

On **WEDNESDAY, AUGUST 17, 2022**, THE **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 2:02 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

M. Carson Good, Chairman
Dr. John Evans, Vice Chair
Belinda O. Kirkegard, Treasurer
Mayor Buddy Dyer
Mayor Jerry Demings
Craig Mateer
Tim Weisheyer (telephonically)

Also present,

Kevin J. Thibault, Chief Executive Officer (telephonically)
Kathleen Sharman, Chief Financial Officer
Thomas W. Draper, Chief of Operations
Yovannie Rodriguez, Chief Administrative Officer
Davin Ruohomaki, Sr. Director, Construction & Engineering
Kathy Bond, Sr. Director, Human Resources & Risk Management
Vicki Jaramillo, Sr. Director, Marketing and Air Service Development
Dan Gerber, Interim General Counsel
Anna Farmer, Manager, Board Services and Recording Secretary

For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.

Before the meeting began, Chairman Good asked Dr. Adolphe, Senior Pastor at First Haitian Free Church of the Nazarene, to bring the invocation.

APPROVAL OF MINUTES

1. Upon motion by Ms. Kirkegard, second by Mayor Dyer, vote carried to accept the meeting minutes of August 18, 2021, June 15, and July 20, 2022, as written.

RECOGNIZING YEARS OF SERVICE

2. Mr. Thibault recognized Mark Mace, Security Operations Supervisor, for 20 years, and Nancy Ortiz, Purchasing Contracts Administrator, for 25 years of excellent service to the Aviation Authority.

CONSENT AGENDA

3. Upon motion by Mayor Demings, second by Dr. Evans, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: August 9, 2021 Executive Search Consultant Services Ad Hoc Committee; June 21, 2022 Arbitrage Services Ad Hoc Committee; June 28, July 5, July 12, and July 26, 2022 Construction Committee; August 3, 2022 Construction Finance Oversight Committee; December 3, 2021, February 7, March 7, March 14, April 12, May 31, and June 21, 2022 Capital Management Committee; June 16, and July 7, 2022 Compensation Committee; June 13, June 27, and July, 11, 2022 Concessions/Procurement Committee; March 17, September 15, and November 10, 2021, February 16, April 20, and May 18, 2022 Finance Committee; June 2, June 28, July 12 – 13, and July 26, 2022 Professional Services Committee; May 5, and July 15, 2022 Retirement Benefits Committee;

B. accept the recommendation to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. accept the recommendation of the Construction Committee and approve Amendment No. 3 to Addendum No. 30 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture for BP No. S00192, South Terminal C, Phase 1, LSC Roadway Overhead Signage (GMP No. 5-S.7), for the total negotiated deductive GMP Amendment amount of (\$1,066.62), which includes the deductive amount of (\$1,015.82) from Cost of Work, the deductive amount of (\$7.33) from Performance and Payment Bonds, and the deductive amount of (\$43.47) from the CM@R's fee (4.211%), resulting in a revised total GMP amount of \$2,654,085.72, with funding from Florida Department of Transportation (FDOT) Grants to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101431]**;

D. accept the recommendation of the Construction Committee to (1) approve Change Order No. 00495-02 in the deductive amount of (\$362,438.95) and a 42 calendar day time extension to Substantial Completion, and request Orlando City Council and Federal Aviation Administration (FAA) concurrence (as required because of FAA funding), with funding as outlined in Attachment A; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the change order(s) following satisfactory review by legal counsel;

E. accept the recommendation of the Construction Committee and approve a No-Cost Time Extension Addendum to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101432]**;

F. accept the recommendation of the Professional Services Committee and (1) approve the ranking for Construction-Engineering-Financial Consulting, Capital Planning, Grant Management, Invoice Review, and Construction Audit Services at the Orlando International and Orlando Executive Airports, as follows: First – Anser Advisory Consulting, LLC dba Anser Advisory; Second – Carr, Riggs & Ingram, LLC; Third – CohnReznick, LLP; Fourth – R.M. Chin & Associates, Inc.; and, Fifth – Talson International, LLC; (2) waive the requirement for bonds; (3) authorize hourly rate negotiations with the five ranked firms in accordance with the Aviation Authority's policies and procedures; and, (4) subject to successful negotiations with the five ranked firms: (a) approve a no-cost agreement for Construction-Engineering-Financial Consulting, Capital Planning, Grant Management, Invoice Review, and Construction Audit Services at the Orlando International and Orlando Executive Airports with each firm for its negotiated hourly rates; and, (b) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101433 - 101437]**;

G. accept the recommendation of the Construction Committee and (1) approve a no-cost Addendum to the Continuing Architectural Consulting Services Agreement with Bermello Ajamil & Partners, Inc. to exercise the second and final one-year renewal option and extend the Agreement to January 2, 2024; (2) approve a no-cost Addendum to the Continuing Architectural Consulting Services Agreement with Eleven18 Architecture, PL to exercise the second and final one-year renewal option and extend the Agreement to January 2, 2024; (3) approve a no-cost Addendum to the Continuing Architectural Consulting Services Agreement with MLM-Martin Architects, Inc. to exercise the second and final one-year renewal option and extend the Agreement to January 15, 2024; (4) approve a no-cost Addendum to the Continuing Architectural Consulting Services

Agreement with Rhodes+Brito Architects, Inc. to exercise the second and final one-year renewal option and extend the Agreement to January 2, 2024; and, (5) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101438 - 101441]**;

H. accept the recommendation of the Professional Services Committee and approve an Addendum to the IT Consulting Services Agreement with Barich, Inc. for FY 2023 Information Systems Staff Augmentation to the IT Department for IT Related Projects Support Services, at the Orlando International Airport, for the total not-to-exceed fee amount of \$198,000, with funding from Operations and Maintenance Funds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101442]**;

I. accept the recommendation of the Construction Finance Oversight Committee to transfer (a) \$22,185 of Airport Facilities Improvement and Development (I&D) Funds, to fund balance; (b) \$348,700 I&D Funds from ZC-033 – Signage Contingency, to fund balance; (c) \$589,045 of I&D Funds from ZC-122 – Parking Revenue Control System, to fund balance; (d) \$400,000 of previously-approved Capital Expenditure Funds from FY 2015 Capital Initiation Request - Consulting Services, to fund balance; (e) \$537,745 of Discretionary Funds from FY 2015 CIR - Operational Process Improvements and Best Practices, to fund balance; (f) \$348,700 of Discretionary Funds from fund balance to ZC-033; (g) \$400,000 of Capital Expenditure Funds from fund balance to ZC-122; and, (h) \$189,045 of Discretionary Funds from fund balance to ZC-122, as outlined in Attachment A;

J. accept the recommendation of the Finance Committee to: (1) approve the ranking of the firms for Professional Services Agreement PS-710, Arbitrage Rebate Calculation Services as follows: first – Arbitrage Compliance Specialist, Inc., and second – BLX Group, LLC; (2) authorize Aviation Authority staff to negotiate with the first ranked firm; (3) should negotiations with the first ranked firm be unsuccessful then enter into negotiations with the second ranked firm; (4) authorize funding in a not-to-exceed amount of \$150,000 from the Operations and Maintenance Fund for the base three-year term of the agreement; and (5) authorize staff to take any and all actions and execute any and all documents deemed necessary to enter into an agreement for Arbitrage Rebate Calculation Services following satisfactory legal review **[FILED DOCUMENTARY NO. 101443]**;

K. accept the recommendation to authorize the Chief Financial Officer to approve budget transfers in excess of \$250,000 for the period of August 17 through September 30, 2022. The Chief Financial Officer will inform the Board of the budget transfers approved during this time frame by the end of 2022;

L. accept the recommendation to: 1) make employee health insurance effective upon date of hire, by eliminating the current sixty-day eligibility period; 2) approve the corresponding revision to Policy 206.12; Employee Health, Disability and Life Insurance Benefits; 3) authorize expenditures of an estimated \$203,652.51 of the proposed Fiscal Year 2023 budget (first quarter) with an additional Fiscal Year 2022 impact of \$52,723.45; and 4) authorize the Chief Executive Officer to execute any necessary documents following review by legal counsel **[FILED DOCUMENTARY NO. 101444]**;

M. accept the Concessions/Procurement Committee's recommendation to (1) approve the Purchases of Palo Alto Refresh Hardware, Subscription, and Maintenance Support utilizing the State of Florida Alternate Contract Source State of Florida# 43220000-NASPO-19-ACS Master Contract Number: AR3228, "Data Communications Products and Services", which expires on September 30, 2024 to Compuquip Cybersecurity; (2) authorize funding from previously-approved departments' Capital Expenditure Fund in the not-to-exceed amount of \$298,520.95; and (3) authorize the Purchasing Department to issue the necessary Purchase Order;

N. accept the recommendation of the Concessions/Procurement Committee and: (1) approve Amendment No. 3, Second Renewal Option for Purchasing Contract 11-18, Landscape Maintenance of Parking Lots with Helping Hand Lawn Care, LLC; (2) authorize funding from the Operations and Maintenance Fund in the not-to-exceed amount of \$282,548.72 and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by Legal Counsel **[FILED DOCUMENTARY NO. 101445]**;

O. accept the recommendation to (1) approve the Amendment No. 1 To Lease Agreement (Training Center Support Facility) and Amendment No. 2 to Lease Agreement (Training Facility), as presented; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101446 - 101447]**;

P. accept the recommendation to (1) approve the Second Amendment to Remediation and Access Agreement with Frontier Airlines, Inc., as presented; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101448]**;

Q. accept the recommendation (1) approve the Declaration of Restrictive Covenant by and between the City of Orlando, the Greater Orlando Aviation Authority and the Florida Department of Environmental Protection; (2) seek approval from the City of Orlando; and (3) authorize an Authority Officer or the Chief Executive Officer to execute all documents related to the Declaration of Restrictive Covenant subject to satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101449]**;

R. accept the recommendation to (1) approve a Five (5) year Lease Agreement with Emporium 7 LLC at Colonial Promenade for 1,180 square feet to be used for a hair salon, at the initial annual rate of \$25.00 per square foot, with 3% annual escalations and additional rent of \$3.75 per square foot, the first month's base rent is abated; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101450]**;

S. accept the recommendation to 1) approve the Two (2) year Option to Renew Property Management and Leasing Agreement with Stiles Corporation for Professional Services (PS-00658), Orlando Executive Airport (ORL) Property Management, Brokerage, and Advisory Services, at the Colonial Promenade Shopping Center, Orlando Executive Airport for the period commencing May 26, 2023 and ending May 25, 2025; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents, subject to satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101451]**;

T. accept the recommendation to ratify the Resolution accepting (1) Amendment No. 1 to Public Transportation Grant Agreement FM 448760-2-94-1; (2) Public Transportation Grant Agreement FM 438487-1-94-1; and, (3) authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents **[FILED DOCUMENTARY NO. 101452 - 101453]**.

COMPENSATION COMMITTEE DISCUSSION OF AVIATION AUTHORITY GOALS

4. Board members provided the following as suggestive short-term goals for Mr. Thibault and long-term goals for the Aviation Authority.

Dr. Evans: Have a vision; stay loose, School for employees (daycare – 12th grade)

Mayor Dyer: Create a new strategic plan; successfully open Terminal C and be fully operational; open the Brightline terminal; complete a 90 – 120 day listening period with community stakeholders; bring Sunrail to the airport and enhance the ability of obtaining federal funding for the Sunshine Corridor; be a leader in Advanced Air Mobility; take a comprehensive look at the current procurement procedures.

Mrs. Kirkegard: Budget must be met in order to receive bonus; development of a clear succession plan for all departments; establish a game plan for the 2024 airline/airport use negotiations; increase revenue opportunities; create a North Terminal upgrade plan; look into changes of the Small Business policy; establish a benchmark for aviation best practices.

Mayor Demings: Seamless opening and operations of Terminal C, as well as the existing airport operations; increase MWBE Small Business participation; provide improvements in wayfinding and parking; continue conversations on transit connectivity (MCO to I-Drive); continue applying for federal and state grants, especially for infrastructure; diversification of revenue to include investments in air cargo and new retail business opportunities for Colonial Promenade.

Mr. Weisheyer: Develop a comprehensive vision and plan; create a world-class transportation hub; play a role in job creation bringing new opportunities, innovation, and industries into the region; develop a comprehensive strategic plan by year one; perform a full review of organizational chart; keep customer service/Orlando Experience a priority; take a look at the current physical plant needs; look at ways to improve/change the health plan and benefits; assess air service; look at new businesses/income opportunities.

NEW BUSINESS ITEMS

5. Using visual aids (copies on file); Staff presented the following new business items. New business items M and N were presented first.

Chairman Good left the room at 2:52 p.m.; returning at 2:55 p.m. At 3:07 p.m., Chairman Good turned the meeting over to Vice Chair Evans; rejoining the meeting telephonically at 3:13 p.m.

A. New Business Item A is a Recommendation of the Construction Committee to Approve of an Amendment to Addendum No. 25 to the Technology and Multi-Media Systems Specialty Engineer for the South Terminal C, Phase 1, Agreement with Burns Engineering, Inc. for Additional Construction Administration Services for W-S00113, South Terminal C, Phase 1 - Technology and Multi-Media Services, at the Orlando International Airport.

Upon motion by Mayor Dyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 25 to the Technology and Multi-Media Systems Specialty Engineer for the South Terminal C, Phase 1, Agreement with Burns Engineering, Inc. for Additional Construction Administration Services for W-S00113, South Terminal C, Phase 1 - Technology and Multi-Media Services, at the Orlando International Airport, for the total lump sum fee amount of \$729,162, with funding from FDOT Grants to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101454]**.

B. New Business Item B is a Recommendation of the Construction Committee to Award Project Bid Package (BP) No. 00496, MCO East Airfield Taxiways Rehabilitation and Related Work – Phase 2, at the Orlando International Airport (MCO), to Hubbard Construction Company.

Upon motion by Mayor Dyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Construction Committee and award BP No. 00496, MCO East Airfield Taxiways Rehabilitation and Related Work – Phase 2, at the Orlando International Airport, to Hubbard Construction Company, for the total bid amount of \$17,612,022.66 (Schedules A and B), with funding from FAA and FDOT Grants to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101455]**.

C. New Business Item C is a Recommendation of the Construction Committee to Approve an Addendum to the Design Consultant Services for East Airfield Taxiway Rehabilitation Agreement with AECOM Technical Services, Inc. for Construction Administration Services for Project Bid Package (BP) No. 00496, MCO East Airfield Taxiways Rehabilitation and Related Work – Phase 2, at the Orlando International Airport (MCO).

Upon motion by Mr. Mateer, second by Mayor Dyer, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Design Consultant Services for East Airfield Taxiway Rehabilitation Agreement with AECOM Technical Services, Inc. for Construction Administration Services for BP No. 00496, MCO East Airfield Taxiways Rehabilitation and Related Work – Phase 2, at the Orlando International Airport, for a total amount of \$432,446, which includes a not-to-exceed fee amount of \$430,822 and the not-to-exceed reimbursable expenses amount of \$1,624, with funding from FAA and FDOT Grants to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101456]**.

D. New Business Item D is a Recommendation of the Construction Committee to Approve an Addendum to the Continuing Program and Project Management Services Agreement with WSP USA, Inc. for Construction Phase Owner's Authorized Representative (OAR) Services for Project Bid Package (BP) No. 00496, MCO East Airfield Taxiways Rehabilitation and Related Work – Phase 2, at the Orlando International Airport.

Upon motion by Mr. Mateer, second by Mayor Dyer, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Services Agreement with WSP USA, Inc. for Construction Phase OAR Services for BP No. 00496, East Airfield Taxiways Rehabilitation and Related Work – Phase 2, at the Orlando International Airport, for the total amount of \$1,308,472, which includes the not-to-exceed fee amount of \$1,201,072 and the not-to-exceed reimbursable expenses amount of \$107,400, with funding from FAA and FDOT Grants to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101457]**.

E. New Business Item E is a Recommendation of the Construction Committee to Approve an Addendum to the Design Services for Taxiways G and H Rehabilitation, Phases 1 and 2, Agreement with AECOM Technical Services, Inc. for Design Phase Architect/Engineer (A/E) Services for Project W-00432, MCO Taxiways G and H Rehabilitation, Phases 1 and 2, at the Orlando International Airport (MCO).

Upon motion by Mayor Dyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the Design Consultant Services for Taxiways G and H Rehabilitation, Phases 1 and 2, Agreement with AECOM Technical Services, Inc. for Design Phase A/E Services for W-00432, MCO Taxiways G and H Rehabilitation, Phases 1 and 2, at the Orlando International Airport, for a total amount of \$1,979,309, which includes a lump sum fee amount of \$1,855,593, a not-to-exceed fee amount of \$109,221, and a not-to-exceed reimbursable expenses amount of \$14,495, with funding from FAA and FDOT Grants to the extent eligible and General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101458]**.

F. New Business Item F is a Recommendation of the Professional Services Committee to Approve an Addendum to the Information Technology (IT) Consulting Services Agreement with Faith Group Consulting, LLC for Fiscal Year (FY) 2023 Digital Content and Innovation Consulting Services at the Orlando International Airport.

Upon motion by Mrs. Kirkegard, second by Mayor Demings, vote carried to accept the recommendation of the Professional Services Committee to approve an Addendum to the IT Consulting Services Agreement with Faith Group Consulting, LLC, for FY 2023 Digital Content and Innovation Consulting Services at the Orlando International Airport, for the total amount of \$2,800,000, which includes the lump sum fee amount of \$2,400,000 and the not-to-exceed fee amount of \$400,000, with funding from Operations and Maintenance Funds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101459]**.

G. New Business Item G is a Recommendation of the Professional Services Committee to Approve an Addendum to the Information Technology (IT) Consulting Services Agreement with Technology Management Corporation dba Technology Management Corporation – 1 Incorporated for Fiscal Year (FY) 2023 Information Systems Staff Augmentation Support, at the Orlando International Airport.

Upon motion by Mayor Demings, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Professional Services Committee and approve an Addendum to the IT Consulting Services Agreement with Technology Management Corporation dba Technology Management Corporation – 1 Incorporated for FY 2023 Information Systems Staff Augmentation Support, for a total not-to-exceed fee amount of \$2,330,494, with funding from Operations and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101460]**.

H. New Business Item H is a Recommendation of the Construction Committee to Approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Strategic Planning Consulting Services.

Upon motion by Mr. Mateer, second by Mayor Dyer, vote carried to accept the recommendation of the Construction Committee and approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for Strategic Planning Consulting Services, for a total amount of \$710,422, which included the lump sum fee amount of \$685,122 and the not-to-exceed expenses amount of \$25,300, with funding from previously-approved Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101461]**.

I. New Business Item I is a Ratification of Extending the Builders Risk Insurance Program for Terminal C, Phase 1, and Related Programs at Orlando International Airport, to November 1, 2022, and the Recommendation of the Construction Committee to Authorize Payment for Additional Builders Risk Insurance Premium for the Extension.

Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to accept the recommendation to (1) ratify the extension of the Aviation Authority's existing Builders Risk Insurance Program to November 1, 2022; (2) accept the recommendation of the Construction Committee to authorize payment for the Additional Premium, for the total not-to-exceed amount of \$1,125,791, with funding from General Airport Revenue Bonds; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents (if any) following satisfactory review by legal counsel.

J. New Business Item J is a Recommendation of the Ground Transportation Committee to adopt the Adjusted Public Parking Rate Structure.

Upon motion by Mr. Mateer, second by Mayor Dyer, vote carried to accept the recommendation of the Ground Transportation Committee to adopt the proposed public parking rates.

K. New Business Item K is a Recommendation of the Concessions/Procurement Committee to Approve Amendment No. 3, Renewal Option and Contract Adjustment for Purchasing Contract 03-20, Terminal Janitorial Maintenance, with Flagship Airport Services, Inc. ("Flagship").

Answering Mrs. Kirkegard's question on the 5% increase as shown on the issues slide, Mr. Draper advised that the 5% increase is for reimbursable expenses, which includes employees, and consumables.

Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to accept the recommendation of the Concessions/Procurement Committee to recommend to the Aviation Authority Board: 1) approve Amendment No. 3, One Year Renewal Option and Contract Adjustment for Purchasing Contract 03-20, Terminal Janitorial Maintenance, with Flagship Airport Services, Inc.; 2) authorize funding in the not-to-exceed amount of \$25,374,800 from the Operations and Maintenance Fund; and 3) authorize an Aviation Authority officer or Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101462]**.

L. New Business Item L is a Recommendation of the Concessions/Procurement Committee to Award Request for Proposal (RFP) 12-22, South Terminal Janitorial Maintenance, at the Orlando International Airport, with Flagship Airport Services, Incorporated (Flagship).

Upon motion by Mayor Dyer, second by Mayor Demings, vote carried to accept the recommendation of the Concessions/Procurement Committee and approve the award Purchasing Bid 12-22, South Terminal Janitorial Maintenance, at the Orlando International Airport, to Flagship Airport Services, Incorporated, for the total not-to-exceed amount of \$37,619,348, with funding from the Operations and Maintenance Fund; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101463]**.

M. New Business Item M is a Recommendation for Preliminary Approval of Fiscal Year 2023 Aviation Authority Budget.

Referring to the personnel requests slide for MCO, Mrs. Kirkegard asked if 87.5 new full-time positions would be sufficient to accommodate Terminal C. Mr. Thibault responded in the affirmative and stated that directors were asked for their staffing needs. Additional discussion ensued on staffing and the proposed budget for MCO.

During Ms. Sharman's presentation of ORL's budget, Mrs. Kirkegard asked if FY23's revenue reflects Sheltair's proposal to build an additional 50,000 square feet of space, approved at last month's meeting. Mrs. Sharman stated it does not.

Upon motion by Mayor Demings, second by Mr. Mateer, vote carried to accept the recommendation to: (1) adopt the attached resolution approving the 2022-2023 preliminary budget; (2) request Orlando City Council to conduct a public hearing on the preliminary budget within ten days of receipt of the budget; and (3) authorize an Aviation Authority Officer to execute any necessary documents.

N. New Business Item N is a Recommendation of the of the Ad Hoc Committee to Award General Counsel Services to Rumberger, Kirk & Caldwell.

Mr. Gerber left the Boardroom at 3:02 p.m. and Ms. Rodriguez assumed the counsel's chair.

Chairman Good thanked Mayor Demings and Mrs. Kirkegard for their participation on the Ad Hoc Committee, and Ms. Rodriguez for her support to the Committee. He further stated the Committee unanimously selected Rumberger, Kirk & Caldwell to provide General Counsel Services.

Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to accept the recommendation of the Ad Hoc Committee to Award General Counsel Services to Rumberger, Kirk & Caldwell.

Mr. Gerber returned to the Boardroom at 3:07 p.m.

Vice Chair Evans opened the floor for discussion. With the approval of CA-S, Mrs. Kirkegard requested a Commercial Properties Development Committee meeting.

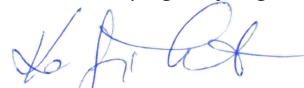
ADJOURNMENT

6. There being no further business to be considered, Vice Chair Evans adjourned the meeting at 3:45 p.m.



Anna Farmer
Manager, Board Services

(Digitally signed on September 22, 2022)



Kevin J. Thibault
Chief Executive Officer