

On **WEDNESDAY, OCTOBER 20, 2021**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 2:00 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

M. Carson Good, Chairman  
Mayor Buddy Dyer, Vice Chair  
Mayor Jerry Demings, Treasurer  
Craig Mateer  
Dr. John L. Evans, Jr.  
Tim Weisheyer  
Belinda O. Kirkegard

Also present,

Phillip N. Brown, Chief Executive Officer and  
Secretary  
Kathleen Sharman, Chief Financial Officer  
Yovannie Rodriguez, Chief Administrative Officer  
Thomas W. Draper, Chief of Operations  
Carolyn Fennell, Senior Director of Public  
Affairs  
Dan Gerber, Interim General Counsel  
Anna Farmer, Manager, Board Services and Recording  
Secretary

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

*Before the meeting began, Chairman Good asked Pastor Roderick Zak to bring the invocation.*

#### **APPROVAL OF MINUTES**

1. Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to accept the minutes from August 18 2021, minutes as written.

#### **TWENTY-YEAR SERVICE AWARD TO KILBURN TAYLOR**

2. Mr. Draper, Chief of Operations, along with Fire Chief John Williamson, Mr. Brown and the Board, recognized Mr. Kilburn Taylor for his 20 years of service to the Aviation Authority.

#### **RECOGNIZING AVIATION NOISE ABATEMENT COMMITTEE (ANAC) CHAIRMAN**

3. Mr. Brown recognized Mr. David Konstan for 43 years of service as the Chairman of ANAC.

#### **CONSENT AGENDA**

4. Mr. Brown informed the Board there was a revision to the funding source for Consent Agenda Item E, and a revised memo was at each member's seat. Upon motion by Mr. Weisheyer, second by Mayor

Dyer, vote carried to adopt a resolution as follows, which includes the update to Consent Agenda Item E: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: August 24, August 31, September 7, September 21, and September 28, 2021 Construction Committee; August 10, August 31, September 1 - 2, September 21, and September 28, 2021, Professional Services Committee; July 27, 2021 Design Review Committee; June 25, July 23, July 26, August 9, and September 7, 2021 Concessions/Procurement Committee; August 5, 2021 Retirement Benefits Committee; August 31, 2021, Construction Finance Oversight Committee;

B. accept the recommendation to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and, (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. confirm the Chairman's appointment of Mr. Simon Snyder as Chairman of the Aviation Noise Abatement Committee for the remainder of the term expiring in April 2022;

D. accept the recommendation of the Finance Committee to: (1) approve costs related to Defeasement Multiple Series of Outstanding Bonds; (2) authorize funding in the not-to-exceed amount of \$175,000 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel;

E. ratify the Resolutions accepting (a) Amendment No. 1 to Public Transportation Grant Agreement FM 448578-1-94-1; and, (b) Public Transportation Grant Agreement FM 448578-1-94-2; and authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents **[FILED DOCUMENTARY NO. 101222 - 101223]**;

F. accept the recommendation of the Professional Services Committee, and approve Amendment No. 2 to Purchasing Agreement PS-B-575, Accounting, Grant Management, and Internal Control Compliance Services with Carr, Riggs & Ingram, LLC, to exercise the second one-year renewal option through December 31, 2022, for the total not-to-exceed fee amount of \$225,000, with funding from previously-approved Operations and Maintenance Funds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary contract documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101224]**;

G. accept the recommendation of the Concessions/Procurement Committee and (1) approve Amendment No. 2, First Renewal Option, for Purchasing Contract 07-19 Dock Leveler Preventative Maintenance and Repair Services, at the Orlando International Airport, with Miner Ltd. to extend the contract to April 30, 2023, for the total not-to-exceed amount of \$140,935, with funding from the Operations and Maintenance Fund; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101225]**;

H. approve Policy 130.01, Construction Contracts and Changes, and Procedure 130.02, Construction-Related Professional and Consulting Services;

I. approve a Pilot Program for Mobile Vending on Level 1; and authorize the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101226]**;

J. adopt the GOAA Board meeting calendar for January - December 2022;

K. approve the pilot program with Alclear, LLC for the implementation and evaluation of a passenger checkpoint reservation system, and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101227]**.

## **PROCUREMENTS**

5. Mr. Brown informed the Board of two upcoming procurements: the Ground Transportation Concession and Letters of Interest for Design Services for Orlando Executive Airport Taxiways A, B, and E4 Rehabilitation.

## **CHIEF EXECUTIVE OFFICER'S (CEO) REPORT**

6. Mr. Brown indicated that a copy of the report was included in the Board agenda, with a copy on file. In addition to the information included in his report, he informed the Board that the Aviation Authority has defeased all bonds and received reimbursement from the FAA for all, except for one tranche.

**RECOMMENDATION OF THE CONSTRUCTION COMMITTEE TO APPROVE AN ADDENDUM TO THE CONTINUING CIVIL ENGINEERING CONSULTING SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC. FOR ENGINEERING SERVICES FOR PROJECT W-00433, 2021 AIRPORT PAVEMENT MANAGEMENT SYSTEM, AT THE ORLANDO INTERNATIONAL AIRPORT**

7. Using visual aids (copy on file); Mr. Friel presented New Business Item A.

An Airport Pavement Management System (APMS) is a mandatory requirement of the Federal Aviation Administration (FAA) for airport projects funded with federal grant monies through the Airport Improvement Program (AIP) and/or with revenue from the Passenger Facility Charges (PFC) Program. An APMS assists airports in finding optimum strategies for maintaining pavements in a safe and serviceable condition over a given period for the least cost.

AECOM Technical Services, Inc. will perform airfield pavement inspections and assessments in compliance with the FAA requirements and per the American Society of Testing and Materials (ASTM) D5340-12 "Standard Test Method for Airport Pavement Condition Index Surveys" for MCO on airside pavement features, which will include runways, taxiways, taxi-lanes, and aprons.

The Aviation Authority has reviewed the proposal from AECOM Technical Services, Inc., and determined that, due to the specialized scope of the services, AECOM Technical Services, Inc. does not propose any small business participation on this addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Civil Engineering Consulting Services Agreement with AECOM Technical Services, Inc. for Engineering Services for 2021 Airport Pavement Management System, at the Orlando International Airport, for a total lump sum fee amount of \$348,521, with funding from previously-approved Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mrs. Kirkegard, second by Mayor Dyer, vote carried to approve the recommendation for New Business Item A, as presented **[FILED DOCUMENTARY NO. 101228]**.

**RECOMMENDATION OF THE CONSTRUCTION COMMITTEE TO APPROVE AN ADDENDUM TO THE PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR PROJECT W-00428, STORMWATER DRAINAGE ATLAS UPDATE, AT THE ORLANDO INTERNATIONAL AIRPORT**

8. Using visual aids (copy on file); Mr. Friel presented New Business Item B.

Stormwater Drainage Atlas Update services provide for the update to the existing drainage atlas, and will reflect current and, to the extent possible, future conditions of the drainage system of the entire MCO campus.

The services will include a survey of all the relevant drainage structures, an update of MCO's master stormwater model, and considerable coordination with the South Florida Water Management District.

The Aviation Authority set a combined participation goal of 16% Minority and Women Business Enterprise (MWBE)/Local Disadvantaged Business (LDB)/Veteran Business Enterprise (VBE). The Aviation Authority has reviewed the proposal from Kimley-Horn and Associates, Inc., and determined that Kimley-Horn and Associates, Inc. proposes 22% MWBE participation on this addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Professional Services Agreement with Kimley-Horn and Associates, Inc. for W-00428, Stormwater Drainage Atlas Update, at the Orlando International Airport, for a total amount of \$474,208, which includes a lump sum fee amount of \$369,708 and a not-to-exceed reimbursable expense amount of \$104,500, with funding from previously-approved Capital Expenditure Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to approve the recommendation for New Business Item B, as presented **[FILED DOCUMENTARY NO. 101229]**.

**RECOMMENDATION OF THE CONCESSIONS/PROCUREMENT COMMITTEE TO AWARD INVITATION FOR BID (IFB) 02-22, CARPET, VINYL AND RUBBER FLOORING REPAIR AND REPLACEMENT SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT, TO DESIGNERS WEST INTERIORS, INC.**

9. Using visual aids (copy on file); Mr. Friel presented New Business Item C.

Contract 02-22 is for the replacement and repairs of existing carpet and installation of new carpet throughout the Airport Complex. The Aviation Authority will provide the flooring necessary for Contractor to perform the work, and the Contractor will provide everything else necessary to complete the repair and replacement services.

The Small Business Development Department has not established Minority and Women Business Enterprise (MWBE)/Local Developing Business (LDB) goals due to the limited and specialized scope of the required services; however, Designers West Interiors, Inc. is a certified MWBE/LDB firm.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Concessions/Procurement Committee and (1) award Purchasing Bid 02-22, Carpet, Vinyl and Rubber Flooring Repair and Replacement Services, at the Orlando International Airport, to Designers West Interiors, Inc. for the total not-to-exceed amount of \$1,154,685, with funding from the Capital Expenditure Fund; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Mateer, second by Mayor Demings, vote carried to approve the recommendation for New Business Item C, as presented **[FILED DOCUMENTARY NO. 101230]**.

**RECOMMENDATION OF THE CONCESSIONS/PROCUREMENT COMMITTEE TO AWARD INVITATION FOR BID (IFB) 13-22, FIRE ALARM SYSTEM TESTING, CERTIFICATION AND REPAIR, AT THE ORLANDO INTERNATIONAL AIRPORT, TO CONVERGINT TECHNOLOGIES LLC**

10. Using visual aids (copy on file); Mr. Friel presented New Business Item D.

Contract 13-22 provides all requirements to perform all fire alarm and mass notification system testing, maintenance, and certification at the Orlando International Airport.

This contract did not include a Minority and Women Business Enterprise (MWBE) or Local Developing Business (LDB) participation requirement.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Concessions/Procurement Committee and (1) award Purchasing Bid 13-22, Fire Alarm System Testing, Certification and Repair, at the Orlando International Airport, to Convergent Technologies LLC. for the total not-to-exceed amount of \$1,602,480, with funding from the Operations and Maintenance Funds; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item D, as presented **[FILED DOCUMENTARY NO. 101231]**.

**RECOMMENDATION OF THE CONCESSIONS/PROCUREMENT COMMITTEE TO APPROVE AMENDMENT NO. 3, A 5-YEAR EXTENSION, FOR PURCHASING SOLE SOURCE CONTRACT 11-12, PUBLIC ADDRESS SYSTEM, AT THE ORLANDO INTERNATIONAL AIRPORT, WITH INNOVATIVE ELECTRONIC DESIGNS SUPPORT SERVICES LLC D/B/A IED ON CALL (IED ON CALL)**

11. Using visual aids (copy on file); Mr. Friel presented New Business Item E.

The existing Public Address System requires the use of proprietary software and hardware that was developed by IED On Call. This Sole Source Contract requires IED On Call to provide extended hardware and software warranty, maintenance and repair program for the Aviation Authority's Public Address System located in the Airsides, Landsides, Automatic People Mover (APM) and Pedestrian Drop Off Lobby (PDL). The contractor will provide preventative maintenance measures, including but not limited to, scheduled system health checks, training of first responders, periodic software upgrades and scheduled hardware replacements at the Orlando

International Airport in accordance with the Contract documents.

The Small Business Development Department has not established Minority and Women Business Enterprise (MWBE)/Local Developing Business (LDB) goals due to limited and specialized scope of the required services.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Concessions/Procurement Committee and (1) approve Amendment No. 3, the 5-Year Sole Source contract extension for Purchasing Contract 11-12, Public Address System, at the Orlando International Airport, to extend the contract to April 4, 2027, with Innovative Electronic Designs Support Services LLC d/b/a IED On Call, for the total not-to-exceed amount of \$350,490, with funding from the Operations and Maintenance Fund; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Dr. Evans, second by Mayor Demings, vote carried to approve the recommendation for New Business Item E, as presented. **[FILED DOCUMENTARY NO. 101232]**.

**RECOMMENDATION OF THE CONCESSIONS/PROCUREMENT COMMITTEE TO APPROVE AMENDMENT NO. 2, SECOND AND FINAL RENEWAL OPTION TO PURCHASING CONTRACT NO. 03-18, OPERATION AND MANAGEMENT OF PARKING FACILITIES AT ORLANDO INTERNATIONAL AIRPORT, WITH ABM AVIATION, INC.**

12. Using visual aids (copy on file); Mr. Draper presented New Business Item F.

Contract 03-18 requires ABM to perform 24 hours per day, 365 days per year, management and oversight of the Aviation Authority's designated parking facilities. The designated parking facilities consist of 3 parking garages including terminal top, 3 economy parking lots, 2 commercial lanes and 1 valet parking operation.

The contract includes an Airport Concessions Disadvantage Business Enterprises (ACDBE) participation goal of 35%.

It was respectfully requested that the Aviation Authority Board resolve to accept the Concessions/Procurement Committee recommendation to (1) approve Amendment No. 2, second and final renewal option of Purchasing Contract No. 03-18, Operation and Management of Parking Facilities, with ABM Aviation, Inc.; (2) authorize funding in the not-to-exceed amount of \$6,471,500 from the Operations and Maintenance Fund; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item F, as presented **[FILED DOCUMENTARY NO. 101233]**.

**RECOMMENDATION OF THE CONCESSIONS/PROCUREMENT COMMITTEE TO AWARD THE PURCHASE OF HEWLETT PACKARD ENTERPRISE (HPE) SERVERS (SYNERGY REPLACEMENT VSPHERE HOSTS) AND SUPPORT SERVICES THROUGH THE UTILIZATION OF THE STATE OF FLORIDA CONTRACT #43211500-WSCA-15-ACS, TO HIGH PERFORMANCE TECHNOLOGIES, LLC**

13. Using visual aids (copy on file); Mr. Pelletier presented New Business Item G.

The Aviation Authority utilizes various types of HPE computer hardware in a number of different functional capacities throughout the organization. These Servers are to support the Aviation Authority's virtual platform and VMWare ESXI environment. VMWare ESXI is software that creates an overall structure to provide resources of CPU, Memory, and disk storage to virtual computers.

The Aviation Authority's current VMWare virtual platform is running on end-of-life hardware. This purchase will provide the necessary Hewlett Packard Servers to replace the unsupported hardware (ProLiant BL460C Gen 8) with HPE Synergy 480 Gen 10 servers with the current version of ESXI (v7.0). Replacement Servers for the VMWare's virtual platform are necessary to support the latest ESXI version.

It was respectfully requested that the Aviation Authority Board resolve to accept the Concessions/Procurement Committee's recommendation to: (1) award Purchasing Request for Written Quotation (RFQ) 93337-21, Purchase of Hewlett Packard Servers (Synergy Replacement vSphere Hosts) and Support Services through the

Utilization of the State of Florida Contract #43211500-WSCA-15-ACS, to High Performance Technologies, LLC, as the low responsive and responsible respondent; (2) authorize funding from the previously-approved Capital Expenditure Funds in the not-to-exceed amount of \$337,999.20; and, (3) authorize the Purchasing Department to issue the necessary Purchase Order.

Upon motion by Mrs. Kirkegard, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item G, as presented.

**RECOMMENDATION TO APPROVE AMENDMENT OF THE GROUND TRANSPORTATION CONCESSION AT ORLANDO INTERNATIONAL AIRPORT WITH MEARS DESTINATION SERVICES, INC. ("MEARS")**

14. Using visual aids (copy on file); Ms. Rodriguez presented New Business Item H.

Mears was awarded the Ground Transportation Concession ("Concession") for the provision of transportation services in limousines, sedans, vans and buses at Orlando International Airport in December 2018. The Term of the Concession is set to expire on October 31, 2021. The Aviation Authority has initiated a Request for Proposals for new Ground Transportation Concessionaires, which will not be concluded prior to the current termination of the Mears Concession.

Staff has determined that the provision of Ground Transportation services is extremely important to passengers at the Airport, and proposes to exercise the first renewal option of the Concession agreement to support Airport Operations during the upcoming holiday travel season. The Aviation Authority is granted the ability to terminate the Concession Agreement with thirty days written notice; Mears is willing to accept the renewal option under these terms.

This contract includes an Airport Concessions Disadvantage Business Enterprises (ACDBE) participation goal of 10%.

It was respectfully requested that the Aviation Authority Board: (1) approve Amendment 4 to the Ground Transportation Concession to Mears Destination Services, Inc. and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by legal counsel.

Upon motion by Mr. Mateer, second by Mr. Weisheyer, vote carried to approve the recommendation for New Business Item H, as presented **[FILED DOCUMENTARY NO. 101234]**.

**RECOMMENDATION TO APPROVE SUPPLEMENTAL IN-TERMINAL RELIEF RESOLUTIONS FOR DUTY FREE/DUTY PAID AND SPA SERVICES CONCESSIONS**

15. Using visual aids (copy on file); Ms. Rodriguez presented New Business Item I.

The Aviation Authority Board adopted actions and resolutions for various relief programs in April 2020, May 2020, August 2020 and March 2021. The reasons for those actions were set forth in Board memoranda and Board presentations during those Board meetings.

Although passenger traffic continues to improve, the COVID-19 Pandemic continues to limit international passenger traffic as well as demand for in-terminal spa services. In balancing these issues, Staff has developed new Resolutions for the Aviation Authority Board's consideration. The relief would be for a period beginning October 1, 2021 through January 31, 2022. In order to qualify for this extended relief, similar conditions to previous relief programs must be met.

Seeking clarification, Chairman Good stated his understanding is the concessions need to be open. Ms. Rodriguez responded in the affirmative. Additional discussion ensued.

It was respectfully requested that the Aviation Authority Board resolve to: (1) approve Supplemental In-Terminal Relief Resolutions for Duty Free/Duty Paid and Spa Services Concessions; (2) authorize the Aviation Authority Chairman and Chief Executive Officer to execute the Resolutions; (3) authorize the Chief Executive Officer to have discretion to enforce the terms and conditions of the Resolutions; and, (4) authorize the Chief Executive Officer to execute those documents necessary to carry out this Resolution upon satisfactory review by legal counsel.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item I, as presented.

**RECOMMENDATION TO APPROVE AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (ACDBE) IN-TERMINAL CONCESSION OPERATOR PANDEMIC GRANT FUND PARAMETERS**

16. Using visual aids (copy on file); Mr. Brown presented New Business Item J.

At the September 21, 2021 Aviation Authority Board meeting, the Board approved an ACDBE In-terminal Concession Operator Pandemic Grant Fund. On October 11, 2021, Staff held a meeting with ACDBE In-Terminal Concession operators and discussed the intent of the grant fund, the proposed application, and the grant fund process. After considering the ACDBE participants' input, Staff then developed a rigorous application process.

Mr. Brown explained the eligibility and award criteria and said the purpose of the grant is to provide reimbursement for eligible expenses incurred on or after October 1, 2021, through September 30, 2022, to those small businesses who have suffered because of the pandemic.

Mayor Demings asked how soon before the concessionaires receive reimbursement. Mr. Brown replied that once the application is approved, concessionaires will complete a payment request form; once that has been reviewed by the LDB accounting firm, it will be submitted for payment according to the payment provisions of the statute.

Mrs. Kirkegard asked how many companies are eligible for the grants. Mr. Brown responded there are 24 ACDBE firms who can apply, but not all may be eligible.

It was respectfully requested that the Aviation Authority Board: (1) approve the ACDBE In-terminal Concession Operator Pandemic Grant Fund application and grant fund agreement criteria; (2) authorize Staff to move forward with this initiative and allocate grant funds within the previously approved \$2 million authorization; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mayor Demings, second by Mayor Dyer, vote carried 6 in favor and 1 against to approve the recommendation for New Business Item J, as presented.

Discussion ensued on the quality of food and beverages served and the number of concessions that are closed or who are not operating regular business hours. Chairman Good advised that GOAA will have people shopping the concessions. Mr. Mateer commented that the concessionaires are not taking us seriously, and he stated it is now time for us to act. The Board directed staff to put the concessionaires on notice to become compliant by the November 10, 2021 Board meeting.

*Mayor Dyer left the meeting at 2:56 p.m.*

**RECOMMENDATION TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SUBMIT DOCUMENTATION DEMONSTRATING COMPLIANCE WITH FLORIDA STATUTE 332.0075(5)(A)**

17. Using visual aids (copy on file); Mr. Brown presented New Business Item K.

House Bill 915 (HB 915), which became effective October 1, 2020, created Florida Statute (F.S.) 332.0075, which imposes various requirements on the governing bodies of small, medium, and large hub commercial service airports.

The Florida Department of Transportation (FDOT) has developed a web portal, utilizing the Florida Aviation Database, to submit a checklist for Airport Transparency and Accountability Reporting Compliance, which must be completed by November 1. The web portal requires an authorized individual to attest the Aviation Authority Board's compliance with part III of F.S. 112, F.S. 287, F.S. 332.0075. The Chief Executive Officer has been identified as the authorized individual to provide this attestation on behalf of the Aviation Authority Board.

Mr. Brown informed the Board that all Board Members have completed their ethics training and have submitted their Form 1.

It was respectfully requested that the Aviation Authority Board: (1) authorize the Chief Executive Officer to submit the information requested by FDOT on behalf of the Board; and, (2) execute a statement that it has complied with part III of F.S. 112, F.S. 287, and F.S. 332.0075.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to approve the recommendation for New Business Item K, as presented.

Dr. Evans thanked Mr. Draper and Mr. Griffin for giving him a tour of the runways. He then informed the Board of a speaker series titled 'Keeping It Real' that he has reinstated with the Boys and Girls Club of Central Florida, the first one being held in Eatonville.

**ADJOURNMENT**

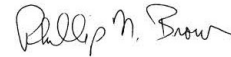
18. There being no further business to be considered, Chairman Good adjourned the meeting at 3:03 p.m.

(Digitally signed on December 15, 2021)



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Anna Farmer  
Manager, Board Services



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Phillip N. Brown  
Chief Executive Officer