

GREATER ORLANDO AVIATION AUTHORITY

AD HOC COMMITTEE  
PS-716 GENERAL COUNSEL SERVICES

AGENDA

DATE: AUGUST 3, 2022

DAY: WEDNESDAY

TIME: 9:00 A.M.

PLACE: CARL T. LANGFORD BOARD ROOM, ORLANDO INTERNATIONAL AIRPORT, ONE JEFF FUQUA BOULEVARD

*NOTE: If a bidder or proposer is aggrieved by any of the proceedings of today's meeting and wishes to appeal the results of actions made by this Committee, they must file an appeal stating the item they wish to appeal and the basis for which they wish to appeal. Any decision made at these meetings will need record of the proceedings and for that purpose may need to ensure that a verbatim record of the proceeding is made which includes the testimony and evidence upon which the appeal is to be based. Any appeal must be received in writing by the Chief Executive Officer, Mr. Kevin J. Thibault, via email [kevin.thibault@goaa.org](mailto:kevin.thibault@goaa.org) with copy to [anna.farmer@goaa.org](mailto:anna.farmer@goaa.org) by August 10, 2022, by 4:00 p.m.*

I. SHORTLISTING OF FIRMS FOR PS-716, LEGAL COUNSEL SERVICES

- Rumberger Kirk & Caldwell
- Shepard, Smith, Kohlmyer & Hand, PA

A. RFP Analysis by Ad Hoc Committee Members

B. Public Comment

C. Ad Hoc Committee Deliberations

*For individuals who conduct lobbying activities with Aviation Authority employees or Board members, registration with the Aviation Authority is required each year prior to conducting any lobbying activities. A statement of expenditures incurred in connection with those lobbying instances should also be filed prior to April 1 of each year for the preceding year. Lobbying any Aviation Authority Staff who are members of any committee responsible for ranking Proposals, Letters of Interest, Statements of Qualifications or Bids and thereafter forwarding those recommendations to the Board and/or Board Members is prohibited from the time that a Request for Proposals, Request for Letters of Interests, Request for Qualifications or Request for Bids is released to the time that the Board makes an award. The policy, forms, and instructions are available on the Aviation Authority's offices web site. Please contact the Chief Administrative Officer with questions at (407) 825-7105.*