

On **WEDNESDAY, JUNE 16, 2021**, the **GREATER ORLANDO AVIATION AUTHORITY** met in regular session in the Carl T. Langford Board Room of the Aviation Authority offices in the main terminal building at the Orlando International Airport (OIA), One Jeff Fuqua Boulevard, Orlando, Florida. Chairman Good called the meeting to order at 2:03 p.m. The meeting was posted in accordance with Florida Statutes and a quorum was present. *[Live Streaming from Orlando, FL]*

Authority members present,

M. Carson Good, Chairman  
Mayor Jerry Demings, Treasurer  
Craig Mateer  
Dr. John L. Evans, Jr.  
Tim Weisheyer

Also present,

Phillip N. Brown, Chief Executive Officer and  
Secretary  
Kathleen Sharman, Chief Financial Officer  
Yovannie Rodriguez, Chief Administrative Officer  
Thomas W. Draper, Chief of Operations  
Carolyn Fennell, Senior Director of Public  
Affairs  
Davin Ruohomaki, Senior Director of Construction  
and Engineering  
Gary Hunt, Director of Maintenance  
Dan Gerber, Interim General Counsel  
Larissa Bou, Manager of Board Services and  
Assistant Secretary

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. Lobbyists are now required to sign-in at the Aviation Authority offices prior to any meetings with Staff or Board members. In the event a lobbyist meets with or otherwise communicates with Staff or a Board member at a location other than the Aviation Authority offices, the lobbyist shall file a Notice of Lobbying (Form 4) detailing each instance of lobbying to the Aviation Authority within 7 calendar days of such lobbying. Lobbyists will also provide a notice to the Aviation Authority when meeting with the Mayor of the City of Orlando or the Mayor of Orange County at their offices. The policy, forms, and instructions are available in the Aviation Authority's offices and the web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*

*Before the meeting began, Chairman Good asked for a moment of silent contemplation.*

#### **APPROVAL OF MINUTES**

1. Upon motion by Dr. Evans, second by Mayor Demings, vote carried to accept the minutes from April 21 and May 19, 2021, minutes as written.

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Before proceeding with business, Mr. Gerber asked the Board to report any conflicts of interest or violations of the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine Law with regard to any agenda item. None were expressed by any Board member.

**TWENTY-YEAR SERVICE AWARD TO KENNETH OSTROW**

2. Mr. Hunt, Director of Maintenance, along with Mr. Brown and the Board, recognized Mr. Ostrow for his 20 years of service to the Aviation Authority.

**RECOGNIZING YEARS OF SERVICE**

3. Mr. Brown recognized Ms. Violeta Fermin, Grant Financial Analyst with the Finance Department, for providing 25 years of excellent service to the Aviation Authority and congratulated her on her upcoming retirement.

**CONSENT AGENDA**

4. Upon motion by Mayor Demings, second by Mr. Mateer, vote carried to adopt a resolution as follows: It is hereby resolved by the Greater Orlando Aviation Authority Board that the following Consent Agenda items are approved, accepted, and adopted and execution of all necessary documents is authorized by the Aviation Authority's Officers or Chief Executive Officer:

A. accept for filing the following minutes: January 7, February 4, March 4 and May 6, 2021, Retirement Benefits Committee; April 26, 2021, Capital Management Committee; November 3, November 17, and December 1, 2020, and April 27, May 4, May 11, and May 18, 2021 Construction Committee; April 27, 2021, Design Review Committee; May 3, 2021 Concessions/Procurement Committee; May 4, 2021, Construction Finance Oversight Committee;

B. accept the recommendation of the Construction Committee to: (1) approve an Addendum to the Continuing Program and Project Management (OAR Prime Entity) Services Agreement with A2 Group, Inc. for Construction Phase OAR Services for BP No. 00045, ORL Taxiways F and G Rehabilitation, at the Orlando Executive Airport, for a total amount of \$229,595, which includes a not-to-exceed fee amount of \$200,790 and a not-to-exceed reimbursable expenses amount of \$28,805, with funding from FAA and FDOT Grants to the extent eligible, and ORL Revenue Funds (Orlando City Council concurred to pre-accept the grant and associated contracts on June 7, 2021) and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101098**];

C. accept the recommendation of the Construction Committee to: (1) approve an Addendum to the Professional Services Agreement with C&S Engineers, Inc. for Construction Administration Services for BP No. 00043, ORL Taxiways F and G Rehabilitation, at the Orlando Executive Airport, for a total amount of \$109,200, which includes a not-to-exceed fee amount of \$104,956 and a not-to-exceed reimbursable expenses amount of \$4,244, with funding from FAA and FDOT Grants to the extent eligible, and ORL Revenue Funds (Orlando City Council concurred to pre-accept the grant and associated contracts on June 7, 2021) and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel [**FILED DOCUMENTARY NO. 101099**];

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D. accept the recommendation of the Construction Committee to: (1) approve Amendment No. 4 to Addendum No. 7 to the Construction Management at Risk (CM@R) Entity Services for the South Terminal C, Phase 1, Agreement with Turner-Kiewit Joint Venture, for BP No. S00150, South Terminal C, Phase 1, Parking Facility (GMP No. 9-S), for a total negotiated deductive GMP Amendment amount of (\$19,235.88), which includes a deductive amount of (\$1,576.72) for Direct Cost of Work, a deductive amount of (\$16,740) for CM@R Contingency, a deductive amount of (\$141.57) for Performance and Payment Bonds, and a deductive amount of (\$777.59) for CM@R Fee (4.211%), resulting in a revised GMP amount of \$45,668,489.95, with funding credited to Customer Facility Charges and General Airport Revenue Bonds; and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101100]**;

E. accept the recommendation of to approve the Refinement of the Procurement Process and Procedures of the W-S00145, South Terminal C, Phase 1, Owner-Furnished Furnishings, Fixtures and Equipment (FF&E) and IT Items, in support of the South Terminal C Program, at the Orlando International Airport;

F. accept the recommendation to: (a) ratify the Resolution accepting Amendment to PTGA FM 448178-1-94-01 and (b) authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents **[FILED DOCUMENTARY NO. 101101]**;

G. accept the recommendation to: (a) ratify the Resolution accepting Public Transportation Grant Agreement FM 448578-1-94-1 and (b) authorize the Chief Executive Officer and the Assistant Secretary to execute the necessary documents **[FILED DOCUMENTARY NO. 101102]**;

H. accept the recommendation to accept the correction of Scrivener's Error for New Business Agenda Item Q from the February 2, 2021 Aviation Authority Board meeting by including Passenger Facility Charges as an eligible funding source;

I. accept the recommendation to authorize the Chief Financial Officer to approve budget transfers in excess of \$250,000 for the period of July 1 through September 30, 2021. The Chief Financial Officer will inform the Board of the budget transfers approved during this time frame by the end of 2021;

J. accept the recommendation to: (1) approve the Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement (ICAR) and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the Amendment following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101103]**;

K. accept the recommendation to: (1) approve an extension to the Pilot COVID-19 Testing Temporary Revocable Licensing Agreement with AdventHealth Centra Care at Orlando International Airport for up to Six Months and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel **[FILED DOCUMENTARY NO. 101104]**;

L. accept the recommendation to approve the proposed changes to Organizational Policy & Procedure Section 203.03, Sick Leave, and Operational Procedure Section 205.04, Communicable Disease Response Procedure;

M. accept the recommendation to: (1) find the property listed in this memorandum no longer necessary, useful, or profitable in the operation of the Airport System; (2) request Orlando City Council concurrence and resolution of this finding; and

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(3) authorize staff to dispose of this property in accordance with the Aviation Authority's Policies and Procedures;

**PROCUREMENTS**

5. Chairman Good indicated there are two procurement items. The second procurement item is for the Executive Search Consultant services for the future Chief Executive Officer (CEO). Historically, the Board has hired an Executive Search Consultant to assist with the CEO search process. He indicated that because there are a number of current GOAA employees who might be considered for the new CEO position, it would be inappropriate for the permanent procurement committees, which normally would participate in a procurement process, to be involved. Chairman Good further communicated that he will appoint an Ad Hoc Committee made up of senior staff members who are not interested in applying for the CEO position. The appointment will be made in the July Board meeting. The process will be that the Ad Hoc Committee will act as the screening committee for the Consultant firm applicants. That Committee may shortlist the Consultant firm applicants to a manageable number for interviews. Dr. Evans inquired about the rules of engagement to discuss the candidates. Chairman Good explained that each Board members may discuss the candidates with Mr. Brown and Mr. Gerber, but not among themselves, unless in a public meeting. Mr. Gerber clarified that Chairman Good is discussing the procurement of the Consulting firm, not the actual candidates for the CEO position.

Chairman Good continued by explaining that the procurement process will be similar to the Interim General Counsel procurement, in which the Board interviewed shortlisted finalists and voted to rank the firms for negotiations with the Aviation Authority. The Aviation Authority Board may or may not hold a special Board meeting for the Consultant interviews and ranking.

Chairman Good indicated that there was a speaker for Procurement Item B. Mr. Gerber called Ms. Hedder Pierre. Ms. Pierre, owner of 3C Commercial Cleaning, referred to a letter she sent the Board on April 30, 2021 (copy on file), which addressed her concerns regarding the lack of diversity she witnessed during a tour of the STC project.

Mr. Brown expressed his understanding with regard to Ms. Pierre's concerns. He indicated that the letter Ms. Pierre referred to was sent to Aviation Authority's staff to look into the matter. Staff communicated with Mr. Jeff Justen, STC Program Manager with Turner Kiewit (TK), who reached out to Ms. Pierre on May 4 and May 19, 2021. Subsequently, she toured the STC facility as a potential second tiered cleaning contractor. The award of the clean-up contract has been delayed; however, it will move forward in due course.

In terms of the diversity issue, Mr. Brown stated that the Aviation Authority and its contractors take this matter seriously. He explained that the Aviation Authority has a robust small business program, which focuses on companies, because part of the requirements of federally funded programs is the compliance with CFR 49 Part 26, Disadvantaged Business Enterprise (DBE) Program. The DBE program focuses on companies owned and controlled by socially and economically disadvantaged individuals. Additionally, the Aviation Authority has the Minority and Women Owned Business Enterprise (MWBE) Program, which mirrors those requirements. Therefore, the Aviation Authority has no

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authority to focus on employment levels, certainly not under federal regulation requirements, which do not distinguish between ethnicities, but focuses on the companies.

Based on TK's badging information, which includes the entire scope of the project, they have about 15% participation from black individuals. He expressed that Ms. Pierre's point is valid and indicated that we all have to make an effort in order to be more inclusive when hiring.

Discussion ensued regarding requirements, constraints, and legal grounds as it relates to hiring, based on a person's individual characteristics.

Mayor Demings stated that he would like to know more about Ms. Pierre's company, as for an Orange County government perspective, they endeavor to increase minority business participation. He invited Ms. Pierre to reach out to his Chief of Staff for a meeting.

**RECOMMENDATION OF THE CONSTRUCTION COMMITTEE TO AWARD PROJECT BID PACKAGE (BP) NO. 00045, ORL TAXIWAYS F AND G REHABILITATION, AT THE ORLANDO EXECUTIVE AIRPORT, TO GIBBS & REGISTER, INC.**

6. Mr. Ruohomaki presented the item. Using visual aids (copy on file), he began by providing some background information. BP No. 00045 will rehabilitate and improve the existing Taxiways F and G at the Orlando Executive Airport, and include paving, lighting, markings and signage, demolition of approximately 400 feet of Taxiway F, situated diagonally between Runway 13-31 and its parallel Taxiway K; construct a new Taxiway K1, which will be approximately 300 feet long, between Runway 13-31 and its parallel Taxiway K, and include mill and overlay for the taxiway pavement and improvements for taxiway markings, lighting and signage; and update the Airport Lighting Control and Monitoring System and electrical vault.

The construction is scheduled to start in August 2021 and completed in January 2022.

BP No. 00045 was publically advertised on February 28, and March 3, 2021. By March 30, 2021, four bids were received as follows:

<u>Bidder</u>	<u>Total Bid Price</u>
Gibbs & Register, Inc.	\$2,307,260.00
Hubbard Construction Company	\$2,373,446.74*
Cobb Site Development, Inc.	\$2,870,218.56*
The Middlesex Corporation	\$2,876,996.66

\*Indicates minor arithmetic errors in summation on the bid forms; the corrected amounts are outlined above and do not affect the bid results.

On April 20, 2021, the Construction Committee recommended the award of BP No. 00045, ORL Taxiways F and G Rehabilitation, to Gibbs & Register, Inc., as outlined in the memorandum.

On June 7, 2021, the Orlando City Council authorized the pre-acceptance of the grant offered by the Federal Aviation Administration (FAA) in the amount of \$2,366,125 for BP No. 00045 on behalf of the Aviation Authority.

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The Aviation Authority established a 12% Disadvantaged Business Enterprise (DBE) participation goal for this project. The Aviation Authority has reviewed the bid submitted by Gibbs & Register, Inc., and determined that Gibbs & Register, Inc. proposes to achieve 13% DBE participation on this award.

The fiscal impact is \$2,307,260. Funding is from FAA Grants to the extent eligible.

Chairman Good asked if there were any comments or questions regarding any of the items. There was no response to his inquiry.

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and (1) award of BP No. 00045, ORL Taxiways F and G Rehabilitation, at the Orlando Executive Airport, to Gibbs & Register, Inc., for the total bid amount of \$2,307,260, with funding from FAA Grants to the extent eligible (Orlando City Council concurred to pre-accept the grant and associated contracts on June 7, 2021); (2) and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Dr. Evans, second by Mr. Weisheyer, vote carried to approve the recommendation for New Business Item A, as presented [**FILED DOCUMENTARY NO. 101105**].

Moving on, Mr. Ruohomaki presented New Business Items B, C, and D together, as all three items pertain to the South Terminal Complex Program.

**RECOMMENDATION TO APPROVE SOUTH TERMINAL COMPLEX, PHASE 1 ITEMS**

7. Mr. Ruohomaki indicated that each of these New Business Items have an individual memorandum included in the Board agenda package. Each memorandum has a detailed recommendation with the action requested by the Aviation Authority Board.

On March 19, 2017, the Aviation Authority's Finance Committee approved the award of a Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement to Hensel Phelps Construction.

Using visual aids (copy on file), he presented a table that detailed each of the items, as follows:

ITEM	Bid Package / GMP No.	Amount	Reason for Amendment	Proposed MWBE/LDB/VBE	Location
New Business B	BP-S00143 / GMP 6-S.1	\$859,766.66	Increase Owner Contingency	No Impact	Airside Terminal
New Business C	BP-S00144 / GMP 6-S.2	\$3,088,180.00	Increase Owner Contingency	No Impact	Airside Terminal

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<b>New Business D</b>	BP-S00168 / GMP 6-S.4	\$844,448.00	Increase Owner Contingency	No Impact	Airside Terminal
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**New Business Item B**

The scope of BP No. S00143 provides for airside terminal early procurement, which includes concrete, steel and waterproofing, elevators/escalators, glass systems, skylights, Heating, Ventilation and Air Conditioning (HVAC), plumbing and fire suppression for South Terminal C.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 11 to Addendum No. 8 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction for BP No. S00143, South Terminal C, Phase 1, Airside Terminal, Structure and Enclosure (GMP No. 6-S.1) at the Orlando International Airport, for a total negotiated GMP Amendment amount of \$859,766.66, which includes \$805,514 for Owner Contingency, \$5,672.11 for Performance and Payment Bonds, and \$48,580.55 for the CM@R's Fee (6.031%), resulting in a revised GMP amount of \$177,885,828.46, with funding from Passenger Facility Charges to the extent eligible, and General Airport Revenue Bonds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Mateer, second by Mayor Demings, vote carried to approve the recommendation for New Business Item B, as presented [**FILED DOCUMENTARY NO. 101106**].

**New Business Item C**

The scope of BP No. S00144 includes the costs for electrical, framing and drywall, roofing, stucco, exterior metal panels, waterproofing and caulking, air barrier, passenger boarding bridge foundations, horizontal lifeline system, miscellaneous metals, utility transformers and fiber ductbank.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 11 to Addendum No. 13 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00144, South Terminal C, Phase 1, Airside Terminal Enclosures and Exterior Finishes (GMP No. 6-S.2) at the Orlando International Airport, for a total negotiated GMP Amendment amount of \$3,088,180, which includes \$2,893,310 for Owner Contingency, \$20,374 for Performance and Payment Bond, and \$174,496 for the CM@R's Fee (6.031%), resulting in a revised GMP amount of \$127,852,867, with funding from Passenger Facility Charges to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Weisheyer, second by Mr. Mateer, vote carried to approve the

recommendation for New Business Item C, as presented [**FILED DOCUMENTARY NO. 101107**].

**New Business Item D**

The scope of BP No. S00168 includes the costs for the column covers, interior wall panels, tile, resilient tile and carpet, epoxy flooring, painting, interior specialties, roller window shades, bird control system, and low voltage systems.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee and approve Amendment No. 12 to Addendum No. 16 to the Construction Management at Risk (CM@R) Entity Services for South Terminal C, Phase 1, Agreement with Hensel Phelps Construction, for BP No. S00168, South Terminal C, Phase 1, Airside Terminal Interiors, Finishes and Specialties (GMP No. 6-S.4) at the Orlando International Airport, for a total negotiated GMP Amendment amount of \$844,448, which includes \$791,162 for Owner Contingency, \$5,571 for Performance and Payment Bond, and \$47,715 for the CM@R's Fee (6.031%), resulting in a revised GMP amount of \$64,077,339, with funding from Passenger Facility Charges to the extent eligible and General Airport Revenue Bonds; and authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mayor Demings, second by Mr. Weisheyer, vote carried to approve the recommendation for New Business Item D, as presented [**FILED DOCUMENTARY NO. 101108**].

**RECOMMENDATION OF THE CONSTRUCTION COMMITTEE TO APPROVE A JOB ORDER CONSTRUCTION SERVICES ADDENDUM TO THE CONTINUING HORIZONTAL CONSTRUCTION SERVICES AGREEMENT WITH GIBBS & REGISTER, INC. FOR PROJECT H-00337, MCO AIRCRAFT PARKING APRON REHABILITATION – PHASE 1 (AIRSIDE 1), AT THE ORLANDO INTERNATIONAL AIRPORT**

8. Mr. Ruohomaki stated that in 2017, six firms providing Continuing Horizontal Construction Services for the Aviation Authority were selected through a competitive award process. Subsequently, on February 21, 2018, the Aviation Authority Board approved a Continuing Horizontal Construction Services Agreement with the following six firms:

- Carr and Collier, Inc.
- Cathcart Construction Company - Florida, LLC
- Gibbs & Register, Inc.
- Prime Construction Group, Inc.
- The Middlesex Corporation
- Valencia Construction Group, Inc.

H-00337, MCO Aircraft Parking Apron Rehabilitation - Phase 1 (Airside 1), at the Orlando International Airport (MCO), will rehabilitate cracked concrete slabs, joints, related materials, and associated infrastructure on the Airside 1 Aircraft Parking Apron. Mr. Ruohomaki presented a map of the location (copy on file) and stated that the project scope includes a Base Bid and two add alternates as follows:

- Base Bid: Apron rehabilitation at Taxiway B5 (Work Area 1A)
- Add Alternate No. 1: Apron rehabilitation at Taxiway C1 and Vehicle Service Road



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(Work Area 1B)

- Add Alternate No. 2: Apron rehabilitation at Taxiway C1 (north of Work Area 1B)  
(Work Area 1C)

The construction is scheduled to start in July 2021 and completed in October 2021.

On April 5, 2021, an Invitation for Bids was issued to the Aviation Authority's Continuing Horizontal Contractors. By May 4, 2021, six bids were received as follows:

Bidder	Base Bid	Add Alternate No. 1	Add Alternate No. 2	Total Bid Price
<b>Gibbs &amp; Register, Inc.</b>	<b>\$509,450.00</b>	<b>\$296,120.00</b>	<b>\$447,190.00</b>	<b>\$1,252,760.00</b>
The Middlesex Corporation	\$647,365.00	\$400,330.00	\$588,105.00	\$1,635,800.00
Carr & Collier, Inc.	\$689,925.00	\$323,200.00	\$645,600.00	\$1,658,725.00
Valencia Construction Group	\$756,392.01	\$432,411.47	\$710,170.36	\$1,898,973.84*
Cathcart Construction Co.	\$877,150.00	\$371,050.00	\$728,725.00	\$1,976,925.00*
Prime Construction Group	\$960,230.00	\$525,770.00	\$785,680.00	\$2,271,680.00

\*Indicates minor arithmetical errors in summations on the bid forms; the corrected amounts are outlined above and do not affect the bid results.

Based upon the total project budget and available funding, the Aviation Authority intends to award only the Base Bid and Add Alternate No. 1 at this time.

The apparent low bidder, Gibbs & Register, Inc., verified that the bid was prepared in accordance with all bid documents and addenda, and will be able to complete the project for the amount bid and within the Aviation Authority's schedule.

On May 25, 2021, the Construction Committee recommended approval of a Job Order Construction Services Addendum to the Continuing Horizontal Construction Services Agreement with Gibbs & Register, Inc. for H-00337, MCO Aircraft Parking Apron Rehabilitation - Phase 1 (Airside 1), at the Orlando International Airport, as outlined in the memorandum.

The Aviation Authority established a 7% Disadvantaged Business Enterprise (DBE) participation goal for the Base Bid and 7% DBE participation for each Add Alternate that is awarded for this project.

The Aviation Authority has reviewed the bid submitted by Gibbs & Register, Inc., and determined that Gibbs & Register, Inc. proposes to achieve 10% DBE participation for the Base Bid and 9% DBE participation for Add Alternate No. 1. The combined DBE participation for the Base Bid and Add Alternate No. 1 is 9%.

Fiscal impact is \$805,570 with funding from Florida Department of Transportation (FDOT) Grants to the extent eligible and previously-approved Capital Expenditure.

It was respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Construction Committee to: (1) approve a Job Order Construction Services Addendum to the Continuing Horizontal Construction Services Agreement with Gibbs

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& Register, Inc. for H-00337, MCO Aircraft Parking Apron Rehabilitation - Phase 1 (Airside 1), at the Orlando International Airport, for the total bid amount of \$805,570 (Base Bid plus Add Alternate No. 1), with funding from FDOT Grants to the extent eligible and previously-approved Capital Expenditure Funds and (2) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel

Upon motion by Mayor Demings, second by Mr. Mateer, vote carried to approve the recommendation for New Business Item E, as presented [**FILED DOCUMENTARY NO. 101109**].

**RATIFY THE ACTION OF THE CHIEF EXECUTIVE OFFICER FOR EMERGENCY PROCUREMENT (EP) NO. 00202, HYATT POOL DECK REPAIRS - CONSTRUCTION, AND EP NO. 00203, HYATT POOL DECK REPAIRS - OWNER AUTHORIZED REPRESENTATIVE (OAR) SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT, AND APPROVE THE RECOMMENDATION OF THE CONSTRUCTION FINANCE OVERSIGHT FOR FUNDING REQUESTS FOR EP NOS. 00202 AND 00203, HYATT POOL DECK REPAIRS**

9. Mr. Ruohomaki recounted that the Hyatt Pool was constructed in 1992, with limited renovation work done since then. The existing pool deck waterproofing, expansion joints, and pool deck drains are reaching the end of useful life and need replacement.

EP No. 00193 conducted limited destructive investigation on the Hyatt pool deck to verify the existing conditions of the waterproofing, western expansion joint, and pool deck floor drains. The results of the investigation were reviewed and reported by CMC Design Group, Inc. (CMC), the Aviation Authority's continuing moisture consultant, and recommend that these areas of the pool deck be replaced to prevent water intrusion into the terminal building.

The existing waterproofing, expansion joint, horizontal and vertical control joints, and pool deck floor drains are beginning to fail in select locations along the southern and western edges of the Hyatt pool deck, and need to be repaired to prevent water intrusion into the Terminal Building.

Using visual aids (copy on file), Mr. Ruohomaki presented Table 1 and explained that the estimated cost to complete these repairs is \$600,000 and it is requested that Capital Expenditure Funds (CapEx) be transferred from Fiscal Year (FY) 2020 Capital Initiation Request (CIR) for the Hyatt Lobby Renovation to complete these repairs as reflected in Table 1, as follows:

		<b>Current</b>	<b>Proposed</b>	<b>Projected</b>
	<b>Funds</b>	<b>Budget</b>	<b>Change</b>	<b>Budget</b>
		<b>(A)</b>	<b>(B)</b>	<b>(C) = (A) + (B)</b>
EP No. 00202	CapEx	\$ 0	\$550,000	\$ 550,000
EP No. 00203	CapEx	\$ 0	\$ 50,000	\$ 50,000
FY 2020 CIR00164	CapEx	\$1,800,000	(\$600,000)	\$1,200,000
	<b>Total</b>	<b>\$1,800,000</b>	<b>\$ 0</b>	<b>\$1,800,000</b>

On June 1, 2021, the Construction Finance Oversight Committee recommended approval of the transfer of funds for EP Nos. 00202 and 00203, as outlined in the memorandum.

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EP Nos. 00202 and 00203 have been authorized by the Chief Executive Officer in order to expedite the repairs. Gomez Construction Company is the contractor who will be performing the repair work, and Geotech Consultants International, Inc. d/b/a GCI, Inc., supported by CMC, will be the OAR.

Fiscal impact is \$600,000 with funding from Capital Expenditure Funds to be transferred from FY 2020 CIR00164 - Hyatt Lobby Renovation, to EP Nos. 00202 and 00203, Hyatt Pool Deck Repairs.

It was respectfully requested that the Aviation Authority Board resolve to: (1) ratify the action of the Chief Executive Officer's approval for the emergency authorization of EP Nos. 00202 and 00203, Hyatt Pool Deck Repairs; (2) approve the recommendation of the Construction Finance Oversight Committee to: (a) transfer of \$550,000 of Capital Expenditure Funds from FY 2020 CIR00164, Hyatt Lobby Renovation, to EP No. 00202, Hyatt Pool Deck Repairs - Construction; and, (b) transfer of \$50,000 of Capital Expenditure Funds from FY 2020 CIR00164, Hyatt Lobby Renovation, to EP No. 00203, Hyatt Pool Deck Repairs - OAR Services; (3) request concurrence from the City Council for these non-budgeted expenditures; and (4) authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.

Upon motion by Mr. Mateer, second by Mr. Weisheyer, vote carried to approve the recommendation for New Business Item F, as presented [**FILED DOCUMENTARY NO. 101110**].

**CHIEF EXECUTIVE OFFICER'S (CEO) REPORT**

10. Mr. Brown indicated that a copy of the report was included on the board agenda and provided to Board members prior the meeting with a copy on file.

Mr. Brown provided a summary of the results for the Childcare Survey sent to MCO employees, which demonstrated the need for providing "in-house" childcare in order to improve airport employee retention. Mr. Brown informed that he will send the results of the report to the board via email (copy on file). He indicated that part of the discussion that has occurred internally is to engage partners, including airport stakeholders and school districts to collaborate on this effort.

Discussion ensued regarding possible issues, locations, providers, and funding.

Mr. Weisheyer volunteered his knowledge and experience as a former member of the Osceola School Board and former President of the Florida School Boards Association, to create a partnership and collaboration with local school districts' support.

**ADJOURNMENT**

11. There being no further business to be considered, Chairman Good adjourned the meeting at 2:48 p.m.

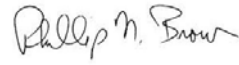
(Digitally signed on July 30, 2021)

MINUTES OF THE JUNE 16, 2021, MEETING OF THE GREATER ORLANDO AVIATION AUTHORITY



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Anna Farmer  
Executive Assistant to the CEO



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Phillip N. Brown  
Chief Executive Officer