

On **WEDNESDAY, SEPTEMBER 15, 2021**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 2:04 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

M. Carson Good, Chairman  
Mayor Buddy Dyer, Vice Chair  
Mayor Jerry Demings, Treasurer  
Craig Mateer  
Dr. John L. Evans, Jr.  
Tim Weisheyer  
Belinda O. Kirkegard

Also present,

Phillip N. Brown, Chief Executive Officer and  
Secretary  
Kathleen Sharman, Chief Financial Officer  
Yovannie Rodriguez, Chief Administrative Officer  
Thomas W. Draper, Chief of Operations  
Carolyn Fennell, Senior Director of Public  
Affairs  
Davin Ruohomaki, Senior Director of Construction  
and Engineering  
Dan Gerber, Interim General Counsel  
Anna Farmer, Recording Secretary

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

*Before the meeting began, Chairman Good asked the Director of Guang Ming Temple, Ru Yuan, to bring the invocation.*

**CONSENT AGENDA**

1. Upon motion by Mayor Demings, second by Mrs. Kirkegard, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: July 27, August 3, and August 10, 2021, Construction Committee; July 22, July 27, August 3, and August 10, 2021, Professional Services Committee; August 6, 2021, Construction Finance Oversight Committee;

B. accept the recommendation to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and (3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

C. accept the recommendation of the Construction Committee and approve an Addendum to the Design Consultant Services for East Airfield Taxiway Rehabilitation Agreement with AECOM Technical Services, Inc. for Construction Administration Services for BP No. 00495, MCO East Airfield Taxiways Rehabilitation and Related Work - Phase 1, at the Orlando International Airport, for a total amount of \$211,809, which includes a not-to-exceed fee amount of \$210,329 and the not-to-exceed reimbursable expenses amount of \$1,480, with funding from FAA Grants to the extent eligible, previously-approved Capital Expenditure Funds, and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101160**];

D. accept the recommendation of the Construction Committee and approve Amendment No. 6 to Addendum No. 10 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction for BP No. S00154, South Terminal C, Phase 1, Fueling System (GMP No. 11-S) at the Orlando International Airport, for a total negotiated deductive GMP Amendment amount of (\$575,077), which includes a deductive amount of (\$50,000) from Allowances, a deductive amount of (\$216,950) from CM@R Contingency, a deductive amount of (\$271,839) from Owner Contingency, a deductive amount of (\$3,794) from Performance and Payment Bonds, and a deductive amount of (\$32,494) from the CM@R's Fee (6.031%), resulting in a revised GMP amount of \$31,552,586, with funding credited to General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101161**];

E. accept the recommendation of the Construction Committee and approve Amendment No. 5 to Addendum No. 15 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture for BP No. S00170, South Terminal C, Phase 1, Underground Electrical Distribution (GMP No. 5-S.6) at the Orlando International Airport, for a total negotiated deductive GMP Amendment amount of (\$443,771), which includes a deductive amount of (\$40,000) from Allowances, a deductive amount of (\$370,635) from CM@R Contingency, a deductive amount of (\$11,942) from Owner Contingency, a deductive amount of (\$3,262) from Performance and Payment Bonds, and a deductive amount of (\$17,932) from the CM@R's Fee (4.211%), resulting in a revised GMP amount of \$49,263,590, with funding credited to General Airport Revenue Bonds; and

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authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101162**];

F. accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Low Voltage Construction Services Agreement with Orion Management Services, LLC for Construction Services for L-00064, On-Call Low Voltage Services (FY22-ORION), at the Orlando International Airport, for the total direct-negotiated amount of \$300,000, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101163**];

G. accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Low Voltage Construction Services Agreement with Orlando Business Telephone Systems, Inc. for Construction Services for L-00065, On-Call Low Voltage Services (FY22-OBTS), at the Orlando International Airport, for the total direct-negotiated amount of \$300,000, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101164**];

H. accept the recommendation of the Construction Committee and approve a Job Order Construction Services Addendum to the Continuing Low Voltage Construction Services Agreement with Quality Cable Contractors, Inc. for Construction Services for L-00066, On-Call Low Voltage Services (FY22-QCC), at the Orlando International Airport, for the total direct-negotiated amount of \$300,000, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101165**];

I. accept the recommendation of the Construction Committee and (1) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with Advanced Roofing, Inc. to exercise the first one-year renewal option and extend the Agreement to January 8, 2023; (2) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with P&A Roofing & Sheet Metal, Inc. to exercise the first one-year renewal option and extend the Agreement to February 8, 2023; (3) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with Southland Rowe Roofing, Inc. to exercise the first one-year renewal option and extend the Agreement to June 19, 2023; (4) approve a no-cost Addendum to the Continuing Roofing Construction Services Agreement with T&G Corporation dba Bowhead Roofing to exercise the first one-year renewal option and extend the Agreement to January 8, 2023; and, (5) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101166 - 101169**];

J. accept the recommendation to ratify the Resolution accepting PTGA FM 448639-1-94-01, and authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents [**FILED DOCUMENTARY NO. 101170**];

K. accept the recommendation of the Professional Services Committee and (1) approve the ranking of the firms for Continuing Vertical Construction Services at the Orlando International Airport, Orlando Executive Airport and Other Facilities operated by

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the Aviation Authority, as follows: First - Gomez Construction Co.; Second - R.L. Burns, Inc.; Third - The Roderick Group, Inc. dba Ardmore Roderick; Fourth - H.W. Davis Construction, Inc.; Fifth - Votum Construction, LLC; Sixth - Clancy & Theys Construction Co.; Seventh - McCree Design Builders, Inc.; Eighth - Collage Design and Construction Group, Inc. dba The Collage Companies; Ninth - Johnson-Laux Construction, LLC; Tenth - T&G Corporation dba T&G Constructors; Eleventh - Ovation Construction Company; Twelfth - H.A. Contracting Corporation; Thirteenth - LEGO Construction, Co.; Fourteenth - Mejia International Group Corporation; and Fifteenth - RUSH Facilities, LLC; (2) approve a no-cost Continuing Vertical Construction Services Agreement with all fifteen ranked firms; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary contract documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101171 - 101185**];

L. accept the recommendation to: (1) approve the proposed contract with Korn Ferry (US) Inc.; 2) authorize funding in the amount of \$140,000, which includes a fee amount of \$120,000 and a reimbursable expense amount of \$20,000, with funding from the Operations and Maintenance Fund; and, (3) authorize the Chairman to execute the contract following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101186**];

M. accept the recommendation to confirm the appointments outlined in the memorandum effective September 15, 2021 to the Commercial Properties Development Committee and Finance Committee, and amend Organizational Policy 120-14 as presented;

N. accept the recommended change to the Committee voting membership of the Aviation Authority's Organizational Policy 120.08, Retirement Benefits Committee;

O. accept the recommendation to approve the revisions to Policy 203.07, Family Medical Leave Act (FMLA) with an effective date of October 3, 2021.

**PROCUREMENTS**

2. Mr. Brown informed the Board of four upcoming procurements: Valet and Remote Check-In Services Concession, South Terminal Janitorial Maintenance, Selection of Design Services for Taxiways G and H Rehabilitation - Phases 1 and 2 at the Orlando International Airport (MCO), and Selection of Design Services for Orlando Executive Airport (ORL) East Ramp Rehabilitation - Phases 1, 2 and 3.

**RECOMMENDATION TO APPROVE THE CONSTRUCTION, DESIGN AND RELOCATION AGREEMENT AT THE ORLANDO INTERNATIONAL AIRPORT, SOUTH TERMINAL C WITH JETBLUE AIRWAYS CORPORATION ("JETBLUE")**

3. Using visual aids (copy on file); Mr. Brown presented New Business Item A.

On May 16, 2018, the Authority Board approved a Non-Binding Memorandum of Understanding between the Aviation Authority and JetBlue Airways Corporation regarding the development and utilization by JetBlue of facilities in Phase 1 of the South Terminal Complex. The factors considered in the current expectation of the Aviation Authority to assign JetBlue to the South Terminal C included: a commitment to operate in a common use environment; a demonstrated level of international traffic at the Airport that will support, in conjunction with other international carriers' flight activity, an investment in a Federal Inspection Station (FIS); a demonstrated and substantive network of bi-lateral and/or alliance relationships with other air carriers' that can leverage international air

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service at the Airport; a demonstrated level of substantial domestic traffic; a demonstrated expression of interest to expand traffic at the Airport; and a level of passenger activity which will support a concessions program for a significant portion of each day.

The construction of the South Terminal C has progressed to a stage where a binding commitment for exclusively leased space is desired. JetBlue will enter into a Letter of Authorization for the lease of such exclusive use space, and pay monthly rent on the exclusively leased space on a cost per square foot basis for the duration of the term of the Letter of Authorization.

JetBlue will pay for the JetBlue specific build out costs and the Fiscal Impact of the additional space at FY 2022 rates is estimated to be \$973,342.

It was respectfully requested that the Aviation Authority Board resolve to: (1) approve the Construction, Design and Relocation Agreement at the Orlando International Airport, South Terminal C with JetBlue Airways Corporation, with such changes and finalization of numbers and amounts as the Chief Executive Officer deems reasonable; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents, following satisfactory review by legal counsel.

Upon motion by Mr. Mateer, second by Mrs. Kirkegard, vote carried to approve the recommendation for New Business Item A, as presented **[FILED DOCUMENTARY NO. 101187]**.

*Mr. Brown introduced Mr. Robin Hayes, Chief Executive Officer with JetBlue, and invited him forward to address the Board.*

**RECOMMENDATION OF THE CONCESSIONS/PROCUREMENT COMMITTEE TO AWARD INVITATION FOR BID (IFB) 05-22, LANDSIDE TERMINAL LANDSCAPE MAINTENANCE AND IRRIGATION SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT, TO HELPING HAND LAWN CARE, LLC**

4. Using visual aids (copy on file); Mr. Friel presented New Business Item B.

The term of Contract 05-22 is for thirty-six (36) months with initial service to commence on or about December 1, 2021, and with the Aviation Authority having options to renew the Contract for two (2) additional periods of one (1) year each. The services provided will be for commercial landscaping services at the Orlando International Airport.

The contract includes a Minority and Women Business Enterprise (MWBE) participation goal of 30% and a Local Developing Business (LDB) goal of 5%.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Concessions/Procurement Committee and, (1) award Purchasing Bid 05-22, Landside Terminal Landscape Maintenance and Irrigation Services, at the Orlando International Airport, to Helping Hand Lawn Care, LLC for the total not-to-exceed amount of \$4,187,150, with funding from the Operations and Maintenance Fund; and, (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary

documents following satisfactory review by legal counsel.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item B, as presented [**FILED DOCUMENTARY NO. 101188**].

**RECOMMENDATION OF THE CONSTRUCTION COMMITTEE TO APPROVE AN ADDENDUM TO THE CONTINUING TRANSPORTATION PLANNING SERVICES AGREEMENT WITH HNTB CORPORATION, FOR FISCAL YEAR (FY) 2022 STAFF EXTENSION SERVICES FOR TRANSPORTATION PLANNING AND RELATED TASKS**

5. Using visual aids (copy on file); Mr. Friel presented New Business Item C.

These services provide for extension of staff support services for transportation planning and related environmental and safety tasks, and include, but are not limited to, assistance in the management of projects and programs and the associated day-to-day tasks, participation in strategic planning for transportation and related environmental issues associated with the Aviation Authority's transportation projects, and development of planning books/scopes. Services will be provided from October 1, 2021, through September 30, 2022.

Due to the limited scope of the required services, HNTB Corporation does not propose any small business participation on this addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Transportation Planning Services Agreement with HNTB Corporation, for FY 2022 Staff Extension Services for Transportation Planning and Related Tasks, for a total not-to-exceed fee amount of \$387,882, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to approve the recommendation for New Business Item C, as presented [**FILED DOCUMENTARY NO. 101189**].

**RECOMMENDATION OF THE CONSTRUCTION COMMITTEE TO APPROVE AN ADDENDUM TO THE GENERAL CONSULTING SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR FISCAL YEAR (FY) 2022 ON-SITE PLANNING SUPPORT SERVICES**

6. Using visual aids (copy on file); Mr. Friel presented New Business Item D.

These general consulting services include, but are not limited to, on-site staff support, land use analyses, assistance with projects, programs and other associated day-to-day project support tasks. Services will be provided from October 1, 2021, through September 30, 2022.

Due to the limited and specialized scope of the required services, Ricondo & Associates, Inc. does not propose any small business participation on this addendum.

Mrs. Kirkegard asked if this contract requires MWBE participation. Mr. Friel responded

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that the master agreement with Ricondo does have small business goals; however, some sub-contracts will have them while others will not. He went on to say the Aviation Authority looks at the aggregate of their contract.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the General Consulting Services Agreement with Ricondo & Associates, Inc. for FY 2022 On-Site Planning Support Services, for a total not-to-exceed fee amount of \$399,840, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Weisheyer, second by Mayor Dyer, vote carried to approve the recommendation for New Business Item D, as presented [FILED DOCUMENTARY NO. 101190].

**RECOMMENDATION OF THE CONCESSIONS/PROCUREMENT COMMITTEE TO AWARD THE PURCHASE OF ORACLE SOFTWARE LICENSES AND PRODUCT TECHNICAL SUPPORT THROUGH THE UTILIZATION OF THE STATE OF ARIZONA, MARICOPA COUNTY, U.S. COMMUNITIES CONTRACT #180233-002, FOR ORACLE PRODUCTS AND SERVICES, TO MYTHICS INC. (MYTHICS)**

7. Using visual aids (copy on file); Mr. Pelletier presented New Business Item E.

The Aviation Authority utilizes various types of Oracle software in a number of different functional capacities throughout the organization. In 2021, an external Oracle true-up audit was conducted and it was determined that an increase in the number of licenses is required to meet the needs of the Aviation Authority's usage.

The Small Business Development Department has reviewed the requirements for this purchase and has determined that due to the lack of ready, willing and able certified Small Businesses for these items, this procurement does not lend itself to any participation requirements.

Mrs. Kirkegard asked who decided a change was needed, Oracle or staff. Mr. Brown answered; Oracle changed their billing and licensing structure, which necessitated this change.

It was respectfully requested that the Aviation Authority Board resolve to accept the Concessions/Procurement Committee's recommendation to (1) award the purchase of Oracle Software Licenses and Product Technical Support through the Utilization of the State of Arizona, Maricopa County, U.S. Communities Contract #180233-002, for Oracle Products and Services, to Mythics; (2) authorize funding from the previously-approved Operations and Maintenance Fund in the not-to-exceed amount of \$1,043,776.43; and (3) authorize the Purchasing Department to issue the necessary Purchase Order.

Upon motion by Mr. Mateer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item E, as presented [FILED DOCUMENTARY NO. 101191].

**RECOMMENDATION OF THE PROFESSIONAL SERVICES COMMITTEE TO APPROVE AN ADDENDUM TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH TECHNOLOGY MANAGEMENT CORPORATION DBA TECHNOLOGY MANAGEMENT CORPORATION – 1 INCORPORATED FOR FISCAL YEAR (FY) 2022 INFORMATION SYSTEMS STAFF AUGMENTATION SUPPORT, AT THE ORLANDO INTERNATIONAL AIRPORT**

8. Using visual aids (copy on file); Mr. Pelletier presented New Business Item F.

These services will provide ongoing staff augmentation support to the IT Department, and include, but are not limited to, IT network and server support monitoring and telecommunications monitoring services of various Aviation Authority systems; monitoring of over 700 users of the Microsoft Windows business enterprise environment supporting a mission-critical network, including servers, routers, switches and firewalls; connecting, configuring and testing phone equipment; onsite Level 1 end-user support of telecommunications systems, to include the Avaya system; performing and completing work orders and testing and troubleshooting activities; performing preventive and regular maintenance on Aviation Authority Personal Computers (PCs), peripherals and other equipment; performing installation, configuration, relocation and support of Aviation Authority computer equipment and workstation software; maintaining an on-hand inventory of computer-related parts and supplies; and receiving user Service Desk calls, documenting user's requests and providing telephone assistance for troubleshooting, installation and configuration of Aviation Authority computers and software. Services will be provided from October 1, 2021, through September 30, 2022.

Technology Management Corporation dba Technology Management Corporation - 1 Incorporated proposes a 12% Minority and Women Business Enterprise (MWBE) participation on this Addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Professional Services Committee and approve an Addendum to the IT Consulting Services Agreement with Technology Management Corporation dba Technology Management Corporation - 1 Incorporated for FY 2022 Information Systems Staff Augmentation Support, for a total not-to-exceed fee amount of \$2,247,836, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item F, as presented **[FILED DOCUMENTARY NO. 101192]**.

**RECOMMENDATION TO APPROVE BID PACKAGE (BP) NO. 00495, EAST AIRFIELD TAXIWAYS REHABILITATION AND RELATED WORK – PHASE 1 ITEMS**

9. Using visual aids (copy on file); Mr. Ruohomaki presented New Business Items G and H together, as both relate to East Airfield taxiway rehabilitation and related work.



**New Business Item G**

New Business Item G is a recommendation of the Construction Committee to Award Project Bid Package (BP) No. 00495, East Airfield Taxiways Rehabilitation and Related Work - Phase 1, at the Orlando International Airport, to The Middlesex Corporation.

MCO East Airfield Taxiways Rehabilitation and Related Work (Phases 1 and 2) will include the rehabilitation of the existing pavement for Taxiways E, F, J, L and N, which connect to Runway 17L-35R. BP No. 00495 will consist of the rehabilitation of a portion of Taxiways E and F, and include mill and overlay of the asphalt pavement, geometry improvements to comply with current FAA Advisory Circulars, drainage improvements, and new markings, lighting and signage.

The Aviation Authority established a 16% Disadvantaged Business Enterprise (DBE) participation goal for this project. The Aviation Authority has reviewed the bid submitted by The Middlesex Corporation, and determined that The Middlesex Corporation did not meet the participation goal and submitted Good Faith Efforts. The Aviation Authority has determined that The Middlesex Corporation made a good faith effort to satisfy the DBE goal set by the Aviation Authority and proposed 13% DBE participation.

Mrs. Kirkegard stated her understanding of small business goals is that the company is required to meet them. She then asked for an explanation of why Middlesex is proposing less. Mr. Brown explained under Federal Aviation Authority (FAA) regulations, companies must either meet the goal or demonstrate good faith efforts. He went on to say staff evaluated their efforts based on criteria and deemed them to be in good faith.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and award BP No. 00495, East Airfield Taxiways Rehabilitation and Related Work - Phase 1, at the Orlando International Airport, to The Middlesex Corporation, for a total bid amount of \$6,716,921.11, with funding from FAA Grants to the extent eligible, previously-approved Capital Expenditure Funds, and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Weisheyer, second by Mrs. Kirkegard, vote carried to approve the recommendation for New Business Item G, as presented [**FILED DOCUMENTARY NO. 101193**].

**New Business Item H**

New Business Item H is a recommendation of the Construction Committee to Approve an Addendum to the Continuing Program and Project Management (OAR Prime Entity) Services Agreement with A2 Group, Inc. for Construction Phase Owner's Authorized Representative (OAR) Services for Project Bid Package (BP) No. 00495, East Airfield Taxiways Rehabilitation and Related Work - Phase 1, at the Orlando International Airport.

MCO East Airfield Taxiways Rehabilitation and Related Work (Phases 1 and 2) will include

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the rehabilitation of the existing pavement for Taxiways E, F, J, L and N, which connect to Runway 17L-35R. BP No. 00495 will consist of the rehabilitation of a portion of Taxiways E and F, and include mill and overlay of the asphalt pavement, geometry improvements to comply with current FAA Advisory Circulars, drainage improvements, and new markings, lighting and signage.

A2 Group, Inc. proposes to achieve 30% Disadvantaged Business Enterprise (DBE) participation for this addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management (OAR Prime Entity) Services Agreement with A2 Group, Inc. for Construction Phase OAR Services for BP No. 00495, East Airfield Taxiways Rehabilitation and Related Work - Phase 1, at the Orlando International Airport, for the total amount of \$648,862, which includes the not-to-exceed fee amount of \$584,452 and the not-to-exceed reimbursable expenses amount of \$64,410, with funding from FAA Grants to the extent eligible, previously-approved Capital Expenditure Funds to the extent eligible, and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mayor Dyer, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item H, as presented **[FILED DOCUMENTARY NO. 101194]**.

**RECOMMENDATION TO APPROVE SOUTH TERMINAL COMPLEX, PHASE 1 ITEMS**

10. Using visual aids (copy on file); Mr. Ruohomaki presented New Business Items I through V together, as all items pertain to the South Terminal Complex Program.

After Mr. Ruohomaki's presentation, Mrs. Kirkegard asked him to explain the small business participation. Referring to his monthly report, Mr. Ruohomaki explained how the small business goals were established. Mr. Brown further explained there are three separate categories of goals, of which two are voluntary. He went on to say, in order for GOAA to receive state or federal funding, we need to adhere to the required DBE regulations.

**New Business Item I**

New Business Item I is a recommendation of the Construction Committee to Approve Amendment No. 5 to Addendum No. 13 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture, for Project Bid Package (BP) No. S00139, South Terminal C, Phase 1, Landside Site Utilities and Balance of Site Work (Guaranteed Maximum Price (GMP) No. 5-S.2) at the Orlando International Airport.

The scope of BP No. S00139 includes the Landside site utilities for storm, water, sanitary, fiber infrastructures, and communications systems for South Terminal C, Phase 1. The site work scope provides necessary site improvements, construction logistics support, roadways and flatwork.

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Turner-Kiewit Joint Venture is committed to 20% Minority and Women Business Enterprise (MWBE) and 4% Local Developing Business (LDB) participation for Construction Services. The proposed GMP Amendment for BP No. S00139 does not have any impact on the small business participation. Currently, Turner-Kiewit Joint Venture's estimated cumulative participation for BP No. S00139 is 18% MWBE and 4% LDB/Veteran Business Enterprise (VBE) for Construction Services.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 5 to Addendum No. 13 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture for BP No. S00139, South Terminal C, Phase 1, Landside Site Utilities and Balance of Site Work (GMP No. 5-S.2), at the Orlando International Airport, for a total negotiated GMP Amendment amount of \$2,443,771, which includes \$1,904,481 for Allowances, \$422,577 for Owner Contingency, \$17,964 for Performance and Payment Bonds, and \$98,749 for the CM@R Fee (4.211%), resulting in a revised GMP amount of \$72,353,841, with funding from General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Dr. Evans, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item I, as presented [**FILED DOCUMENTARY NO. 101195**].

**New Business Item J**

New Business Item J is a recommendation of the Construction Committee to Approve Amendment No. 13 to Addendum No. 8 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for Project Bid Package (BP) No. S00143, South Terminal C, Phase 1, Airside Terminal, Structure and Enclosure (Guaranteed Maximum Price (GMP) No. 6-S.1) at the Orlando International Airport.

The scope of BP No. S00143 provides for airside terminal early procurement, which includes concrete, steel and waterproofing, elevators/escalators, glass systems, skylights, Heating, Ventilation and Air Conditioning (HVAC), plumbing and fire suppression for South Terminal C.

Hensel Phelps Construction is committed to 20% Minority and Women Business Enterprise (MWBE) and 4% Local Developing Business (LDB) participation for Construction Services. The proposed GMP Amendment for BP No. S00143 does not have any impact on the small business participation. Currently, Hensel Phelps Construction's estimated cumulative participation for BP No. S00143 is 22% MWBE and 4% LDB/Veteran Business Enterprise (VBE) for Construction Services.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 13 to Addendum No. 8 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction for BP No. S00143, South Terminal C, Phase 1, Airside Terminal, Structure and Enclosure (GMP No. 6-S.1) at the Orlando

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International Airport, for a total negotiated GMP Amendment amount of \$1,067,351.61, which includes \$1,000,000 for Owner Contingency, \$7,041.61 for Performance and Payment Bonds, and \$60,310 for the CM@R's Fee (6.031%), resulting in a revised GMP amount of \$181,753,180.07, with funding from Passenger Facility Charges to the extent eligible, and General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Dr. Evans, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item J, as presented [**FILED DOCUMENTARY NO. 101196**].

**New Business Item K**

New Business Item K is a recommendation of the Construction Committee to Approve Amendment No. 12 to Addendum No. 13 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for Project Bid Package (BP) No. S00144, South Terminal C, Phase 1, Airside Terminal Enclosures and Exterior Finishes (Guaranteed Maximum Price (GMP) No. 6-S.2) at the Orlando International Airport.

The scope of BP No. S00144 includes the costs for electrical, framing and drywall, roofing, stucco, exterior metal panels, waterproofing and caulking, air barrier, passenger boarding bridge foundations, horizontal lifeline system, miscellaneous metals, utility transformers and fiber duct bank.

Hensel Phelps Construction is committed to 20% Minority and Women Business Enterprise (MWBE) and 4% Local Developing Business (LDB) participation for Construction Services. The proposed GMP Amendment for BP No. S00144 does not have any impact on the small business participation. Currently, Hensel Phelps Construction's estimated cumulative participation for BP No. S00144 is 20% MWBE and 4% LDB/Veteran Business Enterprise (VBE) for Construction Services.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 12 to Addendum No. 13 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00144, South Terminal C, Phase 1, Airside Terminal Enclosures and Exterior Finishes (GMP No. 6-S.2) at the Orlando International Airport, for a total negotiated GMP Amendment amount of \$1,067,352, which includes \$1,000,000 for Owner Contingency, \$7,042 for Performance and Payment Bond, and \$60,310 for the CM@R's Fee (6.031%), resulting in a revised GMP amount of \$128,920,219, with funding from Passenger Facility Charges to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Dr. Evans, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item K, as presented [**FILED DOCUMENTARY NO. 101197**].

**New Business Item L**

New Business Item L is a recommendation of the Construction Committee to Approve Amendment No. 5 to Addendum No. 19 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture, for Project Bid Package (BP) No. S00147, South Terminal C, Phase 1 Landside Terminal, Remaining Structure and Systems (Guaranteed Maximum Price (GMP) No. 7-S.1) at the Orlando International Airport.

The scope of BP No. S00147 provides the remaining structure and systems for the Landside Terminal, including, but not limited to, precast, masonry, miscellaneous metals, waterproofing and caulking, roofing, applied fireproofing, skylights, interior glass and glazing, doors, frames and hardware, drywall, framing and stucco, metal wall panels, miscellaneous metals, fire protection, and low voltage.

Turner-Kiewit Joint Venture is committed to 20% Minority and Women Business Enterprise (MWBE) and 4% Local Developing Business (LDB) participation for Construction Services. The proposed GMP Amendment for BP No. S00147 does not have any impact on the small business participation. Currently, Turner-Kiewit Joint Venture's estimated cumulative participation for BP No. S00147 is 19% MWBE and 4% LDB/Veteran Business Enterprise (VBE) for Construction Services.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 5 to Addendum No. 19 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture for BP No. S00147, South Terminal C, Phase 1 Landside Terminal, Remaining Structure and Systems (GMP No. 7-S.1), for a total negotiated GMP Amendment amount of \$3,462,385, which includes \$3,297,024 for Owner Contingency, \$25,452 for Performance and Payment Bonds, and \$139,909 for the CM@R's fee (4.211%), resulting in a revised total GMP amount of \$181,800,662, with funding from Passenger Facility Charges to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mrs. Kirkegard, second by Mr. Weisheyer, vote carried to approve the recommendation for New Business Item L, as presented [**FILED DOCUMENTARY NO. 101198**].

**New Business Item M**

New Business Item M is a recommendation of the of the Construction Committee to Approve Amendment No. 6 to Addendum No. 20 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture, for Project Bid Package (BP) No. S00173, South Terminal C, Phase 1, Landside Terminal Mechanical/ Electrical/Plumbing (MEP) Systems - Florida Department of Transportation (FDOT) (Guaranteed Maximum Price (GMP) No. 7-S.3) at the Orlando International Airport.

The scope of BP No. S00173 provides mechanical, electrical and plumbing systems for the

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Landside Terminal.

Turner-Kiewit Joint Venture proposed 10% Disadvantaged Business Enterprise (DBE) participation to BP No. S00173 for Construction Services, in lieu of Minority and Women Business Enterprise (MWBE) and Local Developing Business (LDB) participation goals. The proposed Amendment to Addendum No. 20 for BP No. S00173 does not have any impact on the small business participation. Currently, Turner-Kiewit Joint Venture's estimated cumulative participation for BP No. S00173 is 11% DBE.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 6 to Addendum No. 20 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture for BP No. S00173, South Terminal C, Phase 1, Landside Terminal Mechanical/Electrical/Plumbing (MEP) Systems - FDOT (GMP No. 7-S.3), for a total negotiated GMP Amendment amount of \$1,537,615, which includes \$1,464,179 for Owner Contingency, \$11,303 for Performance and Payment Bonds, and \$62,133 for the CM@R's fee (4.211%), resulting in a revised GMP amount of \$134,754,668, with funding from Passenger Facility Charges to the extent eligible, and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item M, as presented **[FILED DOCUMENTARY NO. 101199]**.

**New Business Item N**

New Business Item N is a recommendation of the Construction Committee to Approve an Addendum to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for Project Bid Package (BP) No. S00189, South Terminal C, Phase 1, Hensel Phelps General Conditions for Fiscal Year (FY) 2022 (Guaranteed Maximum Price (GMP) No. 16-S.6), at the Orlando International Airport.

The scope of BP No. S00189 provides construction management staff for FY 2022. BP No. S00189 will provide staff and general conditions necessary to manage and maintain continuity through all GMPs related to the Airside Terminal and related scope under Hensel Phelps Construction's CM@R Agreement for the South Terminal C Program.

Hensel Phelps Construction is committed to the program goals of 25% Minority and Women Business Enterprise (MWBE) and 6% Local Development Business (LDB)/Veteran Business Enterprise (VBE) participation for Construction Management Services. Due to the funding source for this GMP No. 16-S.6, Hensel Phelps Construction's committed MWBE and LDB/VBE Construction Management Services participation goals are not affected by this Addendum. For this GMP No. 16-S.6, Hensel Phelps Construction proposed 20.7% DBE participation for Construction Management Services.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Construction

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Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction for BP No. S00189, South Terminal C, Phase 1 - Hensel Phelps General Conditions for FY 2022 (GMP No. 16-S.6) at the Orlando International Airport, for a total negotiated GMP amount (Lump Sum) of \$6,385,992, which includes \$5,187,638 for CM@R Staff/Benefits and General Requirements (Lump Sum), and \$1,198,354 for MWBE/LDB Partners and Consultants (Lump Sum), with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mrs. Kirkegard, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item N, as presented **[FILED DOCUMENTARY NO. 101200]**.

**New Business Item O**

New Business Item O is a recommendation of the Construction Committee to Approve an Addendum to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture, for Project BP No. S00190, South Terminal C, Phase 1 - Turner-Kiewit General Conditions for Fiscal Year (FY) 2022 (Guaranteed Maximum Price (GMP) No. 4-S.6) at the Orlando International Airport.

The scope of BP No. S00190 provides construction management staff for FY 2022. BP No. S00190 will provide staff and general conditions necessary to manage and maintain continuity through all GMPs related to the Landside Terminal and related scope under Turner-Kiewit Joint Venture's CM@R Agreement for the South Terminal C Program.

Turner-Kiewit Joint Venture is committed to the program goals of 20% Minority and Women Business Enterprise (MWBE) and 3% Local Development Business (LDB)/Veteran Business Enterprise (VBE) participation for Construction Management Services. Due to the funding source for this GMP No. 4-S.6, Turner-Kiewit Joint Venture's committed MWBE and LDB/VBE Construction Management Services participation goals are not affected by this Addendum. For this GMP No. 4-S.6, Turner-Kiewit Joint Venture proposed 11% DBE participation for Construction Management Services.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture for BP No. S00190, South Terminal C, Phase 1 - Turner-Kiewit General Conditions for FY 2022 (GMP No. 4-S.6), for a total negotiated GMP amount (Lump Sum) of \$11,690,095, which includes \$10,860,798 for CM@R Staff and Benefits, and General Requirements (Lump Sum), and \$829,297 for DBE Partners and Consultants (Lump Sum), with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

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Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item O, as presented [FILED DOCUMENTARY NO. 101201].

**New Business Item P**

New Business Item P is a recommendation of the Construction Committee to Approve Amendment No. 4 to Addendum No. 20 to the Architect of Record (and Major Subconsultants) for South Terminal C, Phase 1, Agreement with HNTB Corporation for Additional Construction Administration Services Fiscal Year (FY) 2022 for W-S00110, South Terminal C, Phase 1, at the Orlando International Airport.

These services will include, but are not limited to, administration assistance and attendance at various Aviation Authority meetings, such as Pre-Construction and Job Coordination Meetings; preparation, reproduction, and distribution of Conformed Documents and Specifications; general site visit observations of work; ensure accurate and current maintenance of the as-builts; issuance of Requests for Information (RFI)/Designer's Supplemental Information (DSI) responses, clarification and interpretation of the Contract Documents as appropriate, and evaluation of cost and schedule implications of the responses; assistance, in conjunction with the Owner's Authorized Representative (OAR), with the negotiations and preparation of the Schedule of Values for use in the development of the pay applications for each project, and review of recommended amounts for payment to the Construction Management at Risk (CM@R) contractor; participation in commissioning efforts, and close-out services; and all other duties as further required by the Aviation Authority.

The scope of these services will also include the following major components:

- Airfield Civil: The airfield portion of the scope includes taxiways, taxi-lanes and apron paving in support of up to 24 airline gates of the airside terminal. There will be service and emergency roads, non-operational hardstands for aircraft to Remain Overnight (RON), airfield signage, lighting, fuel hydrants and aircraft servicing staging areas.
- Airside Terminal: The airside terminal is a three-level facility directly connected to the landside terminal, and will include up to 24 airline gates, all of which are designed to be "swing" gates available for either international or domestic flights. Use of Multiple Apron Ramp System (MARS) gates allows two narrow-body aircraft in place of each jumbo aircraft gate.
- Landside Terminal: The Landside Terminal is a five-story building that houses commercial curb functions, interstitial, ticketing, baggage claim and mechanical mezzanine levels. The Transportation Security Administration (TSA) security checkpoint and U.S. Customs and Border Protection (CBP) screening areas connect the airside and landside terminals.
- Parking Garage Expansion: This garage is an expansion of the six-story structure, which connects to the Automated People Mover (APM) Station. This expansion of the garage includes approximately 1,250 spaces and elevators for vertical circulation. The expanded



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garage will connect to the new ground transportation facility.

- Landside Civil: The site development includes activities for the full site outside of the airfield components. The scope includes all clearing, grading, roadways and bridges, signalization, underground utilities, landscaping, and exterior signage.
- Ground Transportation Facility (GTF): The GTF is a three-story facility housing Rental Car (RAC) counters, resort transportation and other forms of ground transportation. There is space for concessions, gardens and public circulation.
- Ground Support Equipment (GSE) Building, Central Receiving Building and New Central Energy Plant (CEP): Generally, these buildings house facilities and equipment key to supporting back-of-house functions for the primary terminals. The GSE building houses equipment and provides logistics for ground operations. The Central Receiving Building allows incoming terminal shipments to be appropriately screened away from the terminals and then stored or forwarded onto the airside or landside. The new CEP provides chilled water to the airside and landside terminals.

The Aviation Authority has reviewed the proposal from HNTB Corporation, and determined that HNTB Corporation proposes to achieve 23.7% Disadvantaged Business Enterprise (DBE) participation on this addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 4 to Addendum No. 20 to the Architect of Record for South Terminal C, Phase 1 Agreement with HNTB Corporation for FY 2022 Construction Administration Services for W-S00110, South Terminal C, Phase 1, at the Orlando International Airport, for a total amount of \$3,547,528, which includes a lump sum fee amount of \$1,799,784 and a not-to-exceed fee amount of \$1,747,744, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item P, as presented [**FILED DOCUMENTARY NO. 101202**].

**New Business Item Q**

New Business Item Q is a recommendation of the Construction Committee to Approve an Addendum to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Cost Management, Inc. dba CMI for Fiscal Year (FY) 2022 Change Management Services for W-S00111, South Terminal C, Phase 1 - Program and Project Management Services (Owner's Authorized Representative (OAR)), at the Orlando International Airport.

These services include, but are not limited to, construction project management, construction/change management and cost estimating support services. Services will be provided from October 1, 2021, through March 31, 2022.

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The Aviation Authority has reviewed the proposal and determined that, due to the specialized nature of the required services, Cost Management, Inc. dba CMI does not propose any small business participation on this addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Cost Management, Inc. dba CMI for FY 2022 Change Management Services for W-S00111, South Terminal C, Phase 1, Program and Project Management Services (OAR), at the Orlando International Airport, for a total amount of \$1,060,580, which includes a not-to-exceed fee amount of \$1,057,538 and a not-to-exceed reimbursable expense amount of \$3,042, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Weisheyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item Q, as presented **[FILED DOCUMENTARY NO. 101203]**.

**New Business Item R**

New Business Item R is a recommendation of the Construction Committee to Approve an Addendum to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Cost Management, Inc. dba CMI for Fiscal Year (FY) 2022 for Construction Phase Technology Consulting and Support Services for W-S00111, South Terminal C, Phase 1 - Program and Project Management Services (Owner's Authorized Representative (OAR)), at the Orlando International Airport.

These services will include technology and Building Information Modeling (BIM) support, and may include, but are not limited to, meetings, construction oversight, Owner-Furnished Materials (OFM) documentation and process support, management of designers of technology, Information Technology (IT) and signage systems, review of design deliverables, attendance and contributions at Technical Review Team (TRT) reviews, coordination of schedules and purchase of IT procurement items, provide special systems coordination with other project disciplines, provide pre-construction services, review fees and pay applications, executive staff updates, and other duties as needed. Services will be provided from October 1, 2021, through May 31, 2022.

The Aviation Authority has reviewed the proposal and determined that, due to the specialized nature of the required services, Cost Management, Inc. dba CMI does not propose any small business participation on this addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with Cost Management, Inc. dba CMI for FY 2022 Construction Phase Technology Consulting and Support Services for W-S00111, South Terminal C, Phase 1 - Program and Project Management Services (OAR), at

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the Orlando International Airport, for a total amount of \$1,843,816, which includes a not-to-exceed fee amount of \$1,820,200 and a not-to-exceed reimbursable expense amount of \$23,616, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Dr. Evans, second by Mr. Weisheyer, vote carried to approve the recommendation for New Business Item R, as presented [**FILED DOCUMENTARY NO. 101204**].

**New Business Item S**

New Business Item S is a recommendation of the Construction Committee to Approve an Addendum to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with CMTS Construction Management Services, LLC for Fiscal Year (FY) 2022 Construction Phase Owner's Authorized Representative (OAR) Support Services related to Project Management, Safety, Project Controls, Inspection and Project Coordination Services for W-S00111, South Terminal C, Phase 1 - Program and Project Management Services (OAR), at the Orlando International Airport.

These services will include, but are not limited to, coordination with the Aviation Authority to ensure compliance with safety and environmental procedures, development and maintenance of program safety standards and reporting, assistance with regulatory and compliance inspections with local, state and Occupational Safety and Health Administration (OSHA), assistance with final completion and close-out activities, specification compliance of the contract, and coordination of program efforts for consistency with the Owner's strategies, commitments and goals. Services will be provided from October 1, 2021, through May 31, 2022.

The Aviation Authority has reviewed the proposal from CMTS Construction Management Services, LLC, and determined that, due to the specialized scope of the required services, CMTS Construction Management Services, LLC does not propose any small business participation on this Addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with CMTS Construction Management Services, LLC for FY 2022 Construction Phase OAR Support Services related to Project Management, Safety, Project Controls, Inspection and Project Coordination Services for W-S00111, South Terminal C, Phase 1 - Program and Project Management Services (OAR), at the Orlando International Airport, for a total not-to-exceed fee amount of \$511,448, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

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Upon motion by Mayor Dyer, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item S, as presented [**FILED DOCUMENTARY NO. 101205**].

**New Business Item T**

New Business Item T is a recommendation of the Construction Committee to Approve an Addendum to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with NV5, Inc. for Fiscal Year (FY) 2022 Construction Phase Owner's Authorized Representative (OAR) Quality Assurance (QA)/Quality Control (QC) Review, Project Controls and Inspection Support Staff Services for W-S00111, South Terminal C, Phase 1 - Program and Project Management Services (OAR), at the Orlando International Airport.

Services will include QA/QC review of specifications and drawings, and assistance with establishing QA/QC control procedures for the program. Services will also include, but are not limited to, attendance at OAR/Construction Management meetings, special sessions with planned subconsultants, obtaining and reviewing of proposals, assistance with QA/QC testing and inspection services, and associated project management support services. Services will be provided from October 1, 2021, through May 31, 2022.

The Aviation Authority has reviewed the proposal and determined that NV5, Inc. proposes 29% Disadvantaged Business Enterprise (DBE) participation on this addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Program and Project Management Services for South Terminal C, Phase 1, Agreement with NV5, Inc. for FY 2022 Construction Phase OAR QA/QC Review, Project Controls and Inspection Support Staff Services for W-S00111, South Terminal C, Phase 1 - Program and Project Management Services (OAR), at the Orlando International Airport, for the total not-to-exceed fee amount of \$1,386,272, with funding from FDOT Grants to the extent eligible, Passenger Facility Charges to the extent eligible, Customer Facility Charges to the extent eligible, and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to approve the recommendation for New Business Item T, as presented [**FILED DOCUMENTARY NO. 101206**].

**New Business Item U**

New Business Item U is a recommendation of the Construction Committee to Approve (1) the Change in the Procurement Method Change to Sole Source for the Interior Waste Receptacles; and, (2) the Sole Source Purchase of Interior Waste Receptacles, in support of the South Terminal C, Phase 1, Program, at the Orlando International Airport, from Deepstream Designs, Inc.

The originally specified interior waste receptacles by Peter Pepper specified for the STC

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have been replaced with "Audubon 21" waste receptacles. This specification change aligns with the City of Orlando's waste reduction goals and Aviation Authority Sustainability Management Plan. The recycling/waste containers have been designed with specific signage ("Recycle Across America" with logo branding) and allows for the ease of sorting for the general public and custodial staff, with high visibility signage. In addition, these same receptacles are utilized in other facilities throughout the Aviation Authority and will allow for replacement of damaged receptacles with the same look and design.

The original Methods of Procurement for the specified receptacles were established as "Compete" and "Other Entity Contract"; however, the new "Audubon 21" receptacles are only available via a Sole Source procurement method. This procurement requires the approval of the Aviation Authority Board since the cost of the new receptacles exceeds the \$250,000 threshold and for the change in procurement method to a more restrictive one.

In this procurement of FF&E Items, participation goals of 17% MWBE and 1.7% LDB/VBE were established for competitively bid items. This item does not have any impact on the small business participation.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to (1) approve the procurement method change to Sole Source for the Interior Waste Receptacles in support of the South Terminal C Program; (2) approve the sole source purchase of the Interior Waste Receptacles from Deepstream Design, Inc. for the total not-to-exceed amount of \$575,770, with funding from previously-approved Capital Expenditure Funds and General Airport Revenue Bonds; (3) authorize the Purchasing Office to issue the necessary purchase orders; and, (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to approve the recommendation for New Business Item U, as presented [FILED DOCUMENTARY NO. 101207].

**New Business Item V**

New Business Item V is a recommendation of the Construction Committee to Approve the Sole Source Procurement of Security Screening Acceptance Testing Services for the Checkpoint for the Changing Regulatory Requirements Program in support of the South Terminal C, Phase 1, Program, at the Orlando International Airport, from Battelle Memorial Institute.

The design of the South Terminal C, Phase 1 (STC) Program includes eight Automated Screening Lane (ASL) units at the STC passenger screening checkpoints. On August 18, 2021, the Aviation Authority Board approved the Memorandum of Understanding (MOU) with the Transportation Security Administration (TSA). The MOU requires the Aviation Authority to directly procure acceptance testing services by a TSA-approved firm. The TSA has advised that only one vendor is authorized to perform these services, which is Battelle Memorial Institute.

The Aviation Authority has reviewed the procurement of services from Battelle Memorial

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Institute, and determined that, due to the specialized scope of the required services, Battelle Memorial Institute does not propose any small business participation for these services.

Mr. Gerber informed the Board that several years ago, the Florida Supreme Court had changed sovereign immunity when a government agency adopted contractual indemnity for one of its vendors; when Mr. Marchena was General Counsel, he established a precedent of advising the Board when we had contractual indemnity in place that could go above the limits of sovereign immunity. He went on to say that in this contract, Battelle is the only provider that the TSA has authorized; therefore, we must use them as this is a time critical, mission critical function that has to be done on a timely basis. Mr. Gerber then advised that Battelle provided us with a bold contract with indemnity in its favor and went on to say that over the past several weeks, Battelle and the Aviation Authority have negotiated hard in good faith and reached a resolution, which we find acceptable and which mitigates the Aviation Authority's risk reasonably. He went on to say that in this resolution, Battelle has insurance for the first one million dollars of its liability, and GOAA procured a \$5,000,000 additional insured provision for Battelle at no cost.

Chairman Good, seeking clarification, asked if Battelle was the only vendor we could use. Mr. Gerber answered in the affirmative; further discussion ensued. Mayor Dyer then asked if there was anything we could do to engender more competition. Mr. Brown replied it is a regulatory issue with the TSA and suggested writing a Congressman.

Mayor Dyer asked about any potential liability we could be indemnifying. Mr. Gerber responded that Battelle's performance here is tight and is all supervised by the TSA. He then said there could be some extraordinary, unforeseen liability but what he was most concerned about was hitting a passenger boarding bridge with a truck, which he thinks this covers those types of risks.

Mayor Dyer then asked how GOAA was able to procure additional insurance at no cost. Mr. Gerber replied he would get with Ms. Cottman for an answer.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and, (1) approve the procurement method change to a Sole Source Procurement of Security Screening Acceptance Testing Services in support of the South Terminal C, Phase 1, Program, at the Orlando International Airport, from Battelle Memorial Institute, for the total amount of \$358,860, with funding from W-S00148 Changing Regulatory Requirements Program funded from General Airport Revenue Bonds; (2) authorize the Purchasing Office to issue the necessary purchase order; and, (3) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to approve the recommendation for New Business Item V, as presented **[FILED DOCUMENTARY NO. 101208]**.

**RECOMMENDATION TO AUTHORIZE FUNDING FOR THE CONTINUING PROGRAM AND PROJECT MANAGEMENT SERVICES (OWNERS AUTHORIZED REPRESENTATIVE (OAR) PRIME ENTITY) AGREEMENTS**

11. Using visual aids (copy on file); Mr. Ruohomaki presented New Business Items W, X, Y and Z together, as all four items pertain to FY22 Staff Extension and Support Services.

**New Business Item W**

New Business Item W is a recommendation of the Construction Committee to Approve an Addendum to the Continuing Program and Project Management Services (Owners Authorized Representative (OAR) Prime Entity) Agreement with AECOM Technical Services, Inc. for Fiscal Year (FY) 2022 Tenant/Concessions Projects OAR/Project Manager (PM) Oversight Services.

Coordination and oversight support services of the tenant/concessions projects include, but are not limited to, construction project management, project control, contract administration, inspection services, review of drawings, monitoring of the tenant/concessions projects, and maintenance of project progress tracking. These services will be provided from October 1, 2021, through September 30, 2022.

The Aviation Authority has reviewed the proposal from AECOM Technical Services, Inc., and determined that AECOM Technical Services, Inc. proposes 84.1% Minority and Women Business Enterprise (MWBE) and 15.5% Local Developing Business (LDB) participation on this addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with AECOM Technical Services, Inc. for FY 2022 Tenant/Concessions Projects OAR/PM Oversight Services, for a total not-to-exceed fee amount of \$904,760, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mayor Dyer, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item W, as presented [**FILED DOCUMENTARY NO. 101209**].

**New Business Item X**

New Business Item X is a recommendation of the Construction Committee to Approve an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for Fiscal Year (FY) 2022 Small Construction Projects and Staff Extension Support Services to the Construction Department.

Small Construction Projects and Staff Extension Support Services include, but are not limited to, project definition and development, including the preparation of documents,

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review of costs for potential projects as directed by the Aviation Authority for submission to the Construction Committee for consideration, inspections of Aviation Authority facilities, definition of scope issues, contact and coordination of repairs as required to address warranty and emergency issues, and administrative support services. Services will be provided from October 1 2021, through September 30, 2022.

The Aviation Authority has reviewed the proposal from Geotech Consultants International, Inc. dba GCI, Inc., and determined that, due to the specialized scope of the required services, Geotech Consultants International, Inc. dba GCI, Inc. does not propose any small business participation on this Addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with Geotech Consultants International, Inc. dba GCI, Inc. for FY 2022 Small Construction Projects and Staff Extension Support Services to the Construction Department, for a total not-to-exceed fee amount of \$397,540, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mayor Dyer, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item X, as presented **[FILED DOCUMENTARY NO. 101210]**.

**New Business Item Y**

New Business Item Y is a recommendation of the Construction Committee to Approve an Addendum to the Continuing Program and Project Management Services (Owner's Authorized Representative (OAR) Prime Entity) Agreement with PSA Management, Inc. for Fiscal Year (FY) 2022 Staff Extension Support Services related to Security Infrastructure/Technology Oversight and Special Systems Integration.

Staff Extension Support Services related to Security Infrastructure/ Technology Oversight and Special Systems Integration services include, but are not limited to, performing specialized and advanced staff extension support services related to security oversight and special systems integration activities, such as technology OAR support services, field inspection and oversight of low voltage systems activities, and scheduling and purchase of Information Technology procurement items. Services will be provided from October 1, 2021, through September 30, 2022.

The Aviation Authority has reviewed the proposal from PSA Management, Inc., and determined that, due to the specialized scope of the required services, PSA Management, Inc. does not propose any small business participation on this Addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Continuing Program and Project Management Agreement (OAR Prime Entity) with PSA Management, Inc. for FY 2022 Staff Extension Support Services related to Security Infrastructure/ Technology



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Oversight and Special Systems Integration, for a total not-to-exceed fee amount of \$1,074,552, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mrs. Kirkegard, second by Dr. Evans, vote carried to approve the recommendation for New Business Item Y, as presented **[FILED DOCUMENTARY NO. 101211]**.

**New Business Item Z**

New Business Item Z is a recommendation of the Construction Committee to Approve Amendment No. 3 to Addendum No. 18 to the Continuing Program and Project Management Services (Owners Authorized Representative (OAR) Prime Entity) Agreement with WSP USA, Inc. for Additional Construction Phase Owner's Authorized Representative (OAR) Services for W-S00209, Rail Oversight, at the Orlando International Airport.

A rail system from the northeast corner of Orlando International Airport (MCO) through the new South Airport Intermodal Terminal Facility (ITF) Complex to the rail maintenance facility is to be constructed by Brightline along the southern boundary of MCO. The railway construction includes, but is not limited to, significant modifications to the Cargo Road Off-Ramp, Cargo Road bridges over Jeff Fuqua Boulevard, the tug roads to Airsides 2 and 4, Secure Road, and the North Terminal Service Road.

Additional Construction Phase OAR Services will include, but are not limited to, oversight and coordination to monitor the development of the various modes of rail and associated infrastructure to connect to the South Airport ITF Complex at Orlando International Airport.

The Aviation Authority has reviewed the proposal from WSP USA, Inc., and determined that WSP USA, Inc. proposes 24.3% Minority and Women Business Enterprise (MWBE) participation on this Amendment.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 3 to Addendum No. 18 to the Continuing Program and Project Management Services (OAR Prime Entity) Agreement with WSP USA, Inc. for Additional Construction Phase OAR Services for W-S00209, Rail Oversight, at the Orlando International Airport, for a total amount of \$807,176, which includes a not-to-exceed fee amount of \$742,176 and a not-to-exceed reimbursable expense amount of \$65,000, with funding from Rail Company Contributions; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Dr. Evans, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item Z, as presented **[FILED DOCUMENTARY NO. 101212]**.

Mr. Weisheyer recognized Mr. Ruohomaki for his work, not only his attention to detail, but also for managing the size, scale, scope, and budget on such a large-scale project. He

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also thanked Mr. Ruohomaki for taking time to walk him through the entire scale and scope of the South Terminal Program.

*The Chairman called for a recess at 3:15 p.m.; reconvened the meeting at 3:20 p.m.*

**RECOMMENDATION TO APPROVE FUNDING FOR THE CONSTRUCTION-ENGINEERING-FINANCIAL CONSULTING SERVICES AGREEMENTS WITH ANSER ADVISORY CONSULTING, LLC**

12. Using visual aids (copy on file); Mr. Brown presented New Business Items AA and BB together, as both items pertain to FY22 Staff Extension and Support Services.

**New Business Item AA**

New Business Item AA is a recommendation of the Construction Committee to Approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC for Fiscal Year (FY) 2022 Aviation Authority Committees Oversight Support Services for the Engineering and Construction Department.

Aviation Authority Committees Oversight Support Services for the Engineering and Construction Department will include, but are not limited to, the review of all agenda items prior to submission to Aviation Authority committees, such as the Construction Committee, Professional Services Committee, and Construction Finance Oversight Committee, including construction change orders, construction job orders, professional services fee proposals, and purchasing requests, for compliance with contract terms and conditions, and Aviation Authority Policy and Procedures, resolution of non-compliance issues, assistance in change order negotiations, and other project control and compliance services in support the Aviation Authority's Capital Improvement Program (CIP). Services will be provided from October 1, 2021, through September 30, 2022.

The Aviation Authority has reviewed the proposal Anser Advisory Consulting, LLC, and determined that, due to the specific nature of the required services, Anser Advisory Consulting, LLC does not propose any small business participation.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC for FY 2022 Aviation Authority Committees Oversight Support Services for the Engineering and Construction Department, for a total not-to-exceed fee amount of \$382,016, with funding from Operation and Maintenance Funds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mayor Dyer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item AA, as presented [**FILED DOCUMENTARY NO. 101213**].

**New Business Item BB**

New Business Item BB is a recommendation of the Construction Committee to Approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC for Fiscal Year (FY) 2022 Program Compliance Services to the Finance Department.

Program Compliance Services to the Finance Department will include financial oversight services in support of the Aviation Authority's active and planned CIP activities. Services will also include, but are not limited to, ongoing support to the Aviation Authority's Finance Department, Construction Finance Oversight Committee (CFOC) support, funding eligibility reviews, contract, cost, and funding compliance reviews of the design and construction related billings in support of the capital projects, excluding South Terminal C billings, and other support services as directed by the Finance Department. Services will be provided from October 1, 2021, through September 30, 2022.

The Aviation Authority has reviewed the proposal from Anser Advisory Consulting, LLC, and determined that Anser Advisory Consulting, LLC proposes 55.1% MWBE participation on this Addendum.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve an Addendum to the Construction-Engineering-Financial Consulting Services Agreement with Anser Advisory Consulting, LLC for FY 2022 Program Compliance Services to the Finance Department, for a total not-to-exceed fee amount of \$373,464, with funding from Operation and Maintenance Funds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mrs. Kirkegard, second by Mr. Weisheyer, vote carried to approve the recommendation for New Business Item BB, as presented **[FILED DOCUMENTARY NO. 101214]**.

**RECOMMENDATION TO APPROVE BENEFIT PLAN RENEWALS FOR ACTIVE AND RETIRED EMPLOYEES**

13. Using visual aids (copy on file); Mr. Brown presented New Business Item CC.

The medical, dental, vision, flexible spending account (FSA), life and disability plans are part of the employee benefit package for the Aviation Authority's regular employees and applicable benefits for retirees. Employee contributions for medical coverage have historically been as follows: HMO & HSA Plans - 10% contribution for employee-only coverage or 20% for employee plus dependent coverage, POS Plan - 15% contribution for employee-only coverage or 25% for employee plus dependent coverage. Employees hired on or before September 30, 2006, share premium costs for Retiree-only coverage based on years of service at retirement. Employees hired after September 30, 2006, pay 100% of the premium and are not eligible for cost sharing. All Retirees pay 100% of the premium for dependent coverage.

Cost sharing percentages have become skewed through decisions made to mitigate employee

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cost increases over the past two years. For Plan Year 2020, CIGNA offered a premium credit that the Aviation Authority shared on a pro-rata basis with employees. For Plan Year 2021, due to the impacts of COVID-19, the Aviation Authority absorbed the health insurance cost increase for Active Employees. Mr. Brown proposes the implementation of a 3-year strategy (one-third each year) to return the employer/employee contribution percentages to the historic norms.

Dr. Evans asked how the employees are receiving the impact. Mr. Brown responded they are appreciative of the program and are happy the increase is being spread out over three years.

It was respectfully requested that the Aviation Authority Board resolve to: (1) approve the proposed renewals with CIGNA for medical, vision, dental, life, long term disability, short term disability advice to pay services, and flexible spending account administration; (2) approve the continuation of the medical and/or dental opt-out program; (3) approve the CIGNA post-65 Medicare Supplemental and Part D Prescription Drug Plan; (4) approve the three-year plan to return to the historic employer/employee contribution percentages; (5) approve the increase of employer contributions to the High Deductible/Health Savings Account from \$750 to \$1,000 for the employee-only plan and from \$1,500 to \$2,000 for the family plan election; (6) authorize funding from previously approved Operations and Maintenance Fund; and, (7) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following review by legal counsel.

Upon motion by Mr. Weisheyer, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item CC, as presented [FILED DOCUMENTARY NO. 101215 - 101219].

**RECOMMENDATION TO ESTABLISH AN AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (ACDBE) IN-TERMINAL CONCESSION OPERATOR PANDEMIC GRANT FUND**

14. Using visual aids (copy on file); Mr. Brown presented New Business Item DD.

Since mid-March 2020, Orlando International Airport has experienced a precipitous decline and gradual recovery in air passenger traffic. Concessions sales for food and beverage, retail, and services declined by more than \$135,000,000 in Fiscal Year 2020 as compared to Fiscal Year 2019, and Concession operators were affected differently depending on the locations, types of services, and the passenger mix that they serve.

Staff has analyzed the impact on ACDBE in-terminal concession operators and determined that targeted relief in the form of grants is appropriate for those ACDBEs that have suffered a significant reduction in concessions sales during the pandemic and which can otherwise demonstrate eligibility and the need for such a grant. Staff is in the process of developing an application, eligibility criteria, award criteria, maximum award amounts and contractual obligations for grantees.

In anticipation of the interest from various parties on this issue, Mr. Brown recommends

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that the Aviation Authority establish an immediate "no contact period" for any external party wishing to discuss this matter with Board members until such time as the Board takes final action on this matter.

It was respectfully requested that the Aviation Authority Board; (1) authorize up to \$2 million in Authority funds for this initiative subject to the Board's approval of the eligibility criteria, award criteria, maximum award amounts and contractual obligations and, (2) establish a "no contact period" for the Aviation Authority Board members on this item.

Mrs. Kirkegard asked if this "no contact period" includes partnering entities. Mr. Brown replied in the affirmative.

Mayor Demings expressed his apperception to staff for doing this for the ACDBEs.

Discussion ensued around Concessionaire's hours of operations.

Upon motion by Mayor Demings, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item DD, as presented.

**RECOMMENDATION FOR FINAL ADOPTION OF THE AVIATION AUTHORITY'S BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022**

15. Using visual aids (copy on file); Ms. Sharman presented New Business Item EE.

Ms. Sharman reminded the Board, they approved the preliminary Fiscal Year 2022 budget at the August 18, 2021 meeting, and as required by the Aviation Authority's Enabling Act, on September 13, 2021, Orlando City Council held a public hearing on the Aviation Authority's Fiscal Year 2022 budget. The total budget for Fiscal Year 2022 is \$578,380,000 for MCO and \$6,637,000 for ORL.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation to: (1) approve the Resolution to adopt the Aviation Authority's Budget for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022; and (2) authorize the Chairman and Assistant Secretary to execute the Resolution.

Upon motion by Mayor Demings, second by Dr. Evans, vote carried to approve the recommendation for New Business Item EE, as presented [**FILED DOCUMENTARY NO. 101220**].

**RECOMMENDATION FOR EXTENSION AND AMENDMENT OF CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT**

16. Chairman Good presented New Business Item FF.

The Aviation Authority's Chief Executive Officer, Phillip N. Brown, has an Employment Agreement with the Aviation Authority, which is will expire on September 30, 2021. Mr. Brown intends to retire no later than January 31, 2022; Chairman Good believes it to be in

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the Aviation Authority's best interest to continue Mr. Brown's employment past the current contract term through January 31, 2022. In addition, Mr. Brown's compensation remains lower than benchmarked airport CEOs, and Chairman Good recommends a 3% compensation adjustment.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation to: (1) approve the proposed amendment number seven to Phillip N. Brown's employment agreement to increase Mr. Brown's annual compensation to \$315,790 effective September 19, 2021 and extend the contract through January 31, 2022; and (2) authorize the Chairman to execute the proposed amendment following satisfactory review by legal counsel.

Upon motion by Mr. Mateer, second by Dr. Evans, vote carried to approve the recommendation for New Business Item FF, as presented [**FILED DOCUMENTARY NO. 101221**].

Chairman Good expressed his desire for holding off on making major decisions until a new CEO is on-board. He further highlighted his priorities: CEO search, South Terminal, succession planning, and UCF partnership. He then asked if there any other questions by the Board Members.

Mrs. Kirkegard expressed interest in working with the Small Business Development office to understand how goals are established and to develop outreaches to attract more MBEs in the technical trades. Chairman Good suggested she work with Small Business on a workshop for the Board.

Mrs. Kirkegard also inquired if the font on the Board memos could be changed to one that is easier to read.

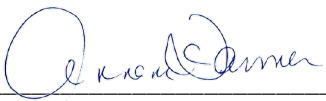
Mr. Weisheyer affirmed Chairman Good's remarks regarding long-term decision making; further saying that any decisions that would go beyond the term of our current CEO, which would radically change or impact the long-term standing of the Aviation Authority, should be put on hold for the purposes of making sure the new CEO is fully vetted, secured and acclimated with GOAA's business climate.

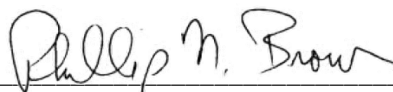
Dr. Evans acknowledged Ms. Fennell for her briefing on Customer Experience.

**ADJOURNMENT**

17. There being no further business to be considered, Chairman Good adjourned the meeting at 4:17 p.m.

(Digitally signed on November 10, 2021)

  
\_\_\_\_\_  
Anna Farmer  
Recording Secretary

  
\_\_\_\_\_  
Phillip N. Brown  
Chief Executive Officer