agreement and the First Amendment to the 12KV Line Installation Agreement, subject to final review by legal counsel **[FILED DOCUMENTARY NO. 101477]**;

N. accept the recommendation to: (1) approve a Five (5) year Lease Agreement with American Freight, LLC at Colonial Promenade for 27,118 square feet to be used for retail sales and leasing of furniture, upholstery, bedding, fabric protection products, case goods, mattresses, appliances, and other furniture accessories and related goods at the initial annual rate of \$11.50 per square foot, with 3% annual escalations and additional rent of \$3.51 per square foot, the first three (3) month's base rent is abated, with the ongoing right to terminate this Lease at any time after the end of the first twelve (12) months of the Term by providing ninety (90) days prior written notice; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101478]**;

O. accept the recommendation to: (1) consent to the assignment and assumption of the Lease Agreement for the Shoppes at Baldwin Park at Orlando Executive Airport conditioned upon Concorde: (i) assuming all obligations under the Lease; (ii) providing evidence of insurance in compliance with the Lease prior to completion of the assignment; and (iii) utilizing a property management company that satisfies the operational experience requirements under the Lease; (2) release Oceanside provided the individual manager unconditionally guarantees all of Concorde's obligations to the Aviation Authority; (3) consent to Concorde mortgaging its leasehold interest; and (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the Consent to Assignment and Assumption of Lease Agreement, Consent to Mortgage, and such other documents reasonably necessary to consummate the transactions following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101479]**;

P. accept the recommendation to: (1) approve Amendment No. 2 to Fuel System Lease Agreement at Orlando International Airport, with Orlando Fuel Facilities, LLC; and (2) authorize an Aviation

Authority Officer or Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101480]**;

Q. this item was considered separately;

R. accept the recommendation to: (1) increase shift premium pay in the amount of \$0.15 for non-bargaining unit shift premium eligible positions effective October 2, 2022; (2) approve the corresponding revision to Policy 206.03; Shift Differential; and (3) Authorize the Chief Executive Officer to implement the policy change following review by legal counsel.

S. this item was considered separately.

**CA-Q RECOMMENDATION TO CONFIRM THE APPOINTMENT OF A NEW CHAIRMAN, AND THE REAPPOINTMENTS OF SIX EXISTING MEMBERS TO THE ORLANDO EXECUTIVE AIRPORT ADVISORY COMMISSION**

Discussion ensued around Mayor Demings' concern with regard to the OEA Advisory Commission Chairperson not being appointed by the Commission members, as it is with other committees, and asked if historically the Board Chairman appointed the Advisory Commission's Chair. After discussions by the Board, Mr. Gerber suggested amending the recommended action to move forward with the reappointments of the six existing members but remove the appointment of the Chairperson. He further suggested amending Organizational Policy 120.05 to allow the OEA Advisory Commission to elect its own Chairperson and bring the policy back to the next Board meeting for consideration.

Additional discussion ensued around Mr. Mateer's question with regard to the term of the Chairperson. He stated he would like to see it be a one-year term. Mr. Gerber then restated the amended recommended action to approve the reappointments of the six Commission members, minus the appointment of the Chair, and recommended amending Organizational Policy 120.05, which will be brought back to the next Board meeting for consideration.

Upon motion by Mrs. Kirkegard, second by Mr. Mateer, vote carried to confirm the reappointments of Carson Lee, Chip Hart, Brad Pierce, Troy Webb, Todd Anderson, and Tony Sherbert in the positions and terms as set forth in the memorandum.

**CA-S RECOMMENDATION TO AMEND THE CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT**

Dr. Evans asked the Board to consider further extending the time to discuss, fully develop and mutually agree in writing on the performance goals and objectives.

Mr. Gerber further clarified Dr. Evans' request to change the October 19, 2022, date to December 14, 2022.

Upon motion by Mr. Mateer, second by Mayor Demings, vote carried to authorize the Aviation Authority Board Chairman to execute the proposed amendment, following review by legal counsel **[FILED DOCUMENTARY NO. 101481]**.

**CHIEF EXECUTIVE OFFICER REPORT**

4. Mr. Thibault's report included the following:

- Recognition of Fire Chief, John Williamson II for 38 years of service upon his retirement.
- Terminal C opened – everything went well with first flights and appreciative of staff as everyone is learning this new terminal.

Mr. Weisheyer commended Mr. Thibault on the hard work, he and his team have put into opening Terminal C.

**NEW BUSINESS ITEMS**

5. Using visual aids (copies on file); Staff presented the following new business items.

A. New Business Item A is a Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 9 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with Geotech Consultants International, Inc. dba GCI, Inc. for Fiscal Year (FY)

2022 Construction Phase Owners Authorized Representative (OAR) Program and Project Management Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport.

Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 9 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with Geotech Consultants International, Inc. dba GCI, Inc. for FY 2022 Construction Phase OAR Program and Project Management Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport, for a total lump sum fee amount of \$453,469, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101482]**.

B. New Business Item B is a Recommendation of the Construction Committee to Approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2023 Tenant/Concessions Projects Owner's Authorized Representative (OAR)/Project Manager (PM) Oversight Services.

Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Services Agreement with AECOM Technical Services, Inc. for FY 2023 Tenant/Concessions Projects OAR/PM Oversight Services, for a total not-to-exceed fee amount of \$1,023,792, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101483]**.

C. New Business Item C is a Recommendation of the Construction Committee to Approve an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Fiscal Year (FY) 2023 Staff Extension Support Services to the Engineering and Construction Department.

Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Services Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for FY 2023 Staff Extension Support Services to the Engineering and Construction Department, for a total not-to-exceed fee amount of \$425,340, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101484]**.

D. New Business Item D is a Recommendation of the Construction Committee to Approve an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for Fiscal Year (FY) 2023 Staff Extension Support Services related to Security Infrastructure/Technology Oversight and Special Systems Integration.

Upon motion by Mayor Dyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Services Agreement with PSA Constructors, Inc. dba PSA Management, Inc. for FY 2023 Staff Extension Support Services related to Security Infrastructure/ Technology Oversight and Special Systems Integration, for a total not-to-exceed fee amount of \$1,291,422, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101485]**.

E. New Business Item E is a Recommendation of the Construction Committee to Approve an Addendum to the Computer Aided Drafting (CAD), Geographic Information System (GIS), Building Information Modeling (BIM) and Related Services Agreement with EPIC Engineering and Consulting Group, LLC for Fiscal Year (FY) 2023 CAD, GIS, BIM and Related Services.

Upon motion by Mayor Dyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Computer Aided Drafting (CAD), Geographic Information System (GIS), and Building Information Modeling (BIM) Related Services Agreement with EPIC Engineering and Consulting Group, LLC for FY 2023 CAD, GIS, BIM, and Related Services for a total not-to-exceed fee amount of \$460,000, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101486**].

F. New Business Item F is a Recommendation of the Ground Transportation Committee to Amend the Ground Transportation Rules and Regulations.

There were three speakers on this item:

Chris Carmody, GrayRobinson, asked for clarity on the Resort Transportation Operator permit category and asked for additional consideration regarding the concession fee and dwell time. Discussion ensued.

Robert Agrusa, Central Florida Hotel and Lodging Association, spoke about the thirty smaller independent hotels adjacent to the airport that offer free shuttle services for their guests and crew members and stated these increased costs will have a negative impact of approximately \$158,000 to just the top fifteen hotels adjacent to the airport and asked for an extension of the implementation of the increase. Discussion ensued with regard to Mrs. Kirkegard's suggestion of a three-step dwell time increase of 5%/5%/10% over 18 - 24 months and Mr. Weisheyer's suggestion of a three-step dwell time increase of 5%/7.5%/7.5% over 18 months.

Roger Chapin, Mears Transportation, stated he was in support of staff's recommendation.

Further discussion ensued on dwell times and concession fees. Mr. Weisheyer then proposed a dwell time increase of 10%/5%/5% every six months over an 18-month period and wanted clarity on the requirements for resort transportation operators.

Mayor Dyer moved to approve the recommended action as written with a second by Dr. Evans. Making an amendment to the recommended action, Mr. Weisheyer recommended spreading the 20% increase over three six-month increments of 5%/5%/10% for the hotels. Discussion ensued. Mrs. Kirkegard seconded Mr. Weisheyer's recommendation. Vote failed, with only two in favor of this amendment. Next, Mr. Weisheyer made the recommendation that permission from a resort is only necessary if a complaint is raised by a resort against an operator who is either causing a problem, or is misrepresenting that they are an exclusive operator when they are not. Discussion ensued. With there being no second to Mr. Weisheyer's amendment, the recommended action was approved as written in the memo.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation of the Ground Transportation Committee to amend the Ground Transportation Rules and Regulations at Orlando International Airport, effective October 1, 2022.

G. New Business Item G is a Recommendation of the Construction Committee to Approve the Procurement of the Aviation Authority's Rolling Builders Risk Insurance Program for Major Construction Projects and Authorize Payment of the Initial Premium for Project Bid Package (BP) Nos. S00195, S00196 and S00198, at the Orlando International Airport.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Construction Committee to (1) ratify the procurement of the Aviation Authority's Rolling Builders Risk Insurance Program for Major Construction Projects; (2) authorize payment of the initial premium amount, at the

Orlando International Airport, for the total not-to-exceed amount of \$3,460,748, with funding subject to adoption of the updated FY 2021-2027 Aviation Authority CIP for Orlando International Airport; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

H. New Business Item H is a Recommendation of the Construction Committee to Approve the Procurement of Owner's Protective Professional Indemnity (OPPI) Insurance and Authorize Payment of the Initial Premium Amount for Project Bid Package (BP) Nos. S00195, S00196 and S00198, at the Orlando International Airport.

Upon motion by Dr. Evans, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Construction Committee to (1) ratify the procurement of OPPI Insurance; (2) authorize payment of the initial premium amount for BP Nos. S00195, S00196 and S00198, at the Orlando International Airport, for the total not-to-exceed amount of \$1,254,580, with funding subject to adoption of the updated FY 2021-2027 Aviation Authority CIP for Orlando International Airport; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

*Chairman Good left the room at 3:32 p.m.; returned at 3:34 p.m.*

I. New Business Item I is a Recommendation of the Construction Committee to Approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation, for Fiscal Year (FY) 2023 Staff Extension Services for Transportation Planning and Related Tasks.

Upon motion by Mayor Dyer, second by Mayor Demings, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation, for FY 2023 Staff Extension Services for Transportation Planning and Related Tasks, for a total not-to-exceed fee amount of \$423,360, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101487]**.

J. New Business Item J is a Recommendation of the Construction Committee to Approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Fiscal Year (FY) 2023 On-Site Planning Support Services.

Mrs. Kirkegard questioned that the work was being contracted and then subcontracted out 100%. Mr. Friel confirmed it was an easier process.

Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2023 On-Site Planning Support Services, for a total not-to-exceed fee amount of \$399,896, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101488]**.

K. New Business Item K is a Recommendation of the Concessions/Procurement Committee to Approve the Purchases of CISCO CCTV Refresh Hardware, Firmware Subscription, and Maintenance Support utilizing State of Florida Contract# 43220000-NASPO-19 –ACS, for Data Communications Products and Services to Veytec, Inc.

Upon motion by Mayor Demings, second by Dr. Evans, vote carried to accept the recommendation of the Concessions/Procurement Committee to: (1) approve the Purchase of the CISCO CCTV Refresh hardware, subscription, and maintenance support, utilizing the State of Florida Contract# 43220000-NASPO-19 –ACS for Data Communications Products and Services to Veytec Inc.; (2) authorize funding from previously-approved

Capital Expenditure Funds in a not-to-exceed amount of \$347,158.00; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

L. New Business Item L is a Recommendation of the Concessions/Procurement Committee to Approve the Purchases of seven (7) HPE Apollo 4200 Gen10 Servers, Firmware Subscription, and Maintenance Support utilizing the State of Florida Contract #43211500-WSCA-15-ACS to High Performance Technology (HPT).

Upon motion by Mr. Mateer, second by Dr. Evans, vote carried to accept the recommendation of the Concessions/Procurement Committee to (1) approve the Purchase of seven (7) HPE Apollo 4200 Gen10 Servers, Firmware Subscription, and Maintenance Support, utilizing the State of Florida Contract #43211500-WSCA-15-ACS to High Performance Technology; (2) authorize funding from previously-approved Capital Expenditure Funds in a not-to-exceed amount of \$447,230.00; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

M. New Business Item M is a Recommendation of the Concessions/Procurement Committee to Approve the Purchases of Cisco Core Switch and Airside Distribution Switch Hardware, Firmware Subscription, and Maintenance Support utilizing the State of Florida Contract #43220000-NASPO-19 –ACS, to Veytec, Inc..

Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to accept the recommendation of the Concessions/Procurement Committee to: (1) approve the Purchase of Cisco Core Switch and Airside Distribution Switch Hardware, Firmware Subscription, and Maintenance Support, utilizing the State of Florida Contract # 43220000-NASPO-19 –ACS, to Veytec, Inc.; (2) authorize funding from Capital Expenditure Funds in the not-to-exceed amount of \$762,060.00; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

N. New Business Item N is a Recommendation of the of the Concessions/Procurement Committee to Approve the Purchases of HPE Aruba Wi-Fi Access Point (AP) 655 Hardware, Firmware Subscription, and Maintenance Support utilizing State of Florida Contract No. 43220000-NASPO-19-ACS to High Performance Technology (“HPT”).

Upon motion by Dr. Evans, second by Mayor Dyer, vote carried to accept the recommendation of the Concessions/Procurement Committee to (1) approve the Purchase of HPE Aruba Wi-Fi AP-655 Hardware, Subscription, and Maintenance Support, utilizing the State of Florida Contract No. 43220000-NASPO-19-ACS, to High Performance Technology; (2) authorize funding from Capital Expenditure Funds in a not-to-exceed amount of \$502,718.90; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

O. New Business Item O is a Recommendation of the of the Concessions/Procurement Committee to Approve Amendment No. 19, a Contract Adjustment for Purchasing Contract 02-11, Common Use Passenger Processing System (CUPPS) and Common Use Self Service (CUSS) Operations and Maintenance Services with SITA Information Networking Computing USA, Inc. (“SITA”).

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation of the Concessions/Procurement Committee to: (1) approve Amendment No. 19, the Contract Adjustment to Purchasing Contract 02-11 with SITA Information Networking Computing USA, Inc. ;(2) authorize funding in a not-to-exceed amount of \$602,287.68 from ZC-350 and ZC-349 and (3) authorize an Aviation Authority officer or the Chief Executive Officer to execute an Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101489]**.

P. New Business Item P is a Recommendation of the of the Concessions/Procurement Committee to Award Invitation for Bid (IFB) 25-22, Upholstery Services for Passenger Style Seating, at the Orlando International Airport, to New Image Upholstery, Inc.



Upon motion by Mrs. Kirkegard, second by Mr. Mateer, vote carried to accept the recommendation of the Concessions/Procurement Committee to: (1) award Invitation for Bid (IFB) 25-22, Upholstery Services for Passenger Style Seating, at the Orlando International Airport, to New Image Upholstery, Inc.; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$411,000 and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101490]**.

Q. New Business Item Q is a Recommendation of the of the Concessions/Procurement Committee to Award Invitation for Bid (IFB) 01-23, Roadway and Exterior Electrical Maintenance Services, at the Orlando International Airport and the Orlando Executive Airport, to Transportation Systems, Inc.

Upon motion by Dr. Evans, second by Mayor Dyer, vote carried to accept the recommendation of the Concessions/Procurement Committee and: (1) award Invitation for Bid (IFB) 01-23, Roadway and Exterior Electrical Maintenance Services, at the Orlando International Airport and the Orlando Executive Airport, to Transportation Systems, Inc.; (2) authorize funding from the Operations and Maintenance Fund in the total not-to-exceed amount of \$862,273.75; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101491]**.

R. New Business Item R is a Recommendation of the of the Concessions/Procurement Committee Ranking of Proposals and Award of PS-713, Concession Consulting Services Agreement to AirProjects, Inc. and Unison Consulting, Inc., a wholly owned subsidiary of UCG Associates, Inc.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation of the Concessions/Procurement Committee to: (1) approve the ranking of proposals received for PS-713, Concession Consulting Services for an initial three (3) year term with two (2) one (1) year optional renewal terms; (2) award PS-713, Concession Consulting Services contract to both AirProjects, Inc. and Unison Consulting, a wholly owned subsidiary of UCF Associates, Inc.; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101492 - 101493]**.

S. New Business Item S is a Recommendation to Approve Amendments No. 1 to the Rental Automobile Concession Agreements ("RAC Agreements") with Enterprise Leasing Company of Orlando, LLC, ("Enterprise") The Hertz Corporation ("Hertz") and Sixt Rent A Car, LLC ("Sixt")

There was one speaker for this item: Mr. Bert Shephard who supports the recommended action.

Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to accept the recommendation to: (1) approve Amendment No. 1 to the Rental Automobile Concession Agreements with Enterprise, Hertz and Sixt with the terms set forth above; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101494 - 101496]**.

T. New Business Item T is a Recommendation to Ratify Newly Negotiated Collective Bargaining Agreement (CBA) between the Greater Orlando Aviation Authority and The LIUNA Public Employees, Local 630, of the Laborers' International Union of North America, covering the term of January 1, 2022 through December 31, 2024.

Upon motion by Dr. Evans, second by Mayor Demings, vote carried to accept the recommendation to: (1) ratify the newly negotiated Collective Bargaining Agreement between the Greater Orlando Aviation Authority and The LIUNA Public Employees, Local 630, of the Laborers' International Union of North America, covering the term of January 1, 2022 through December 31, 2024; (2) authorize funding from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the newly negotiated Collective Bargaining Agreement and any other necessary documents following satisfactory

review by legal counsel.

Mr. Thibault recognized Kathy Bond, Senior Director of Human Resources for over 30 years of excellent service upon her retirement at the end of October.

U. New Business Item U is a Recommendation to Approve the Updated Disadvantaged Business Enterprise (DBE) Goal for Fiscal Years FY23–FY25 for Orlando International and Executive Airports.

Discussion ensued on Mrs. Kirkegard's question regarding the NASDAQ numbers and why they chose the City of Orlando as a database. She then asked staff to provide her with the number of GOAA certified firms for each category.

Upon motion by Mr. Mateer, second by Mrs. Kirkegard, vote carried to accept the recommendation to approve the Updated Disadvantaged Business Enterprise (DBE) overall Goal for FY23–FY25 of 17%. The 17% goal represents race-neutral participation of 1% and race-conscious participation of 16%.

*Mr. Weisheyer left at 4:05 p.m.; returning at 4:08 p.m.*

V. New Business Item V is a Recommendation of the Capital Management Committee to Update the Fiscal Year 2021-2027 Capital Improvement Program for Orlando International Airport (MCO).

Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to accept the recommendation of the Capital Management Committee to: (1) approve the update of the Orlando International Airport Fiscal Year 2021-2027 Capital Improvement Program as presented in the memorandum; (2) authorize staff to update the Joint Automated Capital Improvement Program based on the update to the Orlando International Airport Fiscal Year 2021-2027 Capital Improvement Program; and (3) authorize staff to prepare the recommended PFC actions in support of the Capital Improvement Program funding plan.

W. New Business Item W is a Recommendation of the Capital Management Committee to Update the Fiscal Year 2021-2027 Capital Improvement Program for Orlando Executive Airport (ORL).

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Capital Management Committee to: (1) Approve the update of the Orlando Executive Airport Fiscal Year 2021-2027 Capital Improvement Program as presented in the memorandum; and (2) Authorize staff to update the Joint Automated Capital Improvement Program based on the update to the Orlando Executive Airport Fiscal Year 2021-2027 Capital Improvement Program.

X. New Business Item X is a Recommendation for Final Adoption of the Aviation Authority's Budget for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept the recommendation to: (1) approve the Resolution to adopt the Aviation Authority's Budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023; and (2) authorize the Chairman and Assistant Secretary to execute the Resolution.

Before the meeting adjourned, Mr. Mateer congratulated the team for the opening of Terminal C. He then asked for an analysis of why we opened in September and not in February, as well as a report on lessons learned.

## **ADJOURNMENT**

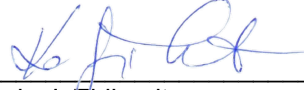
6. There being no further business to be considered, Chairman Good adjourned the meeting at 4:23 p.m.



---

Anna Farmer  
Manager, Board Services

(Digitally signed on December 14, 2022)



---

Kevin J. Thibault  
Chief Executive Officer