

**ADDENDUM NO. 26
TO THE AGREEMENT DATED JULY 19, 2018
BETWEEN GREATER ORLANDO AVIATION AUTHORITY
AND BARICH, INC.**

Project: FY23 Information Systems Staff Augmentation Support to the Information Technology Department to Support IT Related Projects, Orlando International Airport

THIS ADDENDUM is effective this 7th day of September, 2022, by and between the **GREATER ORLANDO AVIATION AUTHORITY** ("Authority"), and **BARICH, INC.** ("Consultant").

WITNESSETH:

WHEREAS, by Agreement dated July 19, 2018, Authority and Consultant entered into an agreement for Consultant to provide Information Technology Consulting Services; and

WHEREAS, under the Agreement, Consultant agreed to perform such additional services for the Authority as are contained in any additional scope of work established by the Authority in any addendum to the Agreement and accepted in writing by the Consultant; and

WHEREAS, the Authority and the Consultant desire to enter into this Addendum to the Agreement to provide for additional services to be rendered by the Consultant under the terms of said Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the Authority and the Consultant do hereby agree as follows:

1. Consultant shall perform additional services in accordance with the terms of the Agreement and the attached Exhibit "A." Consultant shall be paid for such additional services according to the payment terms set forth in the Agreement.

2. Consultant shall be compensated for such additional services in the **NOT TO EXCEED** amount of **ONE HUNDRED NINETY-EIGHT THOUSAND AND NO/100 DOLLARS (\$198,000.00)**, broken down as follows:

Professional Fees:	NTE:	\$198,000.00
Professional Fees:	LS:	\$0.00
Reimbursable Expenses:	NTE:	<u>\$0.00</u>
Total:		\$198,000.00

3. A. Consultant hereby certifies that it is not on the Scrutinized Companies that Boycott Israel List and is not engaged in a boycott of Israel, as defined in Florida Statutes § 287.135, as amended;

AND

B. (applicable to agreements that may be \$1,000,000 or more) - Consultant hereby certifies that it is: (1) not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List as defined in Florida Statutes § 287.135; and (2) not engaged in business operations in Cuba or Syria, as defined in Florida Statutes § 287.135, as amended.

4. Authority may terminate the Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel.

In the event the Agreement is for One Million Dollars (\$1,000,000.00) or more, Authority may terminate this Agreement for cause and without the opportunity to cure if the Consultant is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List or is engaged in business operations in Cuba or Syria.

5. Except as expressly modified in this Addendum, the Agreement dated July 19, 2018, and all prior addenda will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives, have executed this Addendum this 7th day of September, 2022.

GREATER ORLANDO AVIATION AUTHORITY

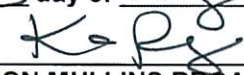
By:


Kevin J. Thibault, P.E.
Chief Executive Officer

Approved as to Form and Legality
(for the benefit of GOAA only)


this 23 day of Aug, 2022

By:


NELSON MULLINS BROAD AND
CASSEL, Legal Counsel
Greater Orlando Aviation Authority

BARICH, INC.

By:


Signature (Duly Authorized Rep.)
Justin Phy
Printed Name
President
Title

Digitally signed by
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a22fc97c; windows-nessoskafcf280144484822c75a2e7872351a1y-whit@barich.net
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5056658@pc-windows-nessoskafcf280144484822c75a2e7872351a1y-whit@barich.net
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Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida, 32827-4392
(407) 825-2001

Memorandum

To: Members of the Professional Services Committee

From: Peter Pelletier, Director, Information Technology *(Prepared by: Ian Brooks)*

Date: August 3, 2022

Re: Request for Recommendation of Approval to the Aviation Authority Board of an Addendum to the Information Technology Consulting Services Agreement with Barich, Inc. for FY23 Information Systems Staff Augmentation Support to the Information Technology Department to support IT Related Projects at the Orlando International Airport.

Consultant's proposal, dated July 18, 2021, is to provide FY23 Information Systems Staff Augmentation Support at the Orlando International Airport. This Sr. Managing Consultant role will provide services on behalf of the Director of Information Technology (I.T.) which includes assignments regarding Terminal C, Phase 1x program, cellular wireless planning and deployment, IT Master Planning services, and may include any other I.T. related Projects.

If approved, these services would be effective October 1, 2022.

The MWBE/LDB participation has been reviewed by the Office of Small Business Development. Their findings and recommendation are attached.

Funding is from Operations and Maintenance Funds 301.521.170.5310009.000.000000 subject to Aviation Authority Board adoption of the FY23 Aviation Authority budget. Funding source verified by Andrea Harper of Construction Finance on 7 / 20 / 22 as correct and available. GH

It is respectfully requested that the Professional Services Committee recommend to the Aviation Authority Board, approval of an Addendum to the Information Technology Consulting Services Agreement with Barich, Inc. for the services contained therein and the amount as shown below:

Not to Exceed Fees	\$198,000.00
Lump Sum Fees	\$0.00
Not to Exceed Expenses	\$0.00
TOTAL	\$198,000.00
AAC – Compliance Review Date	JSS 7/20/22
AAC – Funding Eligibility Review Date	7/26/22

Req# 91839

ORLANDO INTERNATIONAL AIRPORT

Information Technology Services Staff
Augmentation Work Plan – FY23

for
Greater Orlando
Aviation Authority

July 18, 2022



barich

BARICH, INC.
2241 E. Pecos Rd., Suite 2
Chandler, Arizona 85225
(480) 361-4122
www.barich.net



PROJECT SCOPE

BACKGROUND

Barich, Inc. (Barich) shall provide a qualified Senior Managing Consultant in a staff augmentation role. This role shall report to the Director of Information Technology, serves as an advisor, discerns and documents IT internal and external project commitments and schedules, monitors and reports progress to fulfillment to the Director of Information Technology, coordinates commitment actions among internal and external participants, and contributes to the resolution of problems.

Barich shall provide full time on-site services on behalf of the Director of Information Technology. The primary assignments shall include Terminal C, Phase 1x program, cellular wireless planning and deployment, IT Master Planning services, and may include any other IT-related Projects.

WORK PLAN SCOPE

This Work Plan presents the scope of IT Staff Augmentation tasks. Primary duties of the Senior Managing Consultant shall be as follows:

1. Monitor the progress of IT commitments and report progress. In cases of insufficient progress or issues that impact or could impact IT commitments, lead meetings of related team members to ensure such issues are eliminated or mitigated and define program and project impacts.
2. Provide coordination activities among GOAA IT leaders and team members, and the design and construction teams, to ensure complete, integrated IT inputs and comments on project and program documents are provided on schedule, and follow up to ensure IT inputs and comments are dispositioned as intended, and if not, determine and report the reasons.
3. Provide professional advice and consulting expertise as needed to GOAA IT Leaders and staff.
4. Analyze and prepare technical and strategic planning and solution documents as defined by the Director of Information Technology and based on specific project need and available in-house expertise.
5. Work as an IT Staff Team member and liaison to other consulting team members toward the production of the IT Master Plan upgrade.
6. Perform other duties and responsibilities as assigned by the Director of Information Technology.



PROJECT TEAM - BARICH, INC. (BARICH)

To address the various areas of work noted, Barich, Inc. will provide the following resources. Resumes and additional team experience are on file and provided if needed.

□ **Senior Managing Consultant**, \$220.00/hr.

The Senior Managing Consultant has domain expertise and management experience to generate his own work and work for others, and can manage engagements with other staff in projects and assignments of a highly complex nature. The Senior Managing Consultant may act as a team leader, or counsellor for staff members.

The Senior Managing Consultant acts as a Trusted Advisor to the client and applies expertise in solving problems as they arise. The Senior Managing Consultant provides delivery and execution to transformational strategies by bringing clarity and alignment to those strategies, and taking ownership of the delivery.

SCHEDULE

The period of performance for this effort will be October 1, 2022, to September 30, 2023. Staff Augmentation services will be available immediately upon notice to proceed.

PROFESSIONAL FEES

Barich will provide the Staff Augmentation services with a not-to-exceed budget of \$198,000.00, to be billed time and materials on a monthly basis.

Position	Rate/Hour	Labor Hours	Totals
Sr. Managing Consultant	\$220.00	900	\$198,000.00

TRUTH IN NEGOTIATION CERTIFICATION

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for this project's agreement are accurate, complete, and current at the time of contracting.

The Consultant further agrees that the original agreement price and any additions thereto shall be adjusted to exclude any significant sums by which the Greater Orlando Aviation Authority determines the agreement price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of the contract. For purposes of this certificate, the end of the agreement shall be deemed to be the date of final billing or acceptance of the work by the Greater Orlando Aviation Authority, whichever is later.

Firm: Barich Inc.

By: *Francis Barich*

Print Name: Francis Barich

Date: 7/15/2022



MEMORANDUM

To: Members of the Professional Services Committee

From: George I. Morning, Director of Small Business Development Department

Date: August 03, 2022

Re: Request for Recommendation of Approval to the Aviation Authority Board of an Addendum to the Information Technology Consulting Services Agreement with Barich, Inc. for FY23 Information Systems Staff Augmentation Support at the Orlando International Airport.

The Small Business Development Department has reviewed the proposal and determined that Barich, Inc. does not propose small business participation on this addendum as the services being provided are onsite staffing support.

Our analysis indicates that Barich, Inc. is eligible for award of the subject Addendum.

On **WEDNESDAY, AUGUST 3, 2022**, the **PROFESSIONAL SERVICES COMMITTEE** met at the Aviation Authority Terminal C Site Logistics Complex, Conference Rooms Alpha/Bravo/Echo, 11344 Terminal C Service Road, Orlando International Airport, Orlando, FL 32824. Chairman Ruohomaki called the meeting to order at 9:47 a.m. Chairman Ruohomaki read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Professional Services Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Davin Ruohomaki, Chairman
Marie Dennis, Director of Finance
Scott Shedek, Director of Construction

Also participating:

Kathleen Sharman, Chief Financial Officer
Tom Draper, Chief of Operations
Karen Ryan, Legal Counsel (Nelson Mullins Broad & Cassel)
Pete Pelletier, Director of Information Technology
Ian Brooks, GOAA Information Technology
Tara Ciaglia, Recording Secretary

MINUTES

1. The following minutes were presented for consideration:

CONSIDERATION OF MEETING MINUTES OF JULY 12, 2022, AND JULY 13, 2022 (W-00452 INTERVIEWS AND RANKING)

A. Upon motion of Mr. Shedek, second by **Ms. Dennis**, vote carried to approve the PSC Minutes from the meeting held on July 12 and July 13, 2022, as presented.

CONSIDERATION OF MEETING MINUTES OF JULY 26, 2022 (VARIOUS ITEMS)

B. Upon motion of Mr. Shedek, second by Ms. Dennis, vote carried to approve the PSC Minutes from the meeting held on July 26, 2022, as presented.

REQUEST FOR RECOMMENDATION OF APPROVAL TO THE AVIATION AUTHORITY BOARD OF AN ADDENDUM TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH BARICH, INC. FOR FY 2023 INFORMATION SYSTEMS STAFF AUGMENTATION SUPPORT TO THE INFORMATION TECHNOLOGY DEPARTMENT TO SUPPORT IT RELATED PROJECTS, AT THE ORLANDO INTERNATIONAL AIRPORT.

2. Mr. Brooks presented the memorandum, dated August 3, 2022. Discussion ensued.

Upon motion of Mr. Shedek, second by Ms. Dennis, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Information Technology Consulting Services Agreement with Barich, Inc. for FY 2023 Information Systems Staff Augmentation Support to the Information Technology Department to support IT Related Projects, for the total not-to-exceed fee amount of **\$198,000.00**, with funding from Operations and Maintenance Funds; subject to Aviation Authority Board adoption of the FY 2023 Aviation Authority Budget.

REQUEST FOR RECOMMENDATION OF APPROVAL TO THE AVIATION AUTHORITY BOARD OF AN ADDENDUM TO THE INFORMATION TECHNOLOGY CONSULTING SERVICES AGREEMENT WITH FAITH GROUP CONSULTING, LLC FOR FY 2023 DIGITAL CONTENT AND INNOVATION CONSULTING SERVICES, AT THE ORLANDO INTERNATIONAL AIRPORT.

3. Mr. Brooks presented the memorandum, dated August 3, 2022. Discussion ensued.

Upon motion of Ms. Dennis, second by Mr. Shedek, vote carried to recommend to the Aviation Authority Board approval of an Addendum to the Information Technology Consulting Services Agreement with Faith Group



GREATER ORLANDO AVIATION AUTHORITY

Orlando International Airport
One Jeff Fuqua Boulevard
Orlando, Florida 32227-4392

MEMORANDUM

TO: Members of the Aviation Authority

FROM: Davin D. Ruohomaki, Chairman, Professional Services Committee

DATE: August 17, 2022

ITEM DESCRIPTION

Recommendation of the Professional Services Committee to Approve an Addendum to the Information Technology (IT) Consulting Services Agreement with Barich, Inc. for FY 2023 Information Systems Staff Augmentation to the IT Department for IT Related Projects Support Services, at the Orlando International Airport

BACKGROUND

In 2018, the firms providing IT Consulting Services were selected through a competitive award process. These services are paid for on an as-needed or annual basis. The provisions of the IT Consulting Services Agreements shall be for a period of five years.

On June 20, 2018, the Aviation Authority Board approved no-cost base agreements for IT Consulting Services with the following firms:

- Advanced IT Concepts, Inc. (*MWBE/LDB*)
- Barich, Inc.
- Faith Group Consulting, LLC (*MWBE*)
- Technology Management Corporation dba Technology Management Corporation – 1 Incorporated (*MWBE*)

These no-cost base agreements established the negotiated hourly rates per firm. The consulting services include a broad range of services associated with the planning and implementation of IT projects and initiatives that are identified in the Aviation Authority's Capital Improvement Plan (CIP), IT Master Plan (ITMP), the Aviation Authority's annual project planning process, and other IT projects and initiatives requested by the Aviation Authority. The services may include project management; staff augmentation; research of specific technologies; research and concept development; IT business analysis; business case development; infrastructure and applications design, installation, configuration, development and testing; database management and administration; cyber and physical security; development of solicitation documents; functional, performance and interface requirements definition and documentation project planning; applications development, implementation and integration across multiple systems; operations and management of IT; assistance with IT roadmap or strategic plans; vendor and product evaluations and recommendations, and other IT consulting services.

Addenda Nos. 1 through 24, and applicable amendments, to the IT Consulting Services Agreement with Barich, Inc. have been approved through the Aviation Authority Board meeting held on August 18, 2021.

ISSUES

Subsequently, the Professional Services Committee (PSC) approved the addenda/amendments on the above-referenced agreement, as follows:

- Addendum No. 25 to the IT Consulting Services Agreement with Barich, Inc. for FY 2022 Concept Development Work Plan and U.S. Customs and Border Protection (CBP) Innovations Lab Support Services, for the total not-to-exceed fee amount of \$150,576, with funding from previously-approved Operations and Maintenance Funds. These services will establish a collaborative Innovation Center/Lab at the Orlando International Airport (MCO) for trialing/testing innovative solutions for enhanced passenger processing. This scope allows for the consultant to assist with research, planning, concept and business case development for biometric and related technologies to be used for passenger processing and other airport related processes. This work also covers coordination activities with the Aviation Authority and federal agencies, such as the CBP and Transportation Security Administration. Services will be provided through September 30, 2022. Due to the specialized scope of the required research and concept development activities, Barich, Inc. does not propose any small business participation on this addendum. *[Reference PSC meeting held February 22, 2022, Agenda Item No. 3].*
- Amendment No. 1 to Addendum No. 25 to the IT Consulting Services Agreement with Barich, Inc. for Additional Fiscal Year (FY) 2022 Concept Development Work Plan and U.S. Customs and Border Protection (CBP) Innovations Lab Support Services. On February 22, 2022, the Professional Services Committee approved Addendum No. 25 to establish a collaborative Innovation Center/Lab at the Orlando International Airport, for trialing/testing innovative solutions for enhanced passenger processing. Since that time, it has been determined that there is the need to add a Senior Consultant to the team as an additional project management resource. This was not originally planned for, but as the project has moved forward, the addition of this resource and skillset will add value to the project especially during the first planning phase. This addition will not change the overall fees, as Barich, Inc. will reallocate resources to maintain the previously-approved not-to-exceed fee structure. Services will be provided through September 30, 2022. There is no impact to the small business participation on this addendum. *[Reference PSC meeting held May 3, 2022, Agenda Item No. 3].*

Per the Aviation Authority's Policy 450.04, the Aviation Authority Board must approve all contract addenda and applicable amendments that result in the value of any contract being increased, in the aggregate, by \$250,000 or more over the contract value.

The PSC recommended approval of an addendum to the IT Consulting Services Agreement with Barich, Inc. as follows:

- Addendum to the IT Consulting Services Agreement with Barich, Inc. for FY 2023 Information Systems Staff Augmentation to the IT Department for IT Related Projects Support Services, at the Orlando International Airport, for the total not-to-exceed fee amount of \$198,000, with funding from Operations and Maintenance Funds (subject to adoption of the FY 2023 Aviation Authority Budget by the Aviation Authority Board under separate item). Services will provide a qualified Senior Managing Consultant in a staff augmentation role to the IT Department, with assignments regarding, but not limited to, the Terminal C Program, cellular wireless planning and deployment, and IT master planning services. Additionally, the staff augmentation support will advise and document IT internal and external project commitments and schedules, monitor and report the progress to fulfillment to the Director of IT, coordinate commitment actions among internal and external participants, and contribute to the resolution of problems. Services will be provided from October 1, 2022, through September 30, 2023. The Aviation Authority has reviewed the proposal from Barich, Inc., and determined that Barich, Inc. does not propose any small business participation on this Addendum as the services to be provided are onsite staffing support, and certifies that Barich, Inc. is in good standing as it relates to its small business participation. *[Reference PSC Meeting held August 3, 2022, Agenda Item No. 2].*

As this addendum will result in an aggregate increase to the Aviation Authority's Agreement with Barich, Inc. exceeding \$250,000, Aviation Authority Board approval is required, as outlined in the memorandum.

ALTERNATIVES

None.

FISCAL IMPACT

The fiscal impact is \$198,000. Funding is from Operations and Maintenance Funds (subject to adoption of the FY 2023 Aviation Authority Budget by the Aviation Authority Board under separate item).

RECOMMENDED ACTION

It is respectfully requested that the Aviation Authority Board resolve to accept the recommendation of the Professional Services Committee and approve an Addendum to the IT Consulting Services Agreement with Barich, Inc. for FY 2023 Information Systems Staff Augmentation to the IT Department for IT Related Projects Support Services, at the Orlando International Airport, for the total not-to-exceed fee amount of \$198,000, with funding from Operations and Maintenance Funds; and, authorize an Aviation Authority Officer or the Chief Executive Officer to execute the necessary documents following satisfactory review by legal counsel.