

5On **WEDNESDAY, JULY 20, 2022, THE GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 2:02 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

M. Carson Good, Chairman  
Dr. John Evans, Vice Chair  
Belinda O. Kirkegard, Treasurer  
Mayor Buddy Dyer  
Craig Mateer  
Tim Weisheyer

Also present,

Kevin J. Thibault, Chief Executive Officer (telephonically)  
Kathleen Sharman, Chief Financial Officer  
Thomas W. Draper, Chief of Operations  
Yovannie Rodriguez, Chief Administrative Officer  
Davin Ruohomaki, Sr. Director, Construction & Engineering  
Kathy Bond, Sr. Director, Human Resources & Risk Management  
Vicki Jaramillo, Sr. Director, Marketing and Air Service Development  
Dan Gerber, Interim General Counsel  
Anna Farmer, Manager, Board Services and Recording Secretary

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

*Imam Muhammad Musri, President and Chairman of the Board of the Islamic Society of Central Florida, arrived at 2:10 and brought the invocation.*

#### **APPROVAL OF MINUTES**

1. Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to accept the meeting minutes of May 18, 2022, as written.

#### **RECOGNIZING YEARS OF SERVICE**

2. Mr. Draper recognized William 'Sam' Edwards, recently retired Carpenter, and Maury Remmers, Manager, Risk and Safety, for 20 years of excellent service to the Aviation Authority.

**CONSENT AGENDA**

3. Mr. Thibault requested Consent Agenda Item G be considered separately. Upon motion Mr. Weisheyer, second by Mr. Mateer, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: May 24, May 31, June 7, and June 21, 2022 Construction Committee; May 31, June 15, and July 5, 2022 Construction Finance Oversight Committee; May 24, 2022 Concessions Procurement Committee; February 1, 2022 Ground Transportation Committee, May 11, and May 31, 2022 Professional Services Committee

B. accept the recommendation to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. accept the recommendation to ratify the Resolution accepting PTGA FM 444878-2-94-01, and authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents **[FILED DOCUMENTARY NO. 101417]**;

D. accept the recommendation of the Construction Committee and approve an Addendum to the Professional Services Agreement with C&S Engineers, Inc. for Design Phase A/E Services for BP No. 00049, ORL Taxiways A, B and E4 Rehabilitation, at the Orlando Executive Airport, for a total amount of \$289,997, which includes a lump sum fee amount of \$229,477, a not-to-exceed fee amount of \$50,142, and a not-to-exceed reimbursable expenses amount of \$10,378, with funding from FAA and FDOT Grants to the extent eligible and previously-approved ORL Revenue Funds (Orlando City Council concurred to accept the grant and associated contracts on May 16, 2022); and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101418]**;

E. accept the recommendation of the Construction Committee to (1) approve Change Order No. H-S00025-01 in the amount of \$638,954.89 and no time extension, with funding as outlined in Attachment A; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the change order(s) following satisfactory review by legal counsel;

F. accept the recommendation to approve the appointment of Mr. Terrance A. Lloyd in the Osceola County/Non-Aviation representative category with a term expiring on April 4, 2025;

G. this item was considered separately;

H. accept the recommendation to Amend Organizational Policy 120.05, Orlando Executive Airport Advisory Committee;

I. accept the recommendation to approve the appointment of Chairman Carson Good, Mayor Jerry Demings and Belinda Ortiz Kirkegard to the Ad Hoc Committee for General Counsel Services;

**RECOMMENDATION OF THE CHIEF EXECUTIVE OFFICER TO NOMINATE CANDIDATE FOR THE POSITION OF DIRECTOR, PURCHASING & MATERIAL CONTROL**

4. Ms. Kathleen Sharman introduced Mr. Cliff Chroust, the candidate for the Director of Purchasing and Material Control.

Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to accept the Chief Executive Officer's nomination and confirm the nomination of Cliff Chroust as Director, Purchasing and Material Control, subject to successful completion of the Aviation Authority's pre-employment physical and background verification.

Before moving on to the CEO report, referring to Consent Agenda item F, Mr. Weisheyer asked that the Aviation Authority do something to recognize and thank Mr. Bill Prather for his decades of service to the Aviation Noise Abatement Committee.

**CHIEF EXECUTIVE OFFICER'S (CEO) REPORT**

5. Mr. Thibault's report is included in the Board agenda, with a copy on file.

- Mr. Thibault recognized Ms. Yovannie Rodriguez for receiving her Accredited Airport Executive designation.
- Chairman Good used this time to thank the entire team, our internal staff here at GOAA, our consultants and board members and their staff, for their involvement with

Bipartisan Infrastructure Law (BIL) grant. GOAA received \$50 million, the second highest grant in the nation.

- Mayor Dyer reminded the Board they were invited to join him and the White House Coordinator for the Infrastructure Investment and Jobs Act and Senior Advisor to the President, Mayor Mitch Landrieu, for a press conference highlighting the \$50 million received from the Bipartisan Infrastructure Bill.
- Mr. Thibault provided a presentation (on file) outlining the Strategic Plan Scope.
- Dr. Evans reported on a recent meeting he had with Mr. Jeff Fuqua and encouraged other Board members to meet with him.
- Chairman Good encouraged the Board members to read GOAA's history book, Orlando International Airport - History of a World-Class Airport, to get a glimpse of the kind of energy put into the vision of creating the greatest airport on Earth.

### **NEW BUSINESS ITEMS**

6. Mr. Draper announced that New Business items F and G have been pulled from the agenda. Using visual aids (copies on file); Staff presented the following new business items.

A. New Business Item A is a Recommendation Construction Committee to Approve an Amendment to Addendum No. 9 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with Geotech Consultants International, Inc. dba GCI, Inc. for Additional Fiscal Year (FY) 2022 Construction Phase Owners Authorized Representative (OAR) Program and Project Management Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport.

Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 9 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with Geotech Consultants International, Inc. dba GCI, Inc. for Additional FY 2022 Construction Phase OAR Program and Project Management Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport, for a total lump sum fee amount of \$3,299,440, with funding from General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101419]**.

B. New Business Item B is a Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 20 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with Cost Management, Inc. dba CMI for Additional Fiscal Year (FY) 2022 Construction Phase Owner's Authorized Representative (OAR) Support Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport.

Upon motion by Mr. Weisheyer, second by Mr. Mateer, vote carried to accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 20 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with Cost Management, Inc. dba CMI for Additional FY 2022 Construction Phase OAR Support Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport, for a total lump sum fee amount of \$615,432, with funding from General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101420]**.

C. New Business Item C is a Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 21 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with Cost Management, Inc. dba CMI for Additional Fiscal Year (FY) 2022 Construction Phase Owners Authorized Representative (OAR) Technology Consulting and Support Services

for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport.

Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 21 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with Cost Management, Inc. dba CMI for Additional FY 2022 Construction Phase OAR Technology Consulting and Support Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport, for a total lump sum fee amount of \$475,196, with funding from General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101421]**.

D. New Business Item D is a Recommendation of the Construction Committee to Approve an Amendment to Addendum No. 11 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with NV5, Inc. for Additional Fiscal Year (FY) 2022 Construction Phase Owner's Authorized Representative (OAR) Support Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Construction Committee and approve an Amendment to Addendum No. 11 to the Program and Project Management Services Agreement for South Terminal C, Phase 1, Program, with NV5, Inc. for Additional FY 2022 Construction Phase OAR Support Services for W-S00111, South Terminal C, Phase 1 – Program and Project Management Services, at the Orlando International Airport, for a total lump sum fee amount of \$466,828, with funding from General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101422]**.

E. New Business Item E is a Recommendation of the Construction Committee to Approve a Job Order Construction Services Addendum to the Continuing Horizontal Construction Services Agreement with The Middlesex Corporation for Project H-S00028, Terminal C Interim Ground Support Equipment (GSE) (Design/Build), at the Orlando International Airport.

Upon motion by Dr. Evans, second by Mr. Weisheyer, vote carried to accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Horizontal Construction Services Agreement with The Middlesex Corporation for H-S00028, Terminal C Interim Ground Support Equipment (GSE) (Design/Build), at the Orlando International Airport, for the total direct-negotiated amount of \$797,985, with funding from General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101423]**.

F. This item was pulled from the agenda.

G. This item was pulled from the agenda.

H. New Business Item H is a Recommendation of the Concessions/Procurement Committee to Award Invitation for Bid (IFB) 27-22, Smoke/Fire and Overhead Door Maintenance and Repair, at the Orlando International Airport, with Arbon Equipment Corporation.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation of the Concessions/Procurement Committee to (1) approve the award of Purchasing Bid 27-22, Smoke/Fire and Overhead Door Maintenance and Repair, at the Orlando International Airport, to Arbon Equipment Corporation, as the low responsive and responsible bidder, for the total not-to-exceed amount of \$626,060, with funding from the Operations and Maintenance Fund; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101424]**.

I. New Business Item I is a Recommendation of the Concessions/Procurement Committee to Approve Amendment No. 3, First Renewal Option and Contract Adjustment, for Purchasing Contract 05-19, Fire Sprinkler Systems Maintenance Services, at the Orlando International Airport, with Convergent Technologies LLC (Convergent).

Upon motion by Mr. Mateer, second by Mayor Dyer, vote carried to accept the recommendation of the Concessions/Procurement Committee to (1) approve Amendment No. 3, First Renewal Option and Contract Adjustment for Purchasing Contract 05-19, Fire Sprinkler Systems Maintenance Services (Wet, Dry & Pre-Action), at the Orlando International Airport, to Convergent Technologies LLC., for the total not-to-exceed amount of \$501,417, with funding from the Operations and Maintenance Fund; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101425]**.

J. New Business Item J is a Recommendation of the Concessions/Procurement Committee to Approve Amendment No. 3, Contract Adjustment for Purchasing Contract 01-21, Elevators, Escalators and Moving Sidewalks Maintenance and Repair Services, at the Orlando International Airport, with Schindler Elevator Corporation (“Schindler”).

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to accept the recommendation of the Concessions/Procurement Committee to (1) approve Amendment No. 3, Contract Adjustment for Purchasing Contract 01-21, Elevators, Escalators and Moving Sidewalks Maintenance and Repair Services, at the Orlando International Airport, to Schindler Elevator Corporation, for the total not-to-exceed amount of \$626,642.71, with funding from the Operations and Maintenance Fund; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101426]**.

K. New Business Item K is a Recommendation of the Concessions/Procurement Committee to Approve Amendment No. 1, Contract Adjustment, for Purchasing Contract 04-22, Trane Chiller Maintenance Services, at the Orlando International Airport, with Trane U.S. Inc. (Trane).

Upon motion by Mayor Dyer, second by Mr. Weisheyer, vote carried to accept the recommendation of the Concessions/Procurement Committee to (1) approve Amendment No. 1, Contract Adjustment for Purchasing Single Source 04-22, Trane Chiller Maintenance Services, at the Orlando International Airport, to Trane U.S. Inc., for the total not-to-exceed amount of \$ 376,140, with funding from the Operations and Maintenance Fund; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101427]**.

L. New Business Item L is a Recommendation of the Concessions/Procurement Committee to Approve Amendment No. 6, First Renewal Option for Purchasing Contract 01-17, Automated People Mover (APM) Operations and Maintenance, at the Orlando International Airport, with Crystal Mover Services, Inc. (“CMSI”).

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation of the Concessions/Procurement Committee to (1) approve Amendment No. 6, First Renewal Option for Purchasing Contract 01-17, Automated People Mover (APM) Operations and Maintenance, at the Orlando International Airport, to Crystal Mover Services, Inc., for the total not-to-exceed amount of \$ 40,629,625, with funding from the Operations and Maintenance Fund; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101428]**.

M. New Business Item M is a Recommendation of the Concessions/Procurement Committee to Award the Purchase of Original Equipment Manufacturer (OEM) Repair Parts for Baggage Handling Systems (BHS) and Passenger Boarding Bridges (PBB) to Replenish Authority Inventory under Single Source Procurement.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation of the Concessions/Procurement Committee recommendation to: (1) authorize the Purchasing Department to award blanket purchase agreements or purchase orders with each manufacturer listed based on a Single Source Procurement in compliance with the Aviation Authority policy through July 31, 2023; (2) authorize funding from the Operations and Maintenance Funds in the aggregate not-to-exceed amount of \$1,229,000; and (3) authorize staff to allocate and re-allocate the aggregate not-to-exceed amount among the eight manufacturers as needed.

N. New Business Item N is a Recommendation of the Concessions/Procurement Committee to Approve Amendment No. 3, Increase in Value, to Purchasing Contract 03-18, Operation and Management of Parking Facilities with ABM Aviation, Inc. ("ABM").

Discussion ensued around Mrs. Kirkegard's suggestion of breaking up the next contract to allow smaller businesses an opportunity to be awarded an entire contract and not just a piece of a contract.

Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to accept the recommendation of the Concessions/Procurement Committee recommendation to: (1) approve Amendment No. 3, Increase in Value to Purchasing Contract 03-18 Operation and Management of Parking Facilities, with ABM Aviation, Inc.; (2) authorize funding in a not-to exceed amount of \$980,720 from the Operations and Maintenance Fund; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101429]**.

O. New Business Item O is a Recommendation to approve Amendment No. 8 to Fixed Base Operator Lease Agreement by and between the Greater Orlando Aviation Authority ("Aviation Authority") and Atlantic Aviation – Orlando Executive, LLC ("Atlantic") at the Orlando Executive Airport ("ORL").

Upon motion by Mr. Weisheyer, second by Mr. Mateer, vote carried to accept the recommendation to: (1) approve the Amendment No. 8 to Fixed Base Operator Lease Agreement, as presented; (2) request the Orlando City Council approval of Amendment No. 8 to the Fixed Base Operator Lease Agreement as to the additional term; and (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the appropriate documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101430]**.

P. New Business Item P is a Recommendation to Authorize Funding for Non-Bargaining Employee Compensation Adjustments and Approve Revised Salary Structures.

Discussion ensued on Dr. Evans' question on if the employees are aware of the ways we are trying to help them.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to accept the recommendation to: (1) authorize expenditures of an estimated \$4,475,000 of the proposed Fiscal Year 2023 budget with an additional Fiscal Year 2022 impact of \$686,000 for compensation adjustments and associated payroll and benefit costs for non-bargaining personnel (includes Fire Department and Executive) effective August 7, 2022; (2) approve revised non-bargaining salary structures (includes Fire Department and Executive) and (3) authorize the Chief Executive Officer to implement the compensation adjustments.

## **ADJOURNMENT**

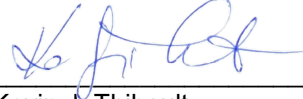
7. There being no further business to be considered, Chairman Good adjourned the meeting at 3:09 p.m.

(Digitally signed on August 17, 2022)



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Anna Farmer  
Manager, Board Services



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Kevin J. Thibault  
Chief Executive Officer